

*Minutes of the Prince William County*

*School Board*

*July 4, 1939 – June 9, 1943*

*Book 5*

**Transcribed  
by  
Morgan Breeden**

**April 2014**

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
July 4, 1939

The County School Board met in its annual meeting on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, A. T. Barnes, F. M. Lynn, N. N. Free, and Marion W. Dickins.

Minutes of previous regular and special meeting read and approved.

On motion, the following officers were elected for the fiscal year beginning July 1, 1939, and ending June 30, 1940: D. J. Arrington, Chairman, F. M. Lynn., Vice-Chairman, R. C. Haydon, Clerk and Marion W. Dickins, Assistant Clerk.

On motion, the Board set the first Wednesday in each month as the School Board's regular meeting date, beginning with the month of August.

The resignation of Miss Sara Branch, newly appointed teacher at Haymarket, was presented. The Board decided to refer this matter to Mr. Haydon, with authority to fill the vacancy with a suitable person.

On motion, the Board decided to advertise for bids for furnishing wood at Antioch, McCrae, Greenwich, Brentsville and Woodbine Schools, for session 1939-40, to be opened at the next regular Board meeting, August 2.

Due to the fact that there were insufficient funds in the Manassas District School Fund to complete payment of two bonds and interest due July 1, the Board authorized the transfer of \$140.00 from the County Debt and Building Fund to the Manassas District School Fund to pay the balance of interest coupons due as of July 1.

On motion, the Board decided to purchase the professional book costing \$2.00 requested by Miss Ayres to be added to the Teacher's Library.

On motion, the Board voided County School Warrant #1355 payable to Southern Railway Company in the amount of \$193.60, dated July 3.

The question of agriculture shop and class room for Haymarket High School was discussed, and the Board was of the opinion to transfer from the Dumfries District Construction Account to the County Debt and Building Fund any balance remaining from the first named fund after the completion of the Dumfries School building, provided the Board of Supervisors approved such a transfer, said funds to be used for the erection of agriculture shop and class room at Haymarket.

The Board appointed a committee composed of Mrs. Piercy, Mr. Haydon and Mr. Fishpaw on this construction, and recommended that they confer with the Agriculture Committee of the Gainesville District P.T.A., work out plans for the building, ascertain the complete cost of the building, and report at the next regular meeting of the School Board.

The Board acknowledged receipt of the following amounts turned in by Leagues for the purchase of new furniture for the Cabin Branch Consolidated School: Quantico Colored School League \$100.17; Hickory Ridge School League \$50.00; Cabin Branch School League \$20.00. The Board directed Mr. Haydon to use this money to best advantage in purchasing new furniture for the Cabin Branch School.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	3,358.99
REGIONAL HIGH SCHOOL FUND	922.80
COUNTY DEBT & BUILDING FUND	414.81

There being no further business, the Board adjourned to meet in regular session on Wednesday, August 2, 1939.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
August 2, 1939

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

Minutes of previous meeting were read and approved.

As per advertisement, the following wood bids were opened for consideration by the Board:

Greenwich	D. C. Foster	\$ 23.75	per stove	
	H. E. Squires	24.75	“	“
	Will Robinson	25.00	“	“
	A. D. Arrington	23.98	“	“
	E. B. Cornwell	40.00	“	“
Woodbine	Community League	23.50	“	“
	A. D. Arrington	24.98	“	“
McCrae	A. D. Arrington	24.48	“	“
	Ernest McCuen	24.00	“	“
	E. D. Cornwell	40.00	“	“
Antioch	E. D. Cornwell	40.00	“	“
	A. D. Arrington	27.50	“	“
	Farney Stuart	25.00	“	“
Brentsville	Will Robinson	25.00	“	“
	E. D. Cornwell	40.00	“	“
	A. D. Arrington	24.98	“	“

The Board, after considering the bids, awarded them as follows:

Greenwich	D. C. Foster	\$ 23.75	per stove
McCrae	Ray McCuen	24.00	“
Woodbine	Community League	23.50	“
Antioch	Farney Stuart	25.00	“

In the case of the Brentsville School, the Board decided to have wood furnished from the County Garage, due to the fact that the school is so close to the Garage, and there is some surplus wood that can be used for this purpose.

On motion, the Board elected the following teachers for session 1939-40:

Haymarket	Norma Pamplin	80.00 per month
Quantico	Harriett Chilton	80.00 “ “
Occoquan	Christine Allport (tentative)	80.00 per month

The School Board of Prince William County, acting within the scope of its legal authority, hereby requests and empowers the State Board of Education to act for it as state sponsor for the state-wide program of Recreation to be conducted under the auspices of the Work Projects Administration of Virginia, and has caused these presents to be signed by its authorized representative. It is distinctly understood and hereby affirmed that this authorization will not in any way alter or restrict the relationship to and responsibility for this project now vested in this School Board.

The Superintendent explained to the Board the agreement that he and the Chairman had entered into between Harry I. Jacobs, William Green and the United States Government for furnishing five school busses for transportation during the maneuvers period. The Board, after considering the matter, approved the arrangement, confirmed the signing of the contract, and authorized the necessary insurance be taken out covering this period.

Recorded vote: unanimous.

The Superintendent reported that \$120.53 had been turned in by Eastman Keys as proceeds for use of bus #27 in carrying 4-H Clubs, etc., on trips. He stated that this money had been deposited with the Treasurer to the credit of the County School Fund.

In reference to the sale of the property, the Superintendent brought to the attention of the Board that \$50.00 cash had been offered for the Thoroughfare School lot and \$50.00 for the Thornton Colored School building to be removed from the lot, and also the question of the Emory Chapel School, which prior to the sale, he had learned, had been used for religious purposes.

The Board referred the question of the sale of the Thoroughfare lot to Mrs. Piercy and the Superintendent as a committee.

They recommended that the question of the sale of the Thornton building be referred to Commonwealth's Attorney, William Hill Brown, for adjustment, and authorized Mrs. Piercy and the Superintendent to enter into any reasonable agreement on this sale.

The Board expressed regret at learning that the Emory Chapel School building had been used for religious purposes and that the people down there had made some improvements to the building. There was a general feeling that had this information been before the Board before the sale of the building, that the Board would probably have withheld the sale. However, since the sale has now definitely been made and Mr. Janney has the title, the Board felt that there was no legal steps that could be taken to return the property to the Church people, and that they would have to take the matter up with Mr. Janney.

On motion, the Board authorized the Brentsville Court House Committee to have the Court House wired and appropriate light fixtures installed, the amount to be paid from the Brentsville Court House Fund.

Mr. E. S. Moore, representing the Virginia Auto Mutual Insurance Company, and Mr. R. Jackson Ratcliffe, representing the Harleysville Mutual Company, appeared before the Board with reference to liability insurance on school buses. The prices submitted by the two agents after dividends had been subtracted, and the proper allowance made for fleet coverage, experience rating, etc., were approximately the same. The Board decided that since the Harleysville Mutual had been giving entire satisfaction, and their prices were in line with the other, there was no object in changing companies, and awarded this business to the Harleysville Mutual, R. Jackson Ratcliffe, Agent,

The Board, after considering the question of whether to carry a higher coverage than had been its custom, decided for the present year to continue the 5-10-5 insurance, since this amount had been provided for in the budget. It decided, however, that for the budget for 1940-41, the question of the 5-25-5 be considered, as this seemed a much more adequate coverage for public liability in case of an accident.

The vote on awarding the business to the Harleysville Mutual Insurance Company and on the 5-10-6 coverage was unanimous.

The Superintendent presented a letter from the American Red Cross in which they stated that in a very large percentage of places, the School Boards were now requiring teachers in public schools to stand some kind of physical examination prior to be elected to teaching positions in public schools. In this connection, the Board tentatively approved the idea and requested the Superintendent to take the matter up with the health Department, with a view to obtaining more information on this point between now and the next meeting of the Board.

The Board considered requests with reference to bus routes as follows: Mrs. Linwood Leonard, near Waterfall, Mr. Jack Tyler, near Woolsey, Messrs. Hubert Gordon and Richard Jones near the Tubbs place in Coles District.

The Board, after considering these requests, decided that it would not be possible to grant Mrs. Leonard's request, due to the general condition of the road and the size of the bus; also Mrs. Leonard's nearness to the present route.

In the case of Jack Tyler, it decided since the Tyler gate is exactly one mile from the present route, it will not be possible to bring the bus any closer than the mile.

In the case of Hubert Gordon and Richard Jones, the Board decided that in view of the fact that a change in the route is going to be made and that the turn-around will be on that end, that it will be a wise adjustment to start the bus at the Tubbs place. It therefore granted this request.

The following bids for furnishing Pyrene fire extinguishers for school busses were presented:

Horn Motor Company of Herndon, Va.	\$ 8.62
Western Auto Assoc. Store, Manassas, Va.	8.25
Lindsey Nicholson Corp., Alexandria, Va.	7.85
William H. Whiting Co., Baltimore, Md.	7.00 less 2% for cash

The Superintendent stated that he had written the State Purchasing Agent for prices on this item also, but had not heard from him. The Board authorized him to wait for the reply from the State purchasing Agent, and unless it was lower than the bid of William Whiting Company, to award the contract to William Whiting Company for the number needed for the trucks.

On motion, the Board authorized that a contract be entered into with the Kenneth E. Henry Company for reconditioning and servicing typewriters for 1939-40 at their bid of \$90.00, this bid to include all typewriters at Occoquan High School, Manassas High School, and School Board Office.

On motion, the Board authorized that a contract be forwarded to Mrs. Adelaide Adamson to teach Home Economics at Manassas High School for session 1939-40 at a salary of \$105.00, it being understood, according to Mrs. Adamson's letter that this is her last year of teaching in that school.

The Calendar for 1939-40 was presented, and the Board, after checking carefully, adopted it as presented.

On motion, the Board authorized that ten dozen janitor size and five dozen small size brooms be purchased at the lowest possible price, and that D. J. Arrington and R. C. Haydon be authorized to make purchase after considering prices.

The Superintendent reported the purchase of two Chevrolet trucks for school transportation purposes with certain added features at \$649.96 each, delivered at Manassas, Virginia.

The superintendent reported the receipt of \$40.00 dividend check from the Peoples National Bank, to be credited to the C. B. Lipscomb Trust Fund. The Board authorized that this be deposited, and that the bill due the Josten Company for \$64.32 for the prize be paid by check from that fund.

On motion, the Board ordered that County School warrant #1306 payable to Ernest Tuell in the amount of \$8.00 and warrant #1309 in the amount of \$14.05 be voided.

On motion, the Board authorized an addition of \$15.00 per month to the salary of N. F. Wells for the extension on school bus route given him since the revision of the bus routes terminating at Nokesville School.

It appearing that there will be insufficient money in the Occoquan Dist. fund to meet certain expenses due September 1, the Board authorized that a transfer be made from the other school funds having sufficient balance to the Occoquan District School Fund to take care of this emergency until such time as the Occoquan District School fund will be in a position to repay same.

Recorded vote: unanimous.

On motion, the Board authorized that \$40.00 be deducted from the first school check of W. Y. Ellicott at his request in payment for the new Gold Ridge School lot, purchased by him.

The Rev. John DeChant appeared before the School Board and made an interesting report with reference to the Week-Day Religious Education course. The Board expressed appreciation at the report and also for the good work accomplished by Miss Easel Saunders, teacher of this course and authorized that some arrangement be made for the coming year whereby Miss Saunders' work be fitted in the school schedule in certain classes in the white schools.

It appearing that there will be insufficient funds to meet the September 1st pay roll and Board meeting, the Board authorized the Clerk to make a temporary loan of an amount not to exceed \$15,000.00, subject to the approval of the Board of Supervisors.

The Committee composed of D. J. Arrington, Chairmen, Mrs. Floy H. McInteer, and R. C. Haydon appointed to make final inspection of the Dumfries School building and furniture, PWA Docket Va. 1295-F, reported that it had made the inspection and found the contract completed in a satisfactory manner, also the furniture contracts filled as per plans and specifications. The Committee recommended the formal acceptance of these contracts by the Board.

On motion of N. N. Free and seconded by F. M. Lynn, the Board formally accepted the building, and the equipment by the following vote: ayes—Arrington, Piercy, McInteer, Lynn, Free, Barnes; noes—none.

A special meeting of School Board was set for Wednesday, September 6 in order that members of the Bard may attend the Teacher's Institute and the bus inspection which will take place at 11:30 A.M. on the Manassas High School grounds.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	2,528.87
REGIONAL HIGH SCHOOL FUND	183.12
COUNTY DEBT & BUILDING FUND	277.60

There being no further business, the Board adjourned to meet again in special session on Wednesday, September 6, and in regular session on Wednesday, September 13, 1939.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
September 13, 1939

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The Board directed that a motion be made in the minutes of this meeting of the special meeting held September 6, which was called for the purpose of having the Board members attend the Teachers' Institute and the annual school bus inspection. Present at that meeting were D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of previous meeting were read and approved.

The Superintendent reported the following amounts had been realized for use of school busses during the summer vacation: During the Army maneuvers, five busses were used and the amount turned in was \$752.50; for various trips taken by 4-H club members, etc., \$153.03, making a total taken in for this purpose of \$905.53. The Superintendent explained that this amount of money was being used largely for the purpose of building the school busses equipment up to standard in the way of fire extinguishers, flares and flags, first aid kits, etc.

The Superintendent presented a request from Miss Ayres, Elementary Supervisor, to the effect that the amount set aside in the budget for teaching materials be used in purchasing art materials this year in lieu of maps and other teaching aids. After consideration, the Board decided to set aside the amount necessary to take care of art material for this year. It believed that this amount would be approximately \$246.00.

The Board discussed somewhat at length the compulsory attendance, and there was a general feeling that a little more personal work in the attendance should be done to make it more effective. There was a feeling that if a woman could be put in charge of this work, especially one who had had a family of her own, she might be able to accomplish more than had been accomplished in the past. The Board therefore designated Mrs. Virginia Lewis as Chief Attendance Officer for session 1939-40 at the budget allowance of \$125.00 for the session, it being felt that probably one day each week for a period of approximately 30 weeks would accomplish the necessary results in this field.

The Superintendent explained to the Board in order to get the WPA to complete the Occoquan septic tank, that it had been necessary for him to employ Thomas Lynch to supervise the work. Since his salary for this purpose paid by the WPA is very nominal, the Board decided to allow him for travel to and from the Occoquan job an amount not to exceed \$50.00, or an amount not to exceed \$25.00 per month for two months, provided it

takes two months to complete the project. Should it take less than two months, the amount would be proportioned to the time allowed.

Vote: unanimous.

On motion, the Board approved the following transportation changes: Rufus Russell bus extension 9/10 of a mile towards Dumfries to accommodate seven children; Montgomery Peters bus turn at Rixlew to come through from Rixlew to Sudley Road to accommodate six children; the Hedrick bus to extend to Devlin's Grove in order to accommodate eighteen children.

The Board decided that in the case of two requests received from Dumfries vicinity that it would be unwise to transport children closer to Dumfries than had already been set up in former regulations.

The question of some crowded classes at Nokesville and the very small number of children in the upper grade room at Aden was discussed. The Board decided to take no definite action in this matter, but referred the problem to the Superintendent and Mr. Free with the understanding that they could make whatever adjustments seemed wise after further study of the matter.

A request was presented from the County-Wide Negro League with reference to transporting children from the lower end of the county to the Regional High School. The Committee from the County-Wide League agreed that the League and patrons would guarantee the salary of the driver and in addition give \$50.00 for the purpose of assisting in placing a bus in good repair for the work, with the understanding that the Board would furnish their own equipment and would stand the expense of operation. After considering the matter, the Board decided to put this bus into operation beginning Monday, September 18, it being understood that the League would deposit with the Board the amount of money necessary for the payment of the driver at the beginning of each month so that there would be sufficient funds in hand in advance for the payment of the driver.

The Board decided to approve Junis Grayson for this job, provided he could pass the necessary examination, etc.

In this connection, the Board directed the Superintendent to make a careful study of the pupil load at the Cabin Branch School and the number of elementary children in the vicinity of Neabsco colored school, with a view to transporting these children on the bus to Cabin Branch, should there be sufficient room to handle them without increasing the teacher load too much.

A letter from Mrs. C. W. Staggs was presented to the Board stating that Eula Mae Shortt was now making her home with her here and requested that she be allowed to attend the Manassas High School without tuition charge. After considering the matter, the Board decided to allow the request.

The Superintendent stated that Mr. J. M. Russell had requested an advance of \$33.00 against his gas bill for the months of September and October, and that after some consideration, he had advanced this amount out of money in the Book Fund, after Mr.

Russell had given a written order on his gas bills for the two months mentioned, to reimburse the book fund. The Board approved this action, and authorized that the Book Fund be reimbursed from the first two months checks due Mr. Russell.

A letter was received from Mr. R. Worth Peters, specifying what he considered the requirements for various needs at Manassas Schools. After considering his request, the Board set up the following amounts: Manassas High School library \$115.00, Bennett School Library \$60.00, High School physical education \$25.00, Bennett School physical education \$25.00, mimeograph supplies, \$20.00, Home Economics appropriation \$100.00, making a total of \$345.00. In making the request for mimeograph supplies, Mr. Peters made it clear to the Board that all mimeographing necessary for the School Board office could be done at the High School department, and that the supplies necessary would be available without charge, if the above amount was set aside.

The Superintendent brought to the attention of the Board the complaint made by Mrs. Wallace Monroe, and also presented a letter from Mr. R. Worth Peters, principal of the Manassas High School, explaining this matter. The Board, after considering the matter, decided to sustain the action of Mr. Peters in keeping these boys in separate rooms, but to offer to Mrs. Monroe the option of deciding which boy goes in which room, if she wishes to do so.

Mr. Free brought to the attention of the Board that several patrons in the vicinity of Kings Cross Roads complained about the distance their children had to ride the bus to reach Nokesville School. The Board decided after considering the matter, that it would not be possible to change this route, but that any of these children who wished to could save seven miles by getting off at Aden School instead of continuing on through to Nokesville.

On motion, the board approved a library for the Home Economics Department at the Occoquan School.

Since the regular County appropriation for Dental Clinic amounting to \$650.00 has not been sent to the State Board of Health, and it being necessary for this to be deposited in Richmond before another meeting of the County Board of Supervisors, the Board, with the sanction of the Board of Supervisors, ordered a warrant drawn from the County School Fund in the amount of \$650.00 payable to the State Board of health covering this amount, it being understood that the Treasurer transfer from the General County Fund to the County School Fund the \$650.00 set up in the County Budget covering this item.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	5,309.65
REGIONAL HIGH SCHOOL FUND	984.06
COUNTY DEBT & BUILDING FUND	485.32
DUMFRIES PWA CONSTRUCTION FUND	24.50

There being no further business, the Board adjourned to meet again in regular session on Wednesday, October 4, 1939.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
October 4, 1939

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Fred M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of previous meeting were read and approved.

The Superintendent reported that the negro bus from the lower end of the County to the Regional High School had been operating since the 18th of September, and that he had used it to transport the Neabsco children to the Cabin Branch School. He stated further that the Cabin Branch School was handling the children in good fashion and there was no crowded condition. On motion, the Board approved this action.

