

Minutes of the Prince William County

School Board

July 7, 1943 – June 16, 1947

Book 6

**Transcribed
by
Morgan Breeden**

2014

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia

July 7, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, N. N. Free, and R. C. Haydon, Clerk. Messrs. F. M. Lynn, of Occoquan and A. T. Barnes of Coles District were absent.

The minutes of the previous meeting were read and approved.

The Superintendent brought before the Board the problem surrounding the closing of the NYA project and the possibility of the Swavely School property being either permanently or temporarily unoccupied. He stated that there was quite a considerable garden that had been started by the Project, and would probably be without care unless the Board provided some means to conserve and care for the crops; also that the buildings and grounds may be unprotected.

On motion, the Board directed the Superintendent to take such steps as are necessary to protect the garden if and when it is turned over to the School Board, and to see that the buildings and grounds are protected, if and when the NYA releases possession of the property.

The question of some other organization occupying the site and the final disposition of the temporary buildings and equipment was discussed. In connection with this, a committee composed of Dr. George B. Cooke and the Hon. E. R. Conner appeared before the Board and discussed the matter more or less in detail. While here, Mr. Conner called Congressman Smith on the phone, and was advised that the matter of the disposition of the NYA equipment, etc., was now being considered by Congress, and that he would keep the Board informed as to the progress of the matter. He advised that no steps that the Board could take immediately would be of any value until Congress had definitely acted on the matter.

A letter was read from Mr. T. E. Didlake in reference to the Vincent Johnson property, which property is located in the vicinity of the Brown School. The Board appointed Mr. Arrington and the Superintendent a committee to check over the property carefully, ascertain the size of the lot, and the general condition of the building, and to be present at the sale, with a view to buying the property if it could be purchased for what seemed to the committee a fair price.

The Superintendent read to the Board a ruling recently passed by the State Board of Education in which it interpreted that a child may legally enter school in September and be counted in average daily attendance if he became six years of age on or before September 30 of the year in which he starts. The State Board left the matter to the discretion of the local School Board as to whether they made this regulation effective. On motion, the Board changed its regulation to conform with that of the State Board of Education, and directed the Superintendent to make public the fact that pupils will be admitted to the first grade for session 1943-44 if they become six years of age on or before September 30, 1943.

A letter was presented from Mrs. Emma Carter, teacher at the Woodbine School, stating that she would be willing to light the fires and look after the general condition of the building in the same manner as Mr. Ellicott did if the Board would allow her the \$5.00 per month set aside for this purpose. On motion, the Board approved allowing Mrs. Carter this amount, with the understanding that she perform, or have perform, the duties in question.

The Superintendent read to the Board a letter describing misbehavior on the school bus from Nokesville to Greenwich the last day of school. The letter contained the names of three boys who were very disorderly, and very disrespectful to the driver. The names of the boys in question were Junior Carrico, James Powers, and Oakley Taylor. The Board directed the Superintendent, after getting further information on the subject, that if he was convinced of the accuracy of these reports, that he notify the parents that the privilege of attending school and using the school bus would be denied these pupils until such time as they had a conference with Mr. Bittle, the Principal, and Mr. Hedrick, the bus driver, and Mr. Bittle recommended to the Board that they be allowed these privileges.

Upon recommendation of the Superintendent, the following teachers were elected:

Cabin Branch	Oeda Washington
“ “	Ruby E. Simmons
Nokesville High School	Miriam Walker

This being the regular organization meeting of the Board, the following officers were elected to serve for the fiscal year beginning July 1, 1943, and ending June 30, 1944: D. J. Arrington, Chairman, N. N. Free, Vice-Chairman, R. C. Haydon, Clerk, Marion W. Dickins, Assistant Clerk and Secretary, and Louise W. Vance, office Assistant.

The Board decided that in the event the Defense Funds were discontinued by which Louise Vance is receiving a portion of her salary, that from that date, the total salary be charged to the account of the County School Fund.

The Superintendent stated to the Board that he had been invited to participate in a Workshop the last week in August, and that he would like to take his regular vacation between the ninth of August and the time of the Workshop, if it could be arranged, considering the condition of the work. On motion, the Board approved that the Superintendent be permitted to attend the Workshop, beginning August 27, at the State Teachers College, Radford, Virginia, and that he also be permitted to take his vacation between August 9th and the date of the Workshop.

On motion, the Board passed the following resolution transferring the Victory Tax from the various school funds to the Victory Tax Fund:

The Superintendent presented payrolls for the month of June, payable July 1st, chargeable to the County School Fund, the Regional High School Fund, and the National Defense Fund, respectively, which indicated the amount of Victory Tax that had been withheld in each of these funds for that payroll period. On motion, the Board directed that the Treasurer be requested to transfer from these funds to the Victory Tax Fund the amounts indicated as follows: from the

County School Fund the amount of \$92.40; from the Regional High School Fund the amount of \$15.00; from the national Defense Fund the amount of \$116.20.

Recorded vote: unanimous.

On motion, the Board passed the following resolution in reference to transfer of Victory Tax from the Victory Tax Fund to the Collector of Internal Revenue:

In compliance with regulations forwarded from the Treasury Department, Mr. C. A. Sinclair, Treasurer of Prince William County, is hereby directed to forward from the Victory Tax Fund to the Collector of Internal Revenue, Richmond, Virginia, the sum of \$1,747.80, being the total amount deducted from various funds in the hands of the County School Board for Victory Tax against salaries of employees for payrolls dated after March 31 and prior to July 1, 1943.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

- COUNTY SCHOOL FUND
- REGIONAL HIGH SCHOOL FUND
- WORKSHOP FUND
- NATIONAL DEFENSE FUND

There being no further business, the Board adjourned to meet again in regular session Wednesday, August 4, 1943.

[signed] D. J. Arrington
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
August 4, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. Lynn, of Occoquan District was absent.

The minutes of the previous meeting were read and approved.

The Superintendent presented a letter from the Chairman of the Quantico Post School Board requesting that the Board appropriate the sum of \$1214.00 towards instruction at that school for session 1943-44, this being the same amount as the Board appropriated for the session 1942-43.

On motion, the Board approved this appropriation, and directed the Clerk to so notify the Chairman of the Quantico Post School Board.

Dr. B. H. VanOot, from the State Department of Education, appeared before the Board in the interest of the best plan for the operation of the Swavely School plant as a Vocational School. There were also present Dr. George B. Cocke, Hon. E. R. Conner, and Mr. Charles W. Alpaugh from the Chamber of Commerce, and Mr. W. M. Johnson from the County Board of Supervisors. It was decided that Dr. VanOot would go to Washington and get further information on the possibility of obtaining the equipment and temporary buildings, and that as soon as practical, a meeting would be called by the State Superintendent in the Department in Richmond of Superintendents and interested persons from several of the neighboring counties [sic.]. The purpose of this meeting would be for the State Superintendent to present to the group plans for the setting up of a Regional Vocational School.

The Board authorized the Superintendent to attend this meeting when called, and to represent the Board in offering to cooperate in such a project.

The superintendent discussed with the Board the teacher situation; namely, the vacancies that still exist, the most serious situation being that of the elementary department of Occoquan School. Mrs. McInteer was appointed a committee to discuss with the P.T.A. of Quantico the advisability of closing the Quantico School, transporting the children to Dumfries, and transferring the much needed teacher to Occoquan to take charge of the fourth grade. No definite action was taken in this matter, but Mrs. McInteer and the Superintendent were given authority to take such steps as were necessary in the best interests of the general situation, after bringing the matter to the attention of the Quantico P.T.A.

The Superintendent presented a statement from the Kenneth E. Henry Typewriter Company of Winchester, in which they proposed to completely overhaul and renovate all of the County School typewriters, including both those of Manassas and Occoquan High School departments, those at Nokesville High School, one at Haymarket School, and the office machines at \$5.00

each, it being understood that the price of \$5.00 covered regular periodical inspection of these machines, and such service as they needed during the session 1943-44.

On motion, the following leaves of absence for such time as is necessary, or for the duration, were granted for Mrs. Pauline Johnston, wife of Lt. Montgomery Johnston, Mr. Herbert Saunders, who has joined the United States Navy, and Oswald Robinson, who has enlisted in the Merchant Marine.

Proposals for liability insurance on school buses were presented by Mr. W. C. Sadd, representing the Farm Bureau Mutual Insurance Company, and Mr. R. Jackson Ratcliffe, representing the Harleysville Mutual Insurance Company. The proposal covered the following: twelve school buses of 31- 60 capacity, and six school buses of over sixty capacity, and one station wagon of under thirty capacity, with limits of \$5,000 property damage, and \$5,000 to \$50,000 liability insurance for nine months period, three trucks with \$5,000 property damage, \$10,000 to \$20,000 liability insurance for a period of twelve months. This insurance, less fleet discount and experience rating, to be furnished for \$428.22 by the Farm Bureau Company, and the Harleysville Mutual Insurance Company bid for the same coverage was \$503.63, less \$125.90 dividend, bringing the actual cost to \$377.73.

On motion, the Board awarded the insurance to the Harleysville Mutual Company, on the basis of its bid, which was 50.00 less than that of the Farm Bureau, and second on the basis of the good service rendered during the past five years in which the insurance has been carried with this company.

Recorded vote: unanimous.

On motion, the Superintendent was authorized to purchase a grenade type fire extinguisher from Mr. J. J. Conner, if he decides, after considering the matter, that some of them are needed in the schools that are not adequately protected by extinguishers.

The Superintendent reported that he had received a check in the amount of \$40.00 as dividend on the Peoples National Bank stock held by the C. E. Lipscomb Trust Fund, and that the sum had been credited to the account of the C. E. Lipscomb Trust Fund at the Peoples National Bank.

The Superintendent stated that he had received information to the effect that the appropriation from the State for instructional purposes would be in excess of the estimate in the Budget, and recommended that such adjustments in teacher's salaries where teachers were not on the scale be made, as far as this amount permitted. The Board approved these adjustments, and requested the Superintendent to make adjustments in the lower brackets, if and when all other teachers had been placed on the scale.

Recorded vote: unanimous.

The Superintendent presented a request from the Peoples National Bank that it be permitted to retire \$1,000 of R.F.C. Preferred Stock, this being necessary due to the fact that the School Board owns two shares of preferred stock as part of the C. E. Lipscomb Trust Fund. On motion, the Board permitted the Peoples Bank to make this change.

A request was presented from the Rev. DeChant that the Board continue cooperating with the Committee in reference to making a place on its school schedule for Miss Hazel Saunders, teacher of Week-Day Religious Education. On motion, the Board approved adjusting the school schedule in order that Miss Saunders may be able to continue her work as she has for the past several years.

Mr. Orville Haggler, an employee of the Naval Gun Factory, Washington, D. C., appeared before the Board and stated that his daughter, Marcia, was born on October 2, 1937, and was living with Mrs. Paul Allison. He requested that Marcia be permitted to attend the first grade at Bennett School, with the understanding that he would pay the necessary tuition. The Board, after considering the matter carefully, decided that it could not make an exception in this case, since it would be allowing Mr. Haggler a privilege which had been denied the citizens of the County for children who wished to attend school for the first time this year. The State Board regulation covering this question prohibits children entering school who become six years of age later than September 30.

Recorded vote: unanimous.

On motion, the Board passed the following resolution transferring the Victory tax from the various school funds to the Victory Tax Fund:

The Superintendent presented payrolls paid after July 1st which carried Victory Tax, chargeable to the County School Fund and the Workshop Fund, which indicated the amount of Tax that had been withheld in each of these funds. On motion, the Board directed that the Treasurer be requested to transfer from these fund to the Victory Tax Fund the amounts indicated as follows: from the County School Fund the amount of \$0.30, and from the Workshop Fund the amount of \$11.20.

On motion, the Board passed the following resolution in reference to transfer of Victory Tax from the Victory Tax Fund to the Collector of Internal Revenue:

In compliance with regulations forwarded from the Treasury department, Mr. C. A. Sinclair, Treasurer of Prince William County, is hereby directed to forward from the Victory Tax Fund to the Collector of Internal Revenue, Richmond, Virginia, the sum of \$117.90, being the total amount deducted from the various funds in the hands of the County School Board for Victory Tax against salaries of employees for payrolls dated July 1 to July 3, 1943.

Recorded vote: unanimous.

On motion, the Board directed that Mr. C. A. Sinclair, Treasurer, transfer from the Victory Tax Fund back to the County School Fund the amount of \$1.20, and from the Victory Tax Fund back to the Workshop Fund the amount of \$44.65, these amounts having been transferred previously through error.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND
REGIONAL HIGH SCHOOL FUND
WORKSHOP FUND

There being no further business, the Board adjourned to meet again in regular session
Wednesday, September 9, 1943.

[signed] D. J. Arrington
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
September 8, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, N. N. Free, A. T. Barnes, R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent reported that he had placed the following teachers temporarily:

Manassas	Winnie Breeden
Dumfries	Mrs. Marion Kinzer
Occoquan	Mrs. Eileen Dotson
"	Mrs. Marian Justice
"	Mrs. Eleanor Persons
"	Mrs. Willie Marshall
"	Mrs. Evelyn Bright

He stated that there was a possibility that Mrs. Marshall, Mrs. Bright, and Mrs. Breeden would be permanent. The Board approved these appointments and in addition, approved the appointment of Miss Elizabeth E. Wood as sixth grade teacher at Haymarket and Miss Leedia C. Dunavant as teacher at Greenwich.

A delegation from the Brentsville Community, with representatives from the families of the following children, appeared before the Board: Mrs. Miff Keys, representing Carlton Bigelow; Mr. and Mrs. Stephens, representing Doris; Mrs. Shoemaker, representing Herbert Cordel; Mrs. Brown, representing Junior Brown; Mr. Fogle, representing Mildred; Mr. Breeden, representing Elmer; Mrs. Ora Keys, representing Raymond.

All of these persons expressed various reasons for wishing their children to use the bus to Manassas rather than the bus to Nokesville. In addition to this, the following pupils, who are now riding the bus to Manassas are involved in this action: Jean and Joyce Keys, daughters of Mr. Jim Keys, Patsy Keys, daughter of Mr. Cash Keys, Nancy, Fay and Bucky Golliday, children of Mr. W. A. Golliday, and Johnnie Bigelow, son of Mrs. Miff Keys.

In checking these over, it appeared that fourteen children from Brentsville District in the vicinity of Brentsville are involved, which covers most of the upper grade children and high school children from this area. The Board, in considering the matter, decided:

1. That since it always had been the general policy of the Board that Brentsville District children attend Nokesville School, and since its busses are routed to take care of this situation, that it was confusing to have a bus from another territory going through any portion of this area;

2. A careful check showed that the Manassas District children can be taken care of adequately with less mileage operation if the bus is discontinued on that portion which goes through Brentsville District;
3. The Board feels that since it feels obligated to carry out its policy of offering transportation for Brentsville District children to Nokesville, since it can save mileage by eliminating the route, and since by doing this, it puts all of the Brentsville people on exactly the same basis, that it is fairer and more equitable in every way to discontinue this bus through Brentsville.

It decided, therefore, to discontinue operating the Manassas bus in any portion of Brentsville District after Wednesday, September 15, and directed that letters be sent to the heads of each family represented, notifying them of this change.

Recorded vote: unanimous.

A delegation composed of Mr. Louie Ritenour and Mr. Van Herndon appeared before the Board in the interest of extending the bus route below Aden to accommodate eight children – three of Mr. Ritenour's, four of Mr. Herndon's, and one from Everett Marshall place.

The Board, after considering the matter, appointed a committee composed of N. N. Free, R. C. Haydon and R. L. Vetter to check carefully this situation and make such extensions as seemed possible in the light of the general transportation situation in that District.

Recorded vote: unanimous.

The Superintendent brought to the attention of the Board the case of two negro families in the vicinity of Joplin, both of which had recently moved back on Government property. In the case of the Butler family, the Board decided that it could not assist them unless they reached the nearest point, where the bus is operating. In the case of the Brown family, they decided that they are not too far from the bus which turns around at Liming's Store, and therefore could walk to the bus.

He also brought to the attention of the Board two Wright children and one Earhart child down in the Orlando vicinity, all of whom are a little more than two miles from the Aden bus. The Board directed that this situation be studied, along with other transportation problems in Brentsville District.

The Superintendent brought to the attention of the Board a request for the bus to be placed back in the Featherstone Road, since there are approximately nineteen children who would be accommodated. The Board directed that in the event there is any change in the vicinity, that this be considered as one of the first changes. It was decided, however, that there was not much possibility of extending any routes as long as the Board attempted to operate with two busses.

The Superintendent reported to the Board a meeting which had been held in the Greenwich School, after a petition had been filed requesting the Board to furnish them a teacher; also a meeting which was held at the Quantico School in reference to the possibility of closing that school. The Superintendent and the Trustee from the two Districts in question recommended that teachers be kept in those two schools for the coming session, and in the future that if plans were made for closing these schools, that the communities be given at least sixty days notice.

The Board approved the recommendation of the Superintendent and Trustee in both cases.

The Superintendent presented a petition from the negroes in the vicinity of Thoroughfare, requesting that after the emergency, they be given an opportunity to express themselves on the return of their children to the Antioch School. The Board decided that when the emergency is over, if the people in this vicinity are still interested in having their children return to Antioch, that they will be given an opportunity for a hearing at that time.

On motion, the Board voided County School Warrant #9876 in the amount of \$6.17, payable to the Bruce Publishing Company, and directed that the Treasurer be handed a copy of this resolution so that he might make the proper notations on the duplicate.

A letter from Mrs. Bailey, of Woodbridge, requesting that her child, who would become six years of age October 14 be permitted to attend school was presented to the Board for its consideration. The Board decided that it could not grant this request, since it was in variance with the State Board's regulation on this point.

The superintendent reported to the Board the condition in reference to the property at Swavely School. He stated that in accordance with a letter from Mr. Fox, of the Procurement Division of the Treasury, the equipment in six of the shops could be gotten possession of, provided it could be shown that there was a definite need for the equipment, and that the equipment would be used to a good advantage. The Superintendent also stated that the Board had until October 12 to make this decision in this matter. On motion, the board directed the Superintendent to get such other information as he could concerning the possible use of this property by Prince William County and, other counties in the vicinity, and to go into the matter with the State Board of Education, and see what possibilities there were for definite use of the property. If, after making this check, it appeared that there would be a definite use, the Chairman and Clerk are permitted to call a special meeting for the purpose of authorizing acceptance of the property. If there does not appear to be a definite need, the Board decided that it would not wish to be responsible for the property under the conditions set out by the Treasury Department.

The Superintendent stated to the Board that he had been advised that the Fauquier National Bank had been designated as a depository for Federal Withholding Tax, that so far he had received no information from the Collector of Internal Revenue with reference to a depository nearer, and that the funds due the Federal Government had been accumulating since July 1st.

The Board directed, therefore, that the amounts in the various funds due the Federal Government as of September 1st for Withholding Tax be forwarded to the Fauquier National Bank to be deposited to the credit of the Federal Government. The following shows the amounts due from each fund: County School Fund - \$410.30; Regional High School Fund - \$61.60; Nutrition Workshop Fund - \$226.75; National Defense Fund - \$181.40.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	5,562.70
REGIONAL HIGH SCHOOL FUND	822.66
NATIONAL DEFENSE FUND	302.74
NUTRITIONAL WORKSHOP FUND	226.75
COUNTY DEBT & BUILDING FUND	52.50

There being no further business, the Board adjourned to meet again in regular session
Wednesday, October 6, 1943.

[signed] D. J. Arrington
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
October 6, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. Lynn, from Occoquan District, and Mr. Barnes, from Coles District, were absent.

The minutes of the previous meeting were read and approved.

On motion, the Board approved the employment of Mrs. Irene Corder to assist the first grade teacher at Haymarket School at \$3.00 per day, the amount to be charged against instruction, and the employment of Louise Smith Brown as teacher at the Brown School to fill the vacancy made by the resignation of Clara Gurley.

The Superintendent discussed the question of teachers, with especial reference to the fact that there were no teachers at this time for boy's physical education at Manassas High, and that Miss Vaughan, principal of the Occoquan High School, was still absent, due to the illness of her mother, and her work was being carried on by Mrs. Sanford who was also teaching the Commercial Department.

A delegation from the vicinity of Brentsville consisting of the following persons appeared before the Board: Mrs. Cash Keys, Mrs. Miff Keys, Mr. and Mrs. Jim Keys, Mr. Stephens, Mrs. Egbert Compton, and Mrs. Russell Jasper. The first five named were interested in transportation for their high school children from the Brentsville Community to Manassas. All of them stated, with the exception of Mrs. Cash Keys, that at the present time they were furnishing their own transportation, and that they desired the Board to change the route back the way it had been before September 15, in order to assist them in bringing their high school children to Manassas.

Mrs. Jasper and Mrs. Compton brought to the attention of the Board the fact that they were being inconvenienced by the bus turning at Peterson's Gate. Mrs. Compton stated that her child had about a mile to walk, and Mrs. Jasper said her children had about one-half mile.

The Board considered the matter carefully, but felt that to accommodate any of these people would make it necessary to reopen the whole situation with reference to the transportation of pupils from that area. It directed the Superintendent to state to Mr. Jim Keys, Mrs. Cash Keys and Mrs. Miff Keys that it regretted very much its inability to assist their children further in transportation to Manassas High School, but that in view of the general situation, and the demands being made by other persons in that vicinity, they felt that the reopening of the situation would be a mistake, and only cause further misunderstanding. It decided, therefore, to leave the matter as it stand, and to continue turning at Peterson's Gate, with the understanding that persons from the Brentsville side of the Run may attend the Manassas School if they furnish their own transportation, but that no transportation may be offered them to that school at public expense, since the transportation for their convenience is furnished to the Nokesville School.

Recorded vote: unanimous.

On motion, libraries were authorized as follows: Dumfries School two; Nokesville School two; Manassas Schools two.

The question of Mrs. Willis Foley's status was brought up and discussed, Mrs. Foley having found it necessary to discontinue teaching during session 1942-43, due to ill health. The Superintendent stated that Mrs. Foley was still in bad health, and according to her Doctor, in no condition to resume her duties as teacher at the Haymarket School.

The Board decided, therefore, to extend Mrs. Foley's leave for session 1943-44, or such part of it as is necessary until she is again physically able to resume her duties.

Recorded vote: unanimous.

A letter was read to the Board from Mrs. Sisson, president of the PTA at Quantico, asking to what extent the Board felt the Quantico Town Council should assist in the expenses of the continuance of the Quantico School. The Board directed the Superintendent to write Mrs. Sisson that it did not feel that the Quantico Town Council need make any appropriation towards the operation of the School. If, however, the Town Council wished to assist the PTA and the teacher, Miss Margaret Powell, in some of their worthwhile projects for the best interests of the children at that school, that the Board would appreciate its cooperation in this connection.

A letter was present from Mrs. Luella Eutsler, asking to be released from her position as librarian at the Nokesville School. The Board authorized the Superintendent to release Mrs. Eutsler from her contract at such time as he felt that the position had been adequately filled.

The Superintendent presented to the attention of the Board the question of the Swavely School property and the acquisition of the equipment, at that institution. He stated that a majority of the equipment could be obtained by the Board if it was signed for prior to October 12. He stated that the equipment was very valuable, and to this extent would be quite a responsibility, that the Board doubtless would have to carry adequate insurance to cover such loss as fire, and also would have to provide a watchman at night to guard the property.

He stated that the State Vocational Education Department had agreed to pay \$50.00 per month towards the payment of this watchman.

After considering the matter from every angle, the Board, decided that it would be to the best interests of the schools in general to acquire this property, and to have it available for future vocational use. It directed, therefore, that the Superintendent personally visit the Procurement Division and talk to Dr. Fox, the man in charge of the equipment; that after he had secured certain information as to value, depreciation, etc., that he was authorized to sign for it in the name of the School Board, and make arrangements for protection, both from the standpoint of fire insurance and from the standpoint of having a watchman employed to guard it.

In this connection, the Superintendent was requested to appear before the Board of Supervisors to explain the matter to that body in detail, and to secure from them if possible a resolution approving the acquisition of this property by the School Board.

Recorded vote: unanimous.

The Superintendent brought to the attention of the Board a request of Miss Sue Ayres that a sixteen mm silent moving picture equipment be purchased for her use in the schools at a cost of \$90.00 for the equipment. The Board directed the Superintendent to find out if the necessary priorities can be obtained, and if so, to buy this equipment, provided it appears that there will be sufficient finances for equipment purchases to take care of this expenditure.

On motion, the Board elected Mr. G. W. Herring janitor and bus driver at the Nokesville School at a salary of \$110.00 per month, and Mr. Vane L. Chandler as bus driver for the Buckhall-Wellington route at a salary of \$3.00 per day.

The Superintendent stated that he had been advised by the Selective Service Board that R. L. Vetter had been placed in class 1-A, also that other members of the transportation force were subject to call in the near future. The Board authorized the Superintendent to write a letter to the Selective Service Board to appeal the case of Robert Vetter, on the grounds that it appeared that he was entitled to occupational deferment.

Recorded vote: unanimous,

Robert Vetter appeared before the Board and reported to the Board that Mr. Charles Cornwell, who is operating a store at Buckhall, also uses the Buckhall School house for storage of feed, and that he had been using it for some time. After considering the matter, the Board authorized the Superintendent to offer this building and lot for sale, with the understanding that the minimum acceptable price would be \$1,200.00. He was directed to advertise and have the sale, and to bid the property in if it appeared that it would sell for less than \$1,200.00.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	15,662.570
REGIONAL HIGH SCHOOL FUND	2,173.64
NUTRITIONAL WORKSHOP FUND	13.01
NATIONAL DEFENSE	1,076.92

There being no further business, the Board adjourned to meet again in regular session Wednesday, November 3, 1943.

[signed] D. J. Arrington
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
November 3, 1943

The County School Board met as per adjournment on the above date, with the following members present: N. N. Free, Vice-chairman, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, A. T. Barnes and R. C. Haydon, Clerk.

Mr. D. J. Arrington, from Manassas District, was absent.

The minutes of the previous meeting were read and approved.

The Superintendent brought up and discussed briefly the Swavely School situation. He read a letter which Senator Byrd had written Mr. E. R. Conner in which Senator Byrd stated that he had persuaded the procurement Division to make no disposition of the equipment, etc., until after the Virginia Legislature meets in January, in order to give time for some plan to be worked out whereby the School Board may operate it as a State Vocational School, with the proper legal steps taken to authorize same. With this in mind, the Board directed the Superintendent to continue keeping a watchman on the grounds, but with a definite understanding that outside of reasonable care, that there was no definite responsibility on the part of the School Board for the property.

A petition was presented to the Board signed by Mr. and Mrs. J. C. Beane, Mr. and Mrs. Egbert Compton, Mr. and Mrs. Russell Jasper, Mr. and Mrs. J. M. Keys, Jr., Mr. and Mrs. J. K. Conner in reference to making a change in the present routing of the bus from their locality to Manassas. After some discussion, the Board decided to accept Mr. Troy Count's offer to permit the school bus to turn at his entrance, and to permit school children to go in his house in bad weather and wait, and directed the Superintendent that as soon as plans could be made for the change, to route the bus so that it would turn at Mr. Counts. The Board decided to make no other change in the routing of the bus in that vicinity.

Recorded vote: unanimous.

The Superintendent presented a letter from Mr. Thomas D. Larkin, requesting that the Board permit the bus from Thomas' Corner to continue up Route 622 to the Larkin farm and pick up the Bede Herefore children. Mr. Larkin stated that the distance was approximately one mile. The Board decided that since there are a good many similar situations where children walk as much as a mile or slightly more, to reach a bus, and since it is the policy of the Board under the present regulations of the Office of Defense Transportation not to increase any mileage unless it can be shown that a definite injustice was being done, that it would be entirely impractical to extend this route. It directed the Superintendent to so advise Mr. Larkin and to express its regret at not being able to comply with his request.

A letter was presented in which Mr. E. W. Herring had requested the use of the Nokesville School for four nights in which to hold a meeting sponsored by the Brethren Church in reference to some plan for Peace, also a request that a speaker in connection with this meeting be permitted to go to each high school and talk to the student body on this subject. The Board decided that it was not its policy to permit school buildings to be used for several consecutive nights when school is in session, due to the fact that such use would make a definite interruption in the regular use of the school, and further to permit one Church to use the school for this much time would be setting a precedent where other similar organizations could make similar requests. In connection with the speakers visiting the various high schools, the Board decided that it would be impractical to work out a plan of this kind due to the fact that the same opportunity could not be offered to other denominations, and second, that with the school program being interrupted as much as it is now due to the emergency, that it is unwise to insert any further activity of this nature in the schools, the Board feeling that meetings of this kind could be held at night, and that pupils who wished to attend would then have the opportunity to do so in company with and with the sanction of their parents.

Recorded vote, unanimous.

On motion, the Board appointed Mrs. Floy R. McInteer to represent the School Board at the Trustees Association to be held Tuesday, November 16 at the John Marshall Hotel, Richmond, Virginia; also directed that the Superintendent represent the Board at the State Superintendent's Conference, and that the Superintendent and Mrs. McInteer present expense accounts for these meetings.

The Board further approved an allowance of \$5.00 per person for each of the elected delegates from the County Teacher's Association who attend the meeting.

The Superintendent discussed briefly with the Board the teacher situation and stated that thus far, that he had been able to fill all positions as vacancies occur. He stated further, that the general situation in reference to schools and transportation, general operation, etc., was going nicely, and that he considered that the months of September and October had been exceptionally good months.

On motion, the Board directed that C. A. Sinclair, Treasurer, transfer from the County School Fund to the Regional High School Fund the sum of \$2,000.00, this being in part payment of Prince William County's share towards the operation of the Regional High School.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	15,820.29
REGIONAL HIGH SCHOOL FUND	3,125.70

There being no further business, the Board adjourned to meet again in regular session
Wednesday, December 1, 1943.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
December 1, 1943

The County School Board met as per adjournment on the above date, with the following members present: N. N. Free, Vice-chairman, Anita D. Piercy, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk. Mr. Arrington, Chairman, and Mrs. McInteer were absent.

The minutes of the previous meeting were read and approved.

The Superintendent discussed briefly the teacher situation, and stated that he had been successful in keeping teachers in all positions, although this was becoming increasingly difficult. He recommended Mrs. Nina G. Brackett as seventh grade teacher at Occoquan, beginning after the Christmas Holidays. On motion, the Board elected Mrs. Brackett to this position.

On motion, the Board directed that C. A. Sinclair, Treasurer, transfer from the County School Fund to the Regional High School Fund the sum of \$2,182.00, this being the balance due that fund on the per capita basis of children attending that school from Prince William County.

The Superintendent reported that on November 15, he had the public sale of the Buckhall School property, with J. P. Kerlin crying the sale. The highest bid was \$700.00, which was made by Charles F. and Hallie L. Cornwell. The Superintendent stated that he had received their check in the amount of \$70.00, it being ten percent of the bid, and was holding that pending the action of the Board and the ratification of the Court.

On motion, the Board approved the sale, and directed that the Superintendent have an attorney prepare the necessary papers for ratification by the Court, and have him present these papers at the December term.

Recorded vote: ayes—Free, Barnes, Piercy, Lynn; nos—none.

A letter from Mrs. Clay Wood was presented to the Board in which she requested that Jason Pritchard, the child whom she is giving a home, be permitted to attend the Nokesville School without paying tuition. The Board, after considering the matter carefully, decided to permit Jason Prichard to attend without tuition, and directed the Superintendent to so notify Mrs. Wood.

The Superintendent reported to the Board the following adjustment in school bus routes:

1. From the vicinity of Joplin to Triangle – An arrangement has been made with Otto Liming to take care of ten or twelve children from that vicinity in his private car, with the understanding that the Board would allow him \$1.75 per day for each day he transported these children.
2. That Mike Tyler be allowed ten gallons of gasoline per week and an additional amount not to exceed \$20.00 to assist him in purchasing a tire for transporting two of his own children, an Earhart child, and any other children from the vicinity of Orlando to Adam.
3. That the bus being driven by Mr. Herring below Aden continue down to the Cross Roads in the Park Area to get the Ritenour children and the Van Herndon children.

On motion, the Board approved these adjustments and also the financial arrangements contained in this resolution.

On motion, the Board approved making up the payroll and the payment of teachers prior to their leaving for the Christmas Holidays.

The Superintendent reported to the Board that he, Dr. VanOot and State Superintendent Lancaster had visited the Procurement Division in Washington and had discussed the possibility of the State buying the equipment and the real estate for the purpose of setting up a Regional Vocational School. He stated that if arrangements could be made, that the matter would be presented to the Legislature and probably the Prince William County School Board would be requested to place a price on the real estate. He stated that he would try to keep in touch with the situation, and report to the Board from time to time.

It is with genuine regret that the members of the County School Board learn of the recent resignation of its Chairman, David J. Arrington.

Mr. Arrington has represented Manassas District on the Prince William County School Board continuously since March 25, 1912, at which time he succeeded the late George C. Round. He served as Clerk of the Board from March 1912 to June 30, 1922. When the County unit law became effective July 1, 1922, he was succeeded as Clerk by Mr. Charles R. McDonald, who was at that time Division Superintendent of Schools.

He was elected chairman of the Board at its regular meeting July 2, 1928, which office he held continuously until his resignation became effective December 14, 1943.

Mr. Arrington's contribution to the educational program of Prince William County is one of a lifetime of consecrated service. It cannot be expressed in years of service or in words of commendation by his friends and associates. It is written in the hearts, minds and character of numberless boys and girls, many of whom are now men and women, who during that period were recipients of his sympathetic interest, his wise counsel and his courageous action expressed in their behalf, when serving in his capacity as school trustee.

We who have served with Mr. Arrington will look back on the experience as one of those rare privileges which only those who have been closely associated with him can fully appreciate.

Recorded vote: unanimous.

The Superintendent explained that since no arrangements had been made to satisfactorily carry on the physical education program in the absence of Mr. Saunders, the regular instructor, he was being obliged to supplement some local assistance to help Mr. Peters. In this connection, he recommended Sedric Saunders to assist with the physical Education program during the months of December, January, February and March, at a salary of \$50.00 per month for these services.

On motion, the Board approved this arrangement with salary as recommended.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	16,169.47
REGIONAL HIGH SCHOOL FUND	2,349.58
COUNTY DEBT & BUILDING FUND	2,494.87

There being no further business, the Board adjourned to meet again in regular session
Wednesday, January 5, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

January 5, 1944

The County School Board met as per adjournment on the above date, with the following members present: N. N. Free, Vice-chairman, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, P. A. Lewis, A. T. Barnes, and R. C. Haydon, Clerk.

Since the Chairman, D. J. Arrington, resigned effective December 14, the first business of the Board was to elect a Chairman. On motion, N. N. Free was duly elected Chairman and P. A. Lewis Vice-chairman, for the unexpired terms to June 30, 1944.

The superintendent discussed briefly the situation in reference to the Swavely School property, and it was decided that he and Mr. Lewis would make a trip to Richmond Thursday, January 13, at which time the matter would be taken up with the State Superintendent and plans for legislation in this connection considered.

On motion, the Board approved allowing Mrs. Ray Ehardt to ride on the school bus to and from Manassas for the period while she is working for Mrs. Josephine Lynn, principal of the Gainesville District Graded School. The Board justified this on the grounds that Mrs. Lynn is necessary in the school and unless she has Mrs. Ehardt's assistance at home, she would be prevented from carrying on her regular duties.

The Board directed that C. A. Sinclair, Treasurer, transfer from the County School Fund to the County Debt and Building Fund the sum of \$1,500.00 to meet warrants to be drawn against that fund for debt service, etc.

Mr. Raymond Fishpaw appeared before the Board in the interest of a community cannery for Prince William County, to be located at the Nokesville School. He stated that the Federal Government would appropriate approximately \$1,000 in equipment, and that in addition, would pay a supervisor of the project and all operating expenses, and that it was the obligation of the locality to furnish the building in which to house the cannery. He further stated that he had appeared before the Board of Supervisors at its December meeting, and that the Board had appropriated the sum of \$1,200 towards the project.

After considering the matter carefully, the Board took the following action:

1. They approved the project and authorized that an addition be made to the Nokesville Gymnasium for the purpose of housing the cannery.
2. They decided that the School Board would pay the bills for this construction not to exceed \$1,500 when such bills had been properly checked and referred to it for payment by the supervisors of construction.

The Board appointed Mr. Fishpaw as supervisor, with the understanding that he could proceed with the construction, provided it did not cost the School Board in excess of \$1,500, and provided that he completed the building in a satisfactory condition.

Recorded vote: unanimous.

The Superintendent brought to the attention of the Board the fact that the Board of Supervisors at its meeting on December 9 made a special appropriation of \$15,000 for the purpose of paying Literary Fund bonds. He stated that he had taken the matter up with the State Treasurer, and that he had arranged to anticipate this amount of bonds in three issues, one on Occoquan High School in the amount of \$8,775.00, one on Manassas Home Economics Cottage in the amount of \$1,750.00, and one on the Regional High School, for \$4,400.00. This, including, the interest, would more than take up the full amount of \$15,000.00.

The Board approved payment of these issues, and directed that a warrant be drawn to the Treasurer of Virginia Covering the total amount of interest and principal involved, namely, \$15,288.92.

The Superintendent brought to the attention of the Board the fact that he had appeared before the Board of Supervisors at its December meeting, and that the Board, at his request, had supplemented the school budget by \$3,000.00, which amount had been lost in the budget due to the closing of the N.Y.A. project, and the loss of \$250.00 per month rent for that property.

The Superintendent brought to the attention of the Chairman a letter written by Mrs. Miff Keys to State Superintendent Lancaster, also his reply to Mrs. Keys. The subject of the letters was the question of Johnnie Bigelow's transportation from Brentsville to Manassas. The Board, after considering the matter, decided to make no change in this transportation.

The Superintendent presented a letter from Mrs. Margaret H. Hamilton requesting leave of absence during the time that her husband, who is now in the Air Force, remains in this country where she is able to be with him. She stated that she would like to return to her work at Manassas if and when Lt. Hamilton is ordered out of the country. On motion, the Board approved this leave, and appointed Mrs. Edna Payne Caskey to fill Mrs. Hamilton's vacancy.

The Superintendent presented a deed with the proper Court confirmation, which had been prepared by Mr. T. B. Didlake, in the sale of the Buckhall property. The Board directed that the Chairman and Clerk execute the deed and that it be delivered to Charles and Hallie M. Cornwell upon receipt of their payment of \$630.00 to the County School Board, and \$5.00 to T. B. Didlake for the drawing of the deed.

Recorded vote: unanimous.

The Superintendent presented a request from Mrs. Parker that the School bus now travelling the Sudley road be allowed to meet her children who are at present living on the McCall place, about one and one-fourth mile from the bus. The Board, after considering the matter, decided that it was not justified in making this change due to the restricted schedule of the bus, and the fact that a change of this kind would mean starting the bus fifteen minutes earlier than it is now scheduled to start.

The Superintendent reported to the Board that he had been advised that the application for two new bus equipments would be approved, and that certificates would be issued sometime early in January. He further stated that this equipment was probably going to be more expensive than in the past, due to the fact that it was not possible to get discounts as formerly, and that in

addition, storage allowance would be charged on the truck equipment, which had been carried in storage for sometime.

On motion, the Board authorized the Superintendent to go ahead with the purchase of these two equipments, and to arrange for their delivery at as early a date as possible.

Mrs. McInteer, who represented the School Board at the Virginia Education Association meeting in Richmond during the month of November and who due to illness in her family, had been unable to attend the December meeting of the Board, was present and made an interesting report to the Board of the program of the Trustees Association.

Among other items of interest discussed at the meeting, were, (1) the present teacher situation and the backing of the State Superintendent in his request for larger State appropriations for salaries; (2) the members of School Boards having a better understanding of their jobs, and some method of bringing about this understanding; and, (3) a resolution adopted by the Trustees Association in which it favors a salary for School Board members in a given division to be the same as the salary of the other governing body members, such as the Board of Supervisors, City Councils, etc.

Mrs. McInteer stated that she had been elected Vice-president of District H, and that she was planning a meeting of the Trustees for this area Monday, January 24, at which time she hoped that a program could be worked out.

Upon the recommendation of Mrs. Floy H. McInteer, the Board decided to approve the resolution passed by the Department of School Trustees of Virginia in reference to the salary of the School Trustees, and to forward copies of this resolution to the State Superintendent of Public Instruction, Mr. Frank Moncure, Delegate from Prince William and Stafford Counties, and Mr. Andrew Clarke, Senator from this Senatorial District.

On motion, the Board directed that if possible, the Superintendent attend either the meeting of the Department of School Administrators in New York or Atlanta during the month of February, and set aside the amount of \$50.00 to be used towards his expenses if he finds it possible to attend one of these meetings.

On motion, the Board directed that C. A. Sinclair, Treasurer, transfer from the Dumfries District School Fund as follows: to the Occoquan District School Fund the amount of \$1,650, and to the County Debt and Building Fund the amount of \$560.00. The amount transferred to the Occoquan District Fund is Dumfries District's share towards the debt service on the Occoquan High School.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	16,189.48
REGIONAL HIGH SCHOOL FUND	2,056.10
OCCOQUAN DISTRICT SCHOOL FUND	1,272.50
COUNTY DEBT & BUILDING FUND	15,288.92
GAINESVILLE DISTRICT SCHOOL FUND	1,494.25

There being no further business, the Board adjourned to meet again in regular session
Wednesday, February 2, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
February 2, 1944

The County School Board met as per adjournment on the above date, with the following members present: N. N. Free, Chairman, Anita D. Piercy, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent discussed the teacher situation briefly and recommended the following teachers: Mrs. Richard W. Dudley to teach fourth grade at Nokesville, and Miss Martha Hickman to teach in Manassas Bennett School, for the session 1944-45. On motion, the Board approved these recommendations.

The Superintendent reported to the Board that he had received \$40.00 from the Peoples National Bank, which was a dividend on the preferred stock held in trust for the C. E. Lipscomb Trust Fund, and that this money had been deposited to the credit of the C. E. Lipscomb Trust Fund at the Peoples National Bank.

The Superintendent reported that he had received a notification from the State Superintendent of Public Instruction that he had approved a \$300.00 appropriation from the Vocational Education Fund to be applied to the construction of a cannery at the Nokesville School.

A letter was read from the State Superintendent of Public Instruction; also copy of a letter from Mr. Clifton E. Mack of the Procurement Division. It appeared from these letters that it would not be possible for the Procurement Division to sell the equipment at the Swavely School to the State of Virginia for vocational school purposes, due to the fact that under the act closing the National Youth Administration projects this equipment was made available to certain governmental agencies, which had first claim on the property before it could be sold outright. It appears that these agencies are unwilling to relinquish their claim under the act, and for this reason the procurement Division can not make an outright sale of the property at this time. The Chairman appointed Mr. P. A. Lewis and the Superintendent a committee to go to Richmond next week with a view to finding out the exact status of the property and what would be the next best move to make in this connection.

A letter was received from Mr. Andrew Clark, State Senator, acknowledging the resolution from the School Board meeting of January 5th. He stated that he would keep in mind the Board's wishes and do everything possible to have them carried out during the present session of the Legislature.

The Superintendent called to the attention of the Board two letters which had been published in the Manassas Journal recently with reference to school transportation: One written by Mr. T. E. Counts of the vicinity of Brentsville, and one written by Mr. L. D. Sullivan, of near Neabsco. The Board, after discussing the matter more or less in detail, decided to take no action in reference to either of these communications.

On motion the Board approved ten \$60.00 library units to be distributed as follows: Dumfries Graded School – 2; Haymarket Graded School – 2; Nokesville High School – 2; Manassas High School – 2; and Bennett Graded School – 2.

A letter was read from Mrs. Elizabeth W. Cox, of Brentsville, in reference to certain minor repairs needed at the Brentsville Court House. She stated that the Girl Scouts of that community were using the Court House for a meeting place and wished to take steps to have the Court House beautified, but before this could be done certain minor repairs needed to be made. The Board recommended that a committee, composed of N. N. Free and the Superintendent, visit the Court House and decide what they felt was needed to put it in a good state of repair.

The Board discussed, more or less in detail, a request from the State Planning Board that construction projects and the like, for post-war school building be planned now and worked out so that after the war is over no time may be lost in immediately getting to work so that such work would provide an outlet for returning service men to obtain jobs, etc. The Board, in this connection, directed the Superintendent to work out such plans and placed the order of importance as follows:

- (1) The completion of the Gainesville Graded School.
- (2) An addition to the present Nokesville High School building of approximately four rooms and the completion of the gymnasium. The completion of the Occoquan High School gymnasium and the erection of a shop for the Occoquan High School.
- (3) An addition to the Brown Graded School at Manassas.
- (4) The possibility of some construction at the Regional High School in cooperation with the Counties of Fairfax and Fauquier.

NOTE: Plans for Manassas were not set up pending the disposition of the Vocational School Project. However it was discussed that new shop facilities for Manassas should be made available as soon as possible, either at the present site or at the Vocational School site, whichever seemed more desirable.

The Board discussed somewhat at length the school debt service and the possibility of consolidating all debt service under one County fund. In this connection the Board authorized the Superintendent to discuss the matter at the next meeting of the Board of Supervisors with a view to determining what possible legislation may be necessary in order to refund all debt service in one account, to be paid as a County rather than a district obligation.

The Superintendent was directed to prepare the budget for the session 1944-45 and to withhold its tentative adoption as long as possible in order that information as to state appropriations would be available before its publication. This work would have to be done in cooperation with the Board of Supervisors in the publishing of their budget.

Mrs. R. Worth Peters, secretary to the principal of the Manassas High School, furnished affidavit to the effect that the following warrants had been lost: National Defense Warrants No. 828, payable to the Rev. W. H. Barnes, in the amount of \$5.40; No. 829, payable to Graves Humphreys in the amount of \$140.00; and No. 830, payable to John S. Solenberger & Co., in the amount of \$5.60. On motion the Board ordered duplicate warrants issued in these cases, the warrants marked "Duplicate" and the Treasurer and the banks notified that the originals had been lost and were therefore voided.

On motion P. A. Lewis was elected the member from this Board to represent Prince William County School Board on the Regional High School Board to fill vacancy made by the resignation of D. J. Arrington, former member of that Board.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	16,324.77
REGIONAL HIGH SCHOOL FUND	1,988.63
NATIONAL DEFENSE FUND	275.53
BRENTSVILLE DISTRICT SCHOOL FUND	185.85

There being no further business, the Board adjourned to meet again in regular session Wednesday, March 1, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
March 1, 1944

The County School Board met as per adjournment. on the above date, with the following members present: N. N. Free, Chairman, Anita D. Piercy, P. A. Lewis, A. T. Barnes, Mrs. Floy H. McInteer, and R. C. Haydon, Clerk. Mr. Fred M. Lynn, of Occoquan District, was absent.

The minutes of the previous meeting were read and approved.

The Superintendent and Mr. Lewis reported the situation in reference to the Swavely School. They stated that as the result of two interviews in Richmond and one with the Procurement Division in Washington, it appears that plans are being made to open the school on June 15th as a war training program. They stated further that the Procurement Division is willing to turn over to the Prince William County School Board, on a loan basis, all of the equipment now at the School or that portion of the equipment which can be put into use. It will be necessary for the Board to assume responsibility for the equipment as of March 15th and to determine by May 15th exactly how much of it they wish to hold on the loan basis. The Procurement Division will expect the equipment to be put into use by June 15th. In view of the above report, the Board authorized the Superintendent to notify the State Department of Education of the above conditions and in cooperation with that Department, to sign for the property and assume the responsibility, provided that the State Department of Education assumes its share of the cost of protecting the equipment against theft, fire, etc.

A letter was presented from Robert L. Vetter, Supervisor of Transportation and Maintenance, requesting the Board to relieve him of his present duties as of April 30, 1944, in order that he may make the necessary preparation in putting his business in order prior to his induction into the armed services. On motion the Board decided to act favorably on Mr. Vetter's request and to relieve him as of April 30th. Since Mr. Vetter has not, during his sixteen years of service with the Board, taken any stated vacation but has had only a few days at a time at long intervals, the Board decided to extend his salary through the month of May, allowing him one month in excess of the time he will actually work, as a vacation allowance. The Superintendent was requested to make a careful study of the situation and to attempt to reorganize his force in such a way as to have the duties formerly carried by Mr. Vetter absorbed by other members of the present mechanical staff. Record vote was unanimous.

The Superintendent brought to the attention of the Board the fact that the question of unloading coal is becoming increasingly difficult and suggested that steps be taken to order several carloads of coal right away so that it can be unloaded while the regular school force is available, and over a longer period of time so that it can be handed by a smaller amount of labor. On motion the Board approved this plan and directed the Superintendent to begin ordering coal for next year as soon as plans could be made to do so, and to store such coal as rapidly as it can be shipped.

A letter was received from Mr. Hunton Tiffany, Chairman of the Ways and Means Committee of the Manassas Kiwanis Club, requesting the use of the High School Auditorium for two nights to give a minstrel show. Mr. Tiffany stated that the proceeds of this show would be used to entirely for charity purposes and that most of the money would be used to correct physical defects of children now in public schools. He requested that they be permitted to use the Auditorium without charge so that the proceeds would be larger for the purposes mentioned. On motion of the Board it was decided to allow them to use the Auditorium without charge for this purpose.

Upon recommendation of the Superintendent, the Board approved paying \$25.00 on Mr. Peters' expenses to the Department of School Administrators meeting in New York, since Mr. Peters has no travel allowance. In the case of Miss Ayres, who has a travel allowance, the Board decided to pay the \$5.00 which Miss Ayres was required to pay in order to gain admittance to the meeting. Recorded vote unanimous.

The superintendent reported to the Board that he had sent two men to Richmond, Indiana, to get the new school bus equipment and that they should arrive back with them within the next two or three days.

On motion the Board approved the purchase of library units, as follows: Occoquan 2, Nokesville 2, and Manassas 1.

On motion the Board decided to permit Gene Wolfe Barrett to carry his papers from Manassas to his home every afternoon on the school bus.

On motion the following teachers were elected:

Teacher-Librarian, in place of Mrs. Bennett, Nokesville, Miss Julia Roase, after March 20, 1944.

For session 1944-45:

Miss Julia Rose, Teacher-Librarian, Nokesville
Miss Maisie Allen, 4th Grade, Nokesville
Miss Georgia Spencer, 3rd Grade, Occoquan
Miss Christine Newcomb, 4th Grade, Occoquan
Miss Jocelyn Gillum, 1st Grade, Bennett
Miss Margaret Carpenter, 5th Grade, Bennett
Miss Martha Hickman, principal, Haymarket

The Superintendent presented to the Board the school budget for session 1944-45. He stated that there was still some doubt as to the exact amount of the State appropriation since the Legislature was still in session, but that he had estimated the budget on the basis of \$900.00 per teacher unit. He stated further that there was to be a proposal made to the Board of Supervisors that they pay an additional \$15,000.00 toward Debt Service during the present and that they permit an additional \$15,000 to the School Board next year, which amounts would bring the total school debt down to approximately \$75,000.00. In addition to the increases in teachers' salaries,

he noted increases in such items as fuel, janitors' services, school building repairs, general supplies, etc., and stated that the total budget included expenditure of \$227,014.00. The Board approved the budget and directed that it be presented to the Board of Supervisors at a special meeting on March 16th, and that a final report of the budget be made to the School Board at its meeting on April 5th.

On motion, Mrs. Lucy A. Lewis was elected as Office Assistant at per diem of \$4.00 per day for each day's work.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	16,823.64
REGIONAL HIGH SCHOOL FUND	1,963.73
COUNTY DEBT AND BUILDING FUND	62.19

There being no further business, the Board adjourned to meet again in regular session Wednesday, April 5, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
April 5, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, Anita D. Piercy, Fred M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. P. A. Lewis, of Manassas District, and Mr. A. T. Barnes, of Coles District, were absent.

The minutes of the previous meeting were read and approved.

Upon recommendation of the Superintendent, the following teachers were elected for 1944-45, it being understood that all teachers in service receive a flat increase of \$90.00, and that new teachers elected this year be adjusted to the scale:

Florence Marshall	Emma W. Carter
Wilma P. Tomlinson	Evelyn I. Lynn
Christine Dunavant	Ida B. Foster
C. O. Bittle	Lucille Pully
Florence Tiller	Margaret Black
Lois Sloop	Mary C. Dickenson
Julia Hale	Norma Helen Dektor
Miriam Walker	Margaret Powell
Ila V. Breeden	Maude Jordan
Gayle B. Whetzel	Mary Norman
Bessie G. Tune	Elizabeth Frazer
R. Worth Peters	Alice M. Lynn
Carrie B. Lanford	Helen B. Clarke
Lucille Horne	W. Y. Ellicott
Elinor C. Johnson	Elizabeth Vaughan
Mary B. Faulkner	Frank P. Sigman
Virginia P. Park	Elizabeth Lloyd
Jane M. Carter	Mae T. Sanford
Roberta F. Payne	Fay Fletcher
Frances Owen	Ida M. Newman
Mary Gregory	Evelyn M. Bright
Edna Payne Caskey	Willie P. Marshall
Frances Johnson	Marian O. Fuller
Sarah E. Bailey	Nellie K. Curtis
Grace E. Metz	Carrie Patterson
Pauline Smith	Ellen Thompson Jennings
Nancy W. Lyons	Ida L. Harris
Emily J. Johnson	Oreda Washington
Lulu M. McManaway	

Maron Broaddus

Mary B. Nelson

Fay Carpenter

Alice E. Miller

Carol D. Faulconer

R. R. Fishpaw

Reams Bennett

Sue F. Ayres

Ruby Simmons

Evelyn P. Toler

Bessie E. White*

Evelyn Berry

Louise S. Brown

Viola A. Johnson

Gladys L. O'Neill

- * The Board authorized a \$60.00 increase in salary for her duties as principal, and directed the Superintendent to advise Mrs. White that due to her age and physical condition, it would probably be unwise for her to plan to teach longer than session 1944-45.

The Superintendent brought to the attention of the Board the fact that there would be, as far as records now show, an enrollment of only 14 children at Brentsville next year, and that the following year the records show that there would be about 17. The Board decided to take no definite action on this case at this meeting, but directed the Superintendent to write a letter to the Chairman of the P.T.A., stating the condition and stating further that in view of the very low prospect for enrollment, coupled with the shortage of teachers, the Board would probably take steps in a later meeting to discontinue the school at Brentsville and to transport the children to Nokesville.

The Superintendent brought to the attention of the Board the fact that the deferment of R. R. Fishpaw, agriculture teacher for Manassas and Nokesville schools, would expire April 27, and that of R. Worth Peters, Principal of the Manassas Public Schools, will expire May 15. The Board directed him to write letters to the Selective Service Board, requesting, because of the virtual impossibility for filling these positions, the Board be requested to continue the deferment after the dates specified. Recorded vote unanimous.

The Superintendent discussed with the Board the possible plan whereby a High School Supervisor or Director of Instruction may be employed on a cooperative basis with the Fairfax County Board, it being understood that the amount above the State appropriation for a Supervisor would be divided between the Counties on the high school per capita basis. The Board expressed much interest in the matter and authorized the Superintendent to go into the matter further with Superintendent Woodson of Fairfax, with authority to enter into such an arrangement if it seemed advisable after obtaining the facts.

The Superintendent presented to the Board a letter which he had written to Mr. Arthur Cauley in reference to elimination of his son from Dumfries School. The Board confirmed the action of the Superintendent subject to being reopened at any time Mr. Cauley desires to bring the matter to the attention of the Board.

The Superintendent brought to the attention of the Board a request that had been made from some patrons of Brentsville District through Mr. John Ellis, asking that a school bus be made available for transporting children to a vacation Bible school to be held at Nokesville some time during the month of June. The Board discussed the matter more or less in detail but decided that

due to the fact that it is being seriously restricted in the use of its equipment at this time because of the emergency; the fact that no insurance is carried on school buses during the vacation period; that other communities are already considering similar projects and could not be denied the same service if requested; and because the equipment is always worked on during the summer vacation in preparation for use next year, it seemed entirely impractical to allow public equipment to be used for these purposes. The Board directed the Superintendent to write Mr. Ellis, expressing regret that this request could not be granted and explaining to him the problems involved in such an arrangement.

On motion the Board appointed Miss Eugenia Osbourn a committee to purchase books for the Manassas High School Library with funds being appropriated by the Town Council for the purpose of purchasing books for the general public. It is understood that Mr. Byrd, Clerk of the Town Council, will turn over to Miss Osbourn the sum of \$150.00 for the purchase of these books and that Miss Osbourn will make a detailed report, a copy of which will be filed with the Town Council and a copy with the School Board office.

On recommendation of the Superintendent, the following bus drivers and janitors were elected for the session 1944-45:

B. F. Hedrick	\$3.25 per day	9 months
John R. Sweeney	3.25 per day	9 months
Herbert Hensley	2.75 per day	9 months
Ray Ebhardt	\$115.00 per month	12 months
Frank Harris	\$115.00 per month	12 months
Eastman Keys	\$115.00 per month	12 months
Aristine Barbour	\$3.25 per day	9 months
James Peters	\$3.25 per day	9 months
W. R. Welsh	\$115.00 per month	12 months
Harry L. Todd	\$120.00 per month	12 months
J. L. Mauck	\$115.00 per month	12 months
George Russell	\$115.00 per month	12 months
W. T. Merchant, Supervisor of Transportation and Mechanical Equipment		
Don Landis, Supervisor of Buildings and Grounds and General Repair		

Upon written request Mrs. Evelyn Lynn, Principal of Dumfries School was granted one year's leave of absence. It is understood that Mrs. Lynn will resume her duties after session 1944-45.

The Superintendent read a circular letter from Superintendent Dabney S. Lancaster, in reference to a School Trustee's meeting in Roanoke on May 1st. After some discussion the Board decided that the Superintendent and all members of the Board who find it possible should attend this meeting. In this connection the Board authorized payment of the actual expenses of those who attend. The Superintendent was requested to write the Hotel Roanoke and make the appropriate reservations.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	17,080.23
REGIONAL HIGH SCHOOL FUND	2,104.35
COUNTY DEBT & BUILDING FUND	481.10

There being no further business, the Board adjourned to meet again in regular session
Wednesday, May 3, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

PRINCE WILLIAM COUNTY SCHOOL BOARD

Manassas, Virginia
May 3, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, P. A. Lewis, A. T. Barnes, Anita D. Piercy, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

A letter was read from Miss Frances Guthrie requesting the Board to grant her one year's leave of absence from her position as primary teacher at Occoquan School, from March 1, 1944, due to ill health. On motion the Board unanimously voted to grant the leave.

A letter was read from Louise Brown, requesting a two-months leave of absence, beginning September 1 and ending October 31, for health reasons. On motion the Board granted her a sixty-day leave, beginning September 1, with the understanding that she would employ Eva Bell to take her place for the two months period.

The Superintendent presented a request from Ray Ebhardt in reference to living in the central building on the Swavely School property. He stated that he would be willing to assume responsibility for guarding the main building and grounds if given permission to live in this property without the payment of rent. The Board tentatively approved the plan and authorized the Superintendent to take such steps as would be necessary to allow him to live in the property so long as the School Board has control of it and it is not needed for other purposes.

A letter was received from a Committee representing the Occoquan P.T.A., composed of H. B. Bennett, H. L. Mooney, E. R. Shanklin, and Henry Davis. The Committee requested that the Board take steps to have screens placed on at least two of the windows of each classroom of the Occoquan School. Also sufficient windows in the auditorium and halls to take care of ventilation. The Committee gave as the reason for this request the fact that a hog farm is located very close to the school property which causes insanitary conditions. The Committee stated that they had collected \$140.00 towards this project and suggested that the Board have screens built and placed on the windows before the new session opened on September 1. On motion the Board authorized the Superintendent to go ahead with this improvement, if the necessary materials can be obtained, to build the screens on the conditions set forth in the Committee's report. Recorded vote unanimous.

The Superintendent presented a calendar for school activities for session 1944-45. This calendar set Wednesday, September 6th as the opening date of schools; allowed three holidays: a two-day holiday for Thanksgiving, an eleven-day holiday for Christmas, and a two-day holiday for Easter; with the closing date for all white and colored schools May 31, 1945. On motion the Board approved the calendar and directed that schools open on the 6th of September as set forth in same.

The Board authorized the payment of freight on coal and also weekly payments for extra labor in unloading coal, to be paid between meetings.

A letter was received from The Reverend Thomas G. Faulkner, Jr., requesting the use of the Bennett School for classroom purposes for union vacation Bible School for all churches in Manassas, to begin June 12th and end June 23rd. He further stated that he would like to have the use of the High School Auditorium for Purposes of assembly during this period. The Board approved the plan for the use of the buildings with the understanding that the group using the buildings should have a regular janitor in charge and that they be responsible for the payment of his salary during the time that the school is open, there to be no charge for water, lights, or any other part of the school facilities. Recorded vote unanimous.

A proposition was presented from the B. F. Goodrich Company in reference to periodical tire inspection service; the idea being that a representative of the Goodrich Company would make periodic inspections of all automotive equipment owned by the Board and make recommendations for its care. The cost of this service for the fleet would be \$1.19 per rolling wheel per year. The Board decided, after considering the matter, that it was not particularly interested in the matter at this time and directed the Superintendent to file papers and information on this for the present.

Mrs. Floy H. McInteer, who represented the School Board at the State Trustees' Meeting, at Roanoke, May 1st, made a most interesting and instructive report of the meeting. She stated, among other people who spoke to the group, were the President of the National Education Association, the State Superintendent of Public Instruction, Assistant Superintendent of Public Instruction, Chairman of the State Chamber of Commerce, and others. The Board expressed appreciation for Mrs. McInteer's report and thanked her for giving the time necessary to attend this important meeting.

Promptly at 12 o'clock noon the Board recessed for the purpose of having a luncheon in honor of Mr. David J. Arrington, former chairman of the Board. A delightful luncheon was served at the Prince William Hotel with the following people present David J. Arrington, N. N. Free, P. A. Lewis, A. T. Barnes, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, Lucy A. Lewis, Marion W. Dickins, Irene L. Havdon, and R. C. Haydon. Mrs. McInteer acted as master of ceremonies and made a talk of appreciation of Mr. Arrington's services as member of the County School Board and more expressly as Chairman of that Board. A loving cup was presented to Mr. Arrington with engraving showing the period during which he served on the County School Board. The occasion was both enjoyable and inspiring.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	16,740.59
REGIONAL HIGH SCHOOL FUND	2,291.70
SCHOOL LUNCH FUND	226.72
COUNTY DEBT & BUILDING FUND	78.30
NATIONAL DEFENSE FUND	411.32

There being no further business, the Board adjourned to meet again in regular session
Wednesday, June 7, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
June 7, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, Anita D. Piercy, P. A. Lewis, F. M. Lynn, and R. C. Haydon, Clerk. Mrs. Floy H. McInteer and Mr. A. T. Barnes were absent. The minutes of the previous meeting were read and approved.

A delegation from the Brentsville School community, composed of Mr. L. D. Utterback, Mrs. Rebecca E. Fogel, Mrs. Ella L. Brown, Mrs. Cash Keys, Mrs. Emma L. Wolfe, Mrs. Annie Keys, and Mrs. Tracy Whetzel, appeared before the Board in the interest of keeping the Brentsville School open another year. They presented two petitions; one provided a plan whereby pupils now attending Nokesville school from the vicinity of Bristow be added to the Brentsville School in order to bring the enrollment up to a legal school; the other requested that if the school is closed, the Board consider certain modifications in the transportation in order to make it more convenient for those children who are to be transported to Nokesville. After considering the matter more or less in detail, the Board decided to close the school for next year and directed that the Superintendent check carefully the transportation facilities and make a report at a later meeting of the Board. Recorded vote unanimous.

On motion the Board approved allowing the Manassas Fire Department to use the gymnasium grounds and gymnasium of the Manassas High School for the purpose of holding a carnival the last week in July and the first week in August.

On motion the Board approved paying \$25.00 towards the band uniforms for the Nokesville School.

A letter was read from the Brown School P.T.A., setting up objectives for the next session, which included the cutting of a window in the end of the Brown School and the building of cabinets for cooking utensils, also the purchase of cooking utensils for serving hot lunches next session. The Board tentatively approved the objectives and directed the Superintendent to check the situation in reference to the window and decide whether this could have any bad architectural effect on the appearance of the building. If it would not, he was directed to allow them enough material for the cutting of the window and the building of the cabinets, provided the P.T.A. could get the mechanics at the Regional High School to do the work; and further, that the P.T.A. would buy the necessary equipment for serving the lunches.

A bid was presented from Benjamin Holland of \$325.00 for the purchase of the 1934 school bus equipment. The Superintendent stated that Mr. Garber had expressed some interest in the purchase of this equipment and that he had notified Mr. Garber that it would be sold on bids at this meeting; that up to the present Mr. Garber had not entered a bid. On motion the Board decided to sell the equipment to Benjamin Holland at his bid of \$325.00, which bid was accompanied by \$25.00 cash down payment.

Upon recommendation of the Superintendent and Mr. Free, Thomas S. Moore was elected school bus driver for the negro bus from Nokesville to Manassas, for the session 1944-45.

The Board discussed at some length the new state law with reference to the compensation of school board members. On motion the Board decided to pay its members, including the clerk, beginning July 1st, \$15.00 per meeting and mileage for each regular meeting of the Board. It was decided that in the event special meetings were called, there would be no per diem but mileage would be allowed for all special meetings. Recorded vote unanimous.

The Superintendent presented a letter from Mrs. Mary B. Faulkner, resigning from her position as teacher in the Bennett School. She gave as her reasons her health and the fact that a Rectory has been secured and that her duties in regard to keeping this would be greatly increased. The Board accepted Mrs. Faulkner's resignation, transferring Mrs. Jane Carter to first grade, and electing Mrs. Josephine Lynn to teach second grade at the Bennett School.

A letter was read from Mr. E. P. Davis, requesting the use of the grader which belongs to the County School Board, for the purpose of grading a private road. The Board directed the Superintendent to write Mr. Davis that it regretted not being able to accommodate him, but that it had turned down many requests of a similar nature and felt therefore, that it could not grant the request of Mr. Davis.

The superintendent presented the question of water and sewer rent and electricity for Ray Ebhardt, who is to occupy the Central Building at the Swavelly School property, beginning June 15th. The Board decided that it would charge Mr. Ebhardt for water and sewer the sum of \$1.33 per month, and \$2.50 for electricity on a flat rate basis. If Mr. Ebhardt objects to this rate, he may have meters installed and pay the Town direct for current, water and sewer services.

The Superintendent reported the progress that is being made in opening the Vocational School for the ten weeks summer session, and presented the names of the personnel recommended for this job and salaries of same. It is understood that all expenses of the operation of the school will be borne by the War Production Training Fund and that this office merely has the responsibility of receiving and disbursing funds according to approved applications from the War Production Training Office in Richmond.

The following personnel was elected to operate this school:

R. Worth Peters, Principal	\$300	per	cal.	month
Lois V. Sloop, Coordinator and English Instr.	\$200	"	"	"
Florence Gue, Nurse and Personnel Worker	\$200	"	"	"
Eugene F. Yager, Drafting Instructor	\$260	"	"	"
J. N. Edmonston, Electricity Instructor	\$260	"	"	"
Reams E. Bennett, Woodworking Instructor	\$260	"	"	"
John Taylor, Machine Shop Instructor	\$260	"	"	"
J. L. Wood, Sheet metal Instructor	\$260	"	"	"
Charles E. Baxter, Welding instructor	\$260	"	"	"
J. L. Mauck, Janitor	\$140	"	"	"

The following statement from R. Worth Peters, Principal of the school, was read to the Board and the Board approved the arrangement:

“I should like the approval of a salary of \$260 per calendar month for a radio instructor who will be named as soon as he can be located. I should also like the approval of the appointment of as many as seven tool room keepers, who will also serve as bus drivers and maintenance men, at a salary not to exceed \$150 per calendar month. At the present time, I have not secured a permanent clerk, but would like approval of Mrs. Ann B. Sinclair as temporary clerk and authority to hire a permanent clerk at a salary of \$125 per calendar month.

“The setting up of a revolving fund of \$200, payable to me, to be used in defraying incidental expenses, such expenses to be properly accounted for and reimbursed after requisitions have been made.”

Board directed the Clerk to advance Mr. Peters the sum of \$200 from the General County School Fund to be used as a revolving fund, it being understood that at the end of the course, Mr. Peters will return the \$200 to the School Board, to be placed back in the general County School Funds. Recorded vote unanimous.

Upon recommendation of the Superintendent, the Board approved the salary of Marion W. Dickins, Secretary, beginning July 1, 1944, at \$135 per month for a term of twelve months, and the salary of Lucy A. Lewis, Office Assistant, at \$4.50 per day.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	18,858.99
REGIONAL HIGH SCHOOL FUND	2,337.60
COUNTY DEBT & BUILDING FUND	15,517.18

There being no further business, the Board adjourned to meet again in regular session Wednesday, July 5, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
July 5, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer and R. C. Haydon, Clerk. Minutes of the previous meeting were read and approved.

On motion of Mrs. McInteer, and seconded by Mr. Lynn, the following officers were elected for the fiscal year beginning July 1, 1944, and ending June 30, 1945: N. N. Free, Chairman, P. A. Lewis, Vice Chairman, R. C. Haydon, Clerk, and Marion W. Dickins, assistant Clerk. The Board set the meetings of the School Board for the year as follows: August meeting, Wednesday, August 9th; September meeting, Wednesday, September 13th; and all subsequent meetings the first Wednesday in the month.

The Superintendent submitted report of the State Superintendents conference held at Roanoke on June 29th and 30th. He stated that a large part of the discussion was in reference to the setting up of the State's vocational school program.

The Superintendent brought to the attention of the Board the question of the policies now being worked up for the Quantico Post School Board and stated that the following policy had been decided upon by that Board, which policy would have to be approved by the Prince William County School Board before it could become effective:

Section of Quantico Post School Board Policy Referring
to Annual Allotment of Funds by Prince William County

The Post School Board shall request, annually, an allotment from the State Board of Education Appropriation to the Prince William County School Board. This request shall be made in writing by the Chairman of the Post School Board to the Division Superintendent of Prince William County Schools, at the beginning of each fiscal year. The amount requested shall be \$5.50 per pupil in average daily attendance at the post school as shown on the "Principal's Term Report", submitted in June, prior to the beginning of the fiscal year. The per pupil ratio may be amended to meet the current needs of the Post School as requested by the Post School Board. The Prince William County School Board allotment shall be used for the employment of substitute teachers and other instructional personnel as needed in the Post School.

A report from Miss Hazel Saunders on the Week Day Religious Education program for the past session was read to the Board. It appeared that a total of 869 pupils had been reached by this program and that 35 per cent were not receiving any church school training other than that being taught by Miss Saunders. The Board expressed much interest in this good work and ordered the report filed.

On motion the Board approved ordering a copy of "School Boards and Superintendents", a publication of the MacMillan Company, to be added to the professional library in the office.

The Superintendent discussed briefly the program of the summer session at the Manassas Vocational School, stating that the enrollment now had reached 116 boys and 30 girls, operating in seven different shops. Immediately after the meeting the Board visited the school in a body and went through several of the shops.

On recommendation of the Superintendent the following teaches were elected for session 1944-45:

Haymarket	Viola Latham
Antioch	Emmie Harries and Ruth Alexander
McCrae	Olive V. Meningall
Cabin Branch	Margie Whitfield

The Superintendent stated in this connection that there still remained four vacancies in the white schools, namely, the fifth grade at Haymarket, the first grade at Occoquan, the fourth grade at Dumfries, and the seventh grade at Manassas.

On motion the Board appointed Mr. Warren G. Coleman to audit the Regional High School Boarding Department and farm accounts, and also the School Board text book accounts.

The Superintendent brought to the attention of the Board the fact that the legislative Commission, headed by Dr. Denny, would hold a public hearing at Manassas on August 17th for the area which comprises Northern Virginia. He stated that he hoped that the members of the School Board would find it possible to be present at this meeting; also that a fairly representative delegation from Prince William County could be present to express its views to the Committee. Since the exact time of the meeting has not been announced, the members will be notified as soon as this has been made public.

The Superintendent reported to the Board that the schools had sold during the past session, \$160,315.46 worth of bonds and stamps. He stated that this is a very good showing compared with the average showing in the Counties of Virginia.