The Superintendent reported that in compliance with the Board's instructions at the last meeting, that he and Mr. Free had check the Aden situation carefully and had finally decided to remove Miss Talley from Aden School to Nokesville, leaving the first four grades with Miss Gregory at Aden with forty children and taking the fifth and sixth grades to Nokesville with Miss Talley. By this change, the teacher load at Nokesville, which was crowded, has been materially decreased, and all the teachers in the Nokesville School have a good reasonable pupil load. On motion, the Board approved this action.

The Superintendent reported that the enrollment to date was approximately that of last year, with some small increases along the Richmond-Washington Highway and in high school pupils, especially in the Regional High School group, which had increased from about 84 to 100 pupils; also that the number of post graduates had increased.

In discussing transportation, it appeared that all busses were operating with good reasonable loads, with the exception of the Butler bus at Haymarket, which to date is slightly over-crowded. The Superintendent stated that he and Mr. Vetter would check this matter carefully with the hope that it could be improved without material change in transportation.

Library orders were presented and approved as follows: Bennett School 2, Manassas High School 1, Dumfries School 2, Quantico School 2.

The Superintendent discussed with the Board the shortage of water at the Occoquan School. He stated that by being very careful, they had been able to get along thus far without material ill affects, but that it was somewhat uncertain as to whether the situation is going to improve or not. On motion, the Board appointed Mr. Lynn, Mrs. McInteer and the superintendent a committee to keep this matter under close observation, with authority, if necessary, to begin drilling a well if the situation warrants it.

Recorded vote: unanimous.

An estimate was presented from Hynson Electric and Supply Company for wiring and installing lights at the Brentsville Court House. The amount of the estimate was \$114.00. The Board authorized the committee composed of N. N. Free and R. C. Haydon to arrange to have these lights installed according to specifications set up by the committee by Hynson Electric and Supply Company at a cost not to exceed \$114.00.

The Superintendent brought to the attention of the Board that the Alexandria City Welfare Department is becoming quite active in placing children in various County homes to board and stated that he had made it clear to them that any pupils placed in such homes would have to pay tuition to attend the County schools. The Board approved this action, and directed that the members of the Board, as well as the Superintendent, be on the lookout for such children, in order to be certain that the practice did not become a nuisance, and that pupils rightly belonging to another jurisdiction were not unloaded on our County school system.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	15,560.85
COUNTY DEBT & BUILDING FUND	220.95
REGIONAL HIGH SCHOOL FUND	2,767.46

There being no further business, the Board adjourned to meet again in regular session on Wednesday, November 8, 1939.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

November 8, 1939

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Floy H. McInteer, F. M. Lynn, A. T. Barnes, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Mr. and Mrs. Wallace Monroe appeared before the School Board in the interest of having their son, Jasper, returned to school. A letter was on file from Mr. Peters, principal of the Manassas Schools, which was read to the Board in the presence of Mr. and Mrs. Monroe. It appeared from the letter and from the conversation of both Mr. and Mrs. Monroe that there was a lack of cooperation on the part of these parents, and that was largely responsible for the trouble the school authorities were having with their son, Jasper.

Mr. Peters was called into the meeting and it was finally agreed that the Board would take no action as of this date, but that the boy would be turned over to Mr. Peters, with the understanding that the parents would leave it entirely in his hands to handle the boy without any assistance or complaint, Mr. Peters to make a report to the School Board at the end of each month and send a copy to Mr. Monroe.

A letter was received from the Negro Teacher's Association, requesting the Board to increase the salaries of the negro teachers for the present session. The Board, after considering the matter, decided to refer this matter to the Budget Committee for next year, with the recommendation that if possible, fair salary increases be allowed for the negro teachers. It directed the Clerk to notify the teachers that it would not be in a position to change the salaries under the present budget.

A report of attendance was submitted by Mrs. Virginia Lewis, Chief Attendance Officer, which showed a marked improvement in the attendance of children for the month of October, and a real analysis of reasons why children were not attending school. The Board commented very favorably on this report.

A letter was presented from Samuel Davis, stating that he was interested in renting the Neabsco Colored School building. The Board, after considering the matter, decided that it did not wish to rent the building at this time.

On motion, the Board voided County School Warrant #1725, payable to Mrs. Floy H. McInteer, in the amount of \$7.00, this warrant having been duplicated through error.

The Superintendent reported that Miss Christine Allport, the lower grade teacher at Bethel School, and Mrs. Ethyl Johnson, teacher at Nokesville, had found it necessary to resign for the rest of the year. He stated that he had placed Mrs. Lillian Carden in the

Bethel position, and Mrs. Newman in the position at Nokesville, and that the work was going on satisfactorily.

The Superintendent reported that the Works Progress Administration had agreed to open the project for sanitizing several school wells, and that the work was now in progress at Cabin Branch, Occoquan and Summitt Schools. The Board approved the opening of this project, and authorized the Superintendent to furnish what materials were necessary to carry them to completion.

The Superintendent reported that Thomas Lynch had been employed by the Works Progress Administration to supervise the well project, but that they were paying him such a small amount for this service, it hardly justified his doing it without additional assistance. On motion, the Board decided that it would pay him \$1.00 additional per day for supervision of this project during its progress.

The Superintendent reported that he was in a position to file a construction application under the National Youth Administration for the erection of a shop building, and that the National Youth Administration would pay the youth and the supervisor, provided the Board met the expense of materials.

On motion, the Board tentatively approved the project, and directed the Superintendent to give the matter further study until such time as sufficient youth could be obtained to begin work.

On motion, the Board authorized the payment of C. E. Nuckold, contractor, on the Dumfries Building in the amount of \$2,799.95, which amount completes payment of all contracts, except \$500.00, which is being held temporarily, while certain corrections are being made.

The Superintendent reported that the balance of the Literary Loan on the Dumfries School had been called in order to meet these expenses, and that in the meantime, the final grant was received from the Government, which, when all expenses were paid, would leave a balance in the County Debt and Building Fund. On motion, the Board approved this action.

The Superintendent presented a letter from the Motor Vehicles Department, advising that Robert Bates, driver of the negro bus from Quantico to Cabin Branch School, had failed his second examination as school bus driver. Mrs. McInteer stated that it was the opinion of the people of that section that Robert Bates was fully capable of driving the school bus, and that he was the most satisfactory person in the community for this purpose; also that they felt his failure of the examination had been due to misinterpretation of the written examination rather than lack of knowledge.

On motion, The Board directed the Superintendent that he request the Motor Vehicles Department to give Robert Bates a third examination, in view of the fact that no better qualified drivers seemed available in that section.

The Superintendent reported that tentative blue prints for the proposed addition at Occoquan had been received, and were on file in the office.

The members of the Board discussed the attendance at the meeting of the Virginia Education Association in Richmond at Thanksgiving, and authorized each member and the Superintendent to attend this meeting representing the Board, with the understanding that expense accounts will be presented for actual expenses incurred by them to this meeting; also by the Superintendent at the meeting called by Dr. Hale in Richmond for November 9 and 10.

Mrs. McInteer brought up the question of the possibility of paying for janitor service at the Cabin Branch School. The Board, after discussing the matter, decided that it was not doing this at any of the negro schools except Brown School, where a central heating plant is operated. It requested the Superintendent to so advise the principal and teaches of that school to this effect.

The question of a window on the Occoquan bus being broken by one of the Quantico boys was brought up by Mrs. McInteer and discussed briefly. The Board decided to leave this matter open until the next meeting of the Board, during which time further investigation is to be made.

On motion, the Board decided to increase the amount being paid Miss Bevard, principal of the elementary school at Haymarket, from \$5.00 to \$10.00 per month, effective for the month of November, and with the payment of the December 1<sup>st</sup> payroll.

Recorded vote: unanimous.

A letter was read from the Welfare Department of the City of Alexandria, citing certain opinions from the Attorney General's office with reference to foster children and their attendance in school in the City of Richmond.

The Board, after considering the matter, placed itself on record as being opposed to the practice of Welfare Departments in other jurisdictions placing children in homes with the expectation that they will be furnished educational advantages by those jurisdictions. It further places itself on record as feeling that nothing in the Attorney General's opinion, or what it could find in the law, placed this responsibility on the County, and directed the Superintendent to so advise the Welfare Department of Alexandria.

In the case of the Poole children, the Board decided that it would admit these children temporarily while the Alexandria Welfare Department is making arrangements for their permanent placement, but that if other such cases were brought up, it may become necessary to deny the permission, even in the case of the Poole children.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	12,560.49
REGIONAL HIGH SCHOOL FUND	2,258.56
BRENTSVILLE DISTRICT SCHOOL FUND	167.30
DUMFRIES PWA CONSTRUCTION ACCOUNT	3,474.21

There being no further business, the Board adjourned to meet in regular session  
Wednesday, December 6, 1939.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
December 6, 1939

The County School Board met on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent discussed the question of Miss Harriett Chilton and her failure to get along as expected at the Quantico School. The Board suggested that the Superintendent, if possible, make arrangements with Miss Chilton to discontinue with the expiration of school before the Christmas holidays and make more satisfactory arrangements beginning January 2 if possible.

The Superintendent reported that under the present arrangement for operation of the Regional High School, that the School Boards were to pay a per capita cost of \$12.00 per pupil in attendance from their respective counties. The Prince William County School Board, having a total of 107 pupils attending, would pay 12 times that amount, or \$1,284.00, less some amounts for services performed by this Board for that school. The Board authorized that such deductions should be made and that the balance of the amount be paid as of this date.

The question of the sale of the Thornton Colored School was discussed. The Board decided that since there appears to be no record, that it will not take any steps to make a sale unless such ownership can be definitely ascertained. The matter was therefore tabled indefinitely.

The Superintendent presented a communication from the Cabin Branch League, requesting an additional teacher at that school. The Board, after considering the matter, decided that it did not consider the teaching force needed increasing at this time.

A letter was presented from Ernest Tuell, requesting the Board to assist him in getting his child from Cherry Hill to Cabin Branch School. The Board decided that it was not possible or practical to assist single cases in scattered localities in the manner suggested, and directed the Superintendent to so notify Ernest Tuell.

At the suggestion of Mr. J. E. Brunner, Resident Engineer, the Board authorized the payment to C. E. Nuckols of the additional \$500.00 due for the construction of the Dumfries School, it being understood that the bond will require Mr. Nuckols to make any necessary adjustments needed in completing minor details with reference to the construction.

On motion, the Board approved an amount not to exceed \$15.00 towards the expenses of Mrs. Ossie Tipton to the Curriculum meeting of elementary teachers at Farmville for December 7, 8, and 9.

On motion, the Board approved the payment of \$15.00 towards the expenses of Margaret Townes to help defray expenses to the State-wide Community League meeting and Virginia State Teacher's Association meeting.

The superintendent presented the tentative plans for the addition to the Occoquan School Building. On motion, the Board appointed F. M. Lynn, Floy H. McInteer, A. T. Barnes, and R. C. Haydon a committee to consider these plans in detail with a committee of the Occoquan School League, and be prepared to make a report on same by the January 10 meeting of the School Board.

On motion, the Board approved allowing Miss Evelyn Irons to place an order with the Gaylord Company in the amount of \$17.05 for the library supplies at Dumfries School.

On motion, the Board approved the tearing down of the shed in rear of the Dumfries School and the old Bacon Race School house under the N.Y.A. demolition project, it being understood that the demolition of the Hayfield School was just about completed.

The Superintendent made a report of the progress of the well sanitation project, and explained the difficulties with reference to sanitizing the well at Brentsville. After considering the matter, the Board decided to leave the well at Brentsville as it is, with possibly minor repairs, and to make no change in that well unless it proves from future tests to be unsanitary. In such a case, the matter will be taken up and handled in the most practical way when the need presents itself.

The Superintendent reported placing the busses on the winter schedule, that is, the afternoon busses for first trips leaving at 3:10 instead of 3:30.

An interesting report was presented from Mrs. Virginia Lewis, the Attendance Officer, showing a high percentage of children in school, and the reasons for those being absent. The Board expressed a high degree of appreciation and satisfaction to Mrs. Virginia Lewis for the fine work she is accomplishing in this work.

The Superintendent explained more or less in detail the plans for the Adult Education Courses, also reported on the progress of the three schools who have already started and are progressing. The Board approved these efforts and authorized that courses be operated a minimum of ten weeks, with the understanding that should there be a desire on the part of the adults to carry it further, that plans may be made whereby this may be possible.

As per resolution, Mr. R. Worth Peters, principal of the Manassas Public Schools, made a highly satisfactory report as to the progress of Jasper Monroe and stated that he was adjusting himself in his class work and seemed to be progressing in a satisfactory manner.

On motion, the Board directed that the checks covering the payroll for December be sent out before the holidays and dated December 21.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	19,300.69
REGIONAL HIGH SCHOOL FUND	1,630.52
OCCOQUAN DISTRICT SCHOOL FUND	1,523.33
GAINESVILLE DISTRICT SCHOOL FUND	1,440.17
MANASSAS DISTRICT SCHOOL FUND	500.00
DUMFRIES PWA CONSTRUCTION ACCOUNT	3,474.21
COUNTY DEBT & BUILDING FUND	724.90

There being no further business, the Board adjourned to meet again in regular session on Wednesday, January 10, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 10, 1940

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Board decided to have a special meeting Wednesday, January 31 for the purpose of considering the budget, and such other business as might come before the Board.

The following suggestions were made by members of the Board as to items that should be considered in relation to the budget:

1. Additional fuel to assist with hot lunches.
2. If possible, a blanket amount set up to assist schools in purchasing paper towels for hand washing.
3. Some additional help to relieve Miss Elizabeth Vaughan in order that she may have additional time for supervision and administration.
4. Provision for an extra teacher at Dumfries in case the pupil load demands it.
5. A fair adjustment in negro teacher's salaries, with as much increase as can be allowed.

The Superintendent was requested to prepare the tentative budget and have it in shape for the special meeting on January 31.

Mr. Ashley, a representative of the Federated Hardware Mutual Insurance Company, appeared before the Board and made a statement showing the saving that could be realized by insuring with his company. He left two briefs covering his statements for the Board's consideration on this point. The Board directed these filed for information, and directed the Superintendent to investigate the insurance from the company by contacting some of the local policy holders, also some of the State school systems which are now policy holders of this company.

On motion, the Board directed that Regional High School warrant #323, payable to George Alexander in the amount of \$70.00, be voided, and Regional High School warrant #327, payable to Hynson Electric and Supply Company in the amount of \$132.45, be destroyed, the Alexander check having been written in payment of a bill which was owing by the Boarding Department of the School, and the Hynson Electric and Supply Company check having been duplicated through error.

The Superintendent reported the resignation of Miss Harriett Chilton, upper grade teacher at Quantico School, and stated that he had placed Mrs. Lillian Carden in this position as an emergency measure, and that he had also placed Mrs. Lynn Glover in the lower grade position at Bethel, as an emergency measure to take the place of Miss Allport, who had resigned earlier in the session. The Board approved these changes.

On motion, the Board authorized the Superintendent to purchase shades for the upper portion of the windows in the Book Room.

The Superintendent reported that the Manassas P.T.A. had completed its payment of the Home Economics equipment bought for the new cottage, and that he had written the Treasurer expressing the appreciation of the Board for their meeting this obligation.

On motion, the Board authorized R. C. Haydon, the Superintendent, to attend the Department of School Administrators meeting at St. Louis during the latter part of February and early part of March, and appropriated an amount not to exceed \$50.00 to assist him in defraying expenses.

Recorded vote: unanimous.

A committee composed of Mrs. Harry Dogan and Mrs. Will Brower, representing the Haymarket P.T.A., appeared before the Board in the interest of obtaining additional rooms to the new Gainesville District School. The Board advised the committee that it would not be possible to anticipate such an improvement for the current year, but directed the Superintendent to have plans prepared which would complete the unit, at least for the elementary grades, and went on record as favoring this improvement as the next to be made, after the now proposed Occoquan addition, unless some emergency arises to make it impossible.

A committee of nine persons, representing the Occoquan High School P.T.A., appeared before the Board in the interest of the proposed addition to the Occoquan School. Mr. Webb acted as spokesman and made an interesting and fair statement with reference to the conditions. The Board authorized the Superintendent to make a trip to Richmond to make further revisions in the proposed plans, also to include in this year's budget sufficient funds to take care of the improvement.

On motion, the Board authorized the transfer of \$2500 from the Dumfries District School Fund to the Occoquan District School Fund, this being Dumfries' share towards the payment of the debt against the Occoquan School building. The Board further authorized that \$1500 be transferred from the Occoquan District School Fund to the Gainesville District School fund to reimburse that fund for transfer made to Occoquan District School Fund as of September, 1939.

The Superintendent discussed briefly the general condition of the funds as of this date, and stated in order to protect pay rolls and obligations already incurred, that the Board's spending for the balance of the year should be very careful and only to meet emergencies.

An interesting report of attendance from Mrs. Virginia V. Lewis, Attendance Officer, was read to the Board. The Board ordered it filed.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	\$ 1,539.67
COUNTY DEBT & BUILDING FUND	206.97
REGIONAL HIGH SCHOOL FUND	186.33

There being no further business, the Board adjourned to meet again in special session on Wednesday, January 31, and in regular session on Wednesday, February 7, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 31, 1940

The County School Board met on the above date in special session, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, and R. C. Haydon, Clerk.

The Clerk stated that a message had been received from Mrs. Floy H. McInteer, Board member from Dumfries District, stating that due to illness in the family, she was not able to attend.

The Superintendent presented the tentative budget for session 1940-41, aggregating a total of \$167,466.00. In this budget, provisions were made for increases in teacher's salaries according to the salary schedule, amounting to \$3,070.00. Several small increases and adjustments were set up in other departments where a definite need was indicated.

Under Capital Outlay, a special provision was set up for the construction of an addition to the Occoquan High School, it being estimated that this addition would cost approximately \$14,000.

To meet these increases, the Board is able to report an estimated balance in the Building Fund to be applied to the construction of the Occoquan addition of approximately \$5,000.00. If the present budget set up by the Governor in the Legislature is approved, the Board anticipates approximately \$5,000.00 increase from the State General Appropriation. The balance of the anticipated increase is from a Literary Loan of \$10,000.00 to be applied to the construction of the Occoquan School addition.

The Board, after carefully considering every item of the budget, approved it and recommended that the Superintendent present it at the proper time to the Board of Supervisors for their approval. Recorded vote: unanimous.

The Superintendent also presented the budget for the Regional High School, which budget anticipates an expenditure of \$13.50 per pupil enrolled from each County. The Board approved this budget, and authorized its representation at the Regional High School Board to show approval at their meeting February 1. Recorded vote: unanimous.

The Superintendent also presented an estimate made for sewerage disposal plant to be constructed at the Regional High School under a Works Progress Administration application. The figures show that approximately \$25,000.00 would be expended, of which the sponsors total contribution would be something over \$9,000.00, and which would probably require a maximum contribution from each of the three participating counties in dollars and cents of approximately \$2,000.00.

The Board approved the construction of this sewerage disposal plant under this plan, provided the WPA approves it, and authorized its representatives on the Regional High School Board to take such action as was necessary to make it possible for this work to be

done, with the understanding that their representatives had authority to obligate the Prince William County School Board to a maximum of \$2,000.00 for the project.

Recorded vote: unanimous.

There being no further business, the Board adjourned to meet in regular session Wednesday, February 7, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
February 7, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the regular meeting January 10 and the special meeting January 31 were read and approved.

A proposal from the Accurate Metal Weather Strip Company for weather stripping several of the County schools was presented and read to the Board. After due consideration, the Board ordered the proposal filed.

On motion, the Board authorized the Superintendent to advertise for bids on the construction of the addition at the Occoquan High School as soon as the plans and specifications have been completed and are ready for use.

The Superintendent read a letter from the Peoples National Bank in which they asked the approval of the Board in retiring \$5,000.00 from preferred stock. They also enclosed a check in the amount of \$40.00 as the semi-annual dividend for stock owned by the Board, purchased with the money from the C. E. Lipscomb Trust Fund. On motion, the Board authorized the Superintendent to sign the certificate favoring the sale of stock, and to deposit the \$40.00 in the Peoples National Bank, to the credit of the C. E. Lipscomb Trust Fund.

It appearing that on April 20, 1939, the Superintendent of Public Instruction advised this Board that on and after September 1, 1940, that all high schools expecting credit under the State Department of Education would be required to maintain an average daily attendance of at least seventy-five and would be required in addition to have a full-time librarian and other facilities that would guarantee a comprehensive high school program.

The Board directed the Superintendent to take the matter up with the Superintendent of Public Instruction, requesting him to allow the present status of the Haymarket High School to remain the same as this year, with the understanding that by September, 1941, the Board will make such adjustments as are necessary to take care of this situation.

On motion, the Board decided to set its regular meeting March 6 as the date for election of high school principals and supervisors, and its regular meeting April 3 for the election of teachers in service. It directed the Superintendent to give both of these dates sufficient publicity so that the public may be informed as to its intention to elect principals and teachers on these dates.

The Superintendent discussed with the Board the taking of the school census and the importance of it being taken by persons familiar with the people and capable of keeping accurate records in this connection. Several persons were discussed in this connection, and the Board requested to have definite recommendations for census takers at the meeting March 6.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	11,724.18
REGIONAL HIGH SCHOOL FUND	1,509.37
BRENTSVILLE DISTRICT SCHOOL FUND	219.20
COUNTY DEBT & BUILDING FUND	743.74

There being no further business, the Board adjourned to meet again in regular session on Wednesday, March 6, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
March 6, 1940

The County School Board on the above date as per adjournment, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, N. N. Free, A. T. Barnes, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Board authorized libraries as follows: Manassas High School, one; County-wide negro library, Margaret Townes, one; County Teachers Association, professional library, one.

The Superintendent presented the audit of the Text Book Fund, made by W. E. Coleman from July 1, 1938 to January 15, 1940. The Board checked over the audit carefully and on motion, accepted it and ordered it filed. In this connection, the Superintendent advised the Board of certain discrepancies with reference to accounts receivable, found on page 2 of the audit. Mrs. Marion Dickins, in charge of text books, advised that these bills charged against teachers in her opinion, had in reality been paid, but due to rush work and errors in the office on return books, the proper credits had not been given in every case. On motion, therefore, the Board authorized that the following amounts charged against these persons be charged off, and that it be taken into consideration when the July 1<sup>st</sup> audit is made: W. E. Moore, \$7.85; Mary Buckley, \$2.20; Evelyn Berry, \$3.09; Ethyl P. Hooley, \$10.46; Pearl Hudson, \$0.20; Bessie White, \$0.36; Virginia Talley, \$6.43; Catherine Davis, \$1.75.

The Superintendent read for information a resolution passed by the Board of Supervisors at its meeting in February in reference to maintenance of roads on school grounds. On motion, the Board ordered this resolution filed.

The Superintendent presented a letter from Mr. J.L.B. Buck in which he expressed some doubt as to whether they would be able to make an exception in the case of Haymarket High School for the next session, as requested by the Board at its meeting February. He indicated, however, that this matter was going to be taken up in the committee meeting and that he would notify us later what the committee decided. The Board decided, therefore, to leave the matter open until it received the report of the committee.

On motion, the Board approved payment for special adult education classes as follows: C. O. Bittle, ten meetings, \$20.00; Abbye M. Lutes, ten meetings, \$20.00; Zelda M. Thomas, ten meetings, \$20.00; Maude Brown, rehabilitation, Eleanor P. Persons, \$65.00.

Vote: unanimous.

A letter was read from Bessie White, principal of Brown School, suggesting several improvements she considered necessary at the Brown School. The Board turned this over to the Superintendent, with the suggestion that those items that seemed necessary be taken care of in the order of their importance sometime during the summer vacation.

On motion, the following principals were elected for session 1940-41:

Haymarket High School	W. E. Moore
Nokesville High School	C. O. Bittle
Manassas Public Schools	R. Worth Peters
“ “ “ Ass't. Prin.	Ossie Tipton
Occoquan High School	Elizabeth Vaughan
Dumfries Graded School	Evelyn Irons
Woodbine Graded School	W. Y. Ellicott
Elementary Supervisor, white	Sue F. Ayres
Jeanes Worker, colored	Margaret O. Townes

The setting of the salaries for these principals and supervisors was left until after the final adoption of the annual budget.

On the recommendation of the Superintendent, the following white school census enumerators were appointed: Gainesville District, W. E. Moore; Brentsville District, C. O. Bittle; Manassas District, F. G. Sigman; Coles District, W. Y. Ellicott; Occoquan District, Elizabeth Vaughan; Dumfries District, Evelyn Irons and Lucille Pulley; negro school census enumerator, Margaret O. Townes.

The Board decided that if there was sufficient money available, it would pay for the enumeration on the basis of four cents per child enumerated in incorporated towns, and thickly settled communities, and six cents per child in the open country.

Upon the recommendation of the teachers and principal of Manassas High School, and with explanations made by the Superintendent and Mr. Arrington, the Board decided to eliminate Leonard Cross from the Manassas High School for the balance of the present session.

The question of whether a representative from Prince William County Schools would be invited to participate in the Apple Blossom Festival was discussed. On motion, the Board authorized the Superintendent to proceed to make proper selection should an invitation be extended to this County.

On motion, the Board expressed to Miss Sue Ayres its appreciation for the souvenirs brought each member from the St. Louis convention.

The question of opening schools beginning May 1<sup>st</sup> at 8 A.M. and closing at 2:30 P.M. was discussed. The Board requested the Superintendent to take this matter up with principals and have them ascertain what the general feeling of the patrons would be in regard to this plan, with the understanding that definite action would be taken in the April meeting of the Board.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	11,951.90
REGIONAL HIGH SCHOOL FUND	1,044.65
COUNTY DEBT & BUILDING FUND	76.60

There being no further business, the Board adjourned to meet again in regular session on Wednesday, April 3, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
April 3, 1940

The County School Board met on the above date as per adjournment, with the following members present D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Upon recommendation of the Superintendent, the following teachers, who had filed application for reelection, were elected by the Board to teach in the County Schools for session 1940-41:

Virginia Talley	Norma H. Pamplin	Bessie E. White
Doris Bubb	Catherine V. Davis	B. Oswald Robinson
Alice B. Grinnings	Margaret V. Stokes	Evelyn Berry
Maron Broaddus	Gladys Layne	Katherine Toomer
Hazel Ritchie	Evelyn Primas	Alberta B. Isley
Lois Sloop	Emmie A. Harris	Mae Boyd Anderson
Julia B. Hale	Amelia V. Patton	Ada Basham
Mary B. Jenkins	Jane M. Reid	Margaret Powell
Elizabeth Hovey	Frances E. Johnson	Ethel Cadmus
Rufus Beamer	Grace B. Metz	Montgomery Johnston
Emma W. Carter	Winnie H. Breeden	Martha L. Keller
Ila Breeden	Isabelle Patton	Selma M. Piland
Dorothy N. Varner	Virginia B. Polen	Frank G. Sigman
Ida Be Foster	Laurine Billings	Pauline Brown
Vashti Lord	E. Hilda Lewis	Maude Brown
Lucille Fully	Henrietta Pleasants	Mildred B. Bodwell
Gayle Bowman	Margaret M. Turner	Jane M. Lynn
Pauline Lily	Mary H. Stotts	Jessie Alexander
Madeline T. Brown	Miriam Blough	
Amelia Doleman	Charles J. Litwin	
Dorothy Bevard	Abbye M. Lutes	
Mrs. Willis Foley	Lulu D. Metz	
Elizabeth Trueheart	R. R. Fishpaw	
Daniel D. Eutsler	Mary B. Nelson	
Mrs. Maude Jordan	Pauline Smith	
Mary B. Buckley	Nancy Weir Waters	
Charlotte Ramsburg	Zelda M. Thomas	
	Emily J. Johnson	
	Eugenia H. Osbourn	
	Herbert Saunders	

Upon receipt of a communication from the State Board of Education advising this Board of the estimated amount which would be available from State funds from the Appropriation Bill passed by the recent Legislature, and also a request that our budget carry anticipated State funds appropriated for the operation of the Manassas Industrial School (Regional High School), the Board decided to revise its budget to show an additional \$4,500.00 from State funds, which will increase the amount from the State from \$65,535.00 to \$70,035.00, this amount to be added to the instructional costs, which will increase that amount from \$96,636.00 to \$101,136.00.

The Superintendent was requested to revise the budget accordingly and present the revision to the Board of Supervisors at its regular adoption meeting April 4, 1940.

The Superintendent presented audit made by Mr. Warren G. Coleman, of the Brentsville Court House Fund for period beginning July 1, 1935 to February 29, 1940, and audit of the C. E. Lipscomb Trust Fund for period beginning May 13, 1937 and ending February 29, 1940. The audit showed a balance in the Brentsville Court House Fund as of February 29 of \$3,279.30, and a balance in the C. E. Lipscomb Trust Fund of Peoples National Bank Preferred Stock in the amount of \$2,000.00, and Bank balance of \$47.97.

The Board after examining these audits carefully, ordered them accepted and filed.

The Superintendent read a report from Mr. Charles J. Litwin in reference to an accident in the Industrial Arts Department of James Robinson. He also read a letter from Mr. R. Worth Peters, principal of Manassas High School, which gave details as to the procedure followed in having the boy treated, he having first been taken to Dr. Marsteller, where his wound was treated and sewn up, and was then taken to the George Washington University Hospital, where Mr. Peters personally advanced out of school fund in his possession a two weeks' deposit on his hospital room.

The Board approved the action taken thus far, requested the Superintendent to take the matter up with the Superintendent of Welfare and ascertain if the Welfare Board could not take care of this as an emergency case, since it appears that the Father is unable to stand the hospital expense and doctor's bills.

A letter was received from Mr. W. E. Moore, principal of the Haymarket High School, stating that he had eliminated Lloyd Hayford from school and stated several infractions of discipline which had caused this action. Mrs. Piercy advised the Board that she understood that Mrs. Hayford was not planning to send the boy back to school. The Board decided, therefore, to take no action in this case.

A letter was received from Mr. E. Ewing Wall, Cashier of the First National Bank of Quantico, offering the Board to make such loans on the Occoquan School construction that the Board needed, at a rate of interest the same that was obtainable from the Literary Fund of Virginia, that being four percent. After consideration of the matter, the Board voted to borrow the money from the Quantico Bank at such time as necessary resolutions have been passed and approved by the Board of Supervisors, and at such time as the money is actually needed.

A letter was received from Mrs. Marion Lewis, of the Welfare Department, requesting that James Pearson, now living with Mr. Rozier Earhart, be allowed to remain out of school for the balance of this session. She stated that he would be fifteen years of age early in may, and that due to his very poor attendance, he would not be able to accomplish anything in school for the balance of the year, and would be able to be of some value to Mr. Earhart. The Board, upon the recommendation of Mrs. Lewis, authorized the Attendance Department to make no further attempts in keeping James Pearson in school this year.

A letter was read from Miss Lily Gregory, requesting some assistance in installing lights at the Aden School. The Board, after considering the matter, decided that it would appropriate the sum of \$15.00 towards this project, at such time as installation was complete, has been approved by the underwriters, and the connecting electric company.

The Superintendent presented prices to the Board of certain school supplies in the hands of Mr. N. T. McManaway, which he is handling for the Baughman Stationery Company, these prices being twenty percent from the actual present prices of furniture. On motion, the Board authorized the Superintendent to buy as many as one hundred desks at this price, of the proper sizes that would be needed.

Recorded vote: unanimous.

An interesting attendance report was read to the Board and the Board, after considering it carefully, ordered it filed.

At exactly 10:30 A. M., the bids on the Occoquan High School addition were opened and were as follows: C. E. Nuckols, of Richmond, \$15,600.00; C. B. Linton of Manassas, \$14,992.00; Woods Construction Company of Roanoke, \$13,790.00. The Board checked several details in reference to these bids in executive session, also made a call to the State Board of Education to check up on the contractor and some points with reference to the plans and specifications. After due consideration, the Board voted unanimous to accept the bid of the Wood Construction Company, of Roanoke at \$13,790.00, and directed the Superintendent to so advise the State Department of Education, and have the contract prepared.

A committee composed of Fred M. Lynn, Floy H. McInteer and R. C. Haydon were appointed to over-see the construction, and to employ a competent supervisor. The Board set up a maximum salary for the supervisor of \$100.00 per month for the duration of the construction.

The Board set the following dates for visitation of schools by the Board:

- April 24 - Manassas and Brentsville Districts
- May 1 - Board Meeting and Gainesville District in the afternoon
- May 9 - Coles, Occoquan and Dumfries Districts

The superintendent reported that he had received several comments on the question of opening schools early in May, and after consideration of the matter further, he felt that it would be unwise to make any change in the date of opening schools. The Board, decided, therefore, to leave the opening of schools at 9 o'clock as per the general custom.

Mrs. McInteer presented a request from the Cabin Branch League with reference to a cooperative plan for building concrete walks at the school. The board turned this matter over to the superintendent and requested that he check up on this further, and find out approximately what could be done during the present summer vacation.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	11,490.01
REGIONAL HIGH SCHOOL FUND	1,287.53
COUNTY DEBT & BUILDING FUND	56.80

There being no further business, the Board adjourned to meet again in regular session on Wednesday, May 1, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
May 1, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board elected the following teachers, subject to permanent placement by the Superintendent:

Aden	Mary Senseney
Brentsville	Alice M. Nelson
Quantico	Anne B. Myers
Dumfries	Jane S. Lybrook
	Mary Jeane Holloway
Bethel	Myrtle H. Moore
Nokesville	Anne M. Ballentine - Librarian
Tentative - in case of suitable vacancy	Ruth Austin

The Superintendent explained that it appeared that there would be a deficit of between \$60.00 and \$80.00 in the Dental Fund if Dr. Hedman continued to work until May 31. On motion, the Board approved the condition of the Clinic, with the understanding that this deficit be taken care of from school funds if and when it occurs.

The Superintendent presented a letter from R. Jackson Ratcliffe, making inquiry with reference to additional insurance on Occoquan Addition. The Board ordered this filed for future reference.

On motion, the Board set Wednesday, September 4 for the annual teachers institute and Thursday, September 5, for the opening of schools for the 1940-41 session. In this connection, the Board also adopted a calendar for session 1940-41.

In considering any possible consolidation, the Board directed the Superintendent to consider carefully the number, of pupils in the Aden School this year, and the possibility of decreasing that school by one grade, and sending the children to the Nokesville School. In connection with this, the question of transportation and the adjustment of classes at Nokesville would have to be considered.

On recommendation of the Superintendent, the Board elected the following bus drivers and janitors for the school year 1940-41:

Robert Vetter	\$120.00	per	month,	12	months
Hawkes Ayres	85.00	“	“	12	“
Carter Skinner	60.00	“	“	12	“
W. H. Butler, Jr.	2.25	“	day		
J. R. Sweeney, Jr.	2.25	“	“		
B. F. Hedrick	2.25	“	“		
Henry L. Hinton	1.75	“	“		
Eastman Keys	3.25	“	“		
Rufus Russell	2.25	“	“		
Robert Taylor	2.00	“	“		
Frank Harris	2.75	“	“		
W. T. Merchant	2.25	“	“		
Aristine Barbour	1.75	“	“		
Montgomery Peters	2.00	“	“		
Robert Bates	1.75	“	“		
Junis Grayson	1.75	“	“		
W. R. Welsh	65.00	“	month		
N. F. Wells	90.00	“	“		
Eddie Russell	60.00	“	“		
Mrs. S. S. Tyson	25.00	“	“		
H. L. Todd	105.00	“	“		

On motion, the Board approved the purchase of two 25' 1" Hackney bus bodies and two 48" cut-frame extensions from the Hackney Brothers Body Company at their price of \$721.29 per body and \$90.00 per extension, making a total of \$1,622.58 for the two and extensions.

The Board also authorized the Superintendent to call for bids from the State Purchasing Agent on two Chevrolet ton and one-half truck chassis, 193" wheel base, with required specifications for school transportation.

On motion, the Board appointed D. J. Arrington and R. C. Haydon a committee to purchase coal for the coming session, with the understanding that they get the best prices obtainable and place orders so that the coal can be unloaded during the month of June.

On motion, the Board directed the Superintendent to purchase the necessary laboratory equipment to be used in the new addition at Occoquan High School, as it appeared that if bought at this time, a considerable saving can be accomplished.

Due to sudden discontinuance of work, and a change being necessary in the amount of a warrant, the Board voided County School Warrant #3016, payable to R. C. Elswick in the amount of \$70.00, and ordered that a warrant in the proper amount be drawn to him, after it is ascertained exactly how much is due him.

An Attendance Report from Mrs. Virginia Lewis was read to the Board. The Board expressed interest in this report and ordered it filed.

On motion, the following resolution with reference to the loan from the Literary Fund for the construction of an addition to Occoquan High School was approved:

WHEREAS, the Occoquan High School is becoming very much crowded; and,

WHEREAS, additional class room space, a library and laboratory are very much needed; and,

WHEREAS, the erection of the said addition will relieve the badly congested class room space and provide these other much needed facilities;

THEREFORE, Be It Resolved, that the County School Board of Prince William County erect such an addition according to plans and specifications obtained from the School Architect, State Board of Education, and that it make application for a Literary Loan in the amount of 10,000.00 to assist in such erection, same to be approved by the Board of Supervisors of Prince William County; and,

Be It Further Resolved, that a temporary loan with the First National Bank of Quantico, be authorized, subject to the approval of the Board of Supervisors, until such time as the Literary Fund money may be made available.

Recorded vote: ayes--Arrington, Free, Piercy, McInteer; nos--none.

It appearing that all bills against the construction of the Dumfries School, equipment, etc., are paid in full, and that a balance of \$3,691.17 remains in the fund, the Treasurer is requested to transfer said balance from the Dumfries District P.W.A. Construction Account to the County Debt and Building Fund, in order that such funds may be made available for the construction work now going on at Occoquan High School.