Mrs. McInteer brought to the attention of the Board the complaint of Mr. Lopez with reference to transportation of his children from the vicinity of Joplin. The Board directed the Superintendent to check on the transportation needs in and around the vicinity of Joplin prior to the opening of schools and to make such recommendations to the Board as seem practical in the light of present transportation conditions.

The Superintendent brought to the attention of the Board the fact that as yet no janitors had been secured for Dumfries, Occoquan and Nokesville, and requested that if the members knew of any good men in these particular communities that could be gotten for these positions to let him know so that he could take steps to secure them.

The Board approved the Superintendent's taking a vacation during the latter part of July, extending through the third day of August.

On motion of Mrs. Floy H. McInteer and seconded by Mr. Barnes, the following resolution was unanimously passed by the Board:

We, the members of the Prince William County School Board, regret that Mrs. Anita D. Piercy, our good friend and associate, has seen fit to withdraw from active service on this Board. We shall ever remember this fine period of association and the genuine interest she took in this body and in its individual members. We shall also remember her keen interest, careful deliberation, fine judgment, and courageous decision on all problems affecting the County's children and their welfare.

We know that her interest in education will continue and that her valuable contribution will continue to be felt both in her own community and in the County as a whole.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	10,871.98
REGIONAL HIGH SCHOOL FUND	1,353.58
NATIONAL DEFENSE FUND	2,992.71
SCHOOL LUNCH FUND	71.00
COUNTY DEBT & BUILDING FUND	285.52

There being no further business the Board adjourned to meet in regular session on Wednesday, August 9, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
August 9, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, A. T. Barnes, F. M. Lynn, Mrs. Floy H. McInteer, and R. C. Haydon, Clerk. Mr. P. A. Lewis, of Manassas District, was absent. The Minutes of the previous meeting were read and approved.

The Superintendent explained in some detail the case of George Johnson v. Prince William County School Board, which is to come up in Court on August 19th. He stated that this case involved the return of a soldier, W. J. Short, who had been inducted into the armed services, served overseas, and had recently received an honorable discharge. The Board, after going into the matter more or less in detail, favored the carrying of the case to Court on the recommendation of the Commonwealth's Attorney, Mr. Stanley A. Owens, and stated further that it will be willing to bear its proportionate share of whatever expenses are necessary to carry the matter to completion.

A letter was read from Rev. Stanley Knupp, expressing appreciation to the Board for the use of the Bennett School Building for the union Vacation Bible School.

The Board discussed at some length the meeting of the Virginia Education Commission to be held at the Manassas High School on August 17th, and went on record as favoring the following:

- (1) That teachers' salaries be increased to the point that they are commensurate with the requirements of training and experience, and in line with other professions requiring similar training and experience.
- (2) That the State, in considering the further consolidation of schools, consider also a proportionate increase in the State appropriation for school transportation.
- (3) That the Board strongly advocates vocational education to be offered on the regional basis, rather than attempting to offer too many individual points on a small scale.

Representatives from the following insurance companies were present and presented the following bids for furnishing liability insurance for school buses for session 1944-45:

Harleysville Mutual Casualty Company	\$328.32
Virginia Auto Mutual Company	\$323.10
Farm Bureau Mutual Company	\$335.19

The Board decided to award the insurance to the Harleysville Mutual Casualty Company at \$328.32, this company having furnished excellent service in this capacity for the past five years and the bid being entirely in line considering this service.

On motion the Board approved allowing the Southern States Cooperative the use of the Manassas High School Auditorium for the night of August 15th, at a fee of \$10.00.

Upon motion the Board awarded the contract for repairing, cleaning and servicing the typewriters at the various schools and at the School Board office to the Kenneth E. Henry Company, at Winchester, Virginia, at \$5.00 per machine.

On motion the Board approved an adjustment in the Stone House bus route so that the bus will continue from Groveton to Wellington, bringing in the present Wellington route and changing the routing of the Haymarket bus to Manassas by way of Lee Highway and Stone House, picking up Sudley Road children from Schooley's corner in. The Superintendent was directed to write Mr. Victor Ritenour, whose family is the only one materially inconvenienced, advising him of this change.

The Superintendent spoke at some length in reference to the janitor situation at Occoquan, Nokesville, and Dumfries. The Board authorized the Superintendent and trustees in these particular localities to do everything possible to secure janitors for these positions at the best price possible.

The Superintendent is authorized to place emergency teachers in the following positions:

Haymarket sixth grade	Mrs. Lillian Norman
Haymarket second grade	Mrs. Viola Latham
Nokesville fourth grade	Mrs. Hazel Dudley

For the Manassas Home Economics Department regular teacher, Miss Anna Miller.

The Superintendent discussed with the Board his inability so far to get an upper grade teacher for the Woodbine School and stated that in the emergency it might be wise to bring in the upper grade students to Manassas, provided the classes at Manassas could accommodate them and provided the bus would not be too crowded, leaving only one teacher at the school. This was understood as definitely an emergency arrangement and the teacher to be put back at Woodbine at such time as a well qualified teacher could be secured. The Board approved this plan and authorized the Superintendent to take such steps as seem advisable in this case.

On motion the Board directed the Superintendent to make arrangements for the turning in the Peoples National Bank preferred stock and to invest the money received therefrom with the Piedmont Federal Building and Loan Association.

The Superintendent reported that the cannery at Nokesville is in operation and that it is doing a splendid job, having canned approximately 3,000 quarts in the first nine days.

The Superintendent brought up the question of the operation of the State Vocational School for the winter session. He explained that there had been a meeting of the superintendents and principals involved, on August 8th, and that there had been complete agreement as to cooperation of the various divisions in the operation of the school. On motion the Board approved the operation of the school for the winter session and released R. Worth Peters from his present position as principal of the Osbourn high School to become Director of Vocational Education in Prince William County in charge of the operation of the Vocational School. The Board

authorized the utilization of tis plant and equipment for the operation of the Vocational School and directed that the Superintendent make application to the State Board of Education for the sum of \$50,000 to be used in renovating this plant to make it completely available for vocational education purposes. If the appropriation is granted, the Superintendent is further directed and empowered to go ahead and make commitments on the renovation between this time and the next regular board meeting on September 13th. In the event that matters of too great importance arise he is permitted to arrange for a special meeting of the Board to take care of these matters.

The Board authorized the transfer of Miss Carrie Lanford to the Osbourn High School to teach mathematics and to act as Administrative Assistant in that school, and elected Mrs. Ossie Tipton as assistant principal in charge of the Bennett Elementary School.

The Board decided to change the opening of the schools of the county from Wednesday, September 6th, to Monday, September 11th, in order that the regular school schedule may be more closely coordinated with that of the State Vocational School.

On motion the board directed the Superintendent to make application to the Office of Defense Transportation for two new 1½-ton truck equipments, for one 2-ton truck equipment, and for a steel body for the 2-ton truck equipment. These applications to be filed as soon as possible.

A report from Miss Eugenia Osbourn on the expenditure of the \$150.00 appropriation to the Manassas High School Library by the Town of Manassas was presented to the Board, accepted, and ordered filed.

On motion the Board approved the sale of the old caterpillar tractor to Mr. S. H. Jones, at \$600.00 cash, and the Dodge pick-up truck to Ray Ebhardt at \$350.00 cash.

At the request of Mr. Stanley Owens, the School Board approved the use of the Manassas High School Auditorium for the meeting of the Virginia Commission on Education on Thursday, August 17th, and agreed that since it is a public meeting, Mr. Owens is permitted to allow negroes to attend the meeting with the understanding that he designate the section where they are to sit and that he arrange to seat them in the section reserved for the purpose.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	11,284.82
REGIONAL HIGH SCHOOL FUND	437.65
NATIONAL DEFENSE FUND	7,022.90
COUNTY DEBT & BUILDING FUND	339.45

There being no further business the Board adjourned to meet in regular session Wednesday, September 13, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
September 13, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInter, and R. C. Haydon, Clerk. The Minutes of the previous meeting were read and approved.

The Superintendent reported to the Board that the Board of Supervisors, at its last meeting, had made appropriations in the amount of \$3,000 each for additions to the Manassas High School and the Occoquan High School for the purpose of housing canneries. He also stated that there were certain conditions under which these appropriations were made which would have to be worked out later, but that proper locations for the proposed buildings could be selected and plans could be made so that in the event the construction proceeded, everything would be ready. On motion the Board appointed Mr. F. M. Lynn and the Superintendent as a Committee to determine the location for the Occoquan High School and Mr. P. A. Lewis and the Superintendent as a Committee to determine the location for the Manassas High School.

A letter was read from Mrs. Viola Johnson requesting a leave of absence from her position at Brown School, in order that she may spend the winter in studying towards her degree. On motion the Board approved the leave, with the understanding that they would give Mrs. Johnson an opportunity at any existing vacancy next session. It was decided, however, that the leave was asked for so late that it would not be able to guarantee her the same position, or a position in the same school, unless a vacancy occurred there.

A letter was received from Mr. O. R. McGuire, making inquiry as to the possibility of purchasing the Manley School property. Mr. McGuire made a bid of \$300.00 for the property, with the understanding that it may be used as the initial bid at an auction sale if the Board decided to sell the property. The Board directed the Superintendent to check up on the matter and determine, if possible, the advisability of selling this property in view of the present pupil situation in that locality, and to report at a later meeting of the Board. He was directed to advise Mr. McGuire of the action and to further advise him that if and when the Board advertised the property for sale he would be notified.

The Superintendent stated that Mrs. Seymour had been in the office and had stated verbally that she was leaving the County and wanted to resign as a member of the Brentsville Courthouse Committee. On motion, the Board accepted Mrs. Seymour's resignation and directed the Superintendent to get in touch with Mrs. John Cox and ask her if she would be willing to serve on the Committee in Mrs. Seymour's place. If Mrs. Cox agrees to serve the matter will be handled at the next meeting of the Board.

On motion, the Board ordered Warrant No. CS 11984, payable to the Treasurer of Virginia, in the amount of \$210.00, voided, and a duplicate warrant to be issued in its place, there having been an error in writing the warrant, which error could not be corrected without defacing the warrant.

The superintendent made a brief report of the meeting of the Denny Commission and stated that Prince William County was well represented, and that three members of the School Board, Mr. P. A. Lewis, Mr. J. W. Alvey, and Mrs. Floy H. McInteer, were members of the delegation.

On motion the Board decided to increase the salary of Mr. Frank Sigman, teacher at Occoquan High School, \$7.50 per month, or from \$132.50 to \$140.00 for special services rendered by Mr. Sigman, over and above his regular job. Recorded vote unanimous.

On recommendation of the Superintendent, Mrs. Cockenshaw was elected as teacher of the fourth grade at Dumfries, and Mrs. Anna May Lewis, teacher of the sixth grade at Bennett School; Mrs. Cockenshaw's salary to be \$140.00 per month for a term of nine months and Mrs. Lewis' salary to be \$7.00 per day.

Mr. and Mrs. Victor Ritenour appeared before the Board in reference to changing the bus route which causes their children to walk a mile or a little more. After hearing what they had to say, the Board appointed Mr. Lewis and the Superintendent to check on this matter to see if any recommendations can be made to relieve the situation.

The Superintendent reported to the Board the various plans which have been set up in the emergency for janitorial services at some of the schools. He stated that some of the teachers and children are taking care of their own rooms at Nokesville, Manassas High, and Bennett Schools, and that at least on a temporary basis it was being done at the Dumfries school. The Board authorized the Superintendent in these conditions to make a fair reimbursement to the schools for this service, which reimbursement with the other costs for janitorial services must not exceed the total budget allowances for the month for janitors in these particular schools.

The Superintendent reviewed briefly the progress being made in reference to the repair work to be done at the Vocational School. He stated that it appeared that there would be sufficient funds appropriated from the State to make the necessary repairs and that a bid had been obtained from the Gothwaite Construction Company for the work. He further stated that Mr. W. I. Dixon, State School Architect, had checked over the specifications and had gone over the building in light of these specifications, and that Mr. Dixon had approved the specifications and the expenditures. In light of this information the Board approved awarding the general contract for the repairs at the Manassas Vocational School to the Gothwaite Construction Company and authorized the Chairman and Clerk to execute such a contract after it had been properly drawn and approved by the Commonwealth's Attorney and a sufficient performance bond had been secured to cover completion of the work. Recorded vote unanimous.

The Superintendent reported to the Board a ruling recently made by the Attorney General of Virginia in reference to the issuance of warrants and the payment of payrolls, etc., stating that School Boards, in making payments for services rendered, must proceed under the law in exactly the same manner as that followed by the Board of Supervisors, that is, that payrolls and bills of a miscellaneous nature must be presented to the Board, approved, and then dated the same day the Board meets. The Board decided in light of this decision made by the Attorney General that beginning with the Payroll due for services rendered during September such payrolls with other bills due should be presented the Board at its regular meeting in October 4th, and that all warrants

for payment of said payroll and bills be dated as of that date and approved before payment, and that the same practice would follow for the subsequent months of the year. Recorded vote unanimous.

The Superintendent presented an affidavit made by Mrs. Henrietta L. Lyon, sworn to before John L. Pattie, Notary Public, in which she stated that County School Warrant No. 12068, in the amount of \$75.15, payable to her, and dated September 1st, was never received and therefore must have been lost in the mails. On motion the Board directed that the original warrant No. 12068 be voided and the Treasurer be notified to stop payment on the same and that another warrant in the same amount be issued Mrs. Lyon for said services.

On recommendation of the Superintendent the following personnel for the Manassas State Vocational School was elected for a twelve-months period beginning September 1, 1944:

Miss Janet Trenis	Co-ordinator	\$200.00 per mo.
Miss Mildred Roseberry	Clerk	\$125.00 per mo.
Mr. J. N. Edmondston	Instructor	\$260.00 per mo.
Mr. F. A. Hoss	Instructor	\$260.00 per mo.
Mr. Charles E. Baxter	Instructor	\$260.00 per mo.
Mr. C. C. Taylor	Instructor	\$260.00 per mo.
Mr. Martyn Bacon	Instructor	\$260.00 per mo.
Mr. Richard E. Maggard	Asst. Instructor	\$200.00 per mo.
*To be selected	Instructor	\$260.00 per mo.
*To be selected	Instructor	\$260.00 per mo.
*To be selected	Instructor	\$260.00 per mo.
*To be selected	Janitor	Not to exceed \$170.00 per mo.
*To be selected	4 bus drivers & Tool room keepers	Not to exceed \$150.00 per mo.

* The positions designated without names are for the purpose of setting aside proper funds. As soon as instructors, janitors, etc., are selected their names will be presented to the Board for election.

The Superintendent was directed, in sending notices of election to these persons, to state in said notices that this election and length of employment is dependent upon the receipt of Federal War Training Funds and can be carried out only to the extent such funds are made available for the purpose of the operation of the above school. Recorded vote unanimous.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	11,266.43
REGIONAL HIGH SCHOOL FUND	931.18
NATIONAL DEFENSE FUND	5,231.48
COUNTY DEBT & BUILDING FUND	643.22

There being no further business the Board adjourned to meet in regular session Wednesday, October 4, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
October 4, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk. The minutes of the previous meeting were read and approved.

On recommendation of the Superintendent, Mrs. Ionne Glascock was elected as an emergency teacher for the lower grades at the Bethel School at \$6.50 per day, to take care of the congestion at that school. Mrs. Alda Knupp was elected as additional teacher for the first grade at Bennett School at a salary of \$150.00 per month for a term of eight months. Mr. Sedrick Saunders was elected to assist with the physical education program at Manassas High School at a salary of \$25.00 per month, beginning September 11th.

Upon recommendation of the Superintendent, Mr. J. T. Anderson was elected janitor for the Dumfries school at a salary of \$110.00 per month, beginning October 2nd. Beginning October 2nd, a \$5.00 addition was made to the salary of Dick Welsh, Janitor at Haymarket, to be used to pay a boy to assist him in sweeping. Beginning October 2nd, Ray Ebhardt was made mechanic in charge of repairs to bus equipment, at a salary of \$135.00 per month. This adjustment was made to relieve W. T. Merchant to do more mechanical work in schools. It is understood, however, that W. T. Merchant is still head and has overall supervision of the work done by Ray Ebhardt. Thomas Kearns was elected driver of the negro bus from Occoquan at \$3.00 per day. Benny Bryant was elected to drive the bus formerly driven by Frank Harris, at \$3.00 per day.

The Superintendent discussed in some detail the condition of Frank Harris, who has been working for the School Board for several years and who recently has become incapacitated due to diabetes. He stated that Mrs. Marion Lewis had been advised of his condition and that she is working on the case. The Superintendent further stated that while it would not be safe to use him for driving automotive equipment, there was a job available for him at the Vocational School, if and when he was physically able to take it. On the basis of this the Board approved keeping him on the payroll for the month of October, or any part of it necessary while he is being treated, with the understanding that as soon as he is able to start work at the Vocational School and is placed on that payroll, he be removed from the County School payroll.

On motion, Turner Wheeling was elected attendance officer for session 1944-456, at a salary of \$60.00 per month.

On motion, Mrs. Elizabeth Cox was elected to membership on the Brentsville Court House Committee.

The Superintendent discussed with the Board the question of substitute teachers' salaries, and the difficulty in getting good substitute teachers at the amount which has been paid for the past several years. After some discussion the Board decided that beginning with October 4th, substitute teachers' salaries will be \$4.00 per day for a period of from 1 to 4 days and that a period of 5 days (a week) or more would be paid for at whatever rate it was necessary to pay to get a competent substitute, not to exceed the salary of the teacher for whom the substitute is working.

The Superintendent reported that Mr. H. Worth Peters, principal of the Manassas Vocational School, had returned the \$200.00 advanced to him as a revolving fund by action of the Board in the June 1944 meeting, and that the money had been deposited with the Treasurer to the credit of the County School fund. He further stated that in this connection the auditor who had recently audited the school accounts stated that this was an irregular procedure and advised that we work out some other plan for the future.

The following resolution was passed by unanimous vote of the Board:

BE IT RESOLVED that C. A. Sinclair, Treasurer, be and he is hereby directed to transfer from the County School Fund to the Regional High School Fund the sum of three thousand dollars (\$3000.00) this being a portion of the amount due from the Prince William County School Board for the operation of this school on a per capita basis for pupils from Prince William County attending the Regional High School.

The Superintendent reported that he had received certificates of approval for the purchase of three (3) Ford truck chassis and that the orders had been placed for these chassis through the Prince William Motors, of Manassas, Virginia. On motion the Board approved the purchase of these chassis and authorized that a Wayne school bus body be purchased from the S. J. Meeks Son, to be installed on one of these chassis and that the others be used to transfer steel bodies that are now operating on old truck equipment.

The Superintendent brought to the attention of the Board the inquiry made by Mr. W. D. Sharrett in reference to six children of tenants on his farm near Bristow. Mr. Sharrett's request was that the Board either send the bus to the pumping station or that they build a shelter on Route 28 at the point where the children take the bus. The Board, after considering the matter, decided that it would not be able to extend the bus route due to the closeness of its present schedule and the condition of the road involved. It decided that it would be unable to furnish this shelter since it was not in a position to furnish shelters at all points in the County, and that there is no greater need at this point than at other points where children come out to the road to meet buses.

The Superintendent brought to the attention of the Board the question of an inquiry which had been received with reference to the disposal of surplus Federal property and the suggestion that a resolution be passed by the Board covering this matter. The Board decided to leave this matter over for a later date, during which time a more careful study can be made of what surplus property is available and to what extent it would be of value to the Board if and when it became available.

A letter was read from Mr. W. R. Legge, District Supervisor of Vocational Agriculture, advising that his office would approve cannery equipment for both the Manassas and the Occoquan school projects. In approving this equipment, he stressed the fact that it would be necessary for the home economics teachers in all three of the schools where canneries are located to be the Supervisors of the projects and that Mr. R. R. Fishpaw, the agriculture teacher at Manassas and Nokesville would only have the time to furnish the overall supervision of these projects. The Board directed the Superintendent to write Mr. C. C. Cloe, Chairman of the committee representing the Occoquan project, and Mr. Frank Cox, chairman of the committee representing the Manassas project, advising them that the board is now in position to locate the buildings and proceed with the erection of same and installation of cannery equipment. He was directed further to tell them that before the \$3000.00 appropriated by the Board of Supervisors could be made available for either project, the Board of Supervisors had directed that \$800.00 must be raised by the local committees in question as their share towards financing the project. In view of this, he was to advise the local committees that as soon as the \$800.00 has been deposited with the School Board for this purpose, that immediate steps will be taken to locate and erect said projects.

Mr. Clyde Beane and Mr. Compton appeared before the Board in reference to the extension of the school bus route in the vicinity of Brentsville so their children would not have to walk one-half mile and three-fourths mile, respectively. After considering the matter, the Board decided that it would not be possible to make a change in this route at the present time.

Mr. J. W. Alvey brought to the attention of the Board a group of children living in the vicinity of Frances Beale's on the Catharpin-Gainesville road, about two miles from McDonald's corner, the nearest point that they can take the bus. The Board considered this matter carefully but decided that with the present schedules as they are and with the limited amount of bus equipment available, it is not in position to give any relief in this case at this time.

On motion of Mrs. McInteer, the Board approved sending \$6.00 to the Treasurer of the School Trustees Association of Virginia, as payment of the dues of Prince William County School Board for the current year.

Mr. P. A. Lewis and the Superintendent, a committee to check the complaint made by Mr. and Mrs. Victor Ritenour at the last meeting, covering the transportation in that area, reported that after checking the road carefully they found that it would be entirely impractical to try to extend the route so it would assist him by going in and turning, and that it would be unwise to run the Haymarket High School bus over that rough route all the way into Manassas when these children had only about eighty-tenths of a mile to walk from their entrance to Thomas' corner, and did not have to arrive at Thomas' corner until approximately 8:30 A.M. The Board decided, therefore, that it would make no change in the route in this vicinity.

Mr. Free brought to the attention of the Board a condition existing between Orlando and Brentsville, where the bus, in order to turn a corner, has to back up at least twice or three times before it can make the turn. He suggested that the Superintendent get in touch with the Board of Supervisors asking them to see if they could get the Highway Department to arrange to widen the road at this corner.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	17,120.14
REGIONAL HIGH SCHOOL FUND	3248.82
NATIONAL DEFENSE FUND	3111.94

There being no further business the Board adjourned to meet in regular session Wednesday, November 1st, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
November 1, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk. The minutes of the previous meeting were read and approved.

On motion, the Board approved certifying estimates of the Gothwaite Construction Co. on the improvements at the Manassas Vocational School as follows: Estimate #1, dated October 1st in the amount of \$2657.45 and Estimate #2, dated November 1st in the amount of \$24,584.55. Note: Estimate #1 was approved for payment by the Board at its meeting October 4th but since the method of payment was direct from Richmond and estimate was not before the Board in its present form the Board is herewith approving estimate #1 in present form and orders copies of both estimates filed.

The Superintendent reported to the Board that there were 122 pupils from the County in attendance at the Regional High School and that these pupils at the current rate per capita, namely, \$45.00 would make the local appropriation towards the operation of the Regional High School for this year \$5490.00.

On the recommendation of Mr. W. Irving Dixon, State School architect, the Board approved a change in the roofing contract for the Vocational School in which a built-up guttering is to be used in lieu of 40 lb. tin. The architect advised in a letter that it was impossible at this time to secure the 40 lb. tin and that in his opinion the built-up type of guttering would give just about as satisfactory results. The contractor made a deduction of \$200.00 from the roofing contract in consideration of this change.

A letter was read from Mr. W. R. Gossom requesting that William Stewart, a negro boy within the compulsory attendance age be permitted to continue working for him in lieu of being forced to attend school. The Board, after considering the matter carefully, decided to permit him to stay out of school until January 2nd and to so advise Mr. Gossom.

A letter was received from Mrs. Louise Brown requesting the Board to extend her leave of absence for an additional month. The Board decided that it would extend the absence, if necessary, to the end of the first semester, January 24th, 1945, with the understanding that it would be satisfactory to keep Eva Bell in the position until that time if she is willing to serve.

On motion, the Board set up the following appropriations:

MANASSAS HIGH

For Mimeographing	\$50.00
Home Economics	\$150.00
Phys. Ed. Equipment and Supplies	75.00
Library (in addition to amount already spent)	45.00

BENNETT

Physical Ed. Equipment	\$50.00
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OCCOQUAN HIGH

Physical Ed. Equipment	\$40.00
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The Board decided that except in the case of mimeographing these amounts would be paid against properly itemized bills approved by the Principal of the school in question. It authorized a warrant drawn in the amount of \$50.00 covering the mimeographing expense.

The Superintendent discussed with the Board a request made by Don B. Landis, one of the school mechanics, to change him from the day basis to the monthly basis and to pay him a salary of \$150.00 straight time. The Board decided that it much preferred not to change arrangements with employees in the middle of the year but authorized the Superintendent to take such steps as seemed necessary, if an emergency arose.

On motion, the Board elected Herman Spencer a school bus driver and assistant mechanic at a salary of \$115.00 per month beginning November 1, 1944.

Due to the change in method of payment for improvements at the Manassas Vocational School the Board ordered warrants on the County Debt and Building Fund dated October 4, 1944 to the Gothwaite Construction Company in the amount of \$2567.00 and to Stanley Owens in the amount of \$89.65 voided and filed with the warrants paid October 4, 1944.

The Superintendent discussed at some length with the Board the acquisition of the N.Y.A. property, including buildings and equipment and the necessity of having this property protected by insurance. He stated that subject to the Boards direction at its October meeting, he had requested the Federated Hardware Mutual Insurance Co. and associated companies to place binders against the property in the amount of \$140,000.00, which after a careful check appeared to be a conservative estimate of the value of the property being acquired. He further stated that the Virginia Rating Bureau was being asked to determine rates on this property after which a definite figure would be presented to the Board in reference to the cost of carrying insurance on the property. The Board approved the placing of the binders in the amount specified and directed that as soon as possible the exact cost of carrying insurance coverage be presented to the Board for its consideration.

Library units were approved as follows: Haymarket 2, Manassas 1.

There being some confusion as to the actual date of Thanksgiving the Board approved the celebration of Thanksgiving on November 30th instead of November 23rd, the date carried in several of the calendars.

A letter was read from Dr. B. H. Van Oot, State Supervisor of Vocational Education in which he advised that if possible the County Director of Vocational Education, the Superintendent and a member of the School Board attend the meetings of the American Vocational Society to be held in Philadelphia, December 5th to 9th inclusive. The Board decided to take no action in the matter but authorized that if it was possible for either the Superintendent or the Director of Vocational Education or both to attend this meeting that the Board would be willing to defray the necessary expenses of the trip.

A communication was read from Mrs. L. A. Finger, Secretary of the Prince William County Negro County-Wide League in which she offered the cooperation of the League if the Board would find it possible to place heaters in the Negro School buses. In discussing the matter it appeared that there was some doubt as to the need of heaters in the school buses and that even if there was a need at this time the possibility of obtaining adequate heaters for large bus equipment is probably out of the question. The Board decided therefore, that it would be impractical to undertake this type of improvements until further study could be made and until such equipment is easily obtainable.

A letter was presented from the Prince William Motors advising the Board that 3 Ford school bus chassis had been set aside by the Ford Motor Co. to take care of the Boards requirements. That two of these chassis would be delivered to the Prince William Motors, Manassas, Virginia and that one would be delivered to the Wayne Works, Richmond, Indiana for the installation of the new body.

On recommendation of the Superintendent, Mrs. Irene B. Crummette was elected to teach first grade at the Occoquan school to replace Mrs. Harriet Hobaugh, resigned, and Lucy Johnson was elected to teach sixth grade at the Bennett school to replace Mrs. Anna Lewis, resigned. Both of these to be considered for the present as emergency appointments.

On motion the Board approved payment of \$10.00 towards the expenses of each of the delegates of the Prince William Teachers Association to the meeting in Richmond, Thanksgiving week. Also the expenses of as many of the members of the Board as find it possible to attend this meeting and the Superintendent.

Mr. Free brought up the question of the Brentsville Court House Committee and the necessity of having a meeting in which the committee could organize and decide on some general policies. The present Brentsville Court House Committee is as follows: Mrs. Elizabeth Cox, Manassas, Va., Mr. F. H. May, Bristow, Va., Mr. John Ellis, and Mr. N. N. Free, Nokesville, Va. and Mr. R. C. Haydon. It was decided to call a meeting of this committee at 3:30 P.M. November 9th, to be held at the School Board Office.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	16,531.16
REGIONAL HIGH SCHOOL FUND	2438.20
NATIONAL DEFENSE FUND	6122.64
COUNTY DEBT AND BUILDING FUND	149.36

There being no further business the Board adjourned to meet in regular session Wednesday, December 6, 1944.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
December 6, 1944

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk. The minutes of the previous meeting were read and approved.

The Superintendent brought to the attention of the Board the fact that Don. B. Landis, now working as a mechanic had definitely stated that he would not continue working for the Board unless his salary was increased to \$150.00 per month. On motion the Board decided that it would make no change in Mr. Landis' salary until the end of the present contract year.

On recommendation of the Superintendent, Mrs. Byron E. Summers was elected to teach the Seventh Grade at Occoquan School, beginning January 2, 1945.

The Board directed that a called meeting of the Board be held Friday, December 22nd at 9:30. A.M. for the purpose of approving the December payroll and issuing warrants in support of same so that the teachers may have their money before the Christmas holidays.

The Superintendent reported to the Board that he had received certificates of transfer of the Vocational School property formerly owned by the National Youth Administration and that those certificates had been placed in the files.

Mr. P. A. Lewis, the Board's representative at the Virginia Trustees Association meeting and R. C. Haydon, its representative at the Department of School Administrators gave interesting reports from the annual meeting held in Richmond Thanksgiving week.

The Superintendent brought to the attention of the Board a request from Mr. Jacobs to use the County School grader to grade his private road. The Board decided that since several other persons had been turned down on similar requests that it was not practical to allow Mr. Jacobs to use the grader. It further decided that as a general policy such items of public property could not be loaned for private use and directed the Superintendent to so advise persons making this type of request.

A letter was received from Mrs. Elizabeth Cox, a member of the Brentsville Court House committee, in which she suggested a list of needed repairs. On motion the board approved making these repairs at the earliest possible moment.

On recommendation of the Superintendent the Board authorized paying Sgt. John E. Fazio \$.50 per day for the transportation of two Lopez children from their home about 2½ miles from Joplin to the Quantico Post School and return, it being understood that Sgt. Fazio will pick these children up at the nearest point on the highway to their residence each morning and return them there each afternoon.

On motion the Board directed that the services of Thomas Moore as bus driver be discontinued due to unsatisfactory personal habits and unsatisfactory handling of the bus and that Lewis Sheppard be elected in his place. This arrangement to become effective Monday, December 11th.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	19,830.01
REGIONAL HIGH SCHOOL FUND	2,635.90
GAINESVILLE DISTRICT SCHOOL FUND	1,388.40
COUNTY DEBT & BUILDING FUND	335.00
OCOCOQUAN DISTRICT SCHOOL FUND	1,205.87
SCHOOL LUNCH FUND	1,126.01
NATIONAL DEFENSE FUND	3,458.82

There being no further business the Board adjourned to meet in special session Friday, December 22nd for the purpose of approving the December payroll and regular session Wednesday, January 3rd, 1945.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
December 22, 1944

The County School Board met in special session on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis., Flay H. McInteer and R. C. Haydon, Clerk. The chairman stated that the meeting had been called for the purpose of approving the December payrolls, so that employees could receive salaries prior to the Christmas holidays, also for any other business that might need to be attended to at this time.

The Superintendent explained to the board that Mr. C. L. Jacobs was willing to use his tractor to grade the roads at the Vocational School and the Manassas High School if he was permitted to use the grader to grade his own road. The Board decided that it could permit this arrangement and directed the Superintendent to so notify Mr. Jacobs.

A letter was received from Mr. E. D. Gothwaite, contractor in charge of improvements at the Vocational School stating that his contract was approximately 91% complete and requesting a thirty day extension of time. On motion, the Board granted Mr. Gothwaite an extension of time to January 31, 1945.

Payrolls for the month of December were approved as follows:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	13,844.22
NATIONAL DEFENSE FUND	1,370.42
REGIONAL HIGH SCHOOL FUND	2,074.03

There being no further business the Board adjourned to meet in regular session Wednesday, January 3, 1945.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
January 3, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, F. M. Lynn, Floy H. McInteer, P. A. Lewis, A. T. Barnes, J. W. Alvey and R. C. Haydon, Clerk.

The Superintendent discussed with the board plans for preparing the 1945-46 school budget. The board directed that a tentative budget be prepared by its regular meeting February 7th at which time the board would go over the tentative budget and if necessary amend and adopt same.

The Superintendent reported that a committee composed of Miss Vaughan, Mr. Lynn and Mr. Fishpaw and himself had tentatively located the proposed cannery on the Occoquan High School grounds to be attached to the end of the gymnasium nearest the High School and it was contemplated that the plans would, in addition to the cannery, provide space for dressing rooms and showers to the gymnasium and space for housing a furnace to heat both gymnasium and cannery. He further stated that it would be necessary to dig an additional shallow well for the purpose of operating the cannery since the present water supply would be entirely inadequate to carry both the cannery and school for the months that school is in operation. On motion the board approved the tentative location and the suggested modifications in the plan.

The Superintendent further reported that a committee composed of Mr. H. W. Peters, Mr. Fishpaw and himself had tentatively located the cannery on the Manassas High School grounds in the rear of the Manassas High School building to be built as a separate unit located in such a way that an extension to the present Manassas High School building could be made and connected with the cannery if it was desirable to do so at some later date. On motion the board approved this location and directed the Superintendent to write the state school architect and request him to visit the sites and see the locations and prepare plans for the construction of said canneries.

On recommendation of the Superintendent Albert J. Harper was elected as bus driver for the Negro bus operating from the lower end of the county to Manassas at \$3.00 per day, effective Tuesday, January 2, 1945.

On recommendation of the Superintendent Miss Marion Frances Heath was elected teacher in Prince William County for the balance of the session at a salary, of \$120.00 per month.

The Superintendent presented a request from Rev. Samuel Charneal of All Saints Catholic Church, Manassas, to the effect that he be allowed to teach catechism at Manassas., Occoquan and Haymarket schools at the same time and on the same schedule that Miss Hazel Saunders teaches classes in Weekday Religious Education. The board decided to permit Rev. Charneal this privilege provided parents of said children made request in writing for their children to be taught such catechism.

The Superintendent reported that the Solid Fuels Administration for War had authorized three additional cars of coal to the Prince William County School Board to cover requirements of the Manassas Vocational School.

A letter was read from Mr. W. R. Gossom of Hickory Grove in which he made a further request that William Stewart, a fifteen year old boy now working in his dairy, be permitted to continue working for him in lieu of being required to go to school under the recent amendment to the state compulsory attendance law. The board after considering the matter carefully decided that since it is the desire of both the boy and his parents that he be permitted to work and since the time remaining that his is subject to the law is brief and since he is performing an essential piece of work, that is, virtually taking the place of a grown man at a time when manpower shortage is critical, the board feels justified in granting permission for William Stewart to continue working for Mr. Gossom. Recorded vote unanimous.

The Superintendent presented a request from the Dumfries P.T.A. asking that a shelter be built between the old Dumfries school and the new building in which the toilets are located since the small children are exposed when going from their classrooms to the toilets. The board directed the Superintendent to notify the P.T.A. that it was quite sympathetic with its request but that such an improvement would not be possible at the present time, partly due to the expense and partly due to the shortage of labor and material. Recorded votes unanimous.

An insurance proposal prepared by the Federated Hardware Mutuals covering \$158,000 on buildings and equipment in the shop area of the Manassas Vocational School was presented to the board for its consideration. The board, after considering the proposal, decided to place insurance in the amount of \$158,000.00 as follows:

\$125,000.00	on main shop building and equipment
6,000.00	on administration building
15,000.00	on hospital building and equipment
10,000.00	on radio shop and equipment
2,000.00	on heating plant in rear of radio shop, including contents

This insurance to be placed on a 3 years basis and financed so that one-third of the amount comes due each year. The annual premium on the insurance amounting to \$1028.79. The board directed that the premium be paid along with other bills presented at this meeting upon proper presentation of a bill or bills by the company.

Mr. J. P. Kerlin, Sheriff, appeared before the board and requested the loan of radio equipment owned by the Manassas Vocational School to be used in a combined office to be operated by the county, state and town police departments, it being understood that the equipment was loaned to the Sheriff and would be returned to the school upon request by the Superintendent's office. On motion the board approved loaning the equipment to the Sheriff on the above terms.