Recorded vote: ayes--Arrington, Free, Piercy, McInteer; nos--none.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	11,717.72
REGIONAL HIGH SCHOOL FUND	1,403.66
COUNTY DEBT & BUILDING FUND	1,385.19

There being no further business, the Board adjourned to meet again in regular session on Wednesday, June 5, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
June 5, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, N. N. Free, A. T. Barnes, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Board discussed the question of purchasing tires for busses for session 1940-41, and appointed Norville N. Fee, Fred M. Lynn, and R. C. Haydon a committee with authority to call for bids on the needs for next session.

The Board decided to leave its gasoline business with those firms selling gasoline this year, but required each station to sign a statement to the effect that it would reduce the price for school busses one cent from the regular tank price, in the event of a gas war from the regular price being paid by the general public.

An application for bus driving position was received from John C. Russell, Woodbridge, Virginia, and ordered filed.

Applications for the position of janitor at Occoquan were received from W. G. Farrar, Woodbridge, Virginia, and Richard Baltzell, Woodbridge, Virginia, and ordered filed.

The Board authorized the committee handling the Brentsville Court House Fund, namely, R. C. Haydon and N. N. Free, to write a check payable to the Peoples National Bank in the amount of \$1606.50, \$1500.00 of which is to purchase a two percent certificate of deposit, and \$106.50 to be placed in a checking account, thus making it possible to draw interest on the larger portion of the fund.

A letter was received from Miss Elizabeth Vaughan, Occoquan, recommending to the Board that all teachers, with the exception of Mr. Sigman, who owns his home in Manassas, be required to live in the community next year. Miss Vaughan stated that comfortable boarding places were available in the community now and that there was no reason why teachers should travel long distances to and from school. The Board, after considering the matter, decided that it would make the regulation general and would require all teachers to live in the community in which they teach, unless it is impossible to find satisfactory boarding places.

On motion, the Board decided to purchase a set of Fairfax Harrison's "Landmarks of Old Prince William" from a member of the Harrison family, who has offered to make it available at a price of \$25.00.

Upon request of the Department of Public Welfare of the District of Columbia, the Board agreed to admit certain pupils to the public schools placed in homes in the County by that Department, with the understanding that no pupils will be placed in the County in any locality without first consulting the Superintendent of Schools and making arrangements for their schooling, and that for pupils between the ages of six and twelve, \$2.00 additional will be paid to the guardian for the schooling, and for ages from twelve and up, \$2.50 per month will be paid to the guardian for the schooling.

On motion, the Winchester Typewriter Company was awarded the contract for repairing and servicing all typewriters owned by the Board.

A letter was received from Miss Sue Ayres, elementary supervisor, expressing her appreciation to the Board for its fine cooperation during the present session.

A committee from the Community League at Nokesville headed by Messrs. Lester W. Huff, C. B. Fitzwater, C. O. Bittle and others in the interest of an addition to the Nokesville High School appeared before the Board. The Board, after considering the matter, directed the Superintendent to have plans and specifications prepared on the completion of this high school unit, and decided to set it up as a building project for the next budget year, along with the completion of the Gainesville Elementary School.

A committee composed of Dr. Wade C. Paine, Mrs. Audrey F. Kerr, and others appeared before the Board in the interest of the completion of the Gainesville Elementary School as a elementary school unit. The Board directed the Superintendent to get in touch with the Architect's office, and to arrange for the completion of the plans and specifications on this project at the earliest time possible.

The following teachers were elected for session 1940-41:

Occoquan High School, librarian	Wanda Griffin
Occoquan High School, Science teacher and Athletic Director	A. J. L. Waskey
Manassas High School, Home Economics	Elizabeth Ford

The Board authorized the Superintendent to be absent from the County for period of approximately June 15 to July 5, during which time he will attend the National Education Association meeting in Milwaukee, and authorized the advance of \$50.00 towards his expenses, which amount had been originally appropriated towards his expenses to the St. Louis meeting of the Department of School Administrators in February. During the absence of the Superintendent, Mrs. Marion W. Dickins is authorized to sign his name to such papers as seem necessary during his absence, checking each individual case with the Chairman of the Board, D. J. Arrington, before using his signature; also to use his check signing plate on the monthly payroll warrants in the presence of the Chairman of the Board.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	14,120.05
REGIONAL HIGH SCHOOL FUND	1,103.35
COUNTY DEBT & BUILDING FUND	4,549.18

There being no further business, the Board adjourned to meet again in regular session for its annual meeting, Tuesday, July 2, 1940, at which time the Board elects its officers and decides on its meeting dates for the fiscal year beginning July 1.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
July 2, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, Floy H. McInteer, N. N. Free, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

This being the organization meeting, the following officers were elected to serve for the fiscal year beginning July 1, 1940, D. J. Arrington, Manassas, Virginia, Chairman; F. M. Lynn, Occoquan, Virginia, Vice-Chairman; R. C. Haydon, Manassas, Virginia, Clerk; M. W. Dickins, Manassas, Virginia, Assistant Clerk.

The Board designated the first Wednesday in each month beginning with August as the regular meeting date of the School Board for the balance of the year.

The Board authorized the Chairman and Clerk to pay by warrant for services rendered prior to the meeting of the Board all persons on the regular pay roll - teachers, truck drivers, janitors, office help, etc., these regular pay rolls to be submitted to the Board at the next meeting to be verified and approved.

The Superintendent presented a check from O. D. Waters in the amount of \$197.00 which represents donations from several persons and organizations in the Town of Manassas towards the play ground project. The Superintendent also reported that in addition to this amount, \$150.00 was being obtained from the State Special Education Fund to pay one-half the salary of the instructor, Mr. Saunders.

The Board authorized that Mr. Saunders be paid \$100.00 per month for the months of June, July and August out of these refunds, and that the Clerk be authorized to make his check payable on the first of each month as per other checks covering pay roll.

The Superintendent presented a report from the Dentist showing the total amount of work accomplished by the Dental Clinic for the year; also two bills aggregating \$177.40, representing the deficits in the white and negro Dental Clinics. The Board authorized a warrant be drawn payable to the State Board of Health in the amount of \$177.40 to cover this deficit.

Recorded vote; unanimous.

The Superintendent presented a report showing \$143.60 had been turned in by R. Worth Peters, principal of Manassas High School, representing materials sold for use in the Trades Department. He stated that this amount had been deposited with the Treasurer to the credit of the County School Fund.

Upon request of Misses Ethel Cadmus and Margaret Turner that they be released from their contract to accept positions elsewhere. The Board accepted these resignations and authorized the Superintendent to take immediate steps to fill the positions.

A letter was received from Dumfries P.T.A. requesting the Board to provide toilet facilities in the old building at Dumfries, also to take steps to have the drainage conditions at the lot corrected so that water would not stand in front of the building. The Board, after considering the matter, decided that there were similar conditions in other schools worse than those at Dumfries and that it would not, therefore, be able to make any adjustment in the toilet situation at this time. It did, however, appoint Mr. Lynn and Mrs. McInteer a committee to confer with the State Highway Engineer with reference to correcting the drainage condition at the school.

A letter was received from Mr. Daniel Eutsler, teacher at Haymarket High School, requesting that an exception be made in his case, and that he be allowed to continue to live in Manassas and drive forward and back. A similar request had been made by Miss Maron Broaddus, teacher at the Nokesville high School. The Board, after considering these two requests, decided that it would permit these teachers to continue living in Manassas and driving forward and back, providing it did not appear that this interfered in any way with their regular duties at the school.

A bid was received from the Woodbine League for furnishing wood at that school for session 12940-41 at \$23.50 per stove. The Board accepted this bid and authorized the Superintendent to offer the same conditions to Ray McCuen for furnishing at McCrae, Alfonsa Stuart for furnishing at Antioch and Warner Griffin for furnishing at Manley.

On motion, the County School Board voided warrant #3393 in the amount of \$60.00 payable to Carter Skinner, due to a mistake in signing of warrant.

It appearing that members of the Board had not been paid attendance and mileage for the special meeting held May 9, the Board ordered that each member be paid their regular attendance and mileage for this meeting.

On motion, the Board authorized that a check in the amount of \$300.00 be drawn to C. H. Wine from the County Debt and Building Fund as part payment on plumbing and heating at the Manassas Gymnasium.

The Superintendent stated to the Board that according to their instructions, he had obtained a bid from the State Purchasing Agent for two Chevrolet chassis for school transportation, and that the best bid had been made by the Robertson Motor Company of Richmond, and was \$701.45. He stated that he and the Chairman discussed the matter and had decided to open bids between the two local dealers, Martin Chevrolet Company and Hynson and Bradford.

The Board proceeded, therefore, to open bids from these two firms, and found that Hynson and Bradford submitted the low bid of \$677.40. It therefore rejected the bid

furnished through the Purchasing Agent's Office, and accepted Hynson & Bradford's bid of \$677.40.

The Superintendent stated that due to a change in his plans, he had returned to the County before the opening of the National Education Association meeting at Milwaukee. He presented a check payable to the County School Board in the amount of \$50.00 which was a refund of the amount appropriated by the Board towards his expenses to this meeting. The Board accepted the refund and ordered the amount deposited with the Treasurer to the credit of the County School Fund.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	2,598.15
COUNTY DEBT & BUILDING FUND	4,267.03
REGIONAL HIGH SCHOOL FUND	388.47

There being no further business, the Board adjourned to meet again in regular session Wednesday, August 7, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD METING

Manassas, Virginia  
August 7, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

It appearing that insufficient funds would be available to take care of the regular payrolls and Board meeting for September, and the regular payroll October 1, the Board authorized the Superintendent to make a temporary loan not to exceed \$15,000.00 in order that the regular obligations of the Board may be met on time, and directed the Superintendent to present said resolution to the Board of Supervisors at its next regular meeting for its approval.

Recorded vote: unanimous.

The Superintendent presented a letter from Manassas Ice and Fuel Company stating that as of September 3, the prices of coal bought by the School Board for the several schools will advance due to Government regulations by thirty-five cents per ton, and that there would probably be a subsequent monthly advance each month thereafter during the fall and winter months. On motion, the Board authorized the Superintendent to ascertain approximately the additional needs and to order such coal as seemed advisable, storing it in the sheds now occupied by school busses, thus taking advantage of the lower prices and assuring the coal supply in case of shortage, etc.

A letter was read from Mrs. Pierson requesting that Patsy Canham be allowed to attend the Manassas Graded School without payment of tuition. She stated that Patsy was originally a resident of Dumfries and was being taken care of by her with very slight compensation. On motion, the Board decided that Patsy Canham could attend school without paying the regular tuition for pupils boarding from out of the County.

The Superintendent stated that he had one vacancy in Manassas Graded School, one vacancy in the upper grade at Bethel and one in the lower grades at Greenwich. The Board authorized him to fill these vacancies to the best advantage possible, since there would be no further Board meetings prior to the opening of schools, these elections to be ratified at the next regular meeting.

On motion, two libraries were approved for the Dumfries School, \$30.00 having been deposited by the Community League of that school as the school's share on the libraries.

On motion, the Board approved allowing Miss Alice Marshall Nelson to live in Manassas and travel forth and back to Woodbine School, she having filed a letter giving her reasons to do this.

The Superintendent reported that \$40.00 had been received from the Peoples National Bank as dividend on the stock now owned by the C. W. Lipscomb Trust Fund. The Board ordered this amount deposited in the Peoples National Bank to the credit of the C. E. Lipscomb Trust Fund, and a check drawn to the Josten Company and Matthews Company for obligations against the fund.

A letter having come from Richmond that the Superintendents file in the State Board Office a statement showing his full salary and travel allowance for the fiscal year beginning July 1, 1940 and ending June 30, 1941, the Board directed him to send in the blank showing salary, including amount from the State and Board of Supervisors \$3,4000, and travel, including amounts for N.E.A. meeting and Virginia Education Association meeting \$600.00.

At 10 o'clock A.M., the Board considered prices from various agents for liability insurance on school busses for session 1940-41. The Board in discussing the amount of insurance to carry, was fully conscious of the fact that the law does not require the carrying of liability insurance on children transported in school busses. It was keenly conscious, however, of the fact that there is a large moral responsibility to protect parents against the hazards that might occur and against the expenses in the way of doctor's bills, hospital bills, etc., that might occur in the event of a serious accident. The Board decided, therefore, that in placing the limits of \$5,000 for one injury, \$10,000 for two or more injuries, and \$5,000 for property damage, that it was providing adequately for such emergencies as named above without any attempt to carry high insurance for protection against permanent injury or death. It decided, therefore, to place the 5, 10, 5 coverage on all school busses and motor vehicles being operated by the School Board.

The bids were as follows:

R. Jackson Ratcliffe, representing the Harleysville Mutual & Casualty Co.	
Busses between 30 – 60 capacity	\$15.94
over 60	22.35
E. S. Moore, representing Virginia Automobile Ins. Company	
over 60	25.37
Mrs. Viola Proffitt, representing U.S. Fidelity and Guaranty Co.,	
14 busses 30 – 60, 2 busses over 60 lump bid	341.57
George Tuberville, representing the Farm Bureau Mutual Company	
between 30 – 60	16.81
over 60	21.02
Nelson Lynn, representing State Farm Mutual Company,	
between 30 – 60	23.03
over 60	29.25

The Board, after carefully checking the bids and taking into consideration the number of advantages of each first, awarded the business to R. Jackson Ratcliffe for session 1940-41.

Recorded vote: unanimous.

The Superintendent reported that the committee composed of Mr. Free, Mr. Lynn and himself had called for bids on tire purchases and had invited all interested firms to make bids. The following firms submitted bids to the Committee: Martin Chevrolet Sales, Triangle, Prince William Motors, Manassas, Manassas Hardware Company, Manassas, Manassas Ice and Fuel Company, Manassas. The low bid was placed by Manassas Ice and Fuel on Gillette Super-rib, at 6½% below the State prices. The Board confirmed the action of the Committee in placing the business with the Manassas Ice and Fuel Company on these tires, and authorized the purchase of same.

On motion, the Board elected Lester Mauck as janitor for the Occoquan High School at a salary of \$90.00 per month, beginning September 1 and ending June 30.

On recommendation of the Superintendent, the Board eliminated one of the busses now operating at Haymarket, rerouting them in such a way that two busses can take care of transportation, and will eliminate one bus in the territory around Manassas, rerouting the busses in order to take care of transportation to that point. They authorized the Superintendent to make such arrangements for driving the busses in consideration of this change as seemed necessary.

Mr. Milton B. Mountjoy, of Joplin, Virginia, appeared before the Board with his little boy, Earl B. Mountjoy, who becomes six years of age October 1, 1940. He requested that the child be allowed to attend school this year, since his birthday only missed the School Board regulation by one day. The Board decided to leave this matter in abeyance until the next regular meeting to see if there would be any other requests of similar nature.

In connection with the election of a teacher for the Greenwich School, the Board considered the reinstatement of Mrs. Josephine M. Lynn, who was teaching school in the Bennett School at the time of her marriage in the spring of 1938, also subsequent to the passage of the present eligibility regulation with reference to married teachers. The Board decided that Mrs. Lynn was teaching at the time of the passing of this regulation and was unmarried, and since she married before the end of the year and was under contract at the time of her marriage, that she had not made herself ineligible under the married teacher regulation. They therefore reinstated Mrs. Lynn as an eligible teacher in Prince William County and elected her to teach the primary grades at Greenwich, with the understanding that she would be reinstated on the basis of her experience at the time she left the county, that is, two years experience.

Recorded vote: unanimous.

Upon the request of W. Y. Ellicott, teacher at Woodbine School, the Board authorized an advance on his September and October salary, amounting to \$50.00 to be returned, \$25.00 from his September check and \$25.00 from his October check.

Recorded vote: unanimous.

Supplementing the resolution passed at the previous meeting, July 1, the Board decided to hold its regular meeting in September on Wednesday, September 11 in order not to conflict with the opening date of schools, and its regular meeting in June the second Wednesday in June in order not to conflict with the closing date of schools, leaving all other meetings on the first Wednesday of the month, as scheduled.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	4,778.90
COUNTY DEBT & BUILDING FUND	1,139.75
REGIONAL HIGH SCHOOL FUND	391.05

There being no further business, the Board adjourned to meet on Wednesday, September 11, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
September 11, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Several citizens of the Brentsville Community appeared before the Board in the interest of allowing their children to attend school at Manassas and use the bus to Manassas rather than the one to Nokesville. After considering the matter carefully, the Board decided that no new children would be admitted from the vicinity of Brentsville to Manassas, but those children who have formerly attended and have used the bus last year would be permitted to continue again this year. They made one exception to this ruling, that being the case of a Breeden child who lives approximately one and one-half miles from Brentsville, due to the fact that it is difficult for him to walk to the Nokesville bus in time, since it is much earlier than the Manassas bus. Recorded vote: unanimous.

Mrs. Thomas Morrissey of Woodbridge, Virginia, and Rev. John M. DeChant, of Manassas, appeared before the Board, requesting that the Board allow children to enter first grade who become six years of age during the month of October. The Board after considering the matter carefully, decided that it would be unwise to make any change in this regulation, and requested the Clerk to notify these people and explain in underlying principles back of the policy in this connection.  
Recorded vote: unanimous.

The Superintendent reported the resignation of Miss Mae Boyd Anderson at Bethel, Miss Lily Gregory at Aden, Miss Doris Bubb at Greenwich, and Miss Amelia Doleman at Cabin Branch, and stated that he had placed Miss Zella Cornwell in the Bethel position, Mrs. Newman from Nokesville in the Aden position, and permanently placed Miss Julie A. Perry in charge of the Greenwich position. He stated that the Cabin Branch position was still open.

On motion, the Board approved the action in the case of the two temporary teachers, and elected Miss Julia A. Perry, authorizing that she be given a contract.

The Superintendent reported that George Russell had been placed in the position of janitor at Occoquan, and that he was now working on the job. The Board decided to leave the matter open with reference to electing a janitor at Occoquan and see how Mr. Russell will get along for the next month, after which time the question of his permanent election will be taken up.

Robert Taylor, a bus driver from the Joplin neighborhood, appeared before the Board requesting that he be paid more money for his services as school bus driver. The Board after considering the matter, decided to raise his salary twenty-five cents per day, which placed him on par with other drivers with the same experience rating. Mr. Taylor stated to the Board that this was not sufficient, and that if this was all the money they could offer, he would resign. The Board, therefore, accepted his resignation, and directed the Superintendent to as quickly as possible employ a suitable driver and put him on trial for the balance of the month and to if possible be able to recommend a permanent driver by the October meeting of the Board.

Recorded vote: unanimous.

The Superintendent stated that he, Robert Vetter and Eastman Keys had visited Ellicott City, Maryland, and had inspected a piece of bus equipment with a Superior body, 23 feet long, installed on a 1938 Chevrolet truck, and that the equipment could be bought for \$1,100.00, or slightly less. He also stated that the consolidation of the bus routes and some money that had been received during the summer vacation for using the bus for trips should just about pay for this equipment. The Board authorized the Superintendent to purchase this equipment at as good a price as possible.

A letter was read to the Board from Mrs. Walter Romine requesting that the bus run up the Mountain Road to get closer to her children. She stated that her children had to walk about three miles to meet the bus at Waterfall. The Board discussed the matter at length, but decided that it would not be practical to run the bus on that road, due to the fact that the equipment was very large and the road was very narrow and in bad shape. It directed the Superintendent to notify Mrs. Romine it regretted its inability to assist her, but that it would be unwise to shift the schedule of all the children in order to help one or two that were badly located.

On motion, the Board authorized the Superintendent to get prices on new shades for the Bennett School, and to, if possible, make arrangements for their installation; this to be delayed, however, until such time as it could be ascertained that there would be enough money to take care of this much needed improvement.

The Superintendent presented the audit of the Text Book Department, made by Mr. Warren Coleman. The audit was very complete, showing not only all transactions of the Department, but also the inventory of stock on hand. It also showed that in spite of the fact that all expenses of the department, including freight, etc., have to be paid out of a five percent profit, that an amount of \$59.61 profit was made during the fiscal year ending June 30, 1940. The Board accepted the audit and ordered it filed.

On motion, the Board approved a library for Quantico School, Mrs. McInteer stating that she would see that \$15.00 would be deposited as the school's share.

Rev. DeChant spoke briefly to the Board in interest of Weed-Day Religious Education and read a report of the work by Miss Saunders last year, also of the work throughout the State. The Board expressed its gratification for the good work Miss Saunders is doing and agreed to cooperate during the present session in the same manner as in the past several years.

On motion, the Board authorized that the fourth grade at Aden be transferred to the Nokesville School, provided suitable arrangements could be made without overcrowding the bus.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	5,957.30
REGIONAL HIGH SCHOOL FUND	638.57
COUNTY DEBT & BUILDING FUND	2,400.00

There being no further business, the Board adjourned to meet in regular session Wednesday, October 2, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
October 2, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent brought to the attention of the Board the fact that the State Board of Education had passed a resolution which made the entrance age in schools conform to the law, which is that children seven years old prior to September 1 must go to school and children six years of age prior to September 1 may attend school. The State Board's regulation clarified this matter for the entire state, setting August 31 of a given year the last day that a child may become six in order to enter school in September of that year.

The Board decided that since its regulation this year had permitted children to enter up to and including September 30, that it would not exclude children who had already started for the present session, making the State Board of Education regulation operative as of September 1, 1940.

In reference to the day set aside for registration under the Conscipion Bill, October 16, the Board authorized the Superintendent to make such adjustments pending information that should be sent out from the State Department of Education, and also requests for assistance by local authorities. The Board wishes it to be understood that it stands willing and ready to assist the local authorities in any way it can be of service, either by the use of its facilities or its teaching personnel.

On motion, the Board approved libraries for schools as follows: Nokesville High School 2, Quantico 1, Occoquan 2, Manassas 2, Dumfries 2 and Regional High School 2 from Prince William County.

A letter was received from Mrs. R. M. Brunt of Occoquan requesting consideration in the event the Board finds it necessary to place additional insurance for the Occoquan Addition. The Board decided that should additional insurance be not more than \$5,000 coverage, to give the amount to Mrs. Brunt. In the event that there was more than \$5,000 coverage, Mrs. Brunt is to receive \$5,000 and the balance is to be distributed to some other agent.

There was a request from the Dumfries Community League that the School Board supply a hot water tank heater, and that they install a sink that is now available at the school. The Board decided that it would be willing to buy the heater, provided the League bought the tank and that it would make the installation at such time as the tank is available.

In line with a request from Mr. R. Worth Peters, principal of Manassas Schools, that amounts be set aside for various activities at his schools in accordance with his program last year, the Board set up the following: Manassas High School library \$115.00, Bennett School library \$50.00, Manassas High School physical education \$25.00, Bennett School physical education \$25.00, Home Economics appropriation \$100.00, mimeograph supplies and materials for School Board Office \$20.00, making a total of \$345.00.

On motion, the Board approved the payment of \$10.00 fee to the Southern Association of Secondary Schools and Colleges as membership fee for Manassas High School.

A letter was read from Miss Pauline Smith requesting the Board to pay a substitute for seven days during which time she would be in attendance at the National Student Government Conference to be held at Tulsa, Oklahoma. The Board, after considering the matter decided that if Miss Smith can be spared from Manassas High School faculty for that length of time, and if the principal of the school feels that her absence from her regular work will be compensated by the gain received by her attendance at this Conference, and if Miss Smith will make a report which will be available to the other three high schools in the County, that it will be willing to allow her to be away from her work for the time specified, and to allow an amount not to exceed \$21.00 towards a substitute teacher in her place.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	15,347.68
REGIONAL HIGH SCHOOL FUND	2,320.65
COUNTY DEBT & BUILDING FUND	687.50

There being no further business, the Board adjourned to meet again in regular session Wednesday, November 6, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] Marion W. Dickins  
Acting CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
November 6, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, F. M. Lynn, A. T. Barnes, and Marion W. Dickins, Acting Clerk.

The minutes of the previous meeting were read and approved.

A circular letter was read from Dr. Sidney B. Hall, State Superintendent of Public Instruction, relative to the State Board's regulation covering admission of children to first grade, also in reference to tuition for persons between the ages of 21 and 25 years. The Board noted these changes and herewith directs the Superintendent to follow regulations for session 1941-42. The regulation covering admission age is that children entering first grade must be six years of age on or before September 1. The regulation covering tuition states that the Board may charge tuition to those persons between the ages of 21 and 25, which amount shall be set by the Board, and not to exceed the per capita cost of instruction, operation and maintenance for the current session.

A letter from Hynson Electric and Supply Company was presented with reference to installation of an Iron Fireman stoker for Manassas High School. The Board ordered the latter filed for information, and directed the Superintendent to check up on the matter further. No definite action was taken in reference to purchasing such equipment.

The question of attendance of Board members to the Virginia Education Association meeting at Richmond Thanksgiving Week was discussed, and the Board decided to urge all members to be present at the meeting that could go, authorizing an amount not to exceed \$15.00 towards the expense of each member and the Superintendent.

Recorded vote; unanimous.

A letter was presented from Mr. J. F. Fair, making a cash offer of \$25.00 for the Purcell School building. On motion, the Board decided to leave the building for the service of the community as long as there seemed to be any demand, and recommended the appointment of a committee at the next meeting that would be responsible for the care and upkeep of the building.

A letter was received from Mr. Joseph P. Smith in reference to installation of lights at the Aden School, also asking information as to how long the school would be kept at Aden. The Board decided to take no action in this matter until the matter could be studied further as to the probability of the school remaining at Aden.

On motion, the Board voided County School Warrant #3459 in the amount of \$14.49 payable to the Keystone Envelope Company for unsatisfactory goods returned to that Company.

A letter was presented from Robert Bates requesting the Board to accept his resignation as school bus driver in the vicinity of Cabin Branch and Quantico. The Board directed the Superintendent to attempt to secure a satisfactory driver in the place of Robert Bates, after which he is authorized to release him from his contract.

On motion, the Board approved a library for Brentsville School, \$15.00 having been deposited as the School's share.

Mrs. Virginia Lewis, Attendance Officer, presented an interesting report for attendance thus far. The Board after checking it carefully, voted its acceptance and ordered it filed.

In reference to children paying tuition, the Superintendent reported that Mrs. Seymour had deposited a check in the amount of \$12.00 covering three months tuition for the Blaisted children, who are boarding with her and attending the Brentsville School.

A letter from Mr. Peters reported that no money had as yet been turned in for the child staying with Mr. Fogle. The Superintendent was directed, in this connection, to determine why this obligation was not met.

Mr. Ashley and Mr. Bayliss, representing the Federated Hardware Mutual Insurance Company, appeared before the Board in the interest of that company obtaining the insurance on the County schools. The Board directed that the Superintendent check up on some of the reference of this company, two of the chief ones being Mr. George Bowles, Superintendent of Insurance, Richmond, Virginia, and Mr. J. Walker, Woodberry Forest School, Orange, Virginia.

A letter was received from the Antioch League requesting the Board to make an appropriation towards a janitor at that school. The Board, after considering the matter, decided that there was nothing in the budget to cover this amount, and that it would not be possible to comply with their request at this time.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	\$ 15,451.63
REGIONAL HIGH SCHOOL FUND	2,207.12
GAINESVILLE DISTRICT SCHOOL FUND	1,440.17

There being no further business, the Board adjourned to meet again in regular session Wednesday, December 4, 1940.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
December 4, 1940

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

In view of the fact that the Superintendent must begin to work on his budget early in January, the Board decided to make a final disposition of the question of the Haymarket High School. In this connection, the Board decided that beginning September 1, 1941, that all high school pupils that have been attending the Haymarket High School from the vicinity of Haymarket will be transported to Manassas High School, and directed the Superintendent to make such adjustments in the budget as would take care of the additional transportation facilities, etc., relative to this change.

The Board also directed that definite plans and specifications be prepared and that sufficient money be placed in the budget for the completion of the elementary unit now housing the lower grades of that school in order that all pupils in that community be housed in a modern, up-to-date, safe and sanitary building.

Recorded vote: ayes—Arrington, Piercy, Free, Barnes, Lynn, McInteer; nos—none.

The Superintendent reported that the Sewerage Disposal Plant at the Regional High School was now under construction, and that Fairfax County had deposited in the Fund for that purpose \$1,200, Fauquier County had deposited \$2,200, and suggested that Prince William would have to make a deposit in order to carry out its agreement in the matter. The Board authorized that an amount of \$1,200 be transferred to the Regional High School Fund from the County Debt and Building Fund, which amount is to be used as part of Prince William's share of this construction.

Recorded vote: unanimous.

The Superintendent stated to the Board that the Dumfries notes which had been used in the First National Bank of Quantico for obtaining money during the construction of the Occoquan High School Addition were all coming due December 8, and it is now going to be necessary to pay the interest in the amount of \$115.00 on these notes and renew them over a period of ten years. The Board authorized that these notes be renewed \$1,000 for one year, \$1,000 for two years, up to the total amount of \$10,000, and that they be duly endorsed by the Chairman and Clerk and placed in the hands of the Quantico Bank in order to take up the temporary notes that are now coming due.

Recorded vote: unanimous.

A letter was presented from John Sweeney stating that he felt he was entitled to an additional amount to his salary due to the fact that he had been given additional mileage for this session. The Board, after considering the matter, decided to take no action at this time.

A representative of the Federated Hardware Mutual Company presented a statement to the Board indicating that if and when the Board insured with that Company, they would be entitled to a forty percent dividend on their blanket policy, or such portion of that policy that was awarded to their Company.

The Superintendent also presented letters he had been requested to get by the Board from policy holders on this company in order to ascertain the feeling of those who were now insured in the company. The Board, after considering these two matters, decided to call a special meeting on Wednesday, December 11, at which time it would invite all the present agents in the County who issue policies for the County School Board. At this meeting a thorough discussion of the question will be gone into and the Board will decide where to place its insurance becoming due January 1, 1941.

Upon recommendation of Miss Evelyn Irons, Principal of the Dumfries School, the Board authorized that Miss Jane Lybrook, teacher at the Dumfries School, could use the bus from Quantico to Dumfries as transportation until such time as the bus became too crowded, or until such time as it appeared that living out of Dumfries was interfering with her school activities and responsibilities at that place.

On motion, the Board authorized that the Manassas High School building could be used, under the supervision of Mr. R. Worth Peters, principal, for evening classes for boys from the State Vocational School, it being understood that the Vocational School would furnish to the School Board one ton of coal per night for this service, this being a fair amount for fuel, light, janitor service and general wear and tear on the building.

On motion, the Board decided that the County payroll for the month of December would be made up prior to December 20, and that checks for the month of December bear the date of December 20, this being done in order that teachers may have their December salary before leaving for the holidays.

The Superintendent presented tentative plans that he had worked out to cooperate with the National Defense Program, and the Federal Government, in connection with which he suggested the possibility of classes at Nokesville High, Manassas High and the Regional High Schools. On motion, the Board approved these plans and directed him to work them out to the best advantage possible.

On motion, the Board authorized the transfer of \$1,446.72 from the County School Fund to the Regional High School Fund, it being the amount due that Fund on the basis of the per capita cost of \$13.50 per child for 122 children, less \$200.28 for services rendered by the Board in performance of such duties as unloading coal, etc.

Recorded vote: unanimous.

On motion, the Board authorized that a check in the amount of \$600.00 be made payable to the Quantico Post School, it being approximately one-half the amount due that school for services rendered in the way of instruction, etc.

Recorded vote: unanimous.

On motion, the Board approved the acceptance of two children on the school bus operating to the Regional High School from the vicinity of Dumfries, the children being from Stafford County, and authorized the Superintendent to make such financial adjustments with the Stafford County School Board as seemed fair in the matter.

The Committee from the Nokesville P.T.A. consisting of Mr. Lester W. Huff, Mr. J. A. Hooker and others, appeared in the interest of determining when the Board contemplated making an addition to the Nokesville High School. The Board referred the committee to its resolution of July 10, at which time it directed the Superintendent to have plans prepared and to place in the budget for next school year the addition to the Haymarket Graded School and the Nokesville High School. The Committee was advised that unless some emergency required a change prior to the preparation of the budget, that this resolution would stand.

Recorded vote: unanimous.

On motion, the Board authorized the purchase of two libraries at Haymarket School, the amount of \$30.00 having been deposited by that school as its share towards these libraries.

The amount of \$5.50 was turned in by Mrs. Piercy for the use of the Haymarket auditorium. The Board directed that this amount be deposited with the Treasurer to the credit of the County School Fund.

Mrs. Floy H. McIneer, the Board's delegate to the Virginia Education Association in Richmond, made an interesting report to the Board on the meeting she attended. She gave several interesting facts with reference to operation and financing of the schools, and showed by her report that it is highly important that as many representatives of the School Board attend these meetings as possible. The other two representatives of the School Board at the meeting were D. J. Arrington, Chairman and R. C. Haydon, Clerk.

The Board in considering the budget for next year, directed the Superintendent to consider the possibility of an increase in the Negroes salaries so that in a period of approximately four years, these salaries may be brought up to the level with white teacher's salaries having the same educational qualifications and experience.

Under this resolution, the Board decided that with the cooperation of the Board of Supervisors to bring the salaries up at the rate of twenty-five percent of the difference in the salaries each of the four years, which would make it possible to reach the basis of equal salaries for equal service, based on qualifications and experience by September 1944.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	19,116.13
REGIONAL HIGH SCHOOL FUND	3,409.63
COUNTY DEBT & BUILDING FUND	4,612.56

There being no further business, the Board adjourned to meet in special session Wednesday, December 10, 1940, and regular session Wednesday, January 8, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
December 10, 1940

The County School Board met in special session on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer and R. C. Haydon, Clerk.

The Chairman stated that the purpose of the meeting was to consider the question of whether or not the Board should contract for Mutual insurance instead of the insurance they have been carrying with agents in the County, which were in most cases, represent Stock companies.

The Federated Hardware Mutual Company was represented by Mr. Bayliss, who indicated that his company was a non-assessable Mutual, meeting the law requirements of the State of Virginia, and that on approved properties returned as much as forty percent on premiums for insurance. He stated that his company only wrote the best property, and therefore suffered a low degree of losses.

The following agents were represented, either in person, or by one of their District Agents: Mrs. Viola Proffitt, Mr. Stanley Owens, Mr. Charles Gillis, Mr. R. Jackson Ratcliffe, Mrs. Annie Shumate, Mrs. R. M. Brunt.

Mr. Stover, of the Aetna Company, made an interesting talk on service that the Stock companies rendered which were not available to the same extent from Mutual companies.

Mr. Clark, special agent for the Royal Insurance Company, spoke at length on some of the primary differences between Mutual and Stock insurance, and stressed the fact that Stock reserves are much greater and there was a much higher degree of safety in insuring in Stock companies. He also called attention to the amount of taxes paid by these companies and by their agents, and the added protection that policy holders received by virtue of having local representation and experts making surveys, and other services.

Mr. Walker of the Franklin Fire Insurance Company made a brief talk, as did Mrs. Shumate, Mrs. Proffitt, Mr. Ratcliffe and Mr. Hoosier.

The Board, after considering the matter carefully, decided that in view of the apparent high degree of safety and security in the Stock company policy, and in view of the high type of service which has been rendered by the Stock companies in making the Prince William County Survey, and in consolidating its insurance under a blanket policy, and in view of the high type of local representatives and the excellent service rendered by them, that it would not make any change in its insurance for the schools at the present time.

Recorded vote: ayes—Barnes, Free, McInteer, Piercy, Lynn, Arrington; nos—none.

There being no further business, the Board adjourned to meet in regular session  
Wednesday, December [January] 8, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 8, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the regular and special meetings were read and approved.

On motion, the Board authorized the following libraries: Woodbine School – one; Nokesville School – one; Manassas High School – one; Bennett School – one; Occoquan High School – one; Teacher's Professional – one; Negro County-Wide – one.

A request was received from the Trustees of the Belle Haven Baptist Church that the Board deed the former Belle Haven School lot to the Church in lieu of the interest that the Church had in the old school lot formerly occupied by the Thornton School, which lot the Board had sold. After considering the matter, the Board decided that in consideration of the interest the Belle Haven Church had in the Thornton School lot, it would transfer title of the Belle Haven School lot from the County School Board to the Trustees of the Belle Haven Baptist Church, namely: Thomas Woolfenden, Elmer deWitt and Robert Taylor, and instructed the Clerk to take the necessary steps to deliver the deed, with the understanding that the Church pay for the preparation and writing thereof.

Recorded vote: unanimous.

A request was filed from Mrs. A. O. Beane that her niece be allowed to stay with her and attend the Manassas High School without tuition. One was also filed by R. S. Hall requesting that his niece be allowed to stay with him for the balance of the year and attend Occoquan School. Both of these requests stated that the children's parents were temporarily unable to care for them, and that they were being given homes until proper adjustment could be made. In view of this fact, the Board granted permission for these children to attend Prince William county Schools without the usual tuition charge.

On motion, the Board elected Johnnie Russell school bus driver on the Minnieville – Occoquan route to take the place of Henry Hinton, who resigned during the Christmas Holidays. The Board decided to award Mr. Russell the same salary as that of Mr. Hinton, namely: \$1.75 per day.

Two letters from Dr. Sidney B. Hall were read to the Board, one relating to the entrance age of children, beginning September 1, 1941. The Board requested the Superintendent to write to the State Board of Education indicating its approval of the regulation and its intention to carry it out.

The second letter had to do with the Infantile Paralysis Campaign and the cooperation on the part of the schools in this very worthy project. The Board approved the cooperation of the schools, and decided to permit a small collection of funds wherein

children would have an opportunity to contribute from one to five cents, according to their ability to pay, it being felt that it would be unnecessary to accept contributions larger than five cents.

The Superintendent presented revised plan for the Haymarket Graded School showing floor arrangement. The Board, after checking this carefully, advised that the storage space be made slightly larger due to the fact that it may be necessary to use part of it for serving lunches when and if the class room reserved for that purpose is needed for regular class room space.

The Superintendent also presented a letter from Mr. Raymond V. Long, State Board of Education, stating that before he could work on the revision of the Nokesville plans, he felt it was necessary for him to visit the site and make a brief survey of the community.

On motion, the Board decided to cancel the ten one-year notes dated December 9 in the amount of \$1,000.00 each, payable to the First National Bank of Quantico, which represents a loan on the Occoquan High School construction, and to issue one note in the amount of \$10,000.00 for one year, which amount would be decreased at the end of that year, and renewed for the balance of the principle, interest being annual.