On motion the board directed that mileage be paid Mr. N. N. Free, Mr. J. W. Alvey, Mr. P. A. Lewis, and Mrs. Floy McInteer for attendance at the special meeting December 22, 1944 and that this amount be added to the amount for attendance and mileage for the present meeting.

The Superintendent reported that there was some delay each month in receiving the funds used in paying payrolls for the Manassas Vocational School and that this tardiness has caused considerable dissatisfaction on the part of the employees who were uncertain as to when they would receive payment for services. The Superintendent stated that Mr. C. A. Sinclair, the Treasurer, was willing to pay these payrolls at the same time as all other payrolls were paid provided he could be assured that the money would be received prior to the end of each month in which payment was made and that he would make such payment if the board would authorize a transfer from the County School Fund to the National Defense Fund to cover any deficit that may exist at the end of a given month. On motion the board directed that warrants be drawn in accordance with requisitions and issued at the same time other payroll warrants are issued and that should there be an overdraft in the National Defense Fund at the end of any given month due to the slowness on the part of the State Department sending forward such reimbursements that the clerk is authorized to satisfy such deficits upon the request from the Treasurer by a transfer from the County School Fund.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	3,017.31
NATIONAL DEFENSE FUND	5,111.72
SCHOOL LUNCH FUND	737.83
COUNTY DEBT & BUILDING FUND	14,008.93
BRENTSVILLE DISTRICT SCHOOL FUND	542.51
GAINESVILLE DISTRICT SCHOOL FUND	2,526.37

There being no further business the Board adjourned to meet in regular session Wednesday, February 7, 1945.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
February 7, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

A letter was received from Father Charneal expressing his appreciation to the Board for cooperating with him in religious education.

A letter was presented from Mrs. Louise Fair, making an offer of \$100.00 for the Purcell School House and lot and agreeing to pay, in addition, any expense of searching the title, drawing up the deed, etc. The Board took no action in this matter but directed the Superintendent to continue his search for a deed to the property.

A letter was received from Miss Margaret Powell in which she requested the Board to notify her of the approximate additional expense in heating for opening the extra room at the Quantico School, also stating that the P.T.A. was anxious to improve the floor conditions by putting down linoleum and wished the Board to paint the interior.

The Board directed the Superintendent to notify Miss Powell that the additional expense for heating the room for the year would be approximately \$100.00 and may be paid at the rate of \$25.00 per month for the months of December, January, February, and March. The matter of improvements to the building were turned over to Mrs. Floy McInteer, committee, who will make recommendations and report them at the next regular meeting of the Board.

On motion, the Board authorized a duplicate warrant issued to Miss Mary Norman to replace County School Warrant #192515 in the amount of \$75.89, which represented her November salary, Miss Norman having made affidavit to the loss of this warrant and payment having been stopped in the treasurer's office.

On motion, the Board decided to set Wednesday, March 7, 1945, as the date for electing a Superintendent of Schools for a term of four years beginning July 1, 1945. Also, to elect principals for session 1945-46. The Board set Wednesday, April 4, 1945, as the date to elect teachers for session 1945-46.

On recommendation of the Superintendent, the Board elected Miss Vivian Whetzel as office assistant beginning February 1, 1945, at a salary of \$90.00 per month.

On motion, the Board approved a leave of absence of sixty days (2 months) for Marion W. Dickens, Secretary and Assistant Clerk, at such time as she finds it necessary to take this leave. It is understood that her full salary will be continued during the period of leave.

Recorded vote: unanimous

The Superintendent presented communication from the County Wide League asking the Board to make an appropriation for Adeline Penn for the work she is doing in the county wide negro school library. The communication stated that \$20.00 had been raised for this purpose by the negro schools and gave the amount raised in each school.

On motion, the Board approved an appropriation of \$25.00 for Adeline Penn as its share of the expense toward this important service.

Recorded vote: unanimous

The Superintendent reported to the Board that he had received a communication from the Smokeless Fuel Company, Norfolk, Virginia, advising him that the School Board was entitled to four (4) additional cars of coal between February 1st. to March 31, 1945.

On motion, the Board decided that it would accept this coal and authorized the Superintendent to make arrangements for its delivery, according to arrangements specified.

Recorded vote; unanimous

The Superintendent reported to the Board that there had been a meeting of the Regional High School Board and that a budget had been drawn which totaled \$131,294 for session 1945-46. He stated that the amount to be raised by the participating counties on the per capita basis was \$22,400, which amounted to \$56.00 per capita. He further stated that this would mean an increase in the per capita appropriations for this school from Prince William County of approximately \$1,500 over the present session.

On motion, the Board approved the budget and directed the Superintendent to include a sufficient amount in the general school budget to take care of its payments in the expenses of this school.

Recorded vote: unanimous

The Superintendent reported to the Board that Mr. Percival A. Lewis, a members of the Board, and himself had attended a meeting at Orange, Saturday, January 27, 1945, at which time the Governor, Mr. Colgate W. Darden, discussed possible legislation which would materially effect the 1945-46 school budget. In view of this fact, the Board decided to give no action in reference to the budget but appointed a committee composed of J. W. Alvey, Percival A. Lewis, and N. N. Free to act with the Superintendent on the budget at such time as there is sufficient information to complete it.

On recommendation of the Superintendent, the following persons were elected to take the school census:

Gainesville District	(to be supplied)-
Brentsville	“ C. O. Bittle
Manassas	“ F. G. Sigman
Coles	“ W. Y. Ellicott
Dumfries	“ Helen Dektor
Occoquan	“ Elizabeth Vaughn
Negro, Pr. Wm. Co.	Margaret O. Townes

The amount to be paid for taking the census was set at four cents (.04) per capita for each person recorded in incorporated town or thickly settled areas and six cents (.06) per capita for country areas.

The Superintendent explained to the Board the conditions in reference to janitors, especially in the case of Mr. Harry L. Todd who has recently been operated upon and would be incapacitated for some time. The Board approved payment of Mr. Todd for the month of January and in addition approved the payment of Mr. J. L. Mauck \$1.25 per day for overtime during the month of January and of R. R. Fishpaw \$1.50 per day for driving the bus.

For the month of February and subsequent months, until Mr. Todd returns to his job, the Board authorized that the amount necessary to carry on the work be paid to other persons from M. Todd's salary and that any amount remaining after that be paid to Mr. Todd. It directed that Mr. Todd be so notified so that he would understand the conditions.

The Superintendent presented the report of the auditor for fiscal year ending June 30, 1944, and called to the attention of the Board such items in general conclusion as referred to school accounts. The Board accepted the report and directed that the audit be filed for future reference.

Mr. John P. Kerlin, Sheriff, appeared before the Board and requested that it loan him a flat top desk to be used in the County Police Office until such time as adequate furniture can be provided for the office. He stated that it would not be necessary to make the loan for a longer period than six months (6 mos.)

On motion, the Board directed that Mr. Kerlin be permitted to use a flat top desk from the Vocational School for a six months' period beginning February 1st. and ending July 31, 1945, it being understood that at the end of that time the desk will be returned to the school.

Recorded vote: unanimous

On motion, the Board directed that \$700.00 be transferred from the Dumfries District School Fund to the Occoquan District School Fund to assist in debt service for Occoquan School and that \$1,500 be transferred from the Dumfries District School Fund to the County Debt and Building Fund for purpose of debt, service, etc., against that fund.

Recorded vote: unanimous

On motion, the Board directed a special fund to be set up for the erection of the two canneries, namely at Manassas High School and Occoquan High School to be known as the Cannery Fund and that \$400.00, originally deposited in the County Debt and Building Fund as a donation from Occoquan community towards the cannery, be transferred from the County Debt and Building Fund to the Cannery Fund.

Recorded vote: unanimous

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	17,103.47
REGIONAL HIGH SCHOOL FUND	2,535.45
NATIONAL DEFENSE FUND	5,797.07
SCHOOL LUNCH FUND	1,045.84

There being no further business the Board adjourned to meet in regular session Wednesday, March 7th, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
 March 7, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, Fred M. Lynn, and R. C. Haydon, Clerk. Mrs. Floy H. McInteer of Dumfries District was absent.

The minutes of the previous meeting were read and approved.

On recommendation of the Superintendent, the following principals were elected for session 1945-1946:

Manassas public Schools	R. Worth Peters, Principal
	Carrie B. Lanford
	Ossie Tipton – Assistants
Nokesville High School	C. O. Bittle
Occoquan High School	Elizabeth Vaughn
Haymarket Graded School	Ethel R. Carter
Dumfries Graded School	Martha Hickman
Elementary Supervisor	Sue F. Ayres

This being the regular meeting set by the Board to elect a Division Superintendent of Schools for a four year term beginning July 1, 1945, the Board went into executive session for that purpose.

On motion, the Board unanimously elected R. C. Haydon, Division Superintendent of Schools for Prince William County for a four year term beginning July 1, 1945 and ending June 30, 1949, at a salary of \$4,800.00 per year, broken down in the following order:

State Board of Education	\$1,155.00
County Board of Supervisors	1,155.00
County School Board	<u>2,490.00</u>
	\$4,800.00

The travel allowance of \$500.00 per year is to be continued for the term.

Recorded vote: unanimous

The Superintendent brought to the attention of the Board a letter received from Doctor W. S. Newman in reference to a special act of the Legislature, making it possible for the county to assume full responsibility for District indebtedness which was incurred prior to September 1, 1936.

On motion, the Board directed the Superintendent to contact Mr. Frank P. Moncure, Prince William’s representative in the legislature, and ask him to introduce an amendment to Section 698a of the Virginia Code as follows:

In the last paragraph of Section 698a, dealing with a similar act taken in Henrico County, have paragraph read “provided that in the counties of Henrico and Prince William, the governing bodies may, etc.”

A letter was read for Mrs. Floy H. McInteer, member of the Board from Dumfries District and committee to meet with the P.T.A. of Quantico School, in reference to certain improvements. Mrs. McInteer stated in her letter that the P.T.A. wished to have the floors in the classrooms either refinished or covered with some material which will improve their condition; the interior walls painted, and new shades for the two classrooms.

The P.T.A. agreed to furnish the improvement to the floors and pay one-half (1/2) the cost of the shades if the Board will paint the interior of the rooms and pay the other half (1/2) for the shades.

On motion, the Board approved the improvement and authorized that steps be taken to carry it out prior to opening of schools in September, 1945.

The Superintendent brought to the attention of the Board the fact that the State Board of Education would meet at Manassas either March 23rd. or March 29th. for the purpose of going over the Manassas State Vocational School and the Regional High School. The Board decided that it wished to meet with the State Board at that time and make a tour of the schools and requested the Superintendent to so advise the members when the date had been definitely set.

The Superintendent presented the 1945-1946 School Budget. He noted that this budget contained increases in the General Fund to the amount of \$10,000 from the County Fund; that increases were noted in the Administration, Instruction, Compulsory Attendance, Transportation, and Operations. Transfers were made from the Capital Outlay Fund to the Maintenance Fund; increases in insurance due to the extra insurance at the Vocational School and decreases in Debt Service due to extensive retirement of Literary Loans during the past three years. The total budget amounted to \$230,085.00 which represents a total increase of \$2,446.00 over the budget for 1944-1945.

The Superintendent further stated that the budget carried an increase in teachers' salaries of \$120.00 per teacher. The Board, after considering the matter carefully, adopted the budget and directed that it be presented to the Board of Supervisors for its approval.

Request was made by Mr. R. R. Fishpaw that he be permitted to use a portion of the school grounds in the rear of the building for a garden this year due to the fact that he was being required to give up his house and his location for the present is uncertain.

On motion, the Board approved Mr. Fishpaw's request to use a section of the school grounds for a garden for the present season.

The final requisition of Mr. E. D. Gothwaite for the improvements of the Vocational School was presented to the Board for its approval. The Superintendent stated that the State School Architect, Mr. W. I. Dixon, had visited the school on Tuesday, March 6th. and made his final

inspection. The Board directed that the final requisition be sent forward and that upon receipt of an approval from the State Architect's office, Mr. Gothwaite's bond be released.

Bids for the erection of canneries at Manassas and Occoquan, respectively, were read as follows:

Occoquan Cannery, Mr. R. A. Bodehamer, Lorton, Va., \$3,894.00
 Manassas Cannery, Mr. E. D. Gothwaite, Manassas, Va., \$4,240.00

On motion, the Board tentatively approved the bid of Mr. R. A. Bodehamer and directed the Superintendent to so advise Mr. Bodehamer after he had received the approval of the Board of Supervisors on this bid. It directed that the Manassas Cannery be readvertised; that a notice be placed in the Manassas Journal and that a notice be sent to all persons known to be in the contracting business in the immediate area with the hope that the bids on this particular project may be improved.

Mr. J. W. Alvey, Mr. P. A. Lewis, Mr. R. R. Fishpaw, and Mr. R. C. Haydon were appointed a committee to receive these bids at 10:00 A.M., at the School Board office, Wednesday, March 21st., with the understanding that they have authority to proceed with the work if, in their opinion, the bid received is the best one obtainable.

Recorded vote: unanimous

On recommendation of Miss Martha Hickman, Principal of the Dumfries School, the Board excluded Dick Heflin from further attendance at the Dumfries School for the present session.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	\$16,658.47
REGIONAL HIGH SCHOOL FUND	2,152.68
COUNTY DEBT & BUILDING FUND	1,307.20
NATIONAL DEFENSE FUND	4,842.36
SCHOOL LUNCH FUND	1,043.66

There being no further business the Board adjourned to meet in regular session Wednesday, April 4, 1945 at Occoquan High School, Occoquan, Va.

[signed] N. N. Free
 Chairman

[signed] R. C. Haydon
 Clerk

Occoquan, Virginia
April 4, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On recommendation of the Superintendent the following teachers were elected for session 1945-1946:

Florence Marshall	Jane M. Carter	Mae Sanford
Lois Sloop	Roberta F. Payne	Fay Fletcher
Julia Hale	Frances Owens	Ida M. Newman
Miriam Walker	Mary H. Lynn	Evelyn Bright
Ila V. Breeden	Josephine Lynn	Willie Marshall
Gayle B. Whetzel	Frances Johnson	Nellie Curtis
Bessie Tune	Elizabeth Frazer	Carrie Patterson
Julia Rose	Margaret Carpenter	Masie Allen
Emma Carter	Lucy Johnson	Ellen Jennings
Ida B. Foster	Grace Metz	Wilma Tomlinson
Lucile Pully	Pauline Smith	Irene Crummette
Norma H. Kektor	Nancy W. Lyons	Winifred Glover
Lois Cockshaw	Emily Johnson	Ruth V. Alexander
Margaret Powell	Lulu McManaway	Louise Allen
Maude Jordan	Maron Broaddus	Evelyn Toler
Mary Norman	Mary B. Nelson	Olive Menningall
Helen B. Clarke	Carol D. Faulconer	Bessie White
Alice M. Lynn	R. R. Fishpaw	Evelyn Berry
Lillian Norman	Ream Bennett	Louise Brown
Viola Latham	W. Y. Ellicott	Maria F. Clark
Eleanor C. Johnson	Ione Glascock	Margaret Roy
Joscelyn Gillum	Frank Sigman	Corrine Washington
Virginia Park	Elizabeth Lloyd	Mary Glaze Porter

A letter was read from Mrs. Elinor Johnson in reference to her position in the library at the Bennett School, requesting that the Board increase her salary from \$55.00 to \$65.00 per month.

On motion, the Board unanimously agreed to this increase.

A letter was read from Mrs. Bessie White, Principal of the Brown School, requesting that she be permitted to teach at the Brown School for another year subject to the Boards' action on this topic at last election period.

On motion, the Board decided that if Bessie White's physical condition is such that she can handle the job for another year that the superintendent be permitted to send her a contract along with other teachers.

A letter was received from O. R. McGuire in reference to the purchase of the Manley School property.

On motion, the Board directed the superintendent to write Mr. McGuire that if he was willing to make an offer of \$500.00 or more on this property which could be considered as an initial bid for the property that the Board would, at its next meeting, take steps to have the property sold at public auction reserving the right to reject any or all bids.

A communication was received from Mrs. Louise Fair asking the Board to rent her the old Purcell School property at \$2.50 per month. The Board, after considering the matter, decided that they would rent Mrs. Fair the property at \$3.00 per month payable six months in advance with the understanding that she continue to pay \$18.00 every six months in advance for the period of time she expects to occupy the property.

The superintendent reported that on the basis of legislation passed in the recent Special Session of the General Assembly, the budget had been revised so that it totaled \$241,440. 00. The budget now carries \$150.00 increase per teacher instead of \$120.00 as originally set up; the increase in state funds being approximately the amount of the increased teachers' salaries and the increase in local funds covering other increased budgetary items.

On motion, the Board confirmed these changes.

The committee appointed to receive bids on the Manassas cannery reported that in the second opening the bid of Mr. E. D. Gothwaite of \$4,240.00 was the low bid. A close interpretation of this bid indicated that in addition to the erecting of the building, that Mr. Gothwaite was to paint all the woodwork, install and paint screens, bring the building up to grade by sufficient filling for the foundation, and wiring for electric lights.

On motion, the Board approved the action of the committee and awarded the contract to Mr. Gothwaite for \$4,240.00.

On motion, Stanley A. Owens, Attorney for the Commonwealth, was authorized and directed to effect marginal release of a deed of trust, dated September 22, 1944, recorded in Deed Book 437, Page 419, in the Clerk's office of Fairfax County, Virginia, securing payment and indemnity bond of even date with said deed of trust executed by E. D. Gothwaite; said release to be in the name of Prince William County Virginia School Board by Stanley A. Owens, Attorney for said Board.

A request was presented from Miss Oreda Washington, teacher at the Cabin Branch School, asking for leave of absence of one year for the purpose of continuing her studies.

On motion, the Board granted the leave of absence with the understanding that Miss Washington will be elected to any vacancy for the next year for which she is qualified provided she signs a statement that she will return to the county after this leave if a position is offered.

Mrs. Tracy Whetzel presented to the Board a statement showing that there would be approximately twenty-eight (28) children available at the Brentsville School next year if the school were reopened, and requested that the Board consider reopening this school for 1945-46.

On motion, the Board decided that it would make no attempt to open the Brentsville School during the present emergency and the shortage of teachers, but that as conditions improve and teachers are available again they will be glad to consider the opening of the school if a sufficient number of persons in the county desire it and if there is a sufficient number of children to justify same.

On motion, the Board directed the superintendent to notify all teachers and other school personnel that it is their wish that they all have chest X-rays made prior to September 1, 1945 and that beginning September 1, 1946, all teachers, bus drivers, janitors, etc., will be required to have chest X-rays.

On motion, the Board approved allowing the child of Mrs. Mae Sanford, Commercial Teacher at Occoquan, to remain in the first grade room as long as the teacher there is willing to have the child and that its presence there does not prove to be a handicap to children in other grades.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$16,751.65
REGIONAL HIGH SCHOOL FUND	2,112.68
SCHOOL LUNCH FUND	1,078.21
NATIONAL DEFENSE FUND	4,896.91

There being no further business the Board adjourned to meet in regular session Wednesday, May 2, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
May 2, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Mrs. Floy H. McInteer and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board approved permitting Mr. R. Worth Peters, Principal of the Manassas Public Schools and the Manassas Vocational School, to use the center house on the Vocational School grounds as a residence.

It decided that for the immediate present, while heat will need to be furnished by Mr. Peters, the rent will be \$25.00 per month chargeable against his salary. It decided further that when the school is in operation and the house is heated from the central heating plant which heats the entire school, the rent will be \$40.00 per month. Mr. Peters is permitted to move in at any time suitable to him.

Recorded vote: unanimous

The Superintendent stated that a meeting of the superintendents of the area, with Dr. Walter S. Newman, State Superintendent of Public Instruction present, will be held in the school Board office Thursday, May 3rd. at 10:30 A.M., o'clock, which meeting would adjourn approximately at 12:30 P.M. o'clock.

He further stated that he would like to entertain this group at lunch at the Prince William Hotel and that the lunch would cost approximately \$1.00 per person.

On motion, the Board approved entertaining this group at lunch and directed the superintendent to draw up a warrant payable to the Prince William hotel in the amount covering same.

On recommendation of the superintendent, Mrs. Marie Boatwright was elected to teach in the Bennett Elementary School for session 1945-46.

It appearing that there is a balance due the Regional High School Fund in the amount of \$2,490 from the Prince William County School Fund to complete payment of Prince William County's share of the per capita costs of the Regional High School for the current session, therefore, Mr. C. A. Sinclair, Treasurer, is hereby directed to transfer from the County School Fund to the Regional High School Fund \$2,490 for the purpose of completing this payment.

Recorded vote: unanimous

The question of the enrollment of the Greenwich School was brought up and discussed. It appeared that the enrollment of the Greenwich School for the present session was 16 with an average attendance much lower than that. It further appeared that the enrollment for Greenwich School will be approximately 11 for the next session and that in addition to this condition, the teacher that is now teaching would not be available for the next year.

With this condition existing, the Board decided to notify the president of the P.T.A., Mr. Dillon Wood; Mr. Murray Leach, and Mr. John Ellis of the condition and further notify them that the Board would, at its regular meeting Thursday, July 5th., take definite action in closing the school and transporting the children to Nokesville next year.

On motion, the Board decided to permit speakers for the Seventh War Loan Drive to make appeals not to exceed ten minutes' length at each of the school commencement exercises, it being understood that such appeals would be made prior to the beginning of the regular graduation exercises. After the beginning of such exercises there will be no interruptions or changes from the regular program.

On motion, the Board authorized the superintendent to purchase a light, Model tractor, fully equipped, and a mower attachment for same. The superintendent stated that he felt this equipment could be purchased at a price not more than \$850.00.

Recorded vote: unanimous

On motion, the Board decided to call a special meeting Wednesday, May 30th., at 10:00 A.M. o'clock, for the purpose of approving the May payroll, it being necessary for this approval in order to deliver checks to teachers before they leave for the summer vacation.

On motion, the Board approved permitting R. L. Vetter to operate a garden on school property near his filling station with the understanding that at the end of the present garden year, Mr. Vetter will seed the land in grass, the School Board to furnish the grass seed and the fertilizer necessary for seeding.

The Superintendent reported to the Board that a title to the Purcell School property has been found in Order Book 44, Page 500, of the County Clerk's office. The Board decided that since it had rented the property, no immediate steps would be taken to dispose of this property.

The superintendent read a letter from Mr. George Oliver, also one from Mr. Fred Alexander, stating that workshops for conservation would be held at some of the colleges this year and that the State Board would pay one-half of the cost for one white and one negro teacher up to the amount of \$25.00 each. They further requested that the County School Board appropriate a sum of \$25.00 each for these teachers to assist them with this expense.

On motion, the Board approved the sum of \$25.00 each for one white and one negro teacher to participate in these workshops.

Recorded vote; unanimous

The superintendent presented the School Calendar for 1945-1946. This calendar provided for schools to open Wednesday, September 5th., and to close Friday, May 31st. It provided for two days' holiday at Thanksgiving; twelve days at Christmas, and two days at Easter, and a school session of 182 days.

On motion, the Board approved the calendar and directed that a sufficient number be prepared for school use.

The superintendent explained to the Board the recent legislation in reference to issuance of payrolls. The Board decided to wait until the new fiscal year to issue the payroll and directed the superintendent to have sufficient forms and warrants printed as would make it possible to put this plan into operation July 1, 1945.

The Superintendent presented a letter from Mr. O. R. McGuire, Washington, making an initial bid of \$500. For the Manley School property with the understanding that the property would be sold at public auction and that the bid of \$500 is the initial bid.

The Board directed the superintendent to advertise the property for sale and to notify Mr. McGuire of the date and the time of the sale. Also, to take such legal steps as necessary to dispose of the property. It designated Mr. P. A. Lewis and the superintendent a committee to conduct this sale with the understanding that they may reject any or all bids, if in their opinion, the offer is inadequate to make a sale.

Recorded vote: unanimous

A letter was read from Reverend Thomas Faulconer requesting the use of the Bennett School building for a Vacation Bible School beginning June 18th. and extending through June 29th.

The Board approved the use of the building for this purpose with the understanding that their committee in charge, headed by Reverend Stanley Knupp, would be held responsible for the general care of the building and that all janitor services for cleaning, etc., be paid for by the Bible School Committee.

Recorded vote: unanimous

On motion, the Board approved allowing the Kiwanis Club to have an entertainment in the Manassas High School auditorium Friday, May 11, with the understanding that there will be no charge for the use of the building excepting satisfactory payment to the janitor by the Kiwanis Club.

On recommendation of the superintendent the following janitors and bus drivers were elected for session 1945-1946:

W. T. Merchant	Head mechanic
Ray Ebhardt	Assistant mechanic in charge of school buses, Repair, and maintenance
Ruffus Russell	Bus driver and general repair man
W. R. Welsh	Bus driver and janitor
Harry L. Todd	Bus driver and janitor
Herman Spencer	Bus driver and mechanic
J. L. Mauck	Janitor
George Russell	Janitor
Eastman Keys	Bus driver and general repair man
B. F. Hedrick	Bus driver
Herbert Hensley	Bus driver
Aristine Barbour	Bus driver
Benjamin Bryant	Bus driver
Lewis Sheppard	Bus driver
John R. Sweeney	Bus driver

The superintendent was authorized to make such adjustments in the salaries of these men as seemed fair in light of conditions and to report same at the next regular meeting of this Board.

Recorded vote: unanimous

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	\$16,257.64
NATIONAL DEFENSE FUND	5,238.48
REGIONAL HIGH SCHOOL FUND	2,336.60
CANNERY FUND	3,102.01
SCHOOL LUNCH FUND	523.46

There being no further business the Board adjourned to meet in regular session Wednesday, June 6, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
May 30, 1945

The County School Board met in Special Session on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk. Mrs. McInteer of the Dumfries District was absent.

The Chairman stated that the purpose of the meeting was to approve the County School Payroll for the month of May in order that teachers may receive their checks prior to going home for the summer vacation.

On motion of Mr. Alvey, seconded by Mr. Barnes, the County School Payroll with warrants numbering from 13595 to 13721 in the amount of \$14,106.76, the Regional High School Payroll with warrants numbering from 1524 to 1542 in the amount of \$2,130.48, and the National Defense Payroll with warrants numbering from 1405 to 1421 in the amount of \$2,910.00 were read, checked, and ordered paid by unanimous vote of those present.

There being no further business the Board adjourned to meet in regular session Wednesday, June 6, 1945.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
June 6, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, F. M. Lynn, Floy H. McInteer, P. A. Lewis, A. T. Barnes, J. W. Alvey, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On recommendation of the Superintendent the following teachers were elected for session 1945-46:

Visiting teacher,	Miss Vera Nofftz	\$2400.00
Cabin Branch	Miss Anna Mae Williams	
Cabin Branch	Esther Holstead	
Bennett	Mrs. Eliz. T. Kline	

On recommendation of the Regional High School Board the following teachers were elected to teach in the Regional High School for session 1945-46:

W. H. Barnes, Principal	\$2520.00
James Parker	1260.00
R. J. Barnes	1500.00
E. E. hunter	1140.00
Clara Sutton	1140.00
Fannie M. Barbour	1260.00
Evelyn Fields	1260.00
India Ann Taylor	1200.00
Ruby Simmons	1200.00
W. J. Shorts	1920.00
Allen Williams	1342.00
C. P. Halstead	1380.00
Agriculture Instructor	1620.00
Mary Washington	1467.00
Hallie Harris	1375.00
Dorothy Hall	1500.00
Jeanes Supervisor, M. O. Townes	2380.00
Sylvia Booth, Secretary	990.00

A letter was read to the Board from Miss Sue Ayres, Elementary Supervisor, expressing her appreciation for the splendid cooperation given by the Board during the past session. The Board expressed appreciation at receiving this letter and directed that a letter from the Board be sent to Miss Ayres expressing its appreciation for the good work she has accomplished during the past session.

At 11:00 A. M. bids were received for the purchase of a light tractor and mower complete. The bids were as follows:

International-Harvester Co. for tractor & mower complete--	\$907.20	delivered
John Deere Company	970.10	“
Allis-Chalmers Company	622.50	“

Note: 1. The Allis-Chalmers bid made by Lewis & Lewis subject to ruling by the Attorney-General as to the legality of a member of the School Board being interested in a bidding company.

Note: 2. The John Deere equipment contained a feature on the mower comprising a hydraulic lift which was priced at \$133.00 higher than the regular mower. This made the John Deere bid on a comparative basis \$837.10.

The Board declared the Allis-Chalmers bid as low and accepted it subject to ruling by the Attorney-General. It declared the John Deere bid as second and authorized that negotiations be opened with them provided the Allis-Chalmers bid is eliminated.

Recorded Vote: Unanimous

A letter was received from a group in Dumfries requesting the use of the school building once each month for entertaining soldiers from the hospital at Quantico. The Board decided to permit the use of the building during the summer months under the sponsorship of the PTA without charge. The Board directed the Superintendent to advise those conducting these entertainments that it doubted that anyone could be eliminated from such entertainment in a public school provided they behaved themselves satisfactorily. The Board further declared that any such arrangement during the regular school session would be subject to adjustment with the regular school principal and faculty in order that there be no conflict with regular school work. In this connection the Board approved the committee suggested by the PTA composed of Messrs. John Pattie, C. W. Garrison, M. L. Keys, J. A. Adair, and W. I. Brawner and expressed the hope that this committee would keep a careful check on the school premises during the period that the school is not in operation.

A letter was received from the Dumfries PTA requesting that the Board purchase the Lockett property next door with a view to using it as a place for teachers to live, it being so difficult to secure satisfactory places for teachers to live in that community. The Board decided that if Mr. Lockett would sign an option to sell to the County School Board at a given price that the Board would be glad to take the matter under consideration at its next meeting July 3rd.

Recorded Vote: Unanimous

On recommendation of the Superintendent, the Board decided to allow teachers holding the Normal Professional Certificate who are doing college work in preparation for obtaining the Collegiate Professional Certificate one-half of the differential between the Certificates after they have completed one-half of the work involved. This increase would amount to \$90.00 per year.

On motion, the Board placed the Osbourn High School librarian on a ten months basis with the understanding that she would remain on the job an extra month each year, the exact time to be determined between the librarian and the principal. The equivalent of an additional months salary is allowed for this increased time on the job.

On motion, the Board declared void National Defense warrant #1397 payable to R. R. Fishpaw in the amount of \$8.78 and directed that a warrant be drawn in the amount of \$6.74 subject to communication attached to voided warrant.

The Superintendent reported that the Manley school property had been advertised for sale at public auction June 20, 1945, at 11:00 A. M. in front of the Court House, Manassas, Virginia.

A letter was presented from the Occoquan PTA requesting the School Board to take over the text book rental plan at the Occoquan School. On motion, the Board decided to take over the plan as requested and directed the Superintendent to operate it for the next session with the assistance of the principal and faculty in the school.

The following bids were received for the installation of a heating plant in the Occoquan Gymnasium and cannery. The plant to consist of the installation of a low pressure boiler, the running of all the necessary steam lines, the installing of four (4) unit heaters in the gymnasium, one (1) in each of the toilets and two (2) in the cannery of such size that when installed they will heat the building to 70 degrees temperature when the outside temperature is as low as 5 degrees above zero:

National Heating Company, E. D. Gothwaite, Proprietor	\$ 1965.00
Acme plumbing & Heating Co., R. A. Bodenhamer, Prop. (Lorton, Virginia)	1550.00

On motion, the Board accepted the bid of R. A. Bodenhamer and directed the Superintendent to so advise Mr. Bodenhamer and request that he start work as early as possible.

In further connection with the cannery and gymnasium project the Board authorized that Mr. Bodenhamer be awarded work as follows: water connection from the present Occoquan High School water supply to the cannery furnishing necessary pipe and labor - \$70.00

Building, painting and installing screens on fourteen (14) windows at \$4.00 each -- \$56.00

Constructing septic tank including a 200 ft. drainage field to meet the requirements of the local Health Department, making all connections to toilets in dressing rooms of gymnasium \$190.00

Recorded Vote: Unanimous

The Board approved payment of \$1500 to R. A. Bodenhamer on his contract for building the Occoquan Cannery; this to be paid from the Cannery Fund, it appearing from report by R. R. Fishpaw that the building has been completed in excess of the amount requested.

The Superintendent discussed with the Board the question of new bus bodies to be installed on three new chassis which are being purchased for session 1945-46. After considering the matter carefully the Board decided to install three new steel bodies on these chassis with a view that by so doing it will be unnecessary to purchase any new bus equipment for session 1946-47.

The Superintendent reported to the Board that the State Board of Education had agreed to make available an additional \$15,000 to be used in further renovation of the Vocational School plant and had requested that specifications be prepared covering these items. He further stated that specifications were now being prepared and would be submitted to the State Board of Education for their approval. The Board directed that as soon as approval is received on these specifications that copies of specifications be furnished all prospective bidders and that bids be called for on the improvement as early as possible, in any event not later than the regular School Board meeting of July 3rd.

On motion, the Board approved three libraries for Nokesville School for session 1945-46.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$ 16,953.10
REGIONAL HIGH SCHOOL FUND	2,231.96
CANNERY FUND	1,864.42
SCHOOL LUNCH FUND	547.78
NATIONAL DEFENSE FUND	3,861.87

There being no further business the Board adjourned to meet in regular session Tuesday, July 3, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
July 3, 1945

The County School Board met in its annual meeting on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, Fred M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the last meeting were read and approved.

The following officers were elected to serve for the fiscal year beginning July 1, 1945:

N. N. Free	Chairman
P. A. Lewis	Vice Chairman
R. C. Haydon	Clerk
Marion W. Dickins	Assistant Clerk

The Board set the regular meetings of the year beginning with the month of August as the first Wednesday after the first Monday of each month.

The Superintendent brought to the attention of the Board the results of the sale of the Manley School property held June 20th, at 11:00 o'clock A.M. He reported that the high bidder had been Mr. Willard Pearson whose bid was \$710.00 and who had made a cash deposit of \$71.00 as a down payment.

On motion, the Board approved the sale of the property at this price and directed that the Superintendent notify Mr. Pearson and take the necessary legal steps to have the sale ratified by the court.

Recorded vote: unanimous

This being the meeting that the Board had to decide to take action in reference to the closing of the Greenwich School, the Board decided to discontinue operation of the Greenwich School for the next session and to transport the children from that school to Nokesville. In this connection the Board directed the Superintendent to check on the transportation around Greenwich and to make such adjustments as seemed practical in light of closing the school.

At 11:00 o'clock A.M., bids were open for the improvements at the Vocational School. In this connection the Superintendent stated that he had advertised for bids in the Manassas Journal for a period in excess of two weeks and that two notices had appeared in the Journal to his knowledge. In addition to this, he had mailed specifications and invitations for bids to the following persons:

R. A. Bodenhamer	Lorton, Virginia
Ferris Gue	Manassas, Virginia
I. E. Cannon	Manassas, Virginia
C. H. Wine	Manassas, Virginia
Gothwaite Construction Company,	E. D. Gothwaite, Proprietor, Manassas,
Virginia	

Only one bid was presented, it being that of E. D. Gothwaite of the Gothwaite Construction Company. His bid was submitted in the form of a bid and an alternate bid. His main bid was as follows:

For completion of items 1, 2, 3, 4, 5, 6, & 7 of the specifications as per specifications -- \$11,810.00.

For completion of Addendum #1 which refers to the renewing of the floors in the two dormitory buildings -- \$10,590.00 or a bid of \$22,400.00 for completion of work according to the total specifications.

Mr. Gothwaite submitted an alternate bid which eliminated item 7 of the specifications and included, in addition to Items 1, 2, 4, 5, & 8, certain improvements to the heating plant in the main shop building, placing new floors entirely in one of the dormitory buildings according to specifications and new floors on the first floor of the other dormitory building. The total amount of this bid to be \$15,000.00.

On motion, the Board accepted Mr. Gothwaite's bid in the main covering Items 1, 2, 4, 5, and 6, but withheld the matter of eliminating Item 7 and including in lieu of it the alternate bid until it could be taken up with the State Architect, Mr. W. I. Dixon, and his approval received. As soon as his approval is received the contract will be entered into for the total amount in question.

On motion, the Board approved payment of the second half of the County School appropriation for session 1944-45 to the Quantico Post School in the amount of \$654.50.