On motion, the Board decided to hold a special meeting January 29 for the purpose of approving the tentative school budget for session 1941-42.

In this connection, with the preparation, of the budget, the Board directed the Superintendent to:

1. Add \$500.00 to the budget for increases in administration, this to make possible increases in salary, travelling expenses, etc., for the next fiscal year;
2. To consider the possibility of a cooperative plan with Fauquier County on a full-time Attendance Officer, and to make additional provision for this purpose, if possible, in the budget.
3. To consider carefully the changes which would be brought about in the budget by virtue of the closing of the Haymarket High School and transportation of these children to Manassas.
4. To take into consideration the Board's resolution with reference to bringing the negro salaries up approximately twenty-five percent of the difference between the negro and the white teachers' salaries.
5. To take care of scheduled increases of all teachers and other personnel.
6. To consider any necessary congestions or increases in personnel, including a request from Mr. Bittle with reference to the Nokesville High School faculty.

On motion, the Board appropriated an amount not to exceed \$25.00 towards the installation of lights at the Woodbine School, it being understood that before this money is paid for wiring, it will be inspected and approved by a qualified person to determine its safety, etc.

On motion, the Board approved M. Bruce Whitmore its proxy to represent it at the stock holders meeting at the Peoples National Bank, January 14, and authorized the Clerk to sign the blank and mail it to the proper parties.

On motion, the Board designated R. C. Haydon and D. J. Arrington their representatives at the National Education Association meeting at Atlantic City, February 22 through 27, and allowed them an expense account not to exceed \$50.00 each to defray necessary expenses incurred in travelling, hotel bills, etc.

On motion, the Board decided to sell the Neabsco Colored School house to Junis Grayson for the amount of \$25.00 cash, it being understood that he will dismantle the building and remove it from the present site in a reasonable length of time, and leave the site in a satisfactory condition, which condition will be approved by R. L. Vetter representing the School Board.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	16,317.82
REGIONAL HIGH SCHOOL FUND	2,572.10
OCCOQUAN DISTRICT SCHOOL FUND	1,480.00
BRENTSVILLE DISTRICT SCHOOL FUND	80.60

There being no further business, the Board adjourned to meet again in special session on Wednesday, January 29, 1941, and in regular session Wednesday, February 5, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 29, 1941

The County School Board met in special session on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Floy H. McInteer, and R. C. Haydon, Clerk.

The Chairman stated that the purpose of the meeting was to carefully check the 1941-42 School Budget and to tentatively approve it so that it could be presented to the Board of Supervisors at the proper time, or at the time when that body considers the budget.

Each item of the budget was considered carefully and discussed by the Board. After considering the needs of the schools in light of the possible anticipated receipts, the board unanimously adopted a budget for session 1941-42 totaling \$209,756.00.

One item on this total was held in reserve to be considered more fully at the regular meeting of the Board February 5, that being an item of \$40,000 set up for new construction. The Board decided that it would consider this matter separately at the February 5 meeting and decide at that time whether or not to eliminate this item in view of the present building conditions, prices, etc.

Recorded vote: unanimous.

There being no further business, the Board adjourned to meet in regular session Wednesday, February 5, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
February 5, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, A. T. Barnes, Fred H. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous regular and special meetings were read and approved.

On motion., the Board authorized transfer from the Dumfries District School Fund as follows: to Occoquan District School Fund as charges against that District for use of Occoquan High School plant for high school purposes the amount of \$1,760.00; to the County Debt and Building Fund the sum of \$800.00.

Recorded vote: unanimous.

The Superintendent and Mrs. Piercy discussed with the Board in detail the situation at Haymarket and the request being made by several of the people in the community with reference to the retention of the school at that point. A resolution passed by the P.T.A and forwarded by its Secretary January 20, 1941, was presented to the Board.

This resolution requested the Board to keep the school open for another year or more, provided the enrollment justified it and stated clearly that the petitioners understood that it would be necessary if the school was retained to use the old building now in use for the purpose. It further requested that in the event the enrollment dropped below the seventy-five, the Board immediately take steps to transport the senior class to Manassas in order to protect its credit, and that the following year after this happens, the Board is requested to transport the entire high school to Manassas and close the unit.

A letter was presented from Mr. Fred H. Alexander, Supervisor of Secondary Education in Virginia, in which he strictly advised against this action, stating that in his opinion such a plan would be too expensive and far from efficient. He also stated that in the event the Board decided to do this, it would be necessary for his office to require that every standard be met in detail before the school could be declared accredited.

The Board in consideration of these two communications, decided to table the matter for a period of one month, during which time the Superintendent was requested to ascertain from the Supervisor of Secondary Education exactly what would be required other than that now furnished, in order to meet the standards of accrediting. The Board decided that with this information at its next meeting, it would be better in a position to pass finally on the question.

A letter was read from Mr. Raymond V. Long, State School Architect, in reference to his opinion as to the advisability of new construction for the school year 1941-42, in view of excessive prices on material and shortage of skilled labor, etc. Mr. Long stated in his letter that he felt that no school building should be entered into during the next school year, unless it was of an emergency nature, due to the fact that the cost of construction

was going to be excessive and obtaining skilled labor would be very difficult. He also cited that any unnecessary building at this time which would tie up skilled labor may have a tendency to hamper the National Defense Program.

The Board, in view of this advise, and that of others, and in view of the unsettled conditions at the Haymarket School, decided to eliminate from the budget the new construction at the Gainesville School and the Nokesville School for one year, it being understood that the Superintendent would be instructed to include these items in the budget for 1942-43 without further action of this Board, should building conditions improve or should an emergency arise demanding the additional space.

In lieu of the \$40,000.00 set up for new construction, the board increased the amount for alterations to old buildings by the amount of \$2,000.00, and set up a similar amount under Loans and Bonds in Receipts to take care of any small emergency that might arise during the coming session.

Recorded vote: unanimous.

On motion, the Board approved the use of school busses for the period of basket ball season for the four high schools for games away from home, it being understood that the Athletic Associations of the Schools will pay the driver, and that a flat amount be paid to the School Board for the operation of the bus, which amount would be determined by the principal of the school and R. L. Vetter, Superintendent of Transportation, this arrangement to extend only for basket ball season, and being justified on the basis that both boys and girls teams travel to these games at night, and that there is less hazard if the group travels together with a safe driver and good equipment.

Recorded vote: unanimous.

The Superintendent read a letter from the Virginia Public Service Company in which they stated that they were making a study of the electrical situation in Fairfax, Prince William and Loudoun Counties, and hoped to be able to make a reduction of services to schools after they had completed their study.

On motion, the Board decided that it would elect a Superintendent of Schools for the four years beginning July 1, 1941 at its regular meeting March 5, 1941.

The Superintendent reported that he had received a check in the amount of \$40.00 from the Peoples National Bank as dividend on the stock owned by the C. E. Lipscomb Trust Fund, and that the amount had been deposited to the credit of the Trust Fund in the account with the Peoples National Bank.

The Superintendent reported that he had received a letter from Mr. John Crosby, state School Auditor, advising that the School Board's application for \$10,000.00 loan from the Literary Fund on the Occoquan High School addition could now be taken care of. The Board requested the Superintendent to ask the Auditor that this money be made available about December 1, about which time the Board expects to refinance the temporary loan with the First National Bank of Quantico, which loan was used for the purpose of furthering this construction.

On motion, the Board voided County School Warrant #4175, payable to the American Crayon Company in the amount of \$2.00, it appearing that the Company had made no charge for this item, but had sent it out as a sample.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	14,827.24
REGIONAL HIGH SCHOOL FUND	2,221.95
COUNTY DEBT & BUILDING FUND	875.15
BRENTSVILLE DISTRICT SCHOOL FUND	132.00

There being no further business, the Board adjourned to meet again in regular session Wednesday, March 5, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
March 5, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Fred M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting was read and approved.

Mr. C. B. Roland and the Rev. W. F. Carpenter appeared before the Board in the interest of retaining the Haymarket High School as an accredited school for a period of at least one more year beginning September 1, 1941. The points brought out by the Committee stressed the importance of the school to a community and the loss that the community sustains when the school was taken away.

In addition to statements made by them, a letter was read from Mr. Clarence H. Spain, Assistant State Supervisor of Secondary Education based upon his visit to Haymarket February 18. After stating the requirements for meeting accredited standards for a period of one year, Mr. Spain concluded in the following manner, "Under these conditions, we would not recommend that you go to the expense of attempting to meet the minimum standards for the accrediting of the Haymarket High School. Any money spent on this situation would be an unwise use of public funds, since that can not be considered as permanent contributions to the situation."

A letter was also read from Mr. F. B. Givens, Deputy State Fire Marshall, who has been inspecting school buildings in the County for several years. In conclusion, Mr. Givens states, "I suggest that this building be either completely remodeled or discontinued."

The Board, after reviewing the situation, considering the factors upon which it based its original action of December 5, and all information received during the time which has elapsed in the months of December, January and February, decided that all the evidence in the case bore out that its action in closing the school and transporting the high school children to Manassas showed that better educational advantages would be provided for the high school children now at Haymarket, provided better general county educational program and constituted a much wiser and more economical expenditure of public funds. It therefore confirmed its action of December 5 to close the high school at Haymarket after the present session, and to transport the high school department to Manassas beginning September 1, 1941.

Recorded vote: ayes—Barnes, Free, Lynn, McInteer; Arrington; noes—none. Not voting—Piercy.

The Superintendent brought to the attention of the Board a letter from Mr. John Crosby, State Board Auditor, in which he advised that there was no certainty that the \$10,000 allotted from the Literary Fund for the Occoquan School could be held over until the expiration of the loan with the First National Bank of Quantico. The Board decided,

therefore, to accept the loan from the Literary Fund and to retire the temporary loan and authorized the Clerk to so notify Mr. Crosby and the First National Bank of Quantico.

The Superintendent reported the resignation of Mrs. Joubert, as teacher-librarian at the Nokesville School, and recommended that Mrs. Marshall Douglas be elected to fill the unexpired term for the months of March, April and May at the same salary. The Board approved this action and elected Mrs. Douglas for the remainder of the term.

The Superintendent and Chairman both made reports from the Convention of the American Association of School Administrators, which met in Atlantic City February 22 - 27 inclusive. These reports were interesting and gave the Board the advantage of the most advanced ideas along the line of education now being developed. The Board expressed its appreciation for the reports and also its opinion that the money spent to make it possible for these delegates to attend the meeting was entirely justified.

A letter was received from Mrs. Annie R. Keys and Mr. Spicer S. Keys stating that they had purchased the Blackwell property at Brentsville which bordered on the old Brentsville Colored School lot. They stated that it had been understood that this lot had been taken from the property and that it would revert back to the property if the Board ever discontinued to use it as a school lot.

After checking the matter carefully, the Board was able to find no deed to the property, nor could it find a definite claim on the part of the Blackwell Estate. The Board decided, therefore, that it would not be possible to turn the land over to Mr. and Mrs. Keys, but that in the absence of any record of ownership, it would make no objection to Mr. and Mrs. Keys fencing it in if they cared to do so.

Recorded vote: unanimous.

Upon the request of Mrs. Allison Hooff, representing the Bethlehem Good Housekeeping Club, the Board purchased twenty-five copies of Prince William County Histories at \$1.25 each, to be used in the libraries of the public schools in the County.

A letter was received from Mr. C. W. Dickinson, Jr., State School Librarian, who has had charge of the WPA State School Library Project, stating that all librarians under the project had been discontinued as of February 26. Since Mrs. C.R.C. Johnson at the Manassas Library has been doing work that seems necessary until the end of the present school year, and Miss Anita Shumate has been doing work that seems necessary at Haymarket until the end of the present school year, the Board decided to continue Mrs. Johnson at the Manassas High School as assistant at the rate of \$50.00 per month for the months of March, April and May, if she is not reinstated during that time by the WPA. They decided also to continue Miss Shumate at the Haymarket High School at the rate of \$40.00 per month for the months of March, April and May, if she is not reinstated during that time, these salaries being based proportionately by the salaries received by them under WPA.

This being the meeting set aside by the School Board to elect a Superintendent of Schools for a four-year term, beginning July 1, 1941, the Board unanimously elected R. C. Haydon from the list of eligible furnished by the State Department of Education to act as Superintendent of Schools in Prince William County for a four-year term beginning July 1, 1941, at a salary of \$3700.00 per year, which is divided as follows: \$855.00 paid by the State Department of Education; \$855.00 paid by the County Board of Supervisors; \$1990.00 paid as a supplement by the County School Board. The Board also made the same allowance as formerly for travel and operation of a car, that being \$500.00 per year.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	14,699.18
REGIONAL HIGH SCHOOL FUND	1,510.80
NATIONAL DEFENSE FUND	917.09

There being no further business, the Board adjourned to meet again in regular session Wednesday, April 2, 1941.

[signed] N. N. Free  
Temp. CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
April 2, 1941

The County School Board met as per adjournment on the above date with the following members present: Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

In the absence of the Chairman and Vice-Chairman, at the opening of the meeting, the Board elected N. N. Free Temporary Chairman and the minutes of the previous meeting were read and approved.

After the approval of the minutes, F. M. Lynn, Vice-Chairman, took his seat with the Board and presided for the remainder of the meeting.

On recommendation of the Superintendent, the following teachers were elected to teach in Prince William County Schools for session 1941-42, the salaries to be determined by adjusting to the salary scale:

Mary V. Senseney	Mary E. Buckley	Nancy N. Lyons
Josephine M. Lynn	Charlotte Ramsburg	Zelda M. Thomas
C. O. Bittle	Norma H. Pamplin	Emily J. Johnson
Maron Broaddus	Margaret V. Stokes	Eugenia H. Osbourn
Hazel Ritchie	Gladys Layne	Herbert Saunders
Lois Sloop	Evelyn Primas	Bessie E. White
Julia B. Hale	Emmie A. Harris	B. Oswald Robinson
Rufus Beamer	Ossie L. Tipton	Evelyn Berry
Virginia Talley	Amelia V. Patton	Katherine Toomer
Gayle Bowman	Jane M. Reid	Alberta B. Islay
Ila V. Breeden	Frances E. Johnson	Zella Cornwell
W. Y. Ellicott	Grace E. Metz	Myrtle H. Moore
Emma W. Carter	Winnie H. Breeden	Elizabeth Vaughan
Alice M. Nelson	Isabelle Patton	Ada Basham
Evelyn Irons	Virginia E. Polen	Ruth Austin
Dorothy W. Varner	Laurine Billings	Montgomery Johnston
Ida B. Foster	E. Hilda Lewis	A.J.L. Waskey
Vashti Lord	Henrietta Pleasants	Martha L. Keller
Lucille Pully	Mary H. Lynn	Selma N. Piland
Jane Lybrook	Elizabeth Hartwell	Frank G. Sigman
Mary J. Holloway	R. Worth Peters	Pauline Brown
Anne Myers	Charles J. Litwin	Jane M. Lynn
Margaret Powell	Abbye N. Lutes	Margaret D. Lynn
Dorothy Bevard	Lulu D. Metz	Wanda Griffin
Mrs. Willis Foley	R. R. Fishpaw	Jessie Alexander
Elizabeth Trueheart	Mary B. Nelson	Sue F. Ayres
Mrs. Maude Jordan	Pauline Smith	Margaret O. Townes

The Superintendent brought to the attention of the Board the fact that over and above the adjustment to the salary scale during the present session, there would be sufficient money left in the instructional account for the present session to reimburse all teachers who hold Normal Professional certificates to the extent of \$27.00 and all teachers with degrees or Collegiate Professional certificates to the extent of \$45.00 for the present session. The Board approved this adjustment in salary and authorized that one-half of the amount be added to the salaries paid May 1 and one-half be added to the salaries at the close of the term in June.

Recorded vote: unanimous.

On motion, the Board ordered payment of the temporary loan at the First National Bank at Quantico in the amount of \$10,000.00 and interest on some in the amount of \$133.33, since the money from the Literary Loan on the Occoquan School is now available for that purpose.

On motion, the Board ordered County School Warrant #4780 in the amount of \$2.05 payable to Longman Green Company voided due to the fact that this payment was duplicated through error.

The Superintendent stated to the Board that the Sewage Disposal Plant at the Regional High School had progressed to the extent that it would be necessary to make a further payment towards the construction from this County; Fauquier having paid its full amount and Fairfax having paid \$1,200, an additional \$600 to be paid shortly, and Prince William having paid \$1,200, with an additional \$600 due at this time.

On motion, the Board authorized a transfer of \$600.00 from the County School Fund to the Regional High School Fund as the payment of a portion of its share towards the construction.

Recorded vote: unanimous.

The Superintendent brought to the attention, of the Board that the Haymarket Bank had made a final payment in the settlement of the Bank's affairs, and that \$210.44 which had formerly been in the Farrar's Rock Fund, and now became payable to the Brentsville Court House Fund, had been paid to same, which he in turn had deposited to the credit of the Brentsville Court House Fund in the Peoples National Bank. He further stated that this represented a one hundred percent payment on the Bank of Haymarket on this account.

On motion, the Board ratified this action.

The Superintendent reported to the Board a collision which occurred between one of the County school busses and Charles Cornwell of Buckhall, on February 28, during a very slippery period. The accident occurred on a narrow strip of road back of Buckhall and investigation showed that Mr. Cornwell was proceeding at too high a rate of speed and without chains, which probably caused the accident. On the other hand, the school bus, while fully equipped with chains, was proceeding in the middle of the road due to the icy condition and probably was usurping some of the territory that could have been claimed by Mr. Cornwell. Mr. Cornwell decided that he would be perfectly satisfied to

take care of his damage if the School Board would assume the damages to their bus. Since no persons were injured, the Board decided to allow the matter to rest that way and to allow Mr. Cornwell to pay his expenses and the School Board in turn pay its expenses.

The Superintendent presented to the Board a copy of the Regional High School budget and stated that the same figures had been used in preparation of the County School budget, which had been adopted earlier. The Board, after checking the matter carefully, approved the Regional High School budget and ordered it filed.

The Superintendent reported that the Wood Construction Company had made all corrections to the Occoquan School with the exception of one leak, which there was some confusion about, they claiming that it was probably a pipe sweat rather than a leak. The Board directed the Superintendent to make no payment until this matter was entirely straightened up, after which he was authorized to complete payment for the construction to the Seabond Surety Company in the amount of \$1,508.15, that being the amount remaining due on the project.

Recorded vote: unanimous.

The Superintendent stated to the Board that due to a change made by the insurance rating bureau, it would be necessary to carry liability and property damage insurance on the two spare busses connected with the School Board's fleet, since the rating bureau no longer permitted spare busses to be substituted for regular busses unless these busses were themselves covered by insurance.

On motion, the Board authorized the Superintendent to go ahead with the purchase of two new bus equipment for next session. It further directed him to have the bus body bought for the transportation of the Haymarket High School children to be especially adjusted to the comfort of larger children, since the group from Haymarket being transported to Manassas will all be of high school age.

Recorded vote: unanimous.

Carter Skinner having discontinued working for the School Board by the month and being desirous of driving the school bus only, the Board elected him for the balance of the school term as school bus driver at \$2.00 per day, it being understood that his connection with the Board terminates with the last day school busses operate for the session.

The Board set aside the following days for visiting the schools of the County: Tuesday, April 29 to visit schools in Coles, Occoquan and Dumfries Districts; Wednesday, May 7 – regular School Board meeting and visiting of schools in Gainesville District; Wednesday, May 14 to visit schools in Manassas and Brentsville Districts.

On notion, the Board authorized a renewal of the certificate of deposit on the Brentsville Court House Fund in the Peoples National Bank of Manassas in the amount of \$1,500, this being necessary because of the expiration of the former certificate.

A request having been made by the parents of the Bigelow children and of Ruth Corder, that they be allowed to continue at Manassas High School for the balance of the session, due to the fact that a change at this time may seriously interfere with their school work, and further that they be permitted to use the school bus for the months of April and May was presented to the Board. After considering the matter, the Board decided that it would permit these children to use the bus from Brentsville to Manassas for the balance of this session in order not to bring about any hardship due to interference this late in the school year.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	15,109.40
REGIONAL HIGH SCHOOL FUND	1,959.00
COUNTY DEBT & BUILDING FUND	10,133.33
NATIONAL DEFENSE FUND	1,983.84

There being no further business, the Board adjourned to meet again in regular session Wednesday, May 7, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia

April 11, 1941

The County School Board met in special session on the above date with the following members present: D. J. Arrington, Chairman; Anita D. Piercy, Floy H. McInteer, F. N. Lynn, N. N. Free, A. T. Barnes, and R. C. Haydon, Clerk.

The Chairman stated that the purpose of the meeting was to go into a joint session with the Board of Supervisors in consideration of a proposition to purchase the Swavelly School property now being occupied by the Manassas State Vocational School.

At 2 o'clock P.M. the joint meeting of the Board of Supervisors and the School Board was called to order by D. J. Arrington, Chairman of the School Board, who was asked to preside over the meeting by J. Murray Taylor, Chairman of the Board of Supervisors.

Dr. George B. Cooke acted as spokesman for a Committee which had been active in trying to secure title to the property in order to insure a permanent location for a Vocational School at Manassas. He stated that the Committee had been advised by the bond holders that a cash price would be considered, but that an immediate proposal was necessary if the Committee wished to obtain possession of the property.

On the basis of that, the Committee had made a trip to Richmond on April 9 and had a conference with Dr. Sidney B. Hall, State Superintendent of Public Instruction. Dr. Hall advised them that he felt there was a definite trend in the line of education toward Regional Vocational School idea. He stated that he felt that Manassas was a logical location for the Northern Virginia area and suggested that probably the best method to pursue would be for Prince William County to obtain title to the property which property could be rented to the National Government as long as it saw fit to continue the State Vocational School and NYA Resident Project at that location, and after that could be converted into a Regional Vocational School if the Government gave it up as a National Youth project.

On the basis of this interview, with Dr. Hall, the Committee had requested a joint meeting of the two Boards to consider the proposal and in connection with this, introduced the Hon. William Hill Brown, Commonwealth Attorney, Arthur E. Jakeman, Principal of the Manassas State Vocational School, and the Hon. Harry P. Davis, Mayor of Manassas, who made talks in favor of the adoption of the plan and urged that the two Boards make it possible to insure the location by obtaining it as property of the Prince William County School Board.

After discussing the matter rather fully, the Rev. J. Murray Taylor, Chairman of the Board of Supervisors took a poll vote of that Board to determine its opinion as to whether or not the School Board should purchase the property. The voted resulted unanimously in favor of the School Board purchasing the property, whereupon the following resolution was adopted by the Board:

BE IT RESOLVED, that the County School Board of Prince William County, Virginia, do offer to the Fidelity and Deposit Company, a Corporation, Baltimore, Maryland, through Lawrence Douglas, its agent, Arlington, Virginia, a sum not to exceed \$30,000.00 for the purchase of all that certain tract or parcel of land lying and being situate in Prince William County, Virginia, with the buildings and improvements thereon, known as the Swavely School Property, formerly known as the Eastern College Property, containing 44 acres more or less, and which property is at present occupied under lease by the Manassas State Vocational School; a more particular description of said property to be incorporated in contract of purchase to be executed by said Board through its proper officers, with the Fidelity and Deposit Company, a Corporation, Baltimore, Maryland.

It is made a condition precedent to this resolution that such purchase be made upon the following terms and conditions:

1<sup>st</sup>. That authority be obtained by said Board from the Circuit Court of said County for the purchase of said tract or parcel of land herein above described.

2<sup>nd</sup>. That the said Fidelity and Deposit Company, a corporation, do deliver to the said Board a good and sufficient deed, properly executed and acknowledged, conveying to said Board said tract or parcel of land in fee simple, said deed to contain covenants of general warranty, and the usual and proper covenants of title, upon the said Board, acting through its officers, paying to the said Fidelity and Deposit Company, a corporation, or its designated Agent, the purchase price agreed upon between said Board and the said Fidelity and Deposit Company, a Corporation, Baltimore, Maryland.

Recorded vote: ayes—McInteer, Lynn, Free, Barnes, Piercy, Arrington; noes—none.

The Board directed the Superintendent to advise the Commonwealth Attorney, Hon. William Hill Brown, of the adoption of the resolution, and to request him to represent the Board in making the offer to the Fidelity and Deposit Company of Baltimore, Maryland, in preparing the necessary contracts and legal papers incident to carrying the project through, including the approval of the Circuit Court, etc.

There being no further business, the Board adjourned until its next regular or special meeting.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia

April 24, 1941

The County School Board met on the above date in special session with the following members present: D. J. Arrington, Chairmen; Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The Chairman stated that the meeting had been called to meet in joint session with the County Board of Supervisors to consider further the question of the purchase of the Swavely School property.

The Superintendent explained that the offer of \$30,000.00 had been made as per the School Board's resolution of April 11 to the Fidelity and Deposit Company of Baltimore, Maryland, through its Agent, Lawrence Douglas, and this offer had been rejected.

He stated that in connection with this, Mr. Douglas and a representative from the above named Company had visited Manassas on Monday, April 21, had rechecked the taxes due on the property and discovered that the amount due the Town of Manassas and the County of prince William were together in excess of \$10,500.00. After considering the matter from every angle, they suggested that the persons representing the Company would be willing to take the necessary steps to furnish a fee simple title for the property if the County School Board would pay \$36,500.00

This matter was explained to the joint meeting of the Board of Supervisors and the County School Board, and the matter was carefully discussed, after which the two Boards together visited the school and made a careful inspection of the whole property.

Upon returning to the Board room from the inspection, the Chairman of the Board of Supervisors took a test vote of the members of his Board to determine whether or not they were in favor of the School Board paying \$36,500.00 for the property. This vote resulted in five favorable votes and one dissenting vote, that being Mr. G. C. Russell, representing Occoquan District. Mr. Russell stated that he would be willing to vote for \$35,000.00, as he felt it was worth that and that it could be bought for that, but he was not willing to voted for \$36,500.00.

The matter was then further discussed and the two Boards decided that since there was no question as to the value of the property being in excess of the amount offered and since it seemed entirely necessary to hurry the matter in order to make more certain the permanence of the Manassas State Vocational School at that location, the Boards felt that it would be much better to make the offer of \$36,500.00 and to close the matter right away.

The School Board then discussed the matter further and decided with the Board of Supervisors that it was desirable to obtain this property at this time, because:

1. It could guarantee the location for the Manassas State Vocational School as long as the National Government and the State of Virginia saw fit to operate it under the present plan, and that the location of this School in Prince William County was both an educational and economical asset to the County and its people.
2. That should the National Government at some future time withdraw its support to the School, there would be great possibility of carrying the School on with State support after the plant had been developed and was intact for that purpose. This would make it possible for the location to remain in Prince William County rather than it being changed to some other place.
3. The members of the Board and the Board of Supervisors felt that there was no doubt of the property being at present of much greater value than the offer made, and that, therefore, from a business standpoint, the public's interests were being well preserved.

With the above in view, the School Board adopted the following resolution:

BE IT RESOLVED, that the County School Board of Prince William County, Virginia, do offer to the Circuit Court of Prince William County, Virginia, in the Chancery Cause of Fidelity and Deposit Company of Maryland, v Swavely School, Incorporated, et al, the sum of \$36,500.00 for said property known as the Swavely School property, containing forty-four acres, more or less, and being all of the real estate mentioned and described in the above Chancery Cause.

This offer includes all buildings and improvements now upon the said land, except those recently constructed by National Youth Administration, present lessee of the land, which buildings said lessee has the right to remove upon the termination of its lease. This offer is also subject to the said lease, which will expire on or about July 1, 1942.

It is made a condition precedent to this resolution that such purchase be made upon the following terms and conditions:

First, that authority be obtained, if necessary, be said Board from the Circuit Court of said County for the purchase of said land above described.

Second, that the said Circuit Court will cause to be conveyed to the said School Board a perfect and indefeasible title to the said real estate, free of all encumbrances except for the foregoing lease, upon payment of the above purchase price.

Third, that a reasonable time be afforded to the School Board for necessary examination of title and preparation for settlement, if this offer is accepted.

BE IT FURTHER RESOLVED, that the proper officers of this Board be, and they are hereby authorized to deliver to Lawrence W. Douglas, Bonded Commissioner of Sale in the said Cause, a warrant of this Board for a sum equal to ten percent of the said offer as required by a decree heretofore entered in the said Cause, it being understood that this offer will be submitted to the said Court at its present term if possible.

Recorded vote: ayes—Lynn, McInteer, Piercy, Barnes, Free, Arrington; noes—none.

There being no further business, the Board adjourned to meet in special session Tuesday, April 29 and in regular session Wednesday, May 7, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
 May 7, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, F. M. Lynn, Floy H. McInteer, A. T. Barnes, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Upon recommendation of the Superintendent, the following teachers were elected to fill vacancies for session 1941-42:

- Nokesville, Primary — Jane L. Lyons
- 7th Grade — Mary Davidson
- Manassas, 7th Grade — Louise McNair
- Manassas High School - Sarah H. Latham
- Manassas, By Transfer — Maron Broaddus
- Occoquan High School — Lillian G. Knight
- Hone Economics, By Transfer — Elizabeth Trueheart
- Cabin Branch, principal — Jessie Alexander
- Brown, Intermediate, By Transfer — Alberta Isley
- Manley, By Transfer — Rosetta Scott

On motion, the following bus drivers were elected:

John R. Sweeney, Jr.	2.50	per	day	
B. F. Hedrick	2.50	“	“	
W. T. Merchant	2.50	“	“	
Frank Harris	2.75	“	“	(Works all day)
Eastman Keys	3.50	“	“	
Rufus Russell	2.50	“	“	
Johnnie Russell	1.75	“	“	
Wiley Wood	2.00	“	“	
Aristine Barbour	2.00	“	“	
Montgomery Peters	2.00	“	“	
Junis Grayson	2.00	“	“	
Carter Skinner	2.00	“	“	
Robert Bates	2.00	“	“	
Hawkes Ayres	90.00	per	month — 12 months	
Robert L. Vetter	120.00	“	“	“ “

On motion, the following janitors were elected for session 1941-42:

Harry Todd	90.00	per month
Assistant to Mr. Todd – To be elected		
N. F. Wells	90.00	“ “
Richard Welsh – Bus Driver and Janitor	80.00	“ “
Eddie Russell	65.00	“ “
George Russell	80.00	“ “

A letter was read from Miss Mary B. Nelson, teacher at Manassas High School, requesting a year’s leave of absence to continue her studies with the understanding that she can return to the same school at the end of that period. On motion, the Board approved the leave.

The Superintendent reviewed briefly the case of Audrey Herndon and her suspension from school. He also placed before the Board copy of a letter which Mr. Bittle had written Mr. Herndon on this point. The Board took no action in the matter, because it felt that since Mr. Bittle was still willing to adjust the matter if the parents and pupil would reasonably cooperate, that the matter was not officially before the Board.

On motion, the Board approved the Superintendent taking a part of his vacation during the month of June, shortly after the regular meeting of the Board in June, which would be approximately June 15.

In line with resolution passed by the Regional High School Board at its meeting May 23, 1940, the Board authorized payment to R. C. Haydon in the amount of \$150.00 for administration of the Regional High School for period from July 1, 1940 to June 30, 1941, and authorized that a check be drawn on the Regional High School Fund in this amount and included in the minutes of this meeting.

The following bills were presented, read and ordered paid:  
 [Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	16,094.24
REGIONAL HIGH SCHOOL FUND	1,699.28
NATIONAL DEFENSE FUND	628.65

There being no further business, the Board adjourned to meet again in special session May 14 to visit Manassas and Brentsville District Schools and in regular session Wednesday, June 11, 1941.

[signed] D. J. Arrington  
 CHAIRMAN

[signed] R. C. Haydon  
 CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
June 11, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Upon recommendation of the Superintendent, the following teachers were elected for session 1941-42:

Nokesville High School	Daniel D. Eutsler
Manassas, Bennett	Evelyn Hall
Occoquan High School	Elizabeth Lloyd
Occoquan, Seventh Grade	Elsye B. Yates
Occoquan, First Grade	Betty Riley
Occoquan, Second Grade	Nell Jackson
Occoquan, Home Economics	Nellie Knupp
Greenwich, Upper Grade	Virginia Blosser

On motion, the Board approved the Superintendent working at the University of Virginia Workshop from July 7 to August 8, it being understood that he would return to the County Saturday of each week, and that his work would be kept up at the office.

On motion, the Board appointed Warren Coleman to make an audit of the School Book Account, also of the Regional High School accounts as of June 30, 1941.

On motion, the Board voided County School Warrant #5414 payable to Selma Piland in the amount of \$96.52, it having been discovered that this warrant was duplicated through error.

The Superintendent reported that the Wood Construction Company had completed the Occoquan building and that a warrant in the amount of \$1,508.15 had been forwarded to the Seaboard Surety Company as payment in full on this project.

On motion, the Board approved an appropriation of \$20.00, to be applied to the installation of lights at the Summitt School, upon receipt of a receipted bill, showing that this was the amount unpaid, also an inspection slip showing that the installation had been inspected and approved.

On motion, the Board granted a leave of absence for one year to Mrs. Mary H. Lynn from September 1, 1941.

A letter was read from Miss Sue Ayres, Elementary Supervisor, expressing her appreciation to the Board for its cooperation during the past session. The Board expressed its gratitude for the good work accomplished by Miss Ayres, and ordered the letter filed.

The Board discussed at some length the possibility of the loss of several of its employees through the Selective Draft. After considering the matter carefully, the Board decided to refer to the Selective Service Board its recommendation that the following individuals be given deferred ratings if possible, since their services are very important to the public school system and since the removal of persons by the Draft and through increased occupational opportunities is making it increasingly hard to fill vacancies when they occur. In making this request, the Board wishes it definitely understood that in the event that war breaks out, it no longer wishes to influence the Draft Board in deferring any individuals, but as long as it remains a peace-time draft, it feels that these individuals can probably best serve their country in the position they are now occupying. They will request deterrent for the following people: Rufus W. Beamer, Agriculture Teacher at Nokesville High School; George Hawkes Ayres, Assistant Mechanic and Bus Driver; Harold M. Jones, Supervisor of National Youth Administration Resident Project, Manassas Industrial School; Fred S. Wilson, Agriculture Teacher at Manassas Industrial School.

Recorded vote: unanimous,

The Superintendent brought to the attention of the Board the fact that the Literary Loan for the purpose of Swavely School Property purchase had been approved by the State Board of Education and would be available at such time as the Board needed it to complete the transaction,

Mr. R. Worth Peters, Principal of the Manassas Public Schools, appeared before the Board in the interest of securing some much needed clerical assistance for his office. The Board, after considering the matter carefully, decided to grant this assistance for a period of either ten or eleven months, leaving the financial arrangements to the Superintendent of Schools to work out to the best advantage possible.

The following bids for wiring the Bennett School were presented to the Board, these bids for wiring, but not including fixtures: Hynson Electric and Supply Company \$490.00; C. H. Wine \$425.00, The Board ordered these bids filed and withheld action until the next regular meeting of the Board, which is the annual meeting to be held July 1, 1941.

A delegation from the Brentsville Community composed of Mrs. Cash Keys, Mrs. Joe Keys, Mrs. Miff Keys, appeared before the Board in the interest of certain children in the Brentsville Community being allowed to ride the bus to Manassas. The Board discussed the matter at length, and finally decided that until further action of the Board, no pupils from Brentsville District who did not attend the Manassas High School in regular high school branches for session 1940-41 would be permitted to use transportation facilities to Manassas in the future.

By this regulation, the following pupils are permitted to continue until they complete the high school course, and no new pupils are permitted to enter unless they furnish their own transportation: Frances Keys, daughter of Mr. Jim Keys, senior next year; Louise Keys, daughter of Mr. Joe Keys, junior class next year; Ruth Cordell, ward of Mrs. James Shumaker, senior class next year; Johnnie Bigelow, son of Mrs. Miff Keys, sophomore class next year.

Pupils entering high school for the first time next year will use the bus to Nokesville, which bus will turn at the cross roads of the Manassas – Independent Hill road. The Board further decided that pupils moving from one school to another would be required to attend school in the area to which they moved, and are not permitted to return to the school from which they came, unless they furnish their own transportation.

Recorded vote: Ayes—Barnes, Free, McInteer, Piercy, Arrington; nos—none.

A request having been made by some of the members of the Brentsville Community that they be permitted to place an out-door fire place on the Brentsville Court House grounds, the Board decided that such a fireplace would be erected, provided those doing the work consult the Committee, composed of N. N. Free, C. B. Fitzwater and R. C. Haydon, as to the proper location of said fireplace.

The Board authorized that such warrants as may be necessary incidental to the unloading of coal, that is, payment of freight and temporary labor, may be handled between meetings. They also authorized that such warrants as are necessary to be signed may be signed with the Clerk's plate by Marion W. Dickins, Secretary, with the approval of the Chairman, D. J. Arrington, in the absence of the Clerk on a vacation extending from June 15 to July 1.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	18,030.09
REGIONAL HIGH SCHOOL FUND	1,216.88
COUNTY DEBT & BUILDING FUND	1,508.15

There being no further business, the Board adjourned to meet in its annual meeting Tuesday, July 1, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
July 1, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board elected Miss Evelyn Berryman as secretary to the Principal of the Manassas Public Schools at a salary of \$60.00 per month for a term of eleven months, beginning August 1, 1941.

A request from Mrs. Annie B. Rose, of the Summitt School League for use of the school building and grounds as a recreation center during the summer, to be supervised by Mrs. Ernestine Grayson, was referred to Mr. Fred M. Lynn, Trustee.

A letter from Mrs. Margaret S. Peters, requesting that her son, who would not be six years old until after September 1, 1941, be admitted to the Occoquan School was rejected, subject to the State regulation that all children entering public school must be six years of age on or before September 1 of the year they enter.

On motion, the Board approved entering into a contract with the Winchester Typewriter Company for overhauling the typewriters at Occoquan and Manassas Commercial Departments, for the Office, and Nokesville High School, and for maintenance of same throughout the nine months school term at a price of \$3.50 per machine.