On motion, the Board awarded liability insurance for school buses and all motorized equipment to Harleysville Mutual Casualty Company, R. Jackson Ratcliffe, Agent, according to the following rates:

- 1 Station Wagon
- 9 Buses with capacity 31-60
- 2 Pick-ups
- 1 Dump Truck

At a total premium of \$482.61 which amount will be reduced by the experience rating when that rating has been published by the insurance bureau. In that connection, it is understood that this bid is made on the equipment used for the last year and adjustment will be made according to the size of the equipment operated for session 1945-46.

On motion, the Manassas Alumni Association was permitted to place a monument on the site of the old Ruffner School building.

A report from Miss Hazel Saunders, teacher of Weekday Religious Education, was read to the Board. This report showed that 836 children had received instruction from Miss Saunders for the year and that this represented 97% of the children in the classes in which she taught.

The Board expressed gratitude for the good work accomplished by Miss Saunders and directed that a letter of appreciation be sent to her from the Board.

On motion, the Board approved sending Mr. C. O. Bittle, County Educational Advisor for Returned Veterans, to a meeting at Blacksburg and directed that his traveling expenses be paid when a properly itemized bill was presented.

On motion, the Board authorized the following improvements in the Occoquan Cannery and Gymnasium Project by Mr. R. A. Bodenhamer:

1 200 gallon hot water tank	\$ 74.00	
1 heater	34.00	
Copper coils for furnace	40.00	
Valve	4.50	
Labor	40.00	
Other materials	<u>15.00</u>	
Total for installation of hot water equipment	\$207.50	\$207.50
Wiring of building complete including light fixtures		<u>200.00</u>
making a total for furnishing and installing hot		
water equipment, wiring & fixtures for the two jobs		\$407.50

On recommendation of the Superintendent, Miss Naomi Breeding was elected to teach the sixth grade at Bennett School for session 1945-46.

On motion, the Board authorized the superintendent to take his vacation for a two weeks period beginning August 8th.

Mrs. McInteer stated that she had been approached by one of the P. T. A. members in the Dumfries School in reference to placing some kind of shed between the two buildings in order that children going between the two buildings in rainy weather would not be exposed.

The Board directed the superintendent to write Mr. George Waters of the P. T. A. and advise him that the Board is fully conscious of the condition and is anxious to improve it as soon as possible. However, the Board decided that the solution to this problem was not the covering but the installation of toilet facilities in the old building at the earliest possible date.

The Board directed that the Superintendent to advise Mr. Waters to tell the P. T. A. that he Board was already considering this improvement and that as soon as materials could be obtained this work would be done, but that the Board does not feel justified in spending money for the covering suggested.

The Superintendent presented a letter from the Attorney General which indicated that it would not be legal to consider the bid of Lewis and Lewis for tractor and mower equipment. The Board decided, therefore, to reject all bids, and to permit the International Harvester Company, R. J. Wayland, Representative, and the John-Deer Company, Conway Seeley, Representative, to submit new bids to a committee composed of R. C. Haydon and P. A. Lewis, this committee being authorized to make a purchase.

Recorded vote: unanimous

On motion, the Board appointed Mr. P. A. Lewis and R. C. Hayden its representatives on the Board of Control of the Manassas State Vocational school.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$16,932.81
REGIONAL HIGH SCHOOL FUND	1,164.47
CANNERY FUND	40.30
NATIONAL DEFENSE FUND	6,888.27

There being no further business the Board adjourned to meet in regular session August 8, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
August 8, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, P. A. Lewis, J. W. Alvey, F. M. Lynn, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On motion, C. A. Sinclair Treasurer is directed to transfer from the County School Fund to the Cannery Fund the sum of \$2,000.00, in order to meet payments due on that fund.

The Superintendent brought to the attention of the Board a meeting of School Trustees at Warrenton, Virginia, August 23, and stated that he would be glad to take any of them to Warrenton who would notify him or the office not later than August 22.

On motion, the Board ordered County School Warrant No. 13866 in the amount of \$35.20 voided, it having been written in error.

A letter was received from Mrs. Wilmer Garber, from the Bethel School P.T.A. and from Mrs. Woodside, of Haymarket P.T.A. requesting screens for these schools. On motion, the Board authorized the Superintendent to write these ladies stating that the only instance where they had furnished screens for school buildings was on the cooperative basis, and that it would be necessary for the P.T.A. to assist in this improvement, also that screening material was very difficult to get at this time, and that there is some doubt as to whether or not it can be obtained.

The Superintendent was authorized to cooperate with the Bethel P.T.A. in view of the fact that there is a hog farm near the school property which increases the fly menace. He was authorized to notify the Haymarket P.T.A. that if and when material can be obtained, and the P.T.A. is in a position to cooperate, the matter can be gone into further.

On motion, the following teachers were elected for session 1944-45:

Nokesville	-	Mrs. Marie Bennett
		Miss Frances Owens
Dumfries	-	Mrs. Mamie Pine

The Superintendent reported that he had received a check for twenty-five dollars (\$25.00) from the American Legion, designated for the Athletic Fund, and that in the absence of a Board meeting, he had deposited it to the County School Fund. On motion, the Board decided to leave the money deposited in the County School Fund for the present.

The Superintendent explained to the Board that in order to drain the boiler room of the Swavely School, it was necessary to have an easement across property owned by the Sinclair Estate. He further stated that Mrs. E. B. Giddings, Mrs. E. H. Nash, and Mr. C. A. Sinclair had given verbal permission to run such a drainage line across the property, but so far they had not agreed to sign an easement which could be recorded. The Superintendent further stated that the property was for sale, and there was a possibility that the Board may be able to purchase the three lots.

On motion, the Board authorized the running of the drainage line across the property on the basis of the verbal permission, and further authorized the Superintendent to make a cash offer of \$750.00 for the three lots.

Mrs. McInteer made a report on the use of the school grounds by children at Quantico for a play ground during the summer.

Mr. Barnes reported that Mr. Joe Hale had bought the timber adjacent to the Woodbine School, and that there was a possibility that he might cut the trees near the school. The Board requested that Mr. Hale be approached and asked if possible to leave some of the trees nearest the school grounds.

A letter was read from Mrs. Marion W. Dickins expressing appreciation to the Board for her leave of absence of two months, recently granted.

Estimate #1 of the Gothwaite Construction Company on improvements at the Manassas State Vocational School in the amount of \$2,822.00 was presented to the Board and approved. The Superintendent was authorized to sign the Estimate blanks and forward them to Richmond for payment.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$ 14,935.04
NATIONAL DEFENSE FUND (Payroll, Vocational School)	3,710.50
REGIONAL HIGH SCHOOL FUND	905.61
CANNERY FUND	3,925.01
NATIONAL DEFENSE FUND # 3	3.00

There being no further business the Board adjourned to meet in regular session September 5, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
September 5, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. F. M. Lynn from Occoquan was absent.

The minutes of the previous meeting were read and approved.

The superintendent reported that schools were open and that teachers had been secured for most of the vacancies. He recommended Miss Mary Wright as a teacher for Nokesville, Eleanor P. Persons as a teacher for Dumfries, and Miss Naomi Burney as a teacher for Cabin Branch Colored School.

On motion, these teachers were elected.

On motion, the Board elected William McIntosh as janitor for the Manassas Public Schools at a salary of \$125 per month, Roscoe Skinner as a negro bus driver at Nokesville at \$3.00 per day, and Carroll Murphy as a negro bus driver from Occoquan, Dumfries, and Joplin to Manassas at \$3.00 per day.

Several requests were made for changes in school bus routes.

1. To Sharrett's farm from Milford Mill Route
2. From back road of Thomasson's farm to Milford Road
3. One-half mile extension to Spencer's bus route above negro church at Catharpin
4. Extension of both white and negro routes on Route 55 near Thoroughfare to Beverly Mills.
5. Operate Keys' bus on back road near Triangle
6. Operate Hoadley bus on back road from Davis's store to Bacon Race
7. Request made by Mr. Victor Ritenour to assist his fourteen year old daughter who has approximately one-half mile to walk to Thomas's Corner.

After considering these carefully, the Board authorized the superintendent to make the following changes:

1. To extend Spencer's route from present terminus near Catharpin Negro Church to Falk's gate, this extension to continue as long as road conditions permit.
2. To extend white bus on Thoroughfare Road to Beverly Mills
3. To check carefully and if feasible operate bus on back road near Triangle
4. To check road conditions and if feasible operate bus on back road near Hoadley from Davis's to Bacon Race, this extension subject to road conditions.

The Board directed the superintendent to notify Mr. Sharrett and Mr. Thomasson that it could not operate the bus on roads indicated in their requests. If, however, they get together and work out some cooperative plan between themselves, the Board will be glad to have them come in to its next meeting and suggest ways in which it can cooperate with them.

In the case of Mr. Victor Ritenour’s request, the Board directed the Superintendent to advise Mr. Ritenour that it would not be possible to extend its route to take care of his condition. If, at a later date, arrangements can be made to run a bus through that road his condition will then be corrected.

The Superintendent reported that the tractor and mower equipment purchased from Mr. R. J. Wayland had been delivered but that due to Mr. Wayland’s inability to furnish the mower ordered, he had furnished a mower with a longer cutter bar priced \$42.50 higher. The Board authorized the acceptance of this mower with the understanding that Mr. Wayland will continue his efforts to furnish the shorter cutter and as soon as he can get one, to replace the present one and allow credit of the difference in prices.

The Superintendent reported to the Board that a request had come in to permit a child who was not a resident of this county to attend school. Reports show that this child is being given a home with no expense to it by a citizen of the county who wishes to let this child attend school. The Board authorized the superintendent to admit this child to school if and when an application is made giving the name and the age of the child stating that the person with whom the child is residing is giving him his board and lodging without cost to the parents of the child.

Mr. Lewis, Mr. Alvey, and the superintendent made interesting reports of the Trustees Meeting held in Warrenton, Virginia, August 23rd.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	18,844.51
REGIONAL HIGH SCHOOL FUND	1,193.55
COUNTY DEBT & BUILDING FUND	842.50
CANNERY FUND	193.13

There being no further business the Board adjourned to meet in regular session Wednesday, October 3, 1945.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
October 3, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent discussed the teacher situation at Dumfries in detail; also, the bus situation and some changes which had been made.

On motion, the Board authorized the superintendent to use the Reverend Stanley Knupp to teach academic subjects in the Osbourn High School to relieve the congestion in these classes caused by added enrollment from the Vocational School.

The Board checked over the list of values on school buildings which values were placed on these building during the year 1938 and on recommendation advised these values upward approximately thirty percent (30%). The total values placed on buildings for the year 1938 were \$337,100. The revised value placed on buildings as of October 1, 1945, is \$446,800. Under the co-insurance policies now carried, it is necessary to place an additional \$94,500 on these buildings.

The Board authorized that this amount be placed on these buildings October 1st., and that a warrant be drawn for \$102.12 to cover the difference for period October 1, 1945 and January 1, 1946, it being understood that beginning January 1, 1946, the increase would be added and written in the present policies now in force.

Recorded vote: Unanimous

On motion, the Board voided County School Warrant 13976 in the amount of \$2.63, payable to the Educational Test Bureau, this warrant having been written in error.

On motion, the Board approved allowing Larry Miller who is staying with Mrs. G. W. Nicely to go to school without tuition charge, Mrs. Nicely having satisfied the Board that she is giving the boy his home without charge.

On motion, the Board authorized the superintendent to make arrangements for a place for the Negro County Wide Library under better conditions than it is now housed. It is understood that if arrangements cannot be made without cost, he was permitted to pay a rental fee not to exceed \$90.00 per year.

The superintendent received a request from Mr. A. R. Rollins that his child be allowed to riled the school bus to Linton Hall School. The Board decided that it would withhold final action in this until a letter had been written to the State Board of Education determining the advisability of this policy.

Dr. George B. Cocke appeared before the Board as a member of the committee interested in a Community Recreation Center. He asked the Board if it would be possible to lease a portion of the land between the High School building and Athey’s Corner for this purpose, with certain rights existing for the School Board and the general public.

The Board expressed considerable interest in the matter and its willingness to cooperate subject to definite plans to be presented at a later date.

The Superintendent brought to the attention of the Board the question of the janitorial services at the Manassas High School. The Board authorized him to take such steps as seemed necessary to adjust this matter.

On motion the Board directed that C. A. Sinclair, Treasurer, be authorized to transfer from the County School Fund to the Cannery Fund the sum of \$1,000.00 which sum is necessary to take care of obligations being drawn against that fund a this meeting.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$24,351.32
REGIONAL HIGH SCHOOL FUND	3,065.13
CANNERY FUND	1,000.00
COUNTY SCHOOL FUND	3,218.65

There being no further business the Board adjourned to meet again in regular session Wednesday, November 7, 1945.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
November 7, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, A. T. Barnes, P. A. Lewis, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent brought to the attention of the Board an objection raised by the auditors in connection with the purchasing of commodities from members of the School Board or firms of which School Board members are interested. He also read a letter from Dr. W. S. Newman, Assistant Superintendent of Public Instruction, in which Dr. Newman advised that in his opinion the practice of purchasing gasoline from Board members or firms of which Board members are interested is illegal.

Since the objection was raised by the Auditing Department, the district auditor seems to be quite confused as to whether this practice is illegal or not. The Board decided, however, that before taking any definite action, they would request an opinion from the Attorney General's office on this point. The Superintendent was therefore authorized to get this opinion and have it, if possible, by the next regular meeting of the Board December 5th.

The Superintendent brought up the question of the Poole children staying with Mrs. Bowman at Nokesville and another child staying with Mrs. Neff, all of whom are wards of the Department of Public Welfare of Alexandria City.

A letter from the Alexandria Welfare Department indicated that it was a general practice to admit children from public welfare departments within the State to public schools in other jurisdictions without charge. Miss Watkins stated that the County of Fairfax was permitting wards of the City of Alexandria to attend its schools without the payment of tuition.

The Board, after considering the matter carefully, decided that it would permit the three Poole children and Johnnie Bryant staying at Mrs. Neff's, to attend school without the payment of tuition under the condition that the Department of Public Welfare of Alexandria cooperate with this office in contacting it before any wards are placed in this county in order that it might determine whether or not the school facilities are adequate to take care of these children both as to classroom and bus facilities.

The Board directed the Superintendent to write Miss Barbara Watkins of the Department of Public Welfare in Alexandria and so advise them of this action.

Recorded vote: Unanimous

A committee composed of Mrs. Byron Woodside, Mrs. William A. Corder, and Mr. Edgar B. Heflin from Haymarket appeared before the Board in the interest of the completion of the Haymarket Elementary School unit.

The Board, after considering the matter carefully, instructed the Superintendent to proceed with having plans prepared for the building, making the necessary financial arrangements and for the eventual construction of three projects as follows:

1. – Completion of the Gainesville School unit to be considered as Project #1 and to be the first constructed in the event that only one project can be constructed at one time.
2. – Addition of three rooms to the Nokesville School as Project #2 to be carried on at the same time as Project #1 if possible and, if not, as soon as arrangements can be made.
3. – in cooperation with the Counties of Fairfax and Fauquier, construction of additional shop facilities at the negro Regional High School. The money for this shop has been appropriated by the State from its Vocational School Fund.

Recorded vote: Unanimous

A letter was read from Mr. Herbert W. Hensley stating that he wished an increase in salary for driving the school bus from Haymarket to Manassas. The Board authorized the Superintendent to adjust this matter as best he could – first, if possible, to give Mr. Hensley more work during the day which would justify a small increase. Second, if necessary, to increase his salary without giving him additional work and to advise Mr. Hensley the increase was temporary and that as soon as someone could be employed, he would be replaced.

The Superintendent presented a statement showing that the Prince William County School Board was obligated to the Regional High School Board for the sum of \$7,112 for Session 1945-46, this being a per capita cost of \$56 per pupil for 127 pupils.

With this in mind the Board directed that C. A. Sinclair, Treasurer, be and he is hereby requested to transfer from the County School Fund to the Regional High School Fund the sum of \$3,500, approximately one-half of this obligation, and time after the date of this meeting and that he be directed to transfer the balance, that is, \$3,612.00, at any time between March 1, 1946 and June 1, 1946.

The Superintendent brought to the attention of the Board the fact that Mrs. R. W. Peters, who has been serving as secretary to Mr. Peters at the high school, wishes to be released as soon as possible. He further stated that there was the possibility of someone being employed at this time and requested the Board to set aside an amount to take care of this expense.

On motion, the Board approved the payment of \$100 per month for a ten months period for this position, setting up \$650 to be expended between December 1, 1945, and June 15, 1946, as complete payment for the present fiscal year.

Recorded vote: Unanimous.

On motion, the Board approved payment to Marion Washington for the Summitt School League the sum of \$6.68 per month to assist in defraying expenses of transportation from that school to the Manassas Regional High School.

Recorded vote: Unanimous

On motion, the Board approved placing an additional school bus on the routes operating to Occoquan School and the readjustment of all schedules to conform to this change. In this connection, it elected Mrs. Anna Selecman as bus driver at a salary of \$3.00 per day.

The Superintendent stated that Eddie Russell, who formerly had been janitor at Dumfries School, had returned from the armed forces and was now ready to assume his work at the Dumfries School.

On motion, the Board appointed Eddie Russell to assume these duties, beginning Thursday, November 8, 1945, at a salary of \$100 per month for the remaining months of the school year.

The Superintendent stated that a committee from the Dumfries area had visited his office some time ago and that the committee had made the following three requests:

- 1 – That a new bus be put on in the new area and that the schedules of the buses be thereby improved.

The Superintendent stated that this correction had been made as of November 1st.

- 2 – That a flood light be put in the front of the Dumfries building and two in the rear to take care of lighting facilities around the building when there were public meetings at night.

The Board authorized this improvement as soon as the regular force can make arrangements to install such lights.

- 3 – That toilets be placed in the old school building so that it would be unnecessary for children to go from one school building to the other for toilet purposes.

In this connection, the Board authorized the Superintendent to set aside an amount in the 1946-47 budget to take care of this improvement.

Recorded vote: Unanimous

The superintendent stated that he had filed a paper with the Federal Work Administration advising them that the County would have several construction projects if and when any federal works legislation was enacted.

The Superintendent requested the Board to make a division of the additional insurance which was being placed on school property, indicating the amount to be assigned to each agent.

On motion, the Board authorized division of the additional insurance of \$94,800 to be placed on school property as of January 1, 1946, as follows:

1 – B. W. Brunt, Occoquan	\$19,000
2 – Annie D. Shumate, Dumfries	19,000
3 – R. Jackson Ratcliffe, Manassas	19,000
4 – Viola D. Proffitt, Manassas	<u>37,800</u>
Total	\$94,800

Recorded vote: Unanimous

On motion, the Board directed that County School warrant number 14069, payable to The Citizens and Southern National Bank, P. O. Box 17605, Atlanta, 1, Georgia, in the amount of \$269.09 be voided, the policy for which this warrant was drawn having been canceled after the drawing of the warrant.

On motion, the Board decided that each member of the County School Board would be authorized to attend the Virginia Education Association Meeting Thanksgiving along with the Superintendent and that the actual expenses of each member and the Superintendent would be paid on the basis of a bill rendered after the meeting.

The Board also authorized on the basis of a request from the County Teachers Association that \$15 be paid each delegate from that association to the Virginia Education Association meeting towards expenses of attending said meeting.

Recorded vote: Unanimous

A letter was received from Dr. W. S. Newman stating that under the present law it would be necessary for the Board to hold a special meeting the last day before the Christmas holidays begin if it expected to pay its personnel before going home for the holidays.

Recorded vote: Unanimous

On recommendation of the superintendent, Mrs. Wilhelmina Rust was elected as teacher at Haymarket in place of Miss Mary Norman, resigned.

Mr. James J. Leo was elected Physical Education Instructor and Coach at the Manassas Osbourn High School at the rate of \$2,500 per year payable at the rate of \$208.33 per month for the remaining months of the present school year.

On motion, the County School Board confirmed the action of the Superintendent in setting up a special account with C. A. Sinclair, Treasurer, to be known as the Vocational School Fund and further authorized that the sum of ninety cents (.90) be transferred from the County School Fund to the Vocational School Fund which amount is an expense balance to that fund.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	18,655.49
VOCATIONAL SCHOOL FUND	6,783.40
REGIONAL HIGH SCHOOL FUND	2,734.43
SCHOOL LUNCH FUND	395.32

There being no further business the Board adjourned to meet again in regular session
Wednesday, December 5, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
December 5, 1945

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman; J. L. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, and R. C. Hayden, Clerk. Mrs. Floy H. McInteer of Dumfries District was absent.

The minutes of the previous meeting were read and approved.

On motion the Board directed that County School Warrant No. 14100 in the amount of \$12.00, drawn to R. S. Hall, Agent, voided it having been issued erroneously.

The Board further considered the matter of gasoline purchased from members of the School Board who are merchants or from firms of which School Board members have an interest. The Superintendent, in connection with this, brought to the attention of the Board an opinion from the Attorney General and a letter from Dr. Walter S. Newman, Assistant Superintendent of Public Instruction.

The opinions were not too clear on this point but there seemed to be an agreement that if there was any question about the purchase, the Board would much prefer to discontinue it. The Board decided, therefore, that beginning January 1, 1946, purchases of gasoline and other materials used regularly by the schools would not be made from firms which the members of the Board had any interest in.

Recorded Vote: Unanimous

The Superintendent presented an affidavit made by Margaret L. Walker, teacher at the Regional High School, to the effect that Regional High School Warrant (Payroll) #31, in the amount of \$24.00, had been lost.

On motion, the Board ordered that a duplicate warrant be drawn in favor of Margaret L. Walker in the amount of \$24.00, and that the original warrant be declared lost. It further ordered that a copy of this resolution be handed to C. A. Sinclair, Treasurer, for his files.

The Superintendent pointed out to the Board that in line with their action at the November meeting, in reference to the possibility of installing toilets in the old building at Dumfries, a survey of the situation had been made and that it appeared that in order to install toilets in this building that the only available space for lunch room purposes would become so cut and obstructed that it would be practically useless for that purpose.

The Board, after considering the matter, decided that it would be unwise to attempt to place toilets in this building and directed the Superintendent to so advise the Chairman of the Dumfries P. T. A.

Recorded Vote: Unanimous

The Superintendent discussed with the Board the bylaws recently adopted by the Board of Control for the Manassas State Vocational School which bylaws provided that each school division participate in the operation of the school and that the Board be composed of the Division Superintendent of each division of the area served by the school and that one member of each School Board be elected by said School Board to serve on the Board of Control.

On motion, the Board approved the bylaws and appointed P. A. Lewis as member of that Board to represent it on the Board of Control for the Manassas State Vocational School.

On motion, the Board authorized the Superintendent to employ Mr. Rufus Beamer as Agriculture teacher at the Nokesville High School as soon as he is ready to resume his work there, Mr. Beamer having received his discharge from the armed services. The Superintendent was further directed to take the matter up with Mr. Dowell J. Howard, Director of Vocational Agriculture, and make arrangements for Mr. Beamer's salary, travel, etc.

A letter was received from Mrs. Alexandrina M. Mayes of Gainesville, requesting the Board to permit her daughter to ride the school bus two days each week to Temple School. The Board directed the Superintendent to advise Mrs. Mayes that it regretted very much its inability to accommodate her but that it had been advised that the Board could only legally transport children to public schools under the existing Virginia State laws.

Several letters from Mr. C. O. Bittle, Principal of the Nokesville High School, were read to the Board in which he made recommendations as to transportation, building operations, and additional classes for the Nokesville School.

A letter was also read from Mrs. Grey M. Sakornbut requesting the purchase of a new gas stove and a new electric refrigerator for the Manassas High School Home Economics cottage.

The Board directed that these letters be filed and their contents be kept in mind if, and when, such improvements are possible. It further directed the Superintendent to make such adjustments as seemed to him necessary for the operation of the classes in the various schools.

On motion, the Board approved payment of an amount not to exceed \$20.00 monthly towards the instruction of the band at Nokesville. It is understood that if any additional amount is necessary for the instruction of a band that that amount will be paid by some organization in the school.

Recorded Vote: unanimous

On recommendation of Mr. J. W. Alvey, the Sweeney bus route from Catharpin towards the Loudoun County line is herewith extended approximately $\frac{3}{4}$ mile beginning January 2, provided a suitable turning around place is made without danger to either occupants or equipment, it being understood that Mr. Alvey will be notified when this improvement has been made and that the matter will be checked by the bus driver to determine whether or not the improvement is adequate enough for turning.

Recorded Vote: unanimous

The Superintendent made a brief report on his attendance at the Virginia Education Association Meeting in Richmond Thanksgiving week.

The Board authorized the Superintendent to make an adjustment in the salary of the Assistant Secretary, Vivian L. Whetzel, sufficient to make it possible for her to continue working in the School Board office, this adjustment to become effective January 1, 1946.

On motion, the Board directed that C. A. Sinclair, Treasurer, be and he is hereby authorized to transfer the sum of \$1,000 from the County School Fund to the Cannery Fund to meet obligations being drawn against the Cannery Fund as of this date.

Recorded Vote: unanimous

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$22,868.95
VOCATIONAL SCHOOL FUND	4,752.71
REGIONAL HIGH SCHOOL FUND	6,029.24
CANNERY FUND	1,000.00
SCHOOL LUNCH FUND	688.24
GAINESVILLE DISTRICT FUND	1,155.00

There being no further business the Board adjourned to meet in special session at 10:00 A. M., Friday, December 21, for the purpose of approving the teachers' payroll and in regular session Wednesday, January 9, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
December 21, 1945

The County School Board met in special session on the above date with the following members present: N. N. Free, Chairman; J. L. Alvey, P. A. Lewis, Floy H. McInteer, and R. C. Hayden, Clerk. Mr. F. M. Lynn of Occoquan District and Mr. A. T. Barnes of Coles District were absent.

The chairman stated that the purpose of the meeting was to approve the School Payrolls in order that teachers and other personnel might receive their compensation before the Christmas holidays.

The payrolls were presented, checked, and approved as follows:

County School Fund – Warrants 14205 – 14334	\$14,518.81
Vocational School Fund – Warrants 74 – 95	3,879.25
Regional High School Fund – Warrants 1582 – 1601	2,477.58

On motion, duly seconded, the votes for approving the payrolls were as follows:

Ayes: P. A. Lewis, J. W. Alvey, Floy H. McInteer, and N. N. Free

Noes: none

There being no further business the Board adjourned to meet at regular session January 9, 1945.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
January 9, 1946

The County School Board met in regular session on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board authorized that C. A. Sinclair, Treasurer, be and he is hereby directed to transfer funds as follows: from Manassas District School Fund to the County Debt and Building Fund the sum of \$4,000.00; from the Dumfries District School Fund to the Occoquan District School Fund for debt service on Occoquan High School the amount of \$1,000.00; from Dumfries District School Fund to the County Debt and Building Fund the amount of \$1,150.00.

Recorded vote: unanimous,

The Superintendent read to the Board an interesting report on the work done in Week-Day Religious Education in Prince William County. The Board expressed gratification at the success of this work, and directed the report filed.

A letter was read from Vivian Whetzel, assistant secretary, expressing her appreciation to the Board for the increase in salary granted her January 1, 1946.

Upon the request of various high school principals, the Board decided to permit school buses to be used for two basket ball games from each school, it being understood that the School Athletic Associations will reimburse the driver and pay for the gasoline used for the trips, and it being further understood that the regular driver of the bus must be secured to take the trip.

Recorded vote: unanimous.

The Superintendent reported that a check in the amount of \$40.00 had been received from the Piedmont Federal Savings and Loan Association as interest on the C. B. Lipscomb Trust Fund Account. On motion, the Board directed that this check be credited to the account of the C. B. Lipscomb Trust Fund in the Peoples National Bank of Manassas.

Miss Eugenia Osbourn filed a report on library books purchased with money secured from the Town Council of Manassas. The report showed that \$141.99 had been spent of the \$150.00 appropriation, and that Miss Osbourn expected to use up the balance at such time as it is needed. The Board expressed gratification at the good work Miss Osbourn is doing, and directed that the report be filed.

The Superintendent presented to the Board a letter from Mr. James H. Mays in reference to his daughter riding the school bus to the Temple School, Manassas. He also presented copies of letters written Mr. Mays by Superintendent Lancaster, and copies of letters written Mr. Lancaster by Mr. Mays, also letters written by Mrs. Mays to the School Board under date of December 3.

The Board, after reviewing the case thoroughly, decided that the situation did not materially differ from that on which it took action at its previous meeting. On motion, it confirmed its action of that meeting, and directed the Superintendent to notify Mr. Mays that public school transportation facilities were not available to pupils attending private schools.

Recorded vote: unanimous.

The Superintendent brought to the attention of the Board an interview he had had with Mr. Ira B. Sykes and Dr. George B. Cocke in reference to a plan to take the Cabin Branch area (Bates Town) into the National Park, and to remove the inhabitants, along with the Church and School, to a suitable point on Route 234, between Dumfries and Manassas.

On motion, the Board decided that it would be very glad to cooperate with the National Park Service at such time as this matter may be acted upon officially, provided such action is considered for the best interests of the school children of that area.

Recorded vote: unanimous.

The Superintendent discussed with the Board the preparation of the 1946-47 budget. Among other things, the Board directed that if possible a plan be worked out whereby teachers would be allowed five days sick leave per year, without loss of pay, in which the Board would pay the substitute teacher, this leave to be accumulative to the maximum of fifteen days over a period of three or more years.

The members of the Board discussed the general condition of the schools in reference to janitors, buses and road conditions, teachers, etc.

The Superintendent brought to the attention of the Board the fact that the sum of \$4,251.00 for capital outlay in new school bus bodies and extensions had been paid from the General County School Fund, when it should have been charged against the County Debt and Building Fund. In view of this, the Board directed that C. A. Sinclair, Treasurer, transfer from the County Debt and Building Fund to the County School Fund the sum of \$4,000.00 to offset this expenditure.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	6,092.78
VOCATIONAL SCHOOL FUND	1,733.38
REGIONAL HIGH SCHOOL FUND	40.00
SCHOOL LUNCH FUND	3,026.24

There being no further business the Board adjourned to meet in regular session Wednesday, February 6, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
February 6, 1946

The County School Board met on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent brought to the attention of the Board a communication received from the State Department of Education indicating that in the new distribution of school funds recommended to the State Legislature it appeared that Prince William County would receive approximately \$108,243.00 for session 1946-47 which included appropriations for both instruction and transportation and a sum of \$111,952.00 for the second year of the biennium session 1947-48.

He stated that the amount carried in the 1946-47 session was approximately \$10,000 less than that for the current session and the amount for the 1947-48 session was approximately \$7,000 less than that for the current session. This was partially explained by the fact that Prince William County was one of the counties that took advantage of the Moses Bill during the present biennium and partly due to the fact that in the change of the method of distribution, Prince William County had lost rather sharply due to the change of density of population as compared to that of the whole State.

The Board analyzed the situation carefully and directed the Superintendent to go to Richmond during the week of February 11th and take the matter up with the state Department of Education with a view to seeing whether or not this situation could not be modified so that the condition would be more favorable with reference to State School Funds for Prince William County. It also directed the Superintendent to discuss the matter in detail with the Board of Supervisors at its meeting February 7th.

On motion, the Board ordered Vocational School Warrant #122, dated January 9, 1946, in the amount of \$138.00, as payment on freight for a car of coal for the Vocational School, voided, the freight on this car having been prepaid by the Smokeless Fuel Company prior to shipment.

The Superintendent presented to the Board the Regional High School Budget which had been prepared by the Budget Committee for the school composed of Supt. W. T. Woodson and Mr. F. W. Robertson of Fairfax County, Supt. C. M. Bradley and Mr. Baxley from Fauquier County, and Supt. Haydon from Prince William County. The total of the budget for session 1946-47 was \$38,487.00 and in order to become effective required that the participating counties pay \$60 per capita for all pupils attending the school. This represented an increase of \$4.00 per capita over the present session.

On motion, the Board approved the budget and directed the Superintendent to make proper provision for Prince William County's part of the expense in the Prince William County School Budget for 1946-47.

The Superintendent presented a request from the American Legion for the loan of 150 chairs to be used in its newly purchased hall in Manassas for a period of approximately three months or until the Legion secured its own furniture.

The Board directed the Superintendent to notify the Legion that it was very much interested in cooperating with it in any way possible; however, it was against their policy to loan any equipment of this nature excepting for particular functions. It stated that it would permit Mr. Peters, the principal of the school, to accommodate the Legion on any special occasions to the extent that the had chairs to spare with the understanding that the Legion would collect these chairs the day they wished to use them and return them the next day.

Recorded vote: Unanimous

A letter was read from Mr. George Waters of Dumfries setting forth details with reference to improvements his committee wished to have made in transportation for that school for the next session and requesting the Board to set up such changes and provide expenses for same in the budget for 1946-47.

The Board, after checking over the request carefully, directed the Superintendent to write Mr. Waters that it appreciated his interest and the interest of the committee in improving transportation in that area; however, the Board felt that the change made during the present session had improved conditions materially and before further expenditures can be incurred in that area, there are several transportation problems which must be worked out in other parts of the county. It further stated that it did not feel, under these conditions, it would be able to make any additions in equipment in that area for session 1946-47.

Recorded vote: Unanimous

Mr. Free presented to the Board a question in reference to the routing of the Greenwich bus which present routing caused it to haul a large majority of children a greater distance than necessary in order to accommodate a few, this condition having been caused by a change in the bus route after schools opened for the present session.

On motion, the Board directed that the bus routing be changed back to the plan originally operated at the beginning of the session which routing will partially correct the present condition, and which is to become effective Monday, February 11, 1946.

Recorded vote: Unanimous

The Superintendent stated to the Board that he had a resignation to the effect that Mr. B. F. Hedrick, who has been driving one of the buses at Nokesville, requested to be relieved of this responsibility as soon as someone could be gotten in his place.

On motion, the Board directed the Superintendent to take immediate steps to employ someone to relieve Mr. Hedrick as bus driver at Nokesville.

Recorded vote: Unanimous

On motion, the Board directed that C. A. Sinclair, Treasurer, be and he is hereby authorized to transfer from the County Debt and Building Fund to the Cannery Fund the sum of \$810.78, this amount being necessary to complete payment on cannery buildings erected at Manassas and Occoquan during the past summer.

Recorded vote: unanimous

On motion, the Board authorized the Superintendent to make such purchases of equipment and materials as seemed expedient in line with funds available to assist Mr. Rufus Beamer, Agriculture Teacher at Nokesville, in getting his program of farm machinery repairs and shop work in good operating condition.

Recorded vote: Unanimous

The matter of the use of the Occoquan gymnasium by persons outside of regular school hours was referred to the School Board for consideration.

On motion, the Board directed the Superintendent to notify Miss Elizabeth Vaughan, principal of the Occoquan School, that no person or persons will be allowed to use the gymnasium at any time unless under the direct sponsorship of the school itself or that of the Parent-Teachers Association of the school.

It further stated that if the Parent-Teachers Association assumed the responsibility for use of the gymnasium or any part of the school plant on days the school is not in regular operation that it must be willing to assume full responsibility to the public for the activities entered into, responsibility for the supervision of these activities while they are going on, and responsibility to the School Board for any damage which results to property or equipment.

Recorded Vote: Unanimous

A request was made by the Rev. Olden D. Mitchell of the Brethren Church at Nokesville that the School Board permit the Brethren Church to use the auditorium and five (5) classrooms in the school for religious purposes for the months of June, July, and August, 1946, while erecting its new church building.

On motion, the Board permitted the Brethren Church to make such use of the building beginning with Sunday, June 9, 1946, and ending for all but church services Sunday, August 18, 1946; final church services to be held on Sunday, August 25, 1946; it being understood that the Brethren Church will remove all furniture, records, etc., from the rooms used under the direction of Mr. C. O. Bittle, Principal of the Nokesville School, during the week of June 3 to June 8, and that they will place all materials back in position under the direction of Mr. C. O. Bittle,

principal, during the week of August 19 to August 24, and that further they furnish all janitorial service, pay electric bills, and any other minor expenses of operation and that the building be subjected to an inspection by the principal at the end of the period to see whether or not any damage has been incurred which should be adjusted.

The Board decided that other than paying full expenses of operation, moving, and repairs of damages incurred, that there will be no rental charge for the use of the building. It considers the permission granted entirely of an emergency nature and one that would be granted any church if its building were burned or temporarily out of use.

Recorded Vote: Unanimous

Reverend Mitchell also brought up the question of the possibility of adding a part-time commercial teacher at Nokesville.

The Board took no action in this case excepting to state that any such provision would largely depend upon its ability to finance the additional teacher and its ability to obtain such a person who would be qualified to do the work.

Mr. R. Worth Peters, Principal of the Manassas State Vocational School, appeared before the Board and stated that before he could open a cafeteria at the Vocational School, it was necessary purchase certain dining equipment and a steam table, the total cost of which would amount to about \$3,000.

He stated that he was confident that he could repay this from the funds derived from the cafeteria both interest and principal if he were given approximately eighteen months in which to do it.

Under these conditions, the Board directed the Superintendent to appear before the Board of Supervisors and make the necessary financial arrangements to cover this necessary expenditure with the understanding that it would be repaid with interest by money derived from the cafeteria program.

Recorded vote: Unanimous

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	\$ 18,242.59
REGIONAL HIGH SCHOOL FUND	2,864.05
SCHOOL LUNCH FUND	960.35
CANNERY FUND	1,285.91
COUNTY DEBT AND BUILDING FUND	134.00
VOCATIONAL SCHOOL FUND	6,565.60

There being no further business the Board adjourned to meet again in regular session
Wednesday, March 6, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
March 6, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

On recommendation of the superintendent, the following principals and supervisors were elected for Session 1946-1947:

Occoquan High School	Elizabeth Vaughan
Dumfries Graded School	Martha Hickman
Manassas Public Schools	R. Worth Peters, Prin.
	Carrie Lanford, Asst.
	Ossie L. Tipton, Asst.
Haymarket Graded School	Ethel R. Carter
Nokesville High School	C. O. Bittle
Regional High School	William H. Barnes
Elementary Supervisor	Sue F. Ayres
Visiting Teacher	Vera A. Nofftz
Jeannes Supervisor	Naomi R. Wright

Mr. R. Worth Peters appeared before the Board in reference to the handling of funds for materials and supplies in the Vocational School which involved the handling of some cash for reimbursement by pupils and others for work done in classes.

On motion, the Board directed Mr. Peters to keep strict account of these funds in the same manner that he had been keeping them from the beginning of the year up to and including May 31st., the last day that he is operating under the present budget. It is understood that between this date and May 31st. a satisfactory permanent plan for handling these funds will be worked out and that as of may 31st an audit will be made and any existing balances will be transferred to the new account.

Recorded Vote: Unanimous

The Board decided that it would elect, at its next regular meeting on April 3rd, all teachers in service wishing to return to the County, and that it will elect bus drivers, mechanics, and janitors at its regular meeting in May.

The Board discussed the proposed school constructions more or less at length and finally directed the superintendent to take the following steps:

1. To place in the budget a sufficient amount of money to cover the addition to the Gainesville School, the Nokesville School and a small addition to the Brown School.

2. To get an architect to take a survey of these three proposed improvements and to prepare detailed plans and specifications immediately.
3. That as soon as these plans and specifications are complete to present them to the Board for its final approval after which bids will be called for on these three projects.
4. That after the Board has determined the cost of these constructions on the basis of these bids, it will make a decision as to whether to go ahead immediately with the work.

Recorded Vote: Unanimous

The Superintendent presented to the Board an option signed by B. L. Lockett and Ethel Lockett in which they state they will sell their property adjoining the lot of the present school property at Dumfries to the School Board for a sum of 3,000.00.

The Board directed that the option be filed and appointed a committee composed of F. M. Lynn, P. A. Lewis, and R. C. Haydon to make an appraisal of this property and to report same to the Board at its next meeting on April 3rd.

Recorded Vote: Unanimous

On motion, the Board authorized the sale of a discarded lathe at the Vocational School to Mr. C. B. Roland for a sum of \$50.00 cash.

The superintendent presented a proposed salary scale revision with salaries as follows:
Normal Professional Certificate with no experience, \$1020, increased increments of \$60.00 per year for a period of ten years with a maximum salary of \$1620.

Collegiate Professional Certificate with no experience, \$1200, increased increments of \$60.00 per year for a period of ten years making a maximum salary of \$1800.

He was directed to place teachers in this scale as near as possible with no teacher receiving less than a \$60.00 increase and as far as possible no teacher receiving more than a \$120.00 increase to adjust this scale.

Recorded Vote: Unanimous

The Superintendent reported that he, Mr. C. B. Roland and Mr. W. M. Johnson of the Board of Supervisors, had gone to Richmond in the interest of the adjustment of State funds and that they had received assurance from the State Department of Education that there would be no decrease in the State appropriation for Prince William County for either year of the new biennium but that the amount would remain exactly the same as the appropriation for the present session.

A letter was presented from Mr. James H. Mayes of Gainesville. The Board directed that this letter be filed.

The court, by special order, having ratified the purchase of the lots from C. A. Sinclair, Mrs. Kathleen C. Giddings, and Mrs. Laura W. Nash at the sum of \$750.00 for the three lots located on South Main Street adjoining the property of the Swaverly School, the Board directed the Superintendent to draw up a warrant from the County Debt and Building Fund in the amount of \$750.00 payable to C. A. Sinclair, Kathleen C. Giddings, and Laura W. Nash, the being the purchase price of the three lots.

They further directed that a warrant be drawn on the County Debt and Building Fund in the amount of \$3.00 payable to Worth H. Storke, Clerk, recording the deed.

Recorded Vote: Unanimous

The Superintendent reported that R. Jackson Ratcliffe who had recently bought a lot adjoining the Sinclair lots, which were formerly a part of the Swaverly School property, at a sale was willing to sell it to the School Board at his purchase price, \$420.00, plus any small amount that might be necessary to cover expenses of the sale.

On motion, the Board authorized the Superintendent to petition the court for approval of this purchase at \$420.00 plus any small additional amount to cover expenses.

Recorded Vote: Unanimous

On motion, the Board appointed R. C. Haydon to represent the County School Board on the County Health Committee.

On motion, the Board decided to grant a one year's leave of absence to Bessie G. Tune, former teacher at Nokesville who had been obliged to remain at home this year due to illness in her family.

Recorded vote: Unanimous

The Superintendent presented to the Board Superintendents' Memo #1804 in which the State Board of Education advised the School Boards that beginning in September, 1946, children may be entered into the first grade if six years of age on or before the 31st day of October.

On motion, the Board decided to make the regulation of the County School Board conform to that of the State Board of Education and resolved that beginning September, 1946, children may be entered into Prince William County Schools who become six years of age on or before October 31st of that year.

Recorded Vote: Unanimous

The Superintendent presented to the Board a proposed calendar for Session 1946-1947, this calendar setting up two days, September 3rd and 4th, for a general teachers' work shop in preparation for the opening of the schools. All schools will officially open for classes Thursday, Sept. 5th. There will be two days holiday at Thanksgiving, two full weeks holiday at Christmas, two days holiday at Easter, and schools will close for all pupils Wednesday, June 4th, all teachers to remain on duty Thursday, Friday, and Saturday, June 5th, 6th, & 7th, a period set aside for completion of session's work, to evaluate session's work, and to make recommendations for the next session.

On motion, the Board directed the superintendent to offer for sale the Greenwich School property, a four room building located in the village of Greenwich, possession of property to be given as soon as a satisfactory sale price can be obtained. Also, to offer for sale the old Haymarket High School property with the understanding that possession will be given to purchaser on or before June 15, 1947, it being understood that the Board may reject any or all bids.

At the suggestion of Mr. Fred Lynn, the Board directed the Superintendent to write Mr. Burnette, Superintendent of Prison Camp #13, Woodbridge, Va., requesting him to use his men to condition the Occoquan High School baseball grounds and tennis courts.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	18,033.92
REGIONAL HIGH SCHOOL FUND	2,546.93
VOCATIONAL SCHOOL FUND	4,867.99
COUNTY DEBT AND BUILDING FUND	950.84
SCHOOL LUNCH FUND	1,772.42

There being no further business the Board adjourned to meet again in regular session Wednesday, April 3, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
April 3, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, and R. C. Hayden, Clerk. Mrs. Floy H. McInteer of Dumfries District was absent.

The minutes of the previous meeting were read and approved.

On motion, the Board ordered County School Warrant #14506 payable to C. E. Fisher and Sons in the amount of \$18.30 voided, this warrant having been issued in payment of an amount already included in a former bill.

On recommendation of the superintendent the following teachers were elected to teach in Prince William County Schools for session 1946-47:

Lois Sloop	Virginia Park	James J. Leo
Ila Breeden	Wilma Tomlinson	W. Y. Ellicott
Gayle Whetzel	Frances Owen	Maisie Allen
Julia Hale	Marie Boatwright	Willie P. Marshall
Marie Bennett	Elizabeth Kline	Norma Helen Dektor
Rufus Beamer	Margaret Carpenter	Nellie K. Curtis
Emma W. Carter	Frances Johnson	Fay Fletcher
Lucille Pully	Naomi Breeding	Elizabeth Lloyd
Lucile W. Heflin	Grace Metz	Frank Sigman
Margaret Powell	Lulu M. McManaway	Ruth A. Hilliard
Helen Clark	Emily J. Johnson	Olive M. Marks
Viola Latham	Pauline Smith	Evelyn P. Toler
Maude Jordan	Nancy Lyons	Viola A. Johnson
Lucille Horne	Mary B. Nelson	Margaret S. Roy
Joscelyn Gillum	Maron Broaddus	Maria C. Cassell
Alda Knupp	Carol Faulconer	Louise S. Brown
Mary H. Lynn	Frances Helms	Corrine Washington
Jane M. Carter	Raymond Fishpaw	Irene B. Crummette
Elizabeth Frazer	Reams Bennett	Annie Mae Williams
	Naomi P. Burney	

The Board also authorized the superintendent to use the following teachers on the emergency basis provided regular teachers will not be available:

Florence Marshall	Norah B. Keys	Ione C. Glascock
Frances Owens	Lillian L. Norman	Carrie Patterson
Mary A. Wright	Alice M. Lynn	Winifred Glover
Ida R. Murray	Irene W. Corder	Evelyn M. Bright
Kathleen Stephens	Audrey F. Kerr	Louise V. Allen
Alice R. Bauckman	Ernestine Royer	Ida Mae Newman

These teachers are to be adjusted to the salary scale as soon as possible in accordance to the adoption of the salary scale at the Board meeting March 6.

On motion, the Board authorized the superintendent to enter into an agreement with Colonel Benjamin Muse to rent a space in his new Manassas Messenger building, approximately 18' x 40' for school room purposes for a period of two years and renewable at that time under mutual agreement between Colonel Muse and the Board, at the sum of \$30.00 per month or \$360.00 for a period of twelve (12) months.

It is understood that this agreement will include the furnishing by Col. Muse of heat, light, water, and toilet facilities for this rental price and that the rent will begin May 1, 1946, or if not completed by that time, the first of the month following in which the space is made available.

Recorded Vote: Unanimous

The superintendent presented to the Board the final figures on the closing out of National Defense Funds as operated at the Vocational School, it appearing that there was a difference of \$30.72 which amount resulted from the sale of scrap iron which had been purchased from Defense Funds. The superintendent presented a check from Mr. R. Worth Peters who handled the funds in the amount of \$30.72.

On motion, the Board directed that the check for the \$30.72 be deposited to the credit of the County School Fund and that a warrant be drawn payable to Treasurer of Virginia in the amount of \$30.72 and forwarded with all other papers necessary to close out the account.

Recorded Vote: Unanimous

The superintendent presented a contract from Dixon and Norman, Architects, who have been approached with reference to preparing plans and supervising construction in building additions to several Prince William County Schools.

On motion, the Board approved the signing of the contract after certain questions of clarification had been taken up with the architects and a satisfactory understanding entered into.

The superintendent presented a copy of an order by the Judge of the Circuit Court approving the purchase from R. Jackson Ratcliffe of a lot adjoining the Vocational School property and the lots recently purchased from C. A. Sinclair and others at a sale price of \$445.00 it being understood that the amount of \$445.00 includes expenses of transference, etc., with the exception of recording the deed.

It further authorized a warrant drawn to Worth H. Storke, Clerk, in the amount of \$2.05 for recording the deed at such time as the deed has been delivered and is ready for recording, these amounts to be paid from the County Debt and Building Fund.

On motion, the Board authorized R. C. Haydon, Division Superintendent and Clerk of the Board, to execute a contract with the Veterans Administration of the United States Government for the training of veterans at the Manassas State Vocational School.

The superintendent presented a tentative plan for the addition of the Brown School at Manassas. This plan included one additional classroom, a small library room, a room for a cafeteria, the installation of inside toilets in existing space with the building of a septic tank and the installation of a water system, including pressure tank, pump, etc. It also provides for the extension of the furnace in the Brown School to take care of the present school and the addition.

The superintendent was directed to return these plans to the architects, with the Board's approval, requesting that they be finished in final form.

On recommendation of the superintendent, the Board elected Margaret Stokes Roy as principal of the Brown Elementary School in Manassas to fill out the year, this position having become vacant through the death of the former principal, Mrs. Bessie White.

The superintendent stated that her salary had been adjusted to \$7.50 per month additional for the remainder of her contract – effective April 1, 1946 through August 31, 1946.

A committee of three, headed by the Reverend Olden D. Mitchell of Nokesville and representing the Nokesville Parent-Teachers' Association, appeared before the Board in interest of including cafeteria facilities in the construction of the addition to the Nokesville School.

The Board discussed the details of this with the committee more or less at length and finally directed a committee composed of N. N. Free and R. C. Haydon to meet with this committee and the principal of the school, Mr. C. O. Bittle, at an early date and discuss these plans more or less in detail.

A delegation from the Antioch Parent-Teachers' Association appeared before the Board in the interest of improving transportation conditions of negroes to the Antioch School.

They stated three points whereby they felt improvements were needed:

1. In the area between Catharpin and Gainesville
2. The mountain road section above Hickory Grove
3. The road between Hickory Grove and MacDonald's Corner

The Board directed the superintendent to check this situation carefully before another school year to see what improvements could be made to better take care of the needs of the people in this area.

The superintendent discussed with the Board some of the differences surrounding the sale of the present Haymarket School building and said that he had delayed advertising either the Haymarket or Greenwich buildings until the matter could be discussed further.

The Board, after considering the matter carefully, directed the superintendent to offer the Greenwich building for sale at public auction but to delay advertising the Haymarket building until a later date when the situation can be more adequately clarified.

The Superintendent brought to the attention of the Board the condition of road ways at the Manassas State Vocational School.

The Board decided that since this school is State operated and maintained that the road ways should be also maintained at State expense and directed the Superintendent to appear before the Board of Supervisors and request that body to use its influence in having these roads taken into the State Highway System for both improvements and maintenance.

Upon invitation of the Gainesville School P. T. A., the Board attended luncheon at that school at 1:00 P. M. and was graciously entertained by the principal, Mrs. Ethel R. Carter, and several members of the P. T. A.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	18,772.14
REGIONAL HIGH SCHOOL FUND	3,026.26
VOCATIONAL SCHOOL FUND	8,249.35
SCHOOL LUNCH FUND	1,422.74
COUNTY DEBT AND BUILDING FUND	2,140.01

There being no further business the Board adjourned to meet in regular session Wednesday, May 8, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
May 8, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer. and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

On recommendation of the Superintendent, the following bus drivers and janitors were elected for Session 1946-47:

W. T. Merchant	Head Foreman	\$2100	- 12 mos.
Ray Ebhardt	Head School bus Mechanic	1740	- 12 “
Herman Spencer	Bus Driver & Asst. Mechanic	1500	- 12 “
W. R. Welsh	“ “ & Janitor, Haymarket	1500	- 12 “
Eastman keys	“ “ & Asst. Mech., Occoquan	1500	- 12 “
Rufus Russell	“ “ & Repair Man, Occoquan	1500	- 12 “
Harry L. Todd	Janitor, Manassas Bennett & High	1620	- 12 “
Eddie Russell	“ Dumfries	990	- 9 “
George Russell	“ Occoquan	1170	- 9 “
B. F. Hedrick	“ Nokesville	1035	- 9 “
Frank Harris	Repair & Maintenance Man	1500	- 12 “
John Sweeney, Jr.	Bus Driver	3.25	da.
John Russell	“ “	3.25	da.
Joseph Douglas	“ “	2.50	da.
Tyson Watson	“ “	2.50	da.
Lawrence Runion	“ “	2.50	da.
Raleigh Nelson	“ “	3.00	da.
Aristine Barbour	“ “	3.50	da.

The Board decided that all persons who continued to work for the Board after June 30th, 1946, will have to have signed agreements on file in the office.

On motion, the Board voided Vocational School Warrants #239, payable to the Shuford Beauty and Barber Supplies in the amount of \$4.67, and #240, payable to the Union Beauty and Barber Supplies in the amount of \$133.61, these amounts having been included in a former payment.

On recommendation of a committee composed of P. A. Lewis, F. M. Lynn, and the Superintendent, R. C. Hayden, the Board decided to purchase the Locket property adjoining the Dumfries School property at the optional price of \$3,000 cash this purchase being subject to confirmation made by the Circuit Court.

The Superintendent was directed to notify Mr. Lockett and also to take steps to have the purchase confirmed.

Recorded Vote: Unanimous

On motion, the Board decided to set Miss Naomi Breeding's salary for Session 1946-47 at \$1620 since this amount will put Miss Breeding on scale and since the adjustment seems justified on the basis of her training and experience.

On motion, the Board granted one year's leave of absence for Miss Frances Johnson, Sixth Grade Teacher, Bennett School.

A letter from the Superintendent, expressing his appreciation for the Board's part in the dinner given in his honor May 1st was read to the Board and ordered filed.

On motion, the Board authorized the Chairman & the Superintendent to rent a suitable room in the vicinity of Nokesville to be used as an overflow room for Nokesville School next year provided teacher loads run as high or higher than prevailed in some classes of that school during the present session.

The Superintendent reported to the Board that he had received approval from the Civilian Production Administration to proceed with construction of additions to Gainesville School, Nokesville School, and Brown School.

The Chairman, Mr. Free, stated that he had had some complaints in reference to the use of the Court House property and the school property on the Court House grounds at Brentsville.

On motion, the Board directed that a meeting of the Brentsville Court House Committee be called and that that committee take these complaints under consideration and make recommendation to the Board as to whether anything needed to be done to correct the matter.

On motion, the Board decided to permit Mr. Alvin Barnes to tear down the old garage building erected on his property and to have use of whatever lumber he could salvage, it being understood that this be allowed him in lieu of the rental of the land during the time the garage stood on his property.

Recorded Vote: Unanimous

Upon invitation of H. Worth Peters, the Board was entertained at luncheon by the Principal and Assistant Principals of the Manassas Public Schools in the Bennett School Cafeteria where a delightful meal was served and much enjoyed.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	18,554.45
REGIONAL HIGH SCHOOL FUND	3,356.16
SCHOOL LUNCH FUND	1,625.57
VOCATIONAL SCHOOL FUND	11,084.58

There being no further business the Board adjourned to meet in regular session Wednesday, June 5, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
June 5, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Mrs. Floy McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

On recommendation of the Superintendent the following teachers were elected for Session 1946-47:

Elizabeth G. Kincheloe	- Bennett	\$1380	12 mos.
Brenda Reid	- Dumfries	1125	9 mos.
Ava Burdett	- Dumfries	1125	9 mos.
Barbara Ware	- Dumfries	1125	9 mos.
Oreda Washington	- McCrae	1380	12 mos.

A letter was read from Mr. Warren Coleman, Manassas Fire Department, recommending that the School Board have a water extension and fire plug placed at the Manassas Vocational School. This matter was taken under advisement and the Superintendent was requested to check up on the possibility of having this done at State expense.

The Superintendent reported that the Greenwich School property had been sold to Mr. J. L. Mayhugh for \$2,775 as the high bidder. He stated further it appeared that center district of Fauquier County had some interest in this property and that it would probably be necessary to get confirmation of the sale from the Fauquier County School Board before a deed could be written. He further stated that there was a possibility some allowance would have to be made for its interest in the property.

The Board directed that this matter be cleared up as soon as possible and a deed be issued to Mr. Mayhugh as soon as the proper confirmation could be obtained.

On motion, the Board authorized selling eighty-one (81) chairs to the two Greenwich Churches through Mr. John Ellis at fifty cents (.50) per chair or \$40.50 for the lot.

On motion, the Board approved final payment to the Gothwaite Construction Company for the work done on the Dormitory Section of the Vocational School, the amount of this final payment being \$2,250.00.

The Superintendent reported that John Sweeney, Jr., a school bus driver with twenty-five years' continuous service, had resigned and would not drive for the Board next year.

The Board directed that a letter of appreciation be sent to Mr. Sweeney for his faithful service in this connection. It further directed the Superintendent to recommend as soon as possible someone to take Mr. Sweeney's place.

On recommendation of the Superintendent the following teachers were elected to teach in the Manassas Vocational School for 1946-47:

R. Worth Peters	Principal (3/4 time)	\$3800
Mildred V. Roseberry	Clerk	1800
Mattie C. Parrish	Clerk-Steno.	1800
Florence A. Gue	Inst. – Nursing	3240
Mary Edwards	Inst. – Cosmetology	3240
John W. Cox	Inst. – Drafting & Com. Art.	3240
Harold E. Andrus	Inst. – Carpentry	3240
J. N. Edmondston	Inst. – Electricity	3240
Neda Bine	Inst. – Office Practice	3240
Frank E. Stoker	Inst. – Radio	3240
Charles E. Baxter	Inst. – Welding	3240
H. L. Drabenstadt	Inst. – Machine	3240
Z. McClellan Brown	Inst. – Auto Mechanics	3240
Herbert J. Saunders	Coordinator	3240
Keesee Purcell	Asst. Inst. – Auto Mechanics	2000
Oakley T. Neau	Asst. Inst. – Radio	2640
Richard E. Maggard	Asst. Inst. – Electricity	2640
John Hall	Janitor	1800

The Superintendent reported that subject to the advice from the architects, Dixon and Norman, bids had been called for on the construction of the additions to the Gainesville, Nokesville, and Brown Schools for June 19, 1946, at 10:00 A. M.

The Board confirmed this date and directed that a Special Meeting of the Board be called at 10:00 o'clock A. M., Wednesday, June 19, 1946, for the consideration of these bids.

On motion, the Board directed that the Brentsville School house be rented to Mr. E. W. Wilson at \$20.00 per month payable in advance it being understood that the building is to be rented as it is, without improvement other than putting in broken window glass.

The Superintendent and Mr. Free reported that a meeting of the Brentsville Court House Committee had been held May 29th and that as a result, the Board recommended the enlargement of the Local Committee to include, in addition to Mrs. John W. Cox and Mr. F. H. May, Mrs. Tracy Whetzel, Mrs. Ray Hedrick., and Mrs. Joe Keys. It also recommended that Mr. Eugene Davis of Manassas be added to the General Court House Committee.

On motion, the Board approved these additions to the committee as recommended.

A report was presented from Mrs. John Cox, Chairman of the Local Committee, in which the following recommendations were made for the use of the Court House. The Board approved these recommendations but advised that in reference to Item IV the committee, if possible, get along without using an officer of the law at entertainments.

Quote: We, the Committee for the Court House do adopt the following rules and regulations concerning entertainment:

I. Anyone wishing to have an entertainment shall apply to the Committee for permission in which case at least three of the members shall agree.

II. A. That anyone having a paid entertainment shall be responsible for cleaning the house and grounds afterwards and putting same in order, as building is a county memorial.

B. That said party shall see to it that the entertainment is conducted in a civil manner, in keeping with the character of the building as a memorial and historic monument. All entertainment must be concluded by 1:00 A. M.

C. That 10% of the net receipts shall be paid to the Treasurer of the Committee to take care of minor repairs and \$1.00 flat fee paid for lights.

III. The local committee shall use their judgment as to the kinds of entertainments to be held and anyone not conforming to the rules will not be given permission to have entertainments.

IV. That one or more of the committee be present at entertainments. That an officer of the law be present at entertainments.

V. The key shall be kept by a member of the Committee who shall not turn it over to anyone for any purpose without the permission of the Committee.

Unquote

Mrs. Cox also submitted a list of repairs needed at the Court House property and agreed that if these repairs could be taken care of out of the Brentsville Court House Fund that subsequent minor repairs would be looked after by the committee from a fund which they would derive from the use of the building.

The Superintendent brought to the attention of the Board the fact that Mr. Walter Sadd owned a lot on Fairview Avenue at the back of the Vocational School shop which would provide a very satisfactory right away from Fairview to the shop area if owned by the School Board.

He stated that Mr. Sadd was willing to sell this at a reasonable price if the Board wished to purchase it as part of the school property.

On motion, the Board appointed a committee composed of J. W. Alvey, P. A. Lewis, and the Superintendent to look over this property and decided whether or not it would be of value to the school.

A letter was read from the Dumfries P. T. A. recommending that as part of the summer work the leak in the roof of the new Dumfries School be fixed, that a ditch be opened around the side of the property, and that the old building be painted and renovated on the interior.

The Board directed the Superintendent to notify the PTA that they expected to repair the roof as soon as possible and that the ditch would be opened as part of the summer program. In reference to the improvements to the interior of the old building, the Board decided that this improvement will have to be considered in light of other similar needed improvements and would necessarily give way to any conditions in other schools which needed work to a greater degree than they did at Dumfries.

The Superintendent also read a letter from the Dumfries P. T. A. requesting the Board to purchase maple furniture to furnish the Lockett property when possession of that property was obtained.

The Board expressed appreciation for this suggestion and decided to keep the letter on file until the question of furnishing the Lockett property is before the Board.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	19,803.51
REGIONAL HIGH SCHOOL FUND	2,846.39
SCHOOL LUNCH FUND	1,496.48
COUNTY DEBT & BUILDING FUND	90.00
VOCATIONAL SCHOOL FUND	8,843.73

There being no further business the Board adjourned to meet in Special Session Wednesday, June 19, 1946, at 10: o'clock A. M. for the purpose of opening bids on new construction and in regular session Wednesday, July 3, 1946, at 9:30 o'clock A. M.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
June 19, 1946

The County School Board met in special session on the above date with the following members present: N. N. Free, Chairman, P. A. Lewis, J. W. Alvey, F. M. Lynn, and R. C. Hayden, Clerk. Mrs. McInteer from Dumfries District and Mr. Barnes from Coles District were absent.

The Chairman stated that the meeting had been called for the purpose of opening bids on new construction at the Gainesville School, Nokesville School and Brown School.

Bids were opened and read as follows:

<u>Contractor</u>	<u>Bid On:</u>		
	Gainesville	Nokesville	Brown
C. E. Nuckols, Richmond, Va	\$91,000.00	49,350.00	26,500.00
J. L. Vogel, Cumberland, Va	72,890.00	---	24,870.00

Mr. Nuckol's bid carried the following exceptions: if rock excavation is encountered, add \$2.50 per cubic yard; if the price of steel advances, the difference is to be added to the bid.

The Vogel bid contained one exception stating that radiation had been figured at 47½¢ per foot, and that in the event there was a rise in this item, the Board would have to assume the difference between this and the cost.

Both bidders filed surety bonds covering their bids.

On motion, the Board decided to accept the J. L. Vogel bid on the addition to the Gainesville School at his bid of \$72,8790.00, and to hold for further consideration at the regular meeting of the Board July 3 the remaining bids, that is, the Vogel low bid on Brown School and the Nuckol's only bid on Nokesville School.

Recorded vote: ayes—Alvey, Lynn, Lewis, Free;
Nos—none.

A request from Mrs. Katherine Persons Warren was presented to the Board in which she asked permission to use a school bus to transport children from the Triangle Baptist Church to Harrisonburg. The Board decided that since it had turned down several similar requests, it would not be possible to grant this one. The Board directed the Clerk to notify Mrs. Warren that it regretted its inability to assist her.

The Board discussed at length the question of furnishing free text books, subject to recent act of the General Assembly of Virginia. The regulations set up by the State Board of Education were analyzed carefully, and after thorough discussion of the entire problem, the Board decided that it would be impractical to attempt to furnish free text books for session 1946-47, and directed the Superintendent to so advise the State Superintendent of public Instruction.

The Superintendent brought to the attention of the Board the fact that new signal devices are required by act of the recent Legislature, and stated that the State Board regulations had set up an electric device which costs \$17.88 per bus, not counting installation. On motion, the Board authorized the purchase of fifteen of these devices for installation on buses, to be operated next session.

Recorded vote: unanimous.

There being no further business, the Board adjourned to meet in regular session Wednesday, July 3, 1946.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
July 3, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, P. A. Lewis, J. W. Alvey, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

This being the annual meeting of the Board, the following officers were unanimously elected for the fiscal year beginning July 1, 1946:

N. N. Free, Chairman
P. A. Lewis, Vice Chairman
R. C. Haydon, Clerk

The Board decided to hold its regular meetings the first Wednesday after the first Monday in each month.

On recommendation of the Superintendent, Lloyd E. Miller was elected as assistant mechanic to work in the County School garage at a salary of \$125 per month.

The Board discussed at some length policies with reference to the salary of the Division Superintendent in relation to other professional employees; also the question of how long it would be advisable to keep the position as principal of the Manassas State Vocational School and the Osbourn High School under the same administration.

On motion, the Board took the following action:

1. Set up a minimum differential between the salary of the Division Superintendent and any other professional employee at \$600 per year; that is, the Division Superintendent should always receive a sum of \$600 per year more than the next highest paid professional employee.
2. That the Board bring the salary of the Superintendent to meet this differential gradually and that the salary for the fiscal year beginning July 1, 1946 be increased by \$120 per year or \$10 per month as the first step in meeting this differential.
3. That the maximum salary for the principal of the Manassas State Vocational School or combination of Manassas State Vocational School and Osbourn High School be \$5,000 per year.
4. That the Board study carefully during the present session the advisability of separating the administration of the Manassas State Vocational School and the Osbourn High School after the present session.

The Superintendent read a report from Miss Hazel Saunders, teacher of Weekday Religious Education, for Session 19145-46. The Board expressed gratification at this fine report and directed that it be filed and that a letter be sent to Miss Saunders complimenting her for her accomplishments during the year.

On motion, the Board authorized the Superintendent to check carefully the wall situation at the Quantico School to see whether or not it could be built up in such a way as to protect the grounds against washing.

On motion, the Board authorized the Superintendent to adjust the salaries of Lawrence Runion, Joseph Douglas, and Tyson Watson, school bus drivers, to \$2.75 per day instead of \$2.50 per day as stated in their contracts.

On motion, the Board granted a one year's leave of absence to Mrs. Nancy W. Lyons, she having made a request that she be given this absence due to her health.

The Superintendent read to the Board a letter from Miss Sue Lyres in which she expressed appreciation for the cooperation given to her by the Board for the past session.

A request from Everett Jones to rent the high school auditorium to give a theatrical production by himself and a group was presented to the Board by the Superintendent.

The Board decided, after considering the matter, that it would not permit any individual organization or group to use the auditorium for purely commercial purposes; that it only permitted its use where money derived is used for either organizational or charity purposes and not where it is used for personal gain.

Recorded Vote: Unanimous

On motion, the Board approved awarding a contract to Roy A. Muddiman for painting of exterior woodwork, window frames, etc., at the Bennett School at \$575.00 for furnishing materials, labor, preparing surfaces, and painting two coats.

A request was made by C. O. Bittle that his salary begin July 1st instead of September 1st.

On motion, the Board decided that it would not be able to accommodate Mr. Bittle since this would constitute paying for services before same were rendered.

On motion, the Board voided County School Warrant No. 14693 in the amount of \$24.95, payable to War Assets Administration, 1126 21st Street, N. W., Washington, D. C., this warrant having been drawn to the wrong party.

The Superintendent reported to the Board that he had received a \$40.00 dividend check from the Piedmont Federal Building and Loan Association on money deposited with them with funds belonging to the C. E. Lipscomb Trust Fund and that the check had been placed to the credit of the C. L Lipscomb Trust Fund Account in the Peoples National Bank of Manassas.

On motion, the Board authorized the Superintendent to employ Mrs. Alice R. Bauckman as emergency teacher at Dumfries School for Session 1946-47.

On recommendation of the Superintendent the Board appointed Willie Mayhugh as bus driver for Session 1946-47 at a salary of \$5.00 per day for actual days driven, in the vicinity of Buckland and the Gainesville School on the route coming through to Manassas, it being understood that Mr. Mayhugh will work from the time the bus arrives until the time the bus leaves at any kind of work given him to do by Mr. W. T. Merchant, Head Mechanic.

On recommendation of the Superintendent, Mrs. Dorothy Trusler was elected Chief Clerk at the Manassas State Vocational School at a salary of \$200 per month.

On motion, the Board approved ordering libraries as follows:

Osborn High School	3
Bennett School	3

A check was received from Mr. R. W. Peters, principal, covering the school's share for same.

On motion, the Board approved using school bus to transport school children during the summer months to places outside of the county when such projects were under the direction and the supervision of the schools and for definite educational purposes.

The Board further decided to permit the Superintendent to assist in transporting children to and from Camp Holiday within the County when it seemed that this type of cooperation was expedient and necessary.

At 11:30 A. M. the Board went into joint session with the County Board of Supervisors in consideration of bids on new construction of school buildings in Prince William County.

They advised the Board of Supervisors of the best bids that had been received at the Special Meeting of the School Board on June 19, 1946.

The School Board, with the sanction of the Board of Supervisors, accepted the following bids for consideration and directed that contracts be entered into with the J. L. Vogel Construction Company of Cumberland, Virginia as follows:

Gainesville School	\$72,890.00
Brown School	24,870.00
Nokesville School (Maximum cost plus bid of	47,000.00

It is understood that in the case of the Nokesville bid, Mr. Vogel will do the construction work at as low a price as possible plus ten per cent (10%) but that the maximum amount will not exceed \$47,000.00, it being understood further that in the case of the Gainesville and the Brown Schools Mr. Vogel's bid includes 47½¢ per cubic foot for radiation and that if radiation costs exceed that amount, the difference will have to be made up by the County School Board.

In addition to the above, the Board authorized the superintendent to accept the bid of Morton Northern Company, Inc., Richmond, Va., to replace the floor in the present Gainesville School with the same type of floor being put in the addition; that is, asphalt tile at their bid of 12¢ per square foot, it being understood that the School Board would remove the present floor and also clean the surface in preparation for the new floor.

Recorded Vote: Ayes: F. M. Lynn	A. T. Barnes
P. A. Lewis	N. N. Free
Floy H. McInteer	
J. W. Alvey	
Nos: None	

In light of the above, the Board passed the following resolution making application for loans from the Literary Fund of Virginia in order to finance this construction:

On the Gainesville School the sum of	\$76,500.00
On the Brown School the sum of	26,200.00
On the Nokesville School the sum of	49,500.00

The above amounts include the costs of construction price plus the architects' fees.

The length of time for Literary bonds to run being between five and thirty years, the exact time to be determined after a conference with the Board of Supervisors in relation to the financing of the loan.

Recorded Vote: Ayes: F. M. Lynn	A. T. Barnes
P. A. Lewis	N. N. Free
Floy H. McInteer	
J. W. Alvey	
Nos: None	

The Board approved the Superintendent taking his annual vacation from July 22nd to August 5th, inclusive.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	16,793.70
VOCATIONAL SCHOOL FUND	7,496.77
REGIONAL HIGH SCHOOL FUND	2,278.61
COUNTY DEBT & BUILDING FUND	4,832.42
SCHOOL LUNCH FUND	1,749.86

There being no further business the Board adjourned to meet in regular session Wednesday, August 7, 1946.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
August 7, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Mrs. Floy H. McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board authorized the superintendent to assist financially in building a partition in the Nokesville gymnasium to more adequately provide quarters for the lunch room in that school.

On recommendation of the superintendent, the following teachers were elected for Session 1946-47:

Bennett School	Mrs. Marie Cox Peters
Nokesville School	Mrs. Carrie Yoder Price
	Mrs. Alma Newton
Occoquan	Miss Frances Graves
	Mr. Warren French
Cabin Branch	Mrs. Etta M. Banks

The question of an appropriation for canneries was discussed and the advisability of allowing white and negro to work in the canneries on the same days. The Superintendent stated that this had been tried in the Manassas Cannery on Wednesday of each week and had been working satisfactorily.

The Board decided that the matter be taken up with the Agricultural teachers in charge and that if it seemed advisable to protect the appropriation that the number of days of operation be decreased and that the white and negro be permitted to come on the same day provided there seemed to be no objection or friction.

The Superintendent presented a request from Miss Naomi Wright, Jeanes Supervisor, that she be allowed some expense for travel for next session.

The Board expressed sympathy with this idea and recommended that the matter be taken up with the Regional High School Board to see what its attitude was in reference to the matter.

The Superintendent reported that the Greenwich School sale was being held up due to the fact that judge Alexander of Fauquier County was away on vacation and that as soon as he returns, he will enter an order in the Circuit Court of Fauquier County and forward copies to the Commonwealth Attorney of Prince William County after which the sale can be completed.

On motion, the Board authorized libraries as follows:

Haymarket Elementary School	3
Nokesville School	1

Upon recommendation of the Superintendent, Marion W. Dickens was elected as Secretary and Deputy Clerk of the Prince William County School Board at a salary of \$150.00 per month and Vivian W. Wood as Assistant Secretary at a salary of \$125.00 per month, both of these salaries to be effective from July 1, 1946.

The Superintendent made a brief report of the repair work on schools and buses. The Board visited the Bennett School and inspected the work that was in progress.

A request was presented from the Negro American Legion Post that they be allowed to use one or more school buses for the purpose of having a picnic for Negro children in the county.

The Board, after considering the matter, approved the following plan:

That the superintendent be permitted to allow the Negro American Legion to use one or more school buses on a day agreed upon by them and the superintendent.

That if more than one bus is used, the American Legion will have to pay the liability and property damage insurance for all additional buses used for the day.

That the American Legion will be responsible for paying for all gasoline, oil, etc., used on the trip and that they will have to arrange with our regular School Board driver to drive the bus and pay whatever compensation is necessary.

Recorded vote: Unanimous

On recommendation of Mrs. Floy H. McInteer, the Board expressed itself as being entirely sympathetic with the movement of a central water system in Dumfries District and indicated that it would be willing to cooperate fully in using the water from this system if and when definite plans are worked out and cost can be determined.

H. C. Haydon, Division Superintendent of Schools, advised the Board that he had been offered the position of Assistant Superintendent of Public Instruction to become effective September 1, 1946, and asked the Board to relieve him and to accept his resignation as of August 31, 1946.

On motion, the Board accepted the resignation of R. C. Haydon, Division Superintendent, effective as of August 31, 1916, and appointed the following committee to examine prospective qualified persons to fill the vacancy:

- N. N. Free, Chairman
- Mrs. Floy H. McInteer
- P. A. Lewis
- J. W. Alvey

This committee is to request recommendations from the State Superintendent of Public Instruction and to consider carefully these and other qualified persons for the position.

As soon as the committee is prepared to make recommendations, a meeting is to be called of the County School Board to consider and to elect a Division Superintendent.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	15,861.65
VOCATIONAL SCHOOL FUND	11,292.34
REGIONAL HIGH SCHOOL FUND	1,599.70
COUNTY DEBT & BUILDING FUND	41,687.50

There being no further business the Board adjourned to meet in regular session Wednesday, September 11, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
August 19, 1946

The County School Board met in Special Session on the above date with the following members present: N. N. Free, Chairman, P. A. Lewis, A. T. Barnes, Floy H. McInteer, J. W. Alvey, and R. C. Hayden, Clerk. Mr. F. M. Lynn of Occoquan District was absent.

The chairman stated that the meeting was called for the purpose of considering the election of a Division Superintendent of Schools to fill the unexpired term of R. C. Haydon whose resignation becomes effective August 31, 1946.

The committee appointed at the last regular meeting of the Board composed of P. A. Lewis, J. W. Alvey, N. N. Free, and Floy H. McInteer presented the names of the following persons who were recommended by G. Tyler Miller, Superintendent of Public Instruction:

R. Worth Peters, Principal, Manassas State Vocational School and Osbourn High School,
Manassas, Va.

R. Claude Graham, Division Superintendent of Schools, Albemarle County,
Charlottesville, Va.

George H. Givens, Superintendent of Schools, Russell County

Harold G. Ramsey, Superintendent of Schools, Franklin County

David Barr Webb, Division Superintendent of Schools, Louisa County

Claude M. Richmond, Principal, Washington-Lee High School in Arlington County, Virginia

In addition to these, the committee had three (3) other names which had been referred to it:

Dr. Keith, Professor at Mary Washington College, Fredericksburg, Va.

Frank G. Sigman, teacher at Occoquan High School, Occoquan, Va.

Rufus W. Beamer, teacher of Vocational Agriculture, Nokesville, Va.

The Board went over the qualifications of these persons and after careful consideration a motion was offered that R. Worth Peters be elected Division Superintendent to fill the unexpired term beginning September 1, 1946 and ending June 30, 1949.

Recorded Vote:

Ayes: A. T. Barnes
P. A. Lewis
J. W. Alvey
Floy H. McInteer
N. N. Free

Noes: None

Absent: F. M. Lynn

On motion, the Board set the salary for the position as follows: Salary, \$5,000 per year which includes the position of Clerk of the County School Board provided Mr. Peters is elected clerk and travel allowance of \$500.00 per year.

There being no further business the Board adjourned to meet again in regular session
Wednesday, September 11, 1946.

[signed] N. N. Free
Chairman

[signed] R. C. Haydon
Clerk

Manassas, Virginia
September 11, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, Floy H. McInteer, R. C. Hayden, Clerk; and R. Worth Peters, Division Superintendent.

The minutes of the previous regular meeting and the special called meeting were read and approved.

A letter of appreciation and farewell from R. C. Haydon, retiring Division Superintendent, addressed to the Board was received with thanks and ordered filed.

On recommendation of the Division Superintendent, Mrs. Marion W. Dickins was elected Clerk of the Board with a salary allowance of \$15.00 per month.

Recorded Vote: Unanimous

On motion, Mr. R. Worth Peters was elected Deputy Clerk with no additional compensation.

On motion, Check #433 drawn on the Vocational School Fund in the amount of \$60.00, payable to Leeds and Northrop was ordered voided, this check representing a duplicate payment which had been made.

On recommendation of the Superintendent, the following teachers were elected for Session 1946-47, with salaries adjusted to the salary schedule:

Mr. Roy O. Durst – Vocational School
Mr. Joseph Tulloss, Vocational School
Mrs. Marilyn S. Miller, Vocational School
Mr. Stanley A. Knupp, Vocational School
Mrs. Marianna Durst, Osbourn high School
Mrs. Ruth Solomon, Dumfries School
Mrs. Florence Gilman, Dumfries School
Mr. Samuel Ford, Nokesville School
Miss Margaret M. Ford, Antioch School
Miss Marjorie Washington, Brown School
Mrs. Anna M. Babe, Occoquan School

Recorded Vote: Unanimous

The Superintendent reported on the enrollments and necessary adjustments within the various schools and informed the Board that four (4) teachers were still needed in order to fill vacancies, three (3) of these being additional teachers.

The Superintendent was authorized to adjust the salary of Mr. Co. O. Bittle, Principal of the Nokesville School, due to the fact that it is necessary for him to take over an additional class in Chemistry.

On recommendation of the Superintendent, the following clerks were elected:

Mrs. Eunice Burks, Vocational School, Salary: \$150.00 per month

Mrs. Evelyn Wells, Osbourn High School, Salary: \$100.00 per month

Recorded Vote: Unanimous

On recommendation of the Superintendent, the following members of the janitorial staff were elected:

Mr. Thomas Cooper, Osbourn High School, Salary: \$135.00 per month

Mr. Wm. H. Swank, Bennett Graded School, Salary: \$133.33 per month

Mr. Henry Utterback, Haymarket School, Sweeper, Salary: \$12.50 per month

Mr. Larry Kruse, Haymarket School, Sweeper, Salary: \$7.50 per month

Mr. Robert L. Vetter, Vocational School, Salary: \$200.00 per month

Recorded Vote: Unanimous

On recommendation of the Superintendent, Mr. Robert Alvey was elected as bus driver at \$2.75 per day.

On motion, the Superintendent was authorized to offer payment to the families of children on the Mountain Road between Waterfall and Hensley's in lieu of transportation, such payment to be made directly to the parents or to an authorized party selected.

A report on the transportation system was made by the Superintendent including a few changes which had been made in bus routes.

The superintendent called attention of the Board to the fact that transportation equipment was being kept in as good shape as possible but that certain breakdowns had occurred which were straining the transportation services in large measure.

On motion, the Superintendent was authorized to write letters to the various gasoline and service stations which are furnishing gas for transportation in the county. It was hoped that some reduction could be made in the price of gasoline now being purchased.

On motion, the Board authorized the payment of \$7.50 per month beginning September 1, 1946, to Miss Naomi Wright, Jeanes Worker, to help defray her travel expenses.

The Board also recommended that the amount of \$12.50 per set up by the Regional High School Board to supplement this amount for travel for Miss Wright done in connection with that school.

On motion, a travel allowance for Mr. Frank G. Sigman in the amount of five cents (.05) per mile was authorized to help defray the expenses of transportation of teachers from Manassas to Occoquan School. This service is necessary since great difficulties are encountered by teachers in Occoquan in finding proper living facilities.

The Board did not feel that this action should set precedent under normal conditions since existing conditions were extraordinary and some adjustment was essential in order to staff the Occoquan High School in the present emergency.

This payment was to date from the opening of schools on September 5, 1946, and apply only for those days when school is in session.

The Superintendent reported to the Board that Miss Vera Nofftz, Visiting Teacher, had resigned to accept a position as principal of the Bethesda Elementary School in Maryland and that his efforts had been unsuccessful in securing a replacement. He reported that there seemed very little likelihood of securing the services of a competent visiting teacher during the present session and recommended that an attendance officer be substituted for this service this school session.

On motion, the Superintendent was authorized to employ an attendance officer immediately at a salary not exceeding \$480 per annum.

The Superintendent and the Board discussed the question of procedure in handling of sick leave and substitute pay. The Superintendent stated that he would present to the next Board meeting a plan for handling sick leave.

In reference to the sale of the Greenwich School property, the Board passed the following resolution:

WHEREAS the School Board of Brentsville District number one of the County of Prince William and the School Board of Centre District number three of the County of Fauquier jointly owned a school building at Greenwich, Prince William County, Virginia, and

WHEREAS, on the twentieth day of may, 1912, this property was sold to Odd Fellows Lodge of Greenwich for the sum of \$750.00; and

WHEREAS, the said \$750.00 was applied to the purchase price of another lot at Greenwich, Virginia, and the erection of a building on said lot; and

WHEREAS, it appearing that the Brentsville District of Prince William County, out of its own funds, subsequent to the acquisition of said lot, contracted with B. B. Nalls to erect a four-room building on this lot at a cost of \$3,150.00 and

WHEREAS, it appearing that on May 11, 1946, at public auction in Manassas, Virginia, after due and legal advertisement, the said school building and lot were sold to Mr. J. L. Mayhugh for the sum of \$2,775.00 subject to the approval of court:

THEREFORE, bit it resolved by this board that the Circuit Court of Prince William County be requested for a ratification and confirmation of sale and for approval for the School Board of Prince William County, Virginia, a body corporate, to execute a deed with the School Board of Fauquier County, Virginia, a body corporate, upon payment to the School Board of Fauquier

County, Virginia, of the sum of \$375.00 in full for its share in the said lot at Greenwich, Virginia. The Clerk of this Board is hereby authorized and directed to engage the Attorney of this Board to present the matter to the Circuit Court of Prince William County at once, seeking confirmation of said sale and authorizations for this Board to join in the deed as aforesaid.

Recorded Vote: unanimous

The committee appointed to view and recommend on the purchase of a lot owned by Mr. Walter Sadd was continued and Mr. Peters was added to the committee in place of Mr. Haydon. This committee is to report its recommendation at the next regular Board meeting.

In reference to the School Board's utilizing the services of the contemplated Dumfries Water System, on motion, the Board authorized a deposit of \$200 in the Escrow Fund in the First National Bank of Quantico, Virginia, and the commitment to utilize this service when it is available.

The Superintendent made reports on the securing of certain surplus properties both from the Services and from the War Assets Administration. He reported that some distribution of these properties had been made to the various schools in the county.

Requests for certain equipment from various schools were read and approved, provided an analysis of the budget shows sufficient funds available for the purchases. These included:

Typewriters	- Occoquan, Manassas, and Haymarket
Gym Baskets	- Manassas
Refrigerators	- Manassas, Occoquan, Nokesville, and Haymarket
Stove	- Manassas Home Economics Department
Filing Cases	- Where needed
Shades	- Manassas and Cabin Branch Schools

Mrs. McInteer, Mr. Lynn, and Mr. Peters. were appointed a committee to work with the Quantico P. T. A. Committee on improvement of the school grounds at Quantico.

The Superintendent was authorized to adjust the tuition charges made for out-of-county students to more nearly approximate the per capita cost of instruction. This tuition charge was set at the following rates:

1. ELEMENTARY SCHOOLS - \$36.00 per school session or \$4.00 per month.
2. HIGH SCHOOLS - \$72.00 per school session or \$8.00 per month

The Superintendent reported that some excavation has been done on each of the three schools in preparation for construction of the new additions. He reported that the contractor was now ready to pour the footings at the Brown School and that some difficulties had been encountered at the Brentsville District High School through the location of the present sewer and water lines.

The Superintendent was authorized to have the necessary changes in sewer and water lines done and to confer with the contractor as to the responsibility of this cost.

On behalf of the Board, Mrs. McInteer presented to Mr. Haydon a silver vase inscribed from the Board as a token of their appreciation and admiration for the many years of excellent service rendered to the Board and for the cordial relationships which had existed and which they hoped would continue to exist between them.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	18,927.93
VOCATIONAL SCHOOL FUND	16,314.31
REGIONAL HIGH SCHOOL FUND	1,713.14
MANASSAS DISTRICT SCHOOL FUND	1,037.57
COUNTY DEBT & BUILDING FUND	200.00

There being no further business the Board adjourned to meet in regular session on Wednesday, October 9, 1946, at 10:00 A. M.

[signed] N. N. Free
CHAIRMAN

[signed] R. C. Haydon
CLERK

Manassas, Virginia
October 9, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, F. M. Lynn, Floy H. McInteer, M. W. Dickins, Clerk; and R. Worth Peters, Division Superintendent. Mr. A. T. Barnes of Coles District was absent.

The minutes of the previous regular meeting of September 11th were read and approved.

The Board instructed the superintendent to pay a bill in the amount of \$44.17 out of the County School Fund to J. H. Mathews and Son, owed from the Lipscomb Award Trust Fund in which there was insufficient moneys to take care of this bill, in anticipation of a receipt of interest on January 1, 1947, sufficient to cover the bill at which time the proper payment into the County School Fund will take place.

At the discussion of the rental of the Brentsville School and present conditions, the Superintendent was authorized to continue his efforts to rent this building.

A request from a youth committee sponsored by an adult group from the Nokesville P. T. A. was received by the Board. This request sought the use of the old Aden School; as a recreation center for the community and set forth proposed activities and rules of operation and chaperonage under which the building would be used.

The Board felt that this request was worthy of very careful consideration and appointed a committee composed of Mr. N. N. Free and the Division Superintendent to confer with the appropriate groups and individuals in the community and authorized this committee to take whatever steps it deemed wise.

The Superintendent reported that final papers for closing the sale of the Greenwich School had been sent to the Fauquier County School Board for signatures and the Board authorized the payment of \$375.00 to the Fauquier County School Board as their part of the proceeds of this sale.

Recorded Vote: Unanimous

The Superintendent reported that the Committee appointed by the Board to investigate the purchase of the Walter Sadd property had gone over the property and decided that it would be a decided advantage to procure same.

The Board, acting upon the recommendation of this Committee, decided to purchase from Mr. Walter Sadd a lot on Fairview Avenue, 58 feet wide and 370 feet deep, containing approximately one-half acre, at his offer of \$550.00, with the understanding that the 1946 taxes would be paid and a general warranty deed be furnished.

The Board authorized the Superintendent to refer it to the Attorney of the Board to draw up the necessary papers for the purchase of this lot and to secure the Court's confirmation of the sale.

Recorded Vote: Unanimous

Proposals to purchase a 1939 Ford Station Wagon and now out of service and not needed in the operation of the schools were received by the Board. One from Mr. Herman Smith, Haymarket, Virginia, in the amount of \$300.00 and one from Mr. Morris Gosis, Alexandria, Virginia, in the amount of \$350.00.

The Board was not inclined to accept either of these bids until further investigation as to a more advantageous disposal of the equipment and appointed a committee composed of Mr. P. A. Lewis and the Division Superintendent to investigate and negotiate the sale of this equipment subject to the confirmation of the Board.

Transportation problems existing within various areas of the county were presented by the Superintendent who recommended certain changes in the routine of the buses and adjustments in the transportation of pupils from Quantico and Dumfries and the placing of an additional bus on the route serving the Antioch, McCrae, and the Regional High Schools.

The Superintendent was authorized to negotiate with the parents of the pupils in Quantico for payment in lieu of transportation to the Dumfries School.

The Board authorized the Superintendent to place the additional bus on the routes serving the Antioch, McCrae, and Regional High Schools as soon as equipment and drivers are available and necessary adjustment could be studied.

Recorded Vote: Unanimous

The Board elected the following personnel for the Prince William County Schools:

1. Mrs. N. Elizabeth Yates, Woodbine, \$6.00 day
2. Mrs. Thelma M. Hensley, Commercial, Osbourn, \$6.00 day.
3. Mrs. Pearl Best, 5 & 6 combined, Occoquan, \$6.00 day
4. James Peters bus driver and maintenance, \$110.00 month
5. T. J. Woofenden, janitor, Bennett, \$135.00 month
6. L. P. Buchanan at Brown School - firing furnace. \$2.50 day
7. Jack G. Woods - Vocational School janitor, \$200.00 month
8. Norvel Anderson, Bus driver - \$2.75 day
9. William W. Reid, Bus driver - \$2.75 day
10. Ellis Hawkins, substitute for Johnny Russell - \$2.50 day
11. Turner D. Wheeling - Attendance Officer - \$50.00 month

Recorded Vote: Unanimous

The Board released Lloyd Miller and William Swank from service under the County School Board.

Recorded Vote: Unanimous

The Board appointed Nelson Bradshaw to the Brentsville Court House Committee to replace Mr. J. H. May who has recently moved from the community.

Recorded Vote: Unanimous

The Board authorized the superintendent to employ a clerk of the works for local supervision of building and construction now going on in the county. He was authorized to pay necessary travel expenses for this work.

Recorded Vote: Unanimous

The Board considered a request from Mrs. Florence Marshall, teacher at Nokesville for an increase in salary. The Board felt that Mrs. Marshall's request was completely justified but did not feel in a position to make any salary adjustment at the present time; however, the Superintendent was authorized to inform Mrs. Marshall that should conditions of the budget permit towards the end of the school year that they would seriously consider a bonus payment to her.

Recorded Vote: unanimous

The Board authorized an increase in salary for Mr. Ray Ebhardt from \$145 per month to \$160 per month in view of the increased load of work which he is undertaking since the resignation of Mr. Lloyd Miller as assistant mechanic. This adjustment will become effective October 1, 1946.

Recorded Vote: Unanimous

The Board authorized travel for Miss Sue Ayres, Elementary Supervisor, in the amount of \$100.00 per year payable semi-annually, first payment to be made with the December, 1946, payroll.

Recorded Vote: Unanimous

Mr. Turner Wheeling, Attendance Officer, appeared before the Board and reported on his activities since his appointment. The Board received his report and ordered it filed.

The Superintendent made a report on enrollment in the school and informed the Board that all necessary teachers had been secured with the exception of two needed at the Bennett Elementary School.

A report from Miss Martha Hickman, Principal of Dumfries School, to the effect that Carmeal Smith Jr., had been suspended because of his continued acts of misconduct and that the Superintendent had confirmed her suspension and had referred the matter to the Welfare Board for investigation and recommendation, was received by the Board and approved.

Recorded Vote: Unanimous

On recommendation of the Superintendent the following policy regarding the handling of out-of-county students for instruction was adopted by the Board:

1. Any pupil between the legal school ages of six year, on October 31, of the year of entrance to school and including the school session during which he becomes twenty years and six months of age, is instructed without charge if he comes under any one of the following categories:

- A. His parents or legal guardians are legal residents of Prince William County.
- B. Because of family conditions making family conditions necessary, he is living with a blood relation, (Grandparents, Uncle, Aunt, Sister or Brother), which relation is a legal resident of Prince William County.
- C. He is living with a legal resident of the County, regardless of relationship, and his entire support is derived from such legal resident.
- D. He maintains legal residence in a County adjoining Prince William with which a reciprocity agreement exists.

2. Any pupil who fits into either of the following categories is subject to pay the established charge for tuition in instruction in the schools of Prince William County:

- A. His parents or legal guardian are not legal residents of Prince William County, and are contributing to the support of such pupil.
- B. He has been assigned to a foster home through some court action or through some Welfare Board other than Prince William, Sec. 687a of the 1946 Supplement to the code of Virginia provides the method for such payment and all such cases will be reported to the School Board office on forms provided and collections made from the office).
- C. He is living with a resident of the county, maintains no relationship, and does not come under the jurisdiction of a Court or Welfare Department, but does receive some assistance from parent or guardian. Where in the opinion of the Board, a charge for instruction would impose an undue burden, then the tuition charge may be remitted by the Board - But, all such cases must be acted on individually by the Board on written application from a resident from the County, setting forth the circumstances in detail.

Recorded Vote: Unanimous

On motion the Board approved a plan submitted by the Welfare Committee of the Prince William County Educational Association for the handling of certain leave for the teachers of Prince William County as follows:

1. Each teacher pays own substitute.
2. Pay all substitutes a minimum of \$4 per day, however, if necessary, the teacher agrees to pay the equivalent of a full day's salary in order to secure a competent substitute.
3. At the end of each Semester, the teacher will present, through the Principal's office, a bill to the School Board for her allowable sick leave.
4. In the event a substitute cannot be found, the teacher agrees to refund the School Board \$4 per day in excess of her allowable sick leave time.
5. If a teacher is absent as much as half a day, this shall count as half day of sick leave.

Recorded Vote: Unanimous

On motion the Board authorized the payment of one half of the expenses of the official delegates of the Prince William County Association to the VEA Convention in Richmond on November 27, 28 and 29th.

Recorded Vote: Unanimous

On motion the Board authorized payment of \$1.00 per member of the Trustee Association of the Virginia Education Association for Membership of the Board in this organization .

Recorded Vote: Unanimous

On motion the Board authorized payment of expenses of the superintendent and the Trustee delegate to the Virginia Education Association Meeting in Richmond.

Recorded Vote: Unanimous

On motion, the Board authorized the superintendent to have the Antioch School Building wired for electricity if proper arrangement could be made with the Rural Electrification Administration.

Recorded Vote: Unanimous

The Superintendent Reported on the progress of the additions being made at the Brown, Nokesville and Gainesville Schools, He also brought to the attention of the Board that the money from the Literary Fund had not been received. The Board authorized the Superintendent to request the Board of Supervisors to transfer sufficient funds to the County Debt and Building Fund to meet the necessary expenditures in connection with these constructions, until the money is received from the Literary Fund.

Libraries were approved for the following schools: Occoquan-four. Brown-one, Quantico – one, Negro County-Wide Circulating – one, The Schools share of \$5.00 for each of these units has been deposited with the County Treasurer.

The case of Larry Miller living with Mrs. George Nicely was thoroughly discussed and the Board decided that this case came under item II-C of the policy adopted by the Board and that an undue burden would be imposed upon Mr. and Mrs. Nicely for the charge of tuition; therefore, the Board ordered that Mrs. Nicely be informed that no tuition charge would be made for this.

On motion the Board directed that C. A. Sinclair, Treasurer, be and he is hereby requested to transfer from the County School Fund to the Regional High School Fund the sum of \$3810, one-half of the obligation of per capital cost at the Regional High School

Recorded Vote; Unanimous

After much discussion, the Board deferred the selection of an Architect for the preparation of plans and specifications on the building construction at the Manassas State Vocational School until its next Meeting and instructed the Superintendent to investigate the proposals received from various architectural concerns and confer with the Committee on the building appointed by the Executive Committee of the Vocational School Board of Control.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	26,000.11
VOCATIONAL SCHOOL FUND	10,047.12
REGIONAL HIGH SCHOOL FUND	3,434.91
COUNTY DEBT & BUILDING FUND	8,375.88

Nothing further appearing, the Board adjourned to meet in regular session on November 6, 1946, at 9:30 A. M.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

Manassas, Virginia
November 8, 1946

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, J. W. Alvey, P. A. Lewis, A. T. Barnes, Floy H. McInteer, Marion H. Dickins, Clerk; and R. Worth Peters, Division Superintendent; Mr. Fred M. Lynn, of Occoquan District was absent.

The minutes of the meeting of October 9, 1946, were read and approved.

A delegation composed of Mr. E. G. Parrish, Mr. Frank Cox, Mr. C. C. Lynn and Mr. Elmer Hurst appeared before the board with a request for the Board's co-operation in selecting a site for a proposed State Livestock and Poultry Diagnostic Laboratory in Manassas.

On motion of Mr. J. W. Alvey, seconded by Mr. P. A. Lewis, and duly passed, the Board offered its co-operation in the selection of this site and appointed a committee of Mr. P. A. Lewis and the Division Superintendent to work with the appropriate representatives of the State in the selection of a site and to make a report to the School Board as to its recommendation after some proposed site was agreed upon.

Recorded Vote: unanimous

A committee composed of one, Mr. Carl Kincheloe, representing the Manassas Recreation Committee appeared before the board and requested co-operation in a site for a County Recreation Center.

On motion the Board appointed a Committee of three composed of Mr. J. W. Alvey, Mr. N. N. Free and the Division Superintendent to confer with the recreation Committee on the selection of a site and to make recommendations to the Board.

Recorded Vote: unanimous

On motion, the Board elected Mrs. Floy H. McInteer as the official delegate of the School Board to the V.E.A. Convention in Richmond during Thanksgiving Week.

Recorded Vote; Unanimous

On motion the Board approved the sale of the 1939 Station Wagon to Mr. Morris Gosis at a price of \$301.00.

Recorded Vote: Unanimous

On Motion the Board authorized the purchase of a K-6 2 Ton International School bus with the body complete and authorized the Superintendent to turn in, as part payment on this bus, the International Dump Truck recently purchased by the Board.

Recorded Vote: Unanimous

The Board received the following financial reports from the Vocational School and ordered them filed.

REPORT OF RECEIPTS AND DISBURSEMENTS OF MANASSAS STATE
VOCATIONAL SCHOOL FOR FISCAL YEAR 1945-46 (From July 1, 1945 to June 30, 1946)

Total Receipts

Cash on hand July 1, 1945	37.44	\$ 171.12	
Tuition	5.55		
Medical Fees	301.40		
Book Sales	90.51		
Surplus sales	459.29		
Miscellaneous Sales	5064.67		
Dormitory (Resident)	197.41		
Dormitory (Non-Resident)	841.05		
Production	<u>294.38</u>	<u>7,291.70</u>	
Refunds			\$7,462.82
Receipts during fiscal year			
Total Receipts			

Total Disbursements

Personal Services	826.02		
Contractual Services	2,696.83		
Material and Supplies	<u>2,211.30</u>		
Total Disbursements during Fiscal Year		5,734.15	
Cash in Bank June 30 th . 1946		1,727.66	
Cash on hand June 30 th . 1946		<u>1.01</u>	
Total Disbursements, Cash in Bank and on Hand			7,462.82

REPORT OF RECEIPTS AND DISBURSEMENTS OF MANASSAS STATE VOCATIONAL SCHOOL FOR FIRST 4 MONTHS OF FISCAL YEAR 1946-47 (From July 1, 1946 thru' October 31, 1946)

Total Receipts

Cash in bank July 1, 1946	1,727.66	
Cash on hand July 1, 1946	<u>1.01</u>	
Total Cash July 1, 1946		1,728.67
Books	325.98	
Dormitory	11,971.17	
Medical Fees	38.10	
Miscellaneous Cash	204.48	
Production	906.32	
Recreation	104.25	
Refundable to Students	186.00	
Tuition	<u>61.76</u>	
Receipts for the 4 months		<u>13,798.06</u>
Total Receipts		15,526.73

Total Disbursements

Books	17.19	
Dormitory	10,642.17	
Medical Fees	-	
Miscellaneous Cash	534.97	
Production	799.92	
Recreation	127.66	
Tuition	<u>-</u>	
Disbursements for the 4 mos.		12,121.91
Cash in bank October 31, '46	2,766.86	
Cash on hand October 31, '46	<u>637.96</u>	<u>3,404.82</u>
Total Disbursements, Cash in bank and on hand		15,526.73

On motion, the Board elected the following personnel at the salaries noted:

1. Mrs. Nina D. Totten, Clerk, Supts. Office \$125.00 mo.
2. Mrs. Alda A. Knupp, 6th Grade, Bennett, \$150.00 mo.
3. Mrs. Ruth Bruguire, Occoquan, \$7.50 day
4. Mr. Lloyd Ritchie, Janitor, Bennett, \$135.00 mo.
5. Jesse Young, Sweeper, Bennett, \$2.50 day
6. H. L. Todd, Asst. Repair & Maint. Man, \$150.00 mo.
7. J. F. Graham, Clerk-of-the-Works, \$2.00 hr. actual hrs. worked

Recorded Vote: Unanimous

The Board received the report of Mr. J. F. Graham, recently appointed Clerk-of-the-Works, on his supervision of the three school buildings now under construction. The Board ordered this report filed.

The Board, on recommendation of the Superintendent, made the following appointments for the staff of the Regional high School at the salaries indicated:

1.	W. H. Barnes, Principal	\$3,420	12 mos.
2.	Miss Naomi Wright	2,220	12 “
3.	Mrs. Roberta J. Barnes	1,800	12 “
4.	Miss Sylvia Boothe, Clerk	1,200	10 “
5.	Miss Mary Washington`	1,558	12 “
6.	Miss Hallie Harris	1,467	12 “
7.	Mrs. Dorothy Hall	1,467	12 “
8.	Thomas F. Brady	1,500	12 “
9.	Miss Pearl M. Hines	1,320	12 “
10.	Purmon Ellis	1,800	12 “
11.	Miss Eirea Shaw	1,320	12 “
12.	Miss Clara Edmonds	1,320	12 “
13.	Miss Evelyn Fields	1,500	12 “
14.	Mrs. Ruby S. Short	1,500	12 “
15.	William J. Short	2,200	12 “
16.	H. Preston Johnson	1,800	12 “
17.	Maceo Lomax	1,600	12 “
18.	Jonathan D. Morse	2,000	12 “

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

- COUNTY SCHOOL FUND
- VOCATIONAL SCHOOL FUND
- REGIONAL HIGH SCHOOL FUND
- COUNTY DEBT & BUILDING FUND
- SCHOOL LUNCH FUND

There being no further business, the Board adjourned to meet in regular session on Wednesday, December 4, 1946.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia

December 4, 1946

The County School Board met as per adjournment with the following members present: N. N. Free, Chairman, P. A. Lewis, J. W. Alvey, A. T. Barnes, Marion W. Dickins, Clerk; and R. Worth Peters, Division Superintendent.

The minutes of the previous meeting were read and approved.

A report from Miss Eugenia Osbourn was received on the expenditures from the Library Fund appropriated by the Town Council of Manassas for the purchase of books for the Ruffner-Carnegie Library, showing an expenditure of \$156.94 during the year, and a balance of \$1.07 on hand as of December 4. The Board ordered the report filed.

A report from Mr. J. F. Graham, Clerk of the Works for the construction on the Brown, Gainesville and Nokesville Schools, was received and ordered filed.

On motion of the Superintendent, the Board elected Mr. Ian H. Ross Principal of the Manassas Schools, including the Bennett Elementary School, the Osbourn High School and the Manassas State Vocational School, at a salary of \$4800, annually, \$3800 of which is to be paid from the Vocational School Fund and \$1000 from the County School Fund.

Recorded vote: unanimous.

On motion of Mr. J. W. Alvey, seconded by Mr. P. A. Lewis, the Board directed the Superintendent to request authorization from the Board of Supervisors for a Literary Loan for building construction at the Regional High School in the amount of \$40,000.

Recorded vote: unanimous

The Superintendent called attention of the Board to the urgency of some assistance to the teaching personnel of the County Schools to meet the present cost of living. He urged that immediate steps be taken to provide an increment in teacher's salaries in the amount of \$25.00 per month, beginning on January 1, 1947, and continuing through the remainder of the contractual period, to August 31, 1947. In order to make this adjustment possible, the amount of \$24,600 is needed. In this connection, the following resolution was passed:

The Division Superintendent is requested and hereby directed to appear before the Board of Supervisors of Prince William County at its regular meeting on December 5, 1946, and request a Supplementary Appropriation to the County School Board for the fiscal year 1946-47 in the amount of 21,600.00 for the purpose of increasing salaries of the professional personnel of the County Schools. This increase in salary would be effective as of January, 1967, at the rate of \$25.00) twenty-five dollars per month each for the period of the existing contract.

Recorded vote: unanimous.

At the request of the principals of the three county high schools, the Board authorized the Superintendent to permit the limited use of school buses for the transportation of teams to basketball games during the regular basket ball season, provided the equipment is in proper shape, competent drivers are secured, and the expenses of the trips were borne by the individual schools.

The Superintendent reported that he was having a survey and plotting of the property owned by the School Board, formerly the Swavely property, made in order to establish proper boundaries, and determine the extent and limits of the property.

A letter from Miss Elizabeth Vaughan in regard to several problems and requests from her School was read and the Superintendent was directed to do whatever possible to help the situation referred to.

The Superintendent reported to the Board that the present Coal Supply had been carefully examined, and that he believed no difficulty would be encountered in the normal operation of the schools through the end of January, but that operation beyond that time would be contingent upon receiving additional coal.

The Board authorized the Superintendent to take necessary steps in each of the schools to see that all possible conservation of fuel be made.

The Superintendent reported to the Board that the results of the State-wide Testing Program held last school session, particularly as it affected the schools of Prince William County.

The Superintendent reported to the Board on his attendance at the Virginia Education Association Convention in Richmond November 25-29.

Upon recommendation of the Building Committee representing the Board of Control of the Manassas State Vocational School, the Board selected Smithey and Boynton, Architects, of Ronoake, Virginia, to prepare the over-all plans for the future development of the Manassas State Vocational School, and the specific plans and specifications for the first unit of this building, to be constructed immediately.

Recorded vote: unanimous

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	22,497.37
REGIONAL HIGH SCHOOL	3,634.30
VOCATIONAL SCHOOL FUND	7,646.09
GAINESVILLE DISTRICT SCHOOL FUND	1,138.50
COUNTY DEBT & BUILDING FUND	15,118.00
SCHOOL LUNCH FUND	462.39

There being no further business, the Board adjourned to meet in special session on Wednesday, December 18, 1946, and in regular session on Wednesday, January 8, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
December 18, 1946

The County School Board met as per adjournment on the above date, with the following members present: N. N. Free, Chairman, P. A. Lewis, Floy H. McInteer, Jr. W. Alvey, R. Worth Peters, Division Superintendent, and Marion W. Dickins, Clerk. Mr. Lynn, of Occoquan District, and Mr. Barnes, of Coles District were absent.

The chairman stated that the purpose of the meeting was to approve the Payrolls in order that the teachers and other personnel might receive their compensation before the Christmas holidays.

The payrolls were presented, read, and ordered paid as follows:

County School Fund – Warrants – 74 – 213	16,535.68
Regional High School Fund – Warrants 1643 – 1664	2,797.37
Vocational School Fund – Warrants 667 – 695	5,573.77

The following bills were also presented, read and ordered paid:

COUNTY SCHOOL FUND	
No. 214 W. C. Reid, permanent wall at Quantico School	661.00
COUNTY DEBT & BUILDING FUND	
No. 263 Walter C. Sadd, purchase of lot	550.00
No. 264 Worth H. Storke, Clerk, recording fee, Sadd lot	3.00

Upon recommendation of the Superintendent, the salaries of Mrs. Elizabeth Yates, teacher at Woodbine School, was adjusted in such a manner as to allow her fifty cents per day increase.

RECAPITULATION

COUNTY SCHOOL FUND	17,196.68
REGIONAL HIGH SCHOOL FUND	2,797.37
VOCATIONAL SCHOOL FUND	5,573.77
COUNTY DEBT & BUILDING FUND	553.00

There being no further business, the Board adjourned to meet in regular session Wednesday, January 8, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
January 8, 1947

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, Floy H. McInteer, J. W. Alvey, F. M. Lynn, P. A. Lewis, A. T. Barnes, R. Worth Peters, Division Superintendent and Marion W. Dickins, Clerk.

The minutes of the previous regular and special meetings were read and approved.

The Board authorized the Superintendent to make whatever adjustments were necessary in the Lipscomb Award to stay within the income derived from the Trust Fund.

The Board authorized the Superintendent to have the insurance values on the property of the Prince William County School Board revised in the amount of \$72,000, to be applied proportionately to all the property, except that an addition of \$4,000 be placed on the contents of the bus repair garage building on the Swavely property.

A committee of three, composed of Mr. Free, Mrs. McInteer and Mr. Alvey were appointed to accompany the Superintendent to the meeting of the Board of Supervisors on January 9 for the purpose of continuing the efforts of the Board to secure a supplementary appropriation for teachers' salaries.

The Board approved a contract with Smithey and Boynton, architects of Roanoke, Virginia, for services in conjunction with the development of the Manassas State Vocational School, and authorized the Clerk to enter into this contract with Smithey and Boynton.

The Superintendent presented the survey plat recently prepared of the Swavely School property. This plat was accepted and ordered filed.

Upon recommendation of the Superintendent, Mr. Harcourt Dickins was employed for certain specialized clerical work in the Superintendent's office on a temporary basis, at the rate of \$200.00 per month.

Upon recommendation of the Superintendent, Mrs. M. C. Russell was elected as a teacher in the Bennett Elementary School at a salary of \$1440 annually, replacing Mrs. Marie Boatwright, resigned.

Mrs. Floy McInteer made a very interesting report on her visit to the Virginia Education Association meeting in Richmond.

Mr. B. L. Lockett and Mr. Stanley A. Owens, Commonwealth Attorney, appeared before the Board at their request, and discussed the matter of closing the deal on the Lockett property,

authority for the purchase of which has been received from the Court and the contract entered into.

After much discussion, the Board authorized the Superintendent to have the deal for the property closed with the stipulation that the Board would take possession of the property not later than July 1, 1947, or at such earlier date as may be designated by Mr. Lockett. Mr. Lockett is to see that the property is covered by insurance and undertake the payment of the 1947 taxes, and guarantee the proper upkeep and repair of the building until such time as the Board takes possession.

The Superintendent discussed the pending legislation in the Special Session of the State Legislature, and its probable effect upon Prince William County.

A delegation from the Occoquan P. T. A. was present and requested that the Board give careful consideration to expanding facilities at the Occoquan School by the erection of a Home Economics cottage, or such additional space as would make it possible to use the present Home Economics rooms for a school cafeteria.

The Board received the recommendations of the delegation and assured them it would give very careful consideration to this problem in its future planning.

The Superintendent reported that Dixon and Norman had written him to the effect that they were unable to undertake to do the architectural work necessary for the renovation and addition at the Manassas Regional High School until April 1, 1947, and since they have a contract with the School Board for such work, had given authority to the School Board to hire another architect to do this work if in the opinion of the Board it was necessary to be rushed beyond the point when they could undertake it.

The Board received and ordered filed two reports from the Vocational School, one on the financial condition of the resident program up to December 31, 1947; the other the County's attendance report through December 1946.

A letter dated December 18 from Mr. Ian H. Ross was presented in which Mr. Ross tendered his resignation as principal of the Manassas Public Schools because of his physical condition.

The Board was reluctant to accept this resignation and advised the Superintendent to permit Mr. Ross a sufficient leave of absence to give him the opportunity of clearing up his physical condition; but in order to provide for the emergency of an extended leave beyond what would be considered advantageous to the School, the Superintendent was requested to continue his search for a qualified person to fill this position.

A report was read from Mr. J. F. Graham, Clerk-of-the-works, and ordered filed.

The Board decided that it would like to visit the various schools of the County, and requested the Superintendent to work out a schedule of visitation for presentation at its next meeting.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	3,681.30
COUNTY DEBT & BUILDING FUND	11,466.80
REGIONAL HIGH SCHOOL FUND	463.33
SCHOOL LUNCH FUND	633.43
VOCATIONAL SCHOOL FUND	3,032.20

There being no further business, the Board adjourned to meet in regular session Wednesday, February 5, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

Manassas, Virginia
February 5, 1947

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Floy H. McInteer, J. W. Alvey, P. A. Lewis, A. T. Barnes, F. M. Lynn, R. Worth Peters, Division Superintendent and Marion W. Dickins, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent reported to the Board on the action of the Special Session of the Legislature in providing additional funds for teachers' salaries for period of January 1, 1917 - June 30, 1947, and indicated that the amount of \$13,377.00, which was required to be matched by the County on a thirty percent basis, was available to Prince William County. Previous indications from the Board of Supervisors showed that approximately \$9,500 surplus might be available from current funds for use in the present year.

The Superintendent therefore presented to the Board a detailed outline of the required funds to make an increment in teachers' salaries in the amount of \$200, payable at the rate of \$2.00 per month for remained of the contractual period, or in the case of teachers on a day basis, at the rate of \$1.25 per day.

The Superintendent was authorized to request the Board of Supervisors for a supplementary appropriation of \$9,331.10.

The Board authorized the transfer of \$1,193.12 from the County School Fund to the Regional High School Fund as its part of the obligation for the increase in teachers' salaries at this school.

The Chairman presented a letter from the State Board of Education indicating the adjustment in Superintendent's salary by the Special Session of the Legislature, which changed the basic salary of the Superintendent from State funds and forty percent from the Board of Supervisors. This required an increment from the Board of Supervisors of \$85.00 per year. The Superintendent was authorized to report this to the Board of Supervisors.

The Board discussed at length various items for consideration in the development of the budget for the County Schools for 1917-48, and was informed by the Superintendent that a tentative budget would be presented to the Board at its March meeting.

The budget for the Regional High School in the amount of \$212,047.00 was presented by the Superintendent. This budget included \$160,500.00 capital outlay. It anticipates an expenditure from Prince William County of \$53,336.01, which includes the \$40,000 Literary Loan which has been requested and approved by the Board of Supervisors. After a thorough discussion, examination and analysis, the Board accepted this budget.

The budget for the Manassas State Vocational School in the amount of \$127,815.00 for operation for session 1947-48 was presented, examined, approved by the Board and the Superintendent was authorized to present it to the State Board of Education for final approval.

A delegation from the Brentsville District High School Parent Teachers Association appeared before the Board and discussed numerous needs at the Brentsville District high School. This request was received by the Board and the Committee assured that all possible adjustments would be made as soon as possible.

The School Board authorized the cancellation of County School Payroll warrants number 2951 through and including 2973, these having been improperly drawn.

Upon recommendation of the Superintendent, the Board authorized the necessary repairs to the Brentsville Court House building in an amount not to exceed \$1,000.00.

The Board accepted the resignation of Miss Masie Allen, fourth grade teacher at the Occoquan School, elected Mrs. Elsa Andrezen as teacher of the fourth grade, beginning on January 26, and accepted Mrs. Andrezen's resignation on January 31. The Superintendent reported that his efforts to secure a permanent teacher for this position had not been successful, but that his efforts would be continued. However, he advised the Board that there was quite a possibility that this grade would have to be temporarily closed until a suitable teacher could be found.

Mr. J. Vincent Davis, Jr., was added to the substitute list.

Mrs. Yolande Papa and Althea Roy were approved as cooks at the Vocational School at the rate of fifty cents per hour.

The resignation of Mrs. Gayle B. Whetzel, first grade teacher at Nokesville was accepted, effective March 1.

The Superintendent reported that Mr. Ian H. Ross had been returned to the hospital by his Doctor, and the indications were that he would not be able to return to the school for some time. Therefore, the Board accepted the resignation which Mr. Ross had tendered and instructed the Superintendent to find a replacement for Mr. Ross as soon as possible.

Upon the recommendation of the Superintendent, Mrs. Mildred McBryde was elected Attendance Officer at a salary of \$50.00 per month. The Superintendent was authorized to make necessary adjustments for travel.

The Board accepted the resignation of Mrs. Nina Totten as clerk in the Superintendent's Office.

The Board set the dates of March 5, April 9 and May 7 in the afternoon for visiting at the various schools of the County. The Board also set the date of April 9 at Dumfries, Virginia, at 9:30 A. M. for its regular monthly meeting.

The Board received a report from Mr. J. F. Graham, Clerk-of-the-Works, and explanations from the Superintendent as to the progress of the construction at Haymarket, Nokesville and Brown.

The Board set the dates of March 5 for election of principals now in service for session 1947-48, and the date of April 9 for election of teachers and other personnel now in service for session 1947-48.

The Board received a report on the attendance at the Vocational School for the month of January, showing 322 enrollment, of which 13 are veterans and 143 are from Prince William County.

A letter from Mrs. Ray Hedrick at Brentsville regarding the cutting down of certain dead trees on the Court House lot, and the Superintendent was authorized to investigate the matter.

The following resolution was presented, discussed and ordered passed:

WHEREAS, the Manassas State Vocational School (herein called the "Applicant"), acting by and through its governing body upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit, of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 601 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the School Board of Prince William County, Virginia of the Applicant (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Herbert J. Saunders is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate; execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide & suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	21,666.47
REGIONAL HIGH SCHOOL	3,408.00
VOCATIONAL SCHOOL FUND	13,880.82
COUNTY DEBT & BUILDING FUND	16,041.00
SCHOOL LUNCH FUND	614.20

Nothing further appearing, the Board adjourned to meet in regular session on Thursday, March 6, 1947, 9:30 A. M.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
February 24, 1947

The Prince William County School Board met at a special called session on February 24 for the purpose of receiving recommendations of the Superintendent for the budget for 1947-48.

The following members present: N. N. Free, Chairman, P. A. Lewis, Floy H. McInteer, J. W. Alvey, Marion W. Dickins, Clerk and R. Worth Peters, Division Superintendent. Mr. Lynn and Mr. Barnes were unable to be present.

The Superintendent presented the proposed budget for 1947-48 which carried a total of \$509,195.00. This budget carries the following items:

<u>Receipts:</u>	<u>Budget Request for 1947-48</u>	<u>Increase over 1946-47</u>	<u>Decrease Under 1946-47</u>
State School Funds	159,037.00	14,015.00	
County Sources	253,258.00	95,477.00	
Other Funds	2,900.00	610.00	
Loans, Bonds, Etc.	94,000.00		6,000.00
<u>Disbursements</u>			
Administration	11,175.00	2,360.00	
Instruction – Reg. Day	227,800.00	38,961.90	
Instruction – Part time	2,900.00	2,000.00	
Other Instruction Costs			
Tuition Paid Other Divisions	14,390.00	13,790.00	
Other Inst. Costs	9,850.00	4,400.00	
Coordinate Activities	1,125.00	560.00	
Auxiliary Agencies			
(Transportation	37,000.00	9,900.00	
Other Auxiliary Agencies	200.00	None	None
Operation of School Plant	20,550.00	5,150.00	
Maintenance of School Plant	10,200.00	3,500.00	
Fixed Charges	5,005.00	1,630.00	
Capital outlay	155,000.00	15,750.00	
Debt Service	14,000.00	6,100.00	

On motion, the Board accepted this budget and authorized the Superintendent to present it to the Board of Supervisors.

Nothing further appearing, the Board adjourned to meet at its postponed date of March 6, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
March 6, 1947

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, Floy H. McInteer, J. W. Alvey, P. A. Lewis, F. M. Lynn, A. T. Barnes, R. Worth Peters, Division Superintendent and Marion W. Dickins, Clerk.

The minutes of the previous special and regular meetings were read and approved.

The Superintendent read a letter from the faculty of the Bennett School expressing their appreciation for the efforts of the Board in securing an increment in teachers' salaries.

Upon the recommendation of the Superintendent, the following appointments were made:

Daniel M. Kelso, Principal of Manassas Public Schools, replacing Mr. I. H. Ross, resigned, salary - \$4200 – payable at the rate of \$3600 from the Vocational School Fund and \$600 from the County School Fund.

Mrs. Helen Lawson, Quantico School, replacing Miss Margaret Powell – salary \$8.00 per day.

Mrs. Phyllis M. Lovelace – Dumfries – replacing Mrs. Ruth Solomon – salary \$8.00 per day

The Board received a letter of resignation from Miss Elizabeth Vaughan as principal of the Occoquan High School, after the present session. After careful consideration and recognizing the conditions and home obligations which forced Miss Vaughan to resign, the Board directed the Superintendent to inform Miss Vaughan that her resignation was accepted with regrets.

The Board elected Miss Mary Mason Davis as secretary in the Superintendent's office, replacing Mrs. Nina Totten, resigned, at a salary of \$132.00 per month.

The board added Mrs. O. S. Good to the substitute list.

The Board set the date of March 13 for the postponed visitation at Nokesville, Haymarket and other schools in the upper part of the County.

The Superintendent discussed at great length the situation of the budget which had been presented to the Board of Supervisors and received a letter from Mr. Worth H. Storke, the Clerk of the Board of Supervisors, extending an invitation for the School Board to meet with the Board of Supervisors at 2 P.M. on March 6 for tentative consideration of the budget.

The Board received a report from Mr. N. N. Free relative to certain conditions existing at the Nokesville School.

The Superintendent requested that the anticipated election of principals be deferred until the meeting in April.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

RECAPITULATION

COUNTY SCHOOL FUND	26,065.87
REGIONAL HIGH SCHOOL	3,697.37
VOCATIONAL SCHOOL FUND	26,095.09
COUNTY DEBT & BUILDING FUND	8,884.00
SCHOOL LUNCH FUND	1,155.96

There being no further business ,the Board adjourned to meet in regular session on April 9, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
April 9, 1947

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, P. A. Lewis, Floy H. McInteer, J. W. Alvey, A. T. Barnes, R. Worth Peters, Division Superintendent and Marion W. Dickins, Clerk. Mr. F. M. Lynn of Occoquan, District, was unable to be present.

Mr. Charles T. Marshall and Mr. Joyce of the Occoquan P. T. A. appeared at the Board Meeting and requested permission to sit in and observe the workings of the Board.

The Superintendent reported that the Sixth Grade at Nokesville had been transferred to the Aden School building because of having to vacate the premises of the Brethren Church.

The Superintendent was requested by the Board to write a letter of appreciation to Rev. Olden Mitchell and the Brethren Church for their generosity in permitting the use of their building for this Sixth Grade from September until April 3rd.

The resignation of Miss Mildred Ford as principal of the Antioch School was received and accepted.

Miss Jeanne Mallory was elected to fill her position as of April 1st at a salary of \$7.75 per day for number of days taught.

In reference to making a survey of the educational facilities in Prince William County, the Board passed the following resolution:

WHEREAS it seems that current and future trends make necessary certain plans and adjustments in the educational system of Prince William County; and

WHEREAS the facilities of the State Board of Education are available upon request to the school division in their study of local problems;

THEREFORE, be it resolved that the Division Superintendent is hereby directed to request the State Board of Education to appoint a committee for the purpose of making a survey of the educational facilities in Prince William County and making such recommendations for future planning and development as in its opinion seems desirable.

Recorded Vote: Unanimous

The Superintendent reported upon an accident to a pupil in the Summitt School and the receipt of a report from the Principal.

Upon recommendation of the Superintendent, Mr. Mack Lee Mills of Cedarville, Virginia, was expelled from the Manassas State Vocational School, because of conduct detrimental to the welfare of the school and confirmed the suspension by the principal of the school, effective March 10, 1947.

On motion, check #717 in the amount of \$96.95, drawn on the Vocational School Fund payable to W. R. Hobart, Inc., was ordered voided, since this was a duplicate payment.

In reference to a transfer of funds from the County School Fund to the Regional High School Fund, the following resolution was passed:

On motion, the Board directed that C. A. Sinclair, Treasurer, be and he is hereby authorized to transfer from the County School Fund to the Regional High School Fund the sum of \$5,003.12. This amount consists of \$3,810.00, balance due on per capita cost of Prince William County children at the Regional High School for session 1916-47, and \$1,193.12, which is Prince William County's share of the increment for teachers' salaries at that school

Recorded Votes Unanimous

The Superintendent was authorized by the Board to make application to the Bureau of Community Facilities, Federal Works Agency, for Federal assistance in the planning for necessary building at Manassas.

The Board received a quotation from J. L. Vogel Construction Company in the amount of \$165.00 for certain changes in the contract work at Nokesville. They also received a quotation of \$617.37 for adjustments in the sanitary facilities at the Nokesville School from Mr. Wm. V. Jones, and authorized the Superintendent to accept these quotations and have the designated work added to the existing plans.

Two letters were received from Mr. J. F. Graham, Clerk-of-the-works in regard to the contract work being carried on in the three schools, namely: Gainesville, Brown, Nokesville.

The Superintendent was authorized to receive a quotation from Mr. J. L. Vogel in regard to certain adjustments in the cafeteria lay-out in the Gainesville School, and to report on the cost of these changes to the Board.

The Superintendent presented a letter of appreciation from Miss Sue Ayres in regard to the salary increment which she was given, and ordered it filed.

A report from the Attendance Officer was read to the Board and ordered filed.

An application from the Woodbridge Kiwanis for the use of the Occoquan Gymnasium for a banquet on May 8 was received, and the Board granted this permission.

The resignation of Mr. C. O. Bittle as principal of the Brentsville District High School was received by the Board, with the request from Mr. Bittle that he be relieved of his duties as principal, and that his application be considered for a position as teacher in Prince William County for next session.

The Board accepted Mr. Bittle's resignation as principal, and instructed the Superintendent to explore the possibility of placement for Mr. Bittle as a teacher somewhere in the County for next session.

The Board authorized the Superintendent to extend to Mr. Bittle its sincere appreciation for his long service in the County as Principal, and assure him of their continued interest in his services in the capacity which he has indicated.

Upon recommendation, the following teachers were elected for session 1947-48:

Mrs. Julia B. Hale	Mrs. Carrie Y. Price
Mrs. Ila V. Breeden	Miss Lois Sloop
Miss Hattie Mae Partlow	Mrs. Marie Bennett
Miss Joscelyn Gillum	Mrs. Emma W. Carter
Mrs. Naomi B. Pemberton	Mrs. Leona Brady
Mrs. Elinor C. Johnson	Mrs. Helen B. Clarke
Mrs. Eliz. Kincheloe	Mrs. Mary Lynn
Mrs. Jane M. Carter	Mrs. Wilma P. Tomlinson
Mrs. Virginia P. Park	Miss Margaret Carpenter
Mrs. Marie C. Peters	Mrs. M. C. Russell
Miss Naomi R. Breeding	Miss Grace E. Metz
Mrs. Alda Knupp	Mrs. Lucille H. Stone
Mrs. Frances Helms	Mrs. Lulu M. McManaway
Miss Emily J. Johnson	Miss Pauline Smith
Miss Carol D. Faulconer	Mrs. Marianna Durst
Mr. Reams E. Bennett	Mr. Raymond R. Fishpaw
Mr. James J. Leo	Mrs. Margaret S. Roy
Mrs. Viola A. Johnson	Miss Marjorie Washington
Mrs. Maria C. Cassell	Mrs. Louise S. Brown
Mrs. Irene B. Crummette	Miss Norma H. Dektor
Miss Frances E. Graves	Miss Eliz. Lloyd
Mrs. Corrine Washington	Mr. Z. McCellan Brown
Mr. Harold Andrus	Mrs. Mary Edwards
Mr. John Cox	Mr. J. N. Edmondston
Mr. Richard E. Maggard	Miss Neda Bine
Mrs. Florence Gue	Mr. Oakley T. Neau
Mr. Charles Baxter	Mr. Bertram Trainum
Mr. Roy O. Durst	Mr. Morris Gosis
Mrs. Roberta J. Barnes	Miss Evelyn Fields
Mrs. Ruby S. Short	Miss Eirea Shaw
Miss Clara Edmonds	Mr. Thomas Brady

Mr. H. Preston Johnson
 Mr. Maceo Lomax
 Miss Hallie Harris
 Miss Pearl Hines
 Mrs. Sue G. Ellis
 Miss Naomi Wright
 Mrs. Evelyn P. Toler

Mr. William J. Short
 Miss Mary Washington
 Mrs. Dorothy Hall
 Mr. Purmon Ellis
 Miss Sue Frances Ayres
 Maude Jordan

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

R E C A P I T U L A T I O N

COUNTY SCHOOL FUND	24,574.84
REGIONAL HIGH SCHOOL FUND	3,237.37
VOCATIONAL SCHOOL FUND	12,259.03
COUNTY DEBT & BLDG. FUND	12,020.00
SCHOOL LUNCH FUND	1,033.87

The Board visited the Cabin Branch Occoquan District High, Bethel and Summitt Schools. Luncheon was served at the Dumfries School. The Board enjoyed their visits very much.

There being no further business the Board adjourned to meet in regular session, Wednesday, May 7, 1947.

[signed] N. N. Free
 CHAIRMAN

[signed] Marion W. Dickins
 CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
May 7, 1947

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, A. T. Barnes, J. W. Alvey, Floy H. McInteer, P. A. Lewis, F. M. Lynn, R. Worth Peters, Division Superintendent, and Marion W. Dickins, Clerk.

The minutes of the previous meeting were read and approved.

A report was received from Mr. J. F. Graham, Clerk-of-the-Works, on the progress of the construction. Attention is being called to the fact that water seems to accumulate in the basement of the Nokesville School. The Board instructed the Superintendent to check this problem with the contractor.

The Superintendent reported to the Board that he had received an estimate on the adjustments in the cafeteria at the Gainesville School, with an indication that the adjustments would cost approximately \$2,000.00, including the construction and installation of a walk-in refrigerator box. The Board authorized these adjustments to be made.

A request from Miss Margaret Carpenter for adjustments in the payment of her salary for the summer months was received, and the Board authorized the payment to Miss Carpenter of salary for two months on June 1 and two months on July 1.

On motion, the Board ordered that C. A. Sinclair, Treasurer, be and he is hereby authorized to transfer the following funds: from the Dumfries District School Fund to the County School Fund the amount of \$2,000.00 to cover the purchase of the Lockett property at Dumfries; from the Gainesville District School Fund to the County School Fund the amount of \$1,000.00 to assist in the purchase of an additional bus for the colored children in Gainesville District; from the Manassas District School Fund to the County School Fund the amount of \$2,750.00 to cover alterations made to the Bennett School and the purchase of the Sadd lot in Manassas District; from the Occoquan District School Fund to the County School Fund the amount of \$1,250.00 to cover cost of a bus added to the transportation system in Occoquan District.

Recorded vote: unanimous.

On motion, the Board ordered that C. A. Sinclair, Treasurer, be and he is hereby authorized to transfer from the County School Fund to the Regional High School Fund the amount of \$570.00, which amount was deposited in the County School Fund through error.

Recorded vote: unanimous.

The Board received from Mr. F. C. Hocker, Clifton, Virginia, an offer of \$40.00 for an old school bus body now discarded, and located at the repair shop in Manassas. The Board authorized the acceptance of this offer, provided Mr. Hooker is willing to submit the same bid for the body without the glass, which is not in it.

The Board authorized the payment of sixty cents per day to Raleigh Nelson for additional driving of the school bus from Nokesville to Adam, retroactive to April 8.

The Board passed the following resolution on the entrance age of children:

Having received from the Attorney General of Virginia the following opinion;

"Section 682 of the Code provides in part as follows: 'Persons of six years of age may be admitted to the primary grades and persons under six years of age to such kindergartens as may be established by the local school authorities, and operated as a part of the public school system.'"

"In view of the provisions quoted above, it is my opinion that a child cannot be admitted to the primary grades until he is six years of age, and that the State Board of Education has no authority to alter this provision by regulation."

and, being informed by the State Board of Education that on April 26, 1947, the State Board of Education adopted the following regulation:

"The local School Board, in its discretion, may admit as pupils into the public schools persons six years of age to the primary grades, as is provided in Section 682 of the School Code.

"If the local School Board exercises its discretion and admits pupils to the primary grades at the age of six years, it is provided that any pupil shall be considered six years of age at the opening of schools operating on the annual promotion basis, if he reaches his sixth birthday before the first day of September."

the Prince William County School Board, in regular session at Manassas, Virginia, on May 7, 1947, adopted the following regulation in conformity with the ruling of the Attorney General of Virginia and the regulation of the State Board of Education of Virginia:

"Pupils entering the primary grades of the schools of Prince William County, beginning with the session 1947-48, shall have reached their sixth (6th) birthday on or before August 31 of the entrance age."

The Superintendent is directed to have this resolution publicized through the local newspapers and send copies of each County School and acquaint each school official with this regulation.

The Board received a request for the use of the Nokesville School during the month of July for Vacation Bible School, to be directed by Rev. Snavely and Rev. Newman. This request was granted, provided the details of the use could be worked out satisfactorily between the Bible School and the Superintendent.

The Superintendent reported on a request for a commercial course at the Nokesville High School. He reported that this request had been referred to the State Department of Education for recommendation, and that a survey was to be made regarding the need for this training at the School. No action was taken, pending the receipt of recommendation from the State Board of Education.

The Superintendent requested permission of the School Board to renovate the Vocational School Gymnasium, and/or the first floor of the East Dormitory in order to provide classrooms for elementary overflow at the Bennett School for the coming session. The Superintendent estimated that this renovation would cost between three and four thousand dollars, and was authorized by the Board to proceed with the work.

The Superintendent discussed with the Board the question of the renovation of the Lockett property, including the extension of water lines, sealing, plastering, roof, etc., carrying an estimated cost of between \$1,500 and \$2,000. The Board authorized the Superintendent to have this work carried out.

The Superintendent reported to the Board that Workmen's Compensation policy with the Hardware Mutual Insurance Company had been cancelled by the Company, and that coverage had been received from the United States Fidelity and Guaranty Company. The Superintendent reported the circumstances leading up to the cancellation and read correspondence to the Board. The Board approved the action of the Superintendent.

The Superintendent reported that the authorized repairs for the Brentsville Court House had begun and were continuing satisfactorily. The Superintendent also reported that he had authorized Mr. Hedrick to remove the dead trees on the Brentsville Court House grounds.

The Superintendent presented the salary schedule for 1947-48, which was accepted by the Board.

The Superintendent presented the school calendar for 1947-48, which was approved by the Board.

The Superintendent recommended the election of the following personnel:

C. O. Bittle – Manassas	Maryhall Fuller – McCrae	Betty Parrish – Manassas
Irene Taylor – Manassas	Elizabeth Krebs – Occoquan	Amy Lee Miller – Nokesville
Lucile Upshur – Manassas	Eunice V. Smith – Regional	Martha Hicks – Dumfries
Helen Harrison – Dumfries	Howard Atkinson – Occoquan	Jeanne W. Mallory – Cabin Branch

Upon recommendation of the Superintendent, the Board elected the following emergency teachers, provided replacements have not been found by June 1st:

Ernestine Royer	Alice Lynn
Elizabeth Kline	Lillian Norman
Ida Mae Newman	Irene Corder
Evelyn Bright	Barbara Ware
Pearl Best	Ava Burdette
Winifred Glover	Florence Gilman
Carrie Patterson	Elizabeth Yates
Florence Marshall	Ione Glascock
	Louise Allen

Upon recommendation of the Superintendent, the Board elected Mr. Harcourt Dickins as Bookkeeper-Clerk in the Superintendent's Office, beginning on June 15, or as soon thereafter as possible, at \$2400.00.

Mrs. Marion Lewis appeared before the Board to discuss with them the question of treatment of accidents occurring at the school. The question of receiving aid from the Welfare Board is dependent upon prior approval by the Welfare Department, and she asked if there was any way in which the School Board could care for such costs. It was the feeling of the Board and Superintendent that no direct assistance could be given in this matter, but that it was possible that accident insurance to cover hospitalization could be taken out and the Superintendent was authorized to investigate the cost of this type of insurance.

A committee of nine from the County Council of Churches, Rev. Olden Mitchell, Chairman, appeared before the Board and requested the extension of the Week-Day religious Education Program in the public schools of Prince William County into the high schools and negro schools, and a further extension in the white elementary schools. The Board gave this request very careful consideration, but did not feel that it was in a position at the present time to disturb the status quo in any manner without more specific information. The Board therefore authorized the Superintendent to request from the State Department of Education the justification for their approval of this program in terms of sound educational philosophy, as well as the specific status of such a program from the legal point of view. Until such time as this information is received, the Board withheld any decision on the request, and instructed the Superintendent to so inform the Chairman of the Committee.

The Superintendent reported on correspondence received through the State Department of Education as sent to the Governor of Virginia by Mrs. Holly LaBeau, on conditions at the Regional High School, and circumstances involving her son, who had been requested to withdraw from the School. The Superintendent reported that he was investigating the situation and would report to the Board at its next meeting.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

There being no further business the Board adjourned to meet in regular session on Wednesday, June 4, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
June 4, 1947

The County School Board met as per adjournment on the above date with the following members present: N. N. Free, Chairman, A. T. Barnes, P. A. Lewis, J. W. Alvey, Floy H. McInteer, F. M. Lynn, R. Worth Peters, Division Superintendent, and Marion W. Dickins, Clerk.

The minutes of the previous meeting were read and approved.

A report was received from the Clerk-of-the-Works, Mr. J. F. Graham, calling particular attention to condition of the painting at the Brown, School.

Upon recommendation of the Superintendent,. The Board elected the following personnel:

Teachers:

Mary G. Roseberry – Bennett School
Edith Breeding – Osbourn High School
Irving Rion – Nokesville High School
Betty O'Brien – Osbourn High School
George Paterson – Nokesville School
Keith Smith – Quantico School
Mrs. George Waters – Occoquan School
Ralph Schneider – Vocational School
Audrey F. Kerr – Haymarket School

Maintenance, Bus Drivers, Janitors:

W. T. Merchant – Maintenance Foreman	\$2220 - 12 mo. @ 185.00
Raymond E. Ehardt – Mechanic	2040 - 12 mo. @ 170.00
Harry Todd – Maintenance assistant	1800 - 12 mo. @ 150.00
Don B. Landis – Maintenance assistant	1800 - 12 mo. @ 150.00
J. F. Harris – Maintenance assistant	1500 - 12 mo. @ 125.00
Eddie Russell – Janitor and Bus Driver	1740 - 12 mo. @ 145.00
Rufus Russell – Asst. Janitor and Bus Driver	1620 - 12 mo. @ 135.00
George Russell – Janitor	1680 - 12 mo. @ 140.00
W. R. Welsh – Janitor and Bus Driver	1740 - 12 mo. @ 145.00
Eastman Keys – Bus Driver	5.00 per day – 9 mo.
Summer Maintenance	135.00 per mo. – 3 mo.
John Russell – Bus Driver	3.75 per day – 9 mo.
Joe Douglas – Bus Driver	3.25 per day – 9 mo.
Raleigh Nelson – Bus Driver	3.50 per day – 9 mo.
Aristine Barbour – Bus Driver	4.00 per day – 9 mo.
Burgess Huffman – Bu Driver	3.00 per day – 9 mo.

The Superintendent reported to the Board an accident at Nokesville involving DeHart Doyle and at Manassas involving Betty Fogle. The Superintendent reported that he had requested an insurance estimate from Mr. Jack Ratcliffe to cover minor accidents to school children on school grounds.

The Superintendent reported that he had investigated the situation involved in the case of Colin LaBeau and had transmitted his report to the State Department of Education.

Report was made on the breaking in to the Bennett School by Stewart and William Frye, and the placing of this case in the hands of the Juvenile Judge.

A report was made on certain vandalism at the Haymarket School and the Superintendent reported that he would make a thorough investigation of the matter.

A report was made on an accident to Bus #4 on Route 55 on May 9, and the fact that the insurance company was handling this case.

Upon recommendation of the Superintendent, the Board made a salary adjustment for Mrs. Florence Marshall in the amount of \$200.00, to be paid to her in equal installments in June, July and August.

A delegation composed of Rev. Olden Mitchell and Dr. Hudgins appeared before the Board and presented certain signed petitions and postal card requests on the extension of Week-Day Religious Education in public schools in Prince William County. The Board received these data and continued to withhold action on the request until such time as official response to its letter to the State Board of Education had been received.

The Superintendent reported on a conference held with a delegation of eight citizens from Nokesville on June 3 in which they reiterated their request concerning the placing of a commercial course in the Nokesville High School, the overloading of elementary classes in the school, their desire to maintain the high school at Nokesville, and their concern over the future status of music, both vocal and instrumental, within the school.

A letter of thanks was received from Mrs. Lucy A. Lewis, daughter of D. J. Arrington.

The Board appointed a committee composed of Mrs. McInteer and Mr. Peters to draw up suitable resolutions on the passing of Mr. Arrington.

The Board approved the weeks of June 23 and July 21 for vacation for the Superintendent.

The Board received a request from Mrs. Roy O. Durst, Home Economics Teacher at Manassas, for a one Year's leave of absence. This request was granted.

The Board approved the appointment of Spencer Sprow to finish out the year on bus #4, formerly driven by David Peters.

The following bills were presented, read and ordered paid:

[Note: Detailed billing formation omitted from this transcription.]

There being no further business, the board adjourned to meet in regular session on Wednesday, July 9, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK

SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia
June 16, 1947

The County School Board met in special session on the above date with the following members present: N. N. Free, Chairman, H. T. Barnes, P. A. Lewis, Ploy H. McInteer, J. W. Alvey, F. M. Lynn, R. Worth Peters, Division Superintendent, and Marion W. Dickins, Clerk.

The Chairman stated that the meeting was called for the purpose of considering two questions held over for further information from its regular meeting of June 4.

A request from the Nokesville Parent-Teacher Association for the establishment of a commercial course at the Nokesville High School had been presented and the Superintendent directed to study the situation and request recommendation from the State Department of Education. On the basis of this study and the recommendations of the State Board of Education, the following action was taken:

Insufficient enrollment at the Nokesville High School does not justify a commercial course at the present time. Such training on a job basis to a superlative high degree exists at the Manassas State Vocational School and is available to the County students if they seek such training.

Certain general business training being essential to the over-all development of any student, the Superintendent was instructed to make every possible effort to secure the equipment and instructor to carry out the following plan for general or pre-vocational training:

1. In the Sophomore year to offer a course in Basic Business, one semester of business training, as outlined by the State Board of Education and one semester of business mathematics.
2. In the Junior and Senior year combination., two semesters of general typing.
3. The addition of one year of personal bookkeeping and business practice for Seniors, this to be inaugurated by session 1948-49.

A request from the Prince William County Council of Churches unanimously endorsed by all Churches of the County, was received on May 7, 1947, seeking permission to extend Week-Day Religious Education into the high schools of the County.

At its meeting on May 7, the Board expressed its very, great interest in religious training for the pupils of the County, but did not have sufficient information available on which to properly adopt a policy.

A search of the records of the Board revealed no previous statement of policy or procedure, therefore the Superintendent was directed to study the problem and secure information from the State Board of Education as to State policy. Action at the June 4 meeting of the Board was delayed pending receipt of this information from the State.

On Friday, June 13, this reply was received, including an excerpt from the minutes of the State Board of Education meeting on May 29, 1947.

On the basis of information received, the County School Board took the following action:

1. The Board sanctions the cooperation with the Prince William County Council of Churches for a program of Week-Day Religious Education in the public schools of Prince William County under the following conditions:
 - a) That the instruction be non-sectarian, and so guaranteed in writing by the County Council of Churches;
 - b) That the School Board review and sanction the Course of Study used, and have on file the complete outline of all instruction in the course;
 - c) That written permission be on file from the parent or guardian of each pupil electing to participate in the Program;
 - d) That all instructional personnel meet the same certification requirements for teachers as is placed on the regular teaching personnel, and a copy of this certification from the State Board of Education be filed in the School Board Office;
 - e) The Division Superintendent and School Board have supervisory and administrative authority over the program and teachers while instructing in the public schools;
 - f) That no public school funds be expended in support of the program.

Under these conditions the School Board will permit for the session 1947-48 the continuation of the existing program in the Elementary Schools of the County, and the extension of the program into the high schools for one period per pupil per week, subject to the proper scheduling of such time by the Principal of the school. This offering is to be entirely elective and voluntary for each pupil.

There being no further business, the board adjourned to meet in regular session on Wednesday, July 9, 1947.

[signed] N. N. Free
CHAIRMAN

[signed] Marion W. Dickins
CLERK