On motion, the board approved the purchase of five Royal typewriters and three Woodstock typewriters, to be used in the Manassas and Occoquan Departments.

A Committee from the Brentsville Community composed of Mrs. Cash Keys and Mrs. Miff Keys, appeared before the Board in the interest of three children in that community whom they considered should be allowed to attend the Manassas Schools next year and use the bus. The three children in question were Patsy Ann Keys, daughter of Mrs. Cash Keys, and Jean and Joyce Keys, daughters of Mr. Jim Keys. The Board, after considering the matter carefully, interpreted their resolution to include Jean Keys and Patsy Ann Keys as members of the Manassas High School student body, and permitted to use the bus to Manassas. In the case of Joyce Keys, the Board decided to allow her to use the bus to Manassas, since she lives directly on the bus route and would have to walk considerable distance to take the Nokesville bus.

Recorded vote: unanimous.

On motion, the Board elected the following officers for the fiscal year beginning July 1, 1941: D. J. Arrington, Chairman, F. N. Lynn, Vice-Chairman, R. C. Haydon, Clerk, and Marion W. Dickins, Assistant Clerk,

A request was submitted by Mrs. C. H. C. Johnson, stating that during the months of November and December, while she was not receiving compensation from the Works Progress Administration, she worked in the Manassas High School library for several weeks during the illness of the regular librarian, and that she felt that some compensation was due for her services. After considering the matter, the Board decided to award the amount of \$25.00 to Mrs. Johnson for these services,

The Superintendent presented to the Board a resolution passed by the County Board of Supervisors at its meeting June 30, requesting the School Board to return to the General County Fund the amount of \$2850.00, which amount was the unexpended portion of \$6500.00 transferred to that Fund from the General County Fund by resolution April 23, 1941. The amount in question is a portion of the appropriation made by the County Board of Supervisors towards the purchase of the Swavely School property, which amount will be made available again at such time as the completion of this purchase is realized.

In consideration of the above mentioned resolution, the County School Board authorized the County Treasurer to transfer from the County Debt and Building Fund the amount of \$2850.00 to the General County Fund.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	\$ 6,029.22
REGIONAL HIGH SCHOOL FUND	364.32

There being no further business, the Board adjourned to meet again in regular session Wednesday, August 6, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
August 6, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent explained that in order to meet the current bills for the balance of the summer months and the October 1<sup>st</sup> payroll, it would be necessary to make a temporary loan of approximately \$20,000 to cover this period.

On motion, the board authorized the Superintendent to make a temporary loan of \$20,000, subject to the approval of the Board of Supervisors, and requested that he present the resolution to that Board at its regular meeting August 8<sup>th</sup> for ratification.

The question of meeting the payroll of the Manassas State Vocational School was brought up and it was pointed out that approximately \$1,800 of the County School Fund has been constantly tied up during the period of the past year in order to meet that payroll.

It further appears that that payroll has now increased to about \$2,000 and will probably, within the near future, increase to approximately \$3,000.

The Board decided that it would be difficult to carry this amount in connection with its regular operating fund, and directed the Superintendent to appear before the Board of Supervisors and request that a special fund may be set up entirely separate from the regular school funds.

The superintendent explained to the Board the arrangements under which the play ground is being operated in Manassas; namely: that NYA girls and boys are receiving instruction by having a full-time supervisor employed who has full charge of the play ground. The funds for this project are being derived one-half from the Town of Manassas and one-half from the State Department of Education, with some additional donations made from individuals towards the equipment.

On motion, the Board approved the payment to Herbert Saunders of \$100.00 per month for the months of June, July and August as supervisor of this project, and also approved smaller amounts paid two of the workers during the month of June and for a short period in July, during which time they were not on NYA.

Recorded vote: unanimous.

A letter was read from Mr. A. J. L. Waskey, in reference to the possibility of the Board employing his wife as a full-time teacher at the Occoquan High School. A letter was also read from Miss Elizabeth Vaughan in this connection.

The Board, after discussing the matter more or less at length, decided that it would not vary from its married teacher regulation to accommodate this case, and that further, it considered it a bad plan to have a husband and wife teaching in the same school.

The Superintendent was authorized, therefore, to notify Mr. Waskey that he could have his position as teacher and athletic instructor at a salary of \$120.00 per month for a term of nine months, but that the Board would not be in a position to employ Mrs. Waskey. It further requested that Mr. Waskey immediately make up his mind as to this matter.

Recorded vote: unanimous.

The Superintendent reported resignations as follows: Miss Ruth Austin and Miss Elsy B. Yates, Occoquan; Mrs. Ossie L. Tipton, Manassas; and Mr. Charles Litwin, Manassas. Also a request was received from Miss Alice Nelson that she be transferred from Woodbine to Manassas.

The resignations were accepted and Miss Nelson's request for transfer was granted.

A letter from Mr. W. Y. Ellicott requesting the Board to advance him \$60.00 on his next year's salary to assist him in deferring his expenses to Summer School received.

The Board, after considering the matter, decided not to grant the request on the basis that it had discontinued the practice of paying money to anyone in advance of services rendered, and that not having made such an arrangement for other teachers, it would be unfair to do so for Mr. Ellicott.

A letter was received from Miss Eugenia Osbourn, Librarian at the Osbourn High School, giving the Board full information as to a recent gift by Mr. Clarence Wagner of several hundred valuable books to the Osbourn High School library. Also a letter from Mr. Julius Aronoff, advising the Board of a legacy in books contained in the will of the late Hon. Melvin C. Hazen, District Commissioner and highly esteemed citizen of Prince William County.

The Board directed the Superintendent to write to Mr. Clarence Wagner, expressing the appreciation of the Board for his generous gift, and to do likewise to the executors of the Hazen Estate, at such time as the legacy has been received by the school.

On motion, the Board decided to purchase fifteen dozen janitor size brooms at \$6.75 per dozen, and eight dozen smaller size brooms at \$4.75 per dozen.

Upon recommendation of the Superintendent, the following teachers were elected for session 1941-42:

Aden	Helen Newman
Nokesville, Library	Margaret Grammer
Manassas High, Trades Dept.	Reems E. Bennett
Manassas High, History and Math	Thelma Morris
Asst. Prin., Manassas Schools	Miss Harwood
Woodbine, Intermediate	Irene Haupt
Occoquan, Fourth Grade	Meliscent Graeff
Occoquan, Seventh Grade	Evelyn Jones
Summitt	Julia C. Revis
McCrae	Pauline Lily
Cabin Branch, Primary	Mary Eloise Glaze

The Board discussed the organization for transportation of the Haymarket High School pupils to Manassas, and directed the Superintendent to write a piece for the Journal, directed to the high school patrons in Gainesville District, giving them such information as seemed pertinent relative to the bus scheduling, etc.

Recorded vote: unanimous.

On motion, W. H. Butler, Jr., was elected driver of one of the buses to transport the Haymarket, and the bus to bring the high school pupils to Manassas, Mr. Butler to work between bus hours at any work given him to do in connection with the schools.

Mr. R. Jackson Ratcliffe appeared before the Board in the interest of liability and property damage insurance on school bus equipment. He discussed more or less in detail the cost of this coverage and explained to the Board that the liability of \$5,000 on one person and \$25,000 on the total load was very slightly higher than the coverage of 5 – 10 now being carried by the Board.

After careful consideration, the Board decided to place the 5 – 25 coverage on sixteen school buses, the pick-up truck and the dump truck, it being understood that spare equipment may be substituted for any of this equipment at any time necessary, with the understanding that the equipment substituted for is not in operation. The total amount for this coverage, including \$5,000 property damage would be \$457.53 for the eighteen trucks, this to be further reduced by the experience rating and of this amount, twenty-five percent returnable in dividends.

After considering the matter carefully, the Board awarded the insurance for session 1941-42 to the Harleysville Mutual Company, R. Jackson Ratcliffe, Agent.

The matter of daylight savings was discussed by the Board, and the Board decided that the School Board organization would go on daylight saving at such time as it is adopted for Virginia as a whole, and remain on daylight saving unless changed back, through the month of October. If, however, daylight continues throughout the winter months, the Board decided that it may be necessary to make some changes in school schedules after the winter months set in.

On motion, the Board decided to consolidate the bus routes from Minnieville and Hoadley into one route, and directed the Superintendent and Supervisor of transportation to work out a schedule which will be satisfactory. By this arrangement, the section of road may be brought into the transportation that has so far been eliminated. The Board directed the Superintendent in this connection to make such adjustments in pupil load at Bethel and Occoquan Schools as seemed advisable in light of conditions.

In the event that Johnnie Russell finds it impossible to accept the position as driver of the Joplin bus route, the Board elected Lloyd Lunsford to this position, subject to final approval, and his passing the school bus operator's examination; also [space left blank] to operate the route from Quantico and Joplin to Cabin Branch, subject to satisfactory interview and his passing the school bus operator's examination.

The question of meeting the expense of the present Board meeting and the Vocational School payroll was discussed and it appeared that an additional \$3,000.00 was needed in the County School Fund to take care of the immediate needs.

In order to meet this emergency, the Board authorized the Treasurer, C. A. Sinclair, to transfer from the Regional High School Fund to the County School Fund the sum of \$3,000.00, this amount to be transferred back to the Regional High School Fund at such time as it is needed by that Fund.

By making this transfer, it appears that it will not be necessary to borrow any money at this time.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	9,025.22
MANASSAS DISTRICT SCHOOL FUND	391.66
REGIONAL HIGH SCHOOL FUND	1,106.18

#### APPLICATION RESOLUTION

A resolution authorizing the County School Board of Prince William County to file application to the United States of America through the Federal Works Agency, Public Works Administration, for a grant to finance the construction of additions to school plants at Dumfries and Manassas and the construction of shops at Manassas and Occoquan Schools and designation of Supt. R. C. Haydon, Manassas, Virginia to furnish such information as the government may request.

Be it resolved by the County School Board of Prince William County:

Section 1. That Superintendent R. C. Haydon, Manassas, Virginia be authorized to execute and file an application on behalf of the County School Board of Prince William County, to the United States of America for a grant to finance the construction of additions to school plants at Dumfries and Manassas and the construction of shops at Manassas and Occoquan Schools.

Section 2. That Supt. R. C. Haydon, Manassas, Virginia is hereby authorized and directed to furnish such information as the United States of America through the Federal Works Agency, Public Works Administration may reasonably request in connection with the application which is herein authorized to be filed.

Recorded vote: unanimous.

There being no further business, the Board adjourned to meet again in special session Wednesday, September 3 and in regular session Wednesday, September 10 at 9 A. M.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
September 3, 1941

The County School Board met in special session on the above date with the following members present: D. J. Arrington, Chairman; Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

The Chairman stated that the purpose of the meeting was for the Board to inspect the school bus equipment and to attend the County Teacher's Meeting.

The Board attended the inspection at 11:45 A. M., carefully inspected all busses and found them in excellent condition. After going over them, carefully, and talking with the drivers and the Superintendent of Transportation, the Board attended such portions of the Teacher's Meeting as they were interested in, after which they adjourned to meet in regular session Wednesday, September 10, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
September 10, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous regular and special meetings were read and approved.

Upon recommendation of the Superintendent, the following teachers were elected for session 1941-42:

Manassas High School (part time)	Mrs. Virginia E. Jakeman
Haymarket Graded School	Mrs. Viola F. Latham
Manassas High School	Sadie Graveley
Dumfries Graded	Mrs. Kathleen S. Jones
Occoquan High School	Mr. Edward Sierks
Manassas Public Schools, Asst. Principal	Carrie B. Lanford
Greenwich	Ruth Moffitt

The Board also made note of the resignation of Miss Norma Pamplin in the Haymarket Graded School and Mr. A. J. L. Waskey of Occoquan High School, and granted one year's leave of absence to Mrs. Vashti Lord Lisi at the Dumfries School.

The superintendent presented the audit made of the Text Book Account by Mr. Warren E. Coleman. The Board had this audit read, checked it carefully and ordered it accepted and filed.

The Superintendent reported that he and Mr. Free had closed the fourth grade at Aden and transported six children to Nokesville in that grade, and that they had closed the fifth grade at Brentsville and transported one additional child from there. The Board confirmed this action.

The Board refused the verbal application of Nancy White to attend the Manassas High School. Full information on this subject may be obtained from Mrs. Lewis, Department of Public Welfare.

The Superintendent brought to the attention of the Board a letter received from the Rev. W. F. Carpenter, of Haymarket, under date of August 16 with a petition enclosed signed by the Rev. Carpenter and eight other citizens of Gainesville District. The Board ordered the petition and letter filed.

On motion, the Board approved library order for six library units for the Regional High School, two from Prince William County, two from Fauquier County and two from Fairfax County.

On motion, the Board agreed to renew its plan with Mr. R. W. Beamer to finance materials for his shop department at Nokesville on the same basis as last year, authorizing Mr. Beamer to purchase such materials as he needs, subject to the approval of the Superintendent of Schools, and apply what funds he has on hand towards payment of same, and present the bill for the balance to the County School Board for payment.

A letter was presented from Miss Ruth Matthews requesting the privilege of riding the school bus from her home to Manassas and back each day while working in an office in Manassas. The Board rejected this request on the grounds that it has definitely set up a policy to let no person use the transportation facilities except school children or those specifically occupied in school business.

The Superintendent brought to the attention of the Board several children on the mountain road between Waterfall and Hickory Grove which are badly located in reference to transportation. The Board authorized the Superintendent to check this situation and to make such adjustments as he deemed necessary after thoroughly checking the matter.

The Superintendent reported that all schools were open and all bus routes operating, and that the general condition of the schools was very good, with few problems to be worked out.

On motion, the Board authorized the Superintendent to purchase some additional auditorium folding chairs for the Manassas High School, and some also for storage in the Garage for emergencies, to be used in any of the schools needing them.

On motion, the Board approved two of the teachers in the Cabin Branch School to board in the vicinity of Summitt and to use the school bus as a means of going forward and back to school, this request having been granted after these teachers had made a very definite effort to secure board, without success.

Mrs. Joe Keys of Brentsville appeared before the Board and requested that her sons, Nelson and Raymond, who attended Nokesville last year, be permitted to use the school bus to Manassas. She stated that they already had entered the Manassas Graded School, and that they were having much difficulty in getting forward and back. The Board, after considering the matter very carefully, decided that it would not be wise to change from its general policy in reference to transportation of children from Brentsville to Manassas. It therefore, made no change in its resolution of June 11, and July 1, and directed the Superintendent to notify Mrs. Keys that the Board regretted not being able to comply with her request.

Recorded vote: unanimous.

A letter was received from Mrs. E. H. Hibbs, advising the Board that the County Federation of the Parent Teacher Associations was planning to erect a marker on the site of the third Prince William County Court House at Dumfries, and that the total cost

would be approximately \$60.00, of which donations in the amount of \$40.00 had already been received. Mrs. Hibbs requested that the Board make a donation toward this project. Believing that the preservation of historical sites has definite educational value for present and future generations, the Board decided that it was justified in making a small appropriation towards this project, and therefore appropriated the sum of \$10.00 towards the erection of the marker.

Recorded vote: unanimous.

A letter from Mr. R. Worth Peters, principal of Manassas Public Schools, requesting that certain sums be set aside as in former years to cover expenditures of the Manassas Schools was received. The Board approved the following: High School Library \$175.00; Bennett Library \$75.00; High School Physical Education Equipment \$40.00; Bennett Physical Education Equipment \$25.00; Home Economics appropriation \$150.00; Mimeographing \$25.00. These appropriations will be made available at such time as they are needed, not earlier than the October meeting of the Board.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	8,038.26
REGIONAL HIGH SCHOOL FUND	1,107.50

There being no further business, the Board adjourned to meet again in regular session Wednesday, October 1, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
October 1, 1941

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent reported to the Board that Miss Mary Jean Holloway, teacher of fourth grade at Dumfries School, had resigned her position. The Board accepted her resignation and elected the following teachers: Dumfries fourth grade - Thelma Mountjoy; Nokesville, teacher-librarian - Luella Eutsler.

Upon the recommendation of Mrs. Marion Lewis, the son of Warner Griffin now nearly fifteen years of age, was excused from attending school, due to the necessity for him working to assist his father, who is incapacitated.

A letter was read from Mr. R. Worth Peters, in which he stated that he had purchased a second-hand metal lathe for use in the Regional High School Defense Classes, and that in order to hold the machine, it was necessary to make a down payment of \$75.00. He stated that he had paid the money from High School funds in order to meet the condition of the sale, and requested that the School Board reimburse him for this advance. He further stated that the funds would be returned to the School Board at such time as the Government made payment for equipment under Defense Classes. The Board decided, therefore, to comply with Mr. Peters' request, and advance him the money until such time as the Government funds are available,

Upon recommendation of Mrs. Piercy and the Superintendent, the Board increased the salary of Miss Dorothy Bevard from \$115.00 to \$125.00 per month, this being adjusted due to the fact that she is now principal of Haymarket Elementary School, and has full charge of both schools, the transportation, etc.

Recorded vote: unanimous.

On motion, the Board authorized two sixty-dollar libraries for the Bennett School, one for Greenwich and one for Quantico.

A letter was received from Mr. Simpson in reference to the water situation at Occoquan and Brentsville. The Board, after considering the matter, appointed a committee composed of Mr. Lynn, Mrs. McInteer and the Superintendent to check on the Occoquan situation and Mr. Free and the Superintendent to check on the Brentsville situation.

The Superintendent reported that there was a water shortage also at Dumfries, but with very careful use, they were able to meet the demand for the present.

The Superintendent reported that the funds transferred from the Regional High School Fund in order to take care of the County School Payroll at the September meeting were now needed in the Regional High School Fund, the amount of this transfer being \$3,000.00. The Board decided, therefore, to transfer \$2,000.00 from the County School Fund to the Regional High School Fund to meet this emergency, the balance to be transferred at a later date.

Mr. Lynn presented a letter from the Occoquan P.T.A. requesting that they be allowed to use the gymnasium for roller skating one night each week. The P.T.A. agreed to keep a careful check as to whether or not the floors were being damaged, and to stand the expense of reconditioning the floor in the event it was damaged. After considering the matter, the Board decided to allow the P.T.A. to make a one month's trial to determine the interest from the standpoint of the community, and also as to whether or not the floors were damaged. At the end of this period, Miss Vaughan and Mr. Lynn are appointed a committee to examine the floor and determine whether the roller skating is to continue.

The Rev. DeChant appeared before the School Board in the interest of Week-Day Religious Education. He explained briefly about the program, its financial set-up and went into some detail about a new course of study being prepared for the work. The Board listened to his discussion with much interest and directed the Superintendent to make such adjustments as were necessary in the school schedule so that the work may be offered in the schools for the present session.

A letter was read from Mrs. Henry Seely requesting that the son of Mrs. Virginia Gentry be permitted to go to school in Manassas without paying tuition for a short period of time due to illness in the Gentry home. She stated that she was not receiving any payment for keeping the child, but was doing it out of consideration of the child's mother. The Board decided to permit the child to go to school without paying tuition on a temporary basis until such time as the condition described in the Gentry home has been adjusted.

Mr. Lynn discussed briefly the nuisance caused at Occoquan High School due to persons driving in and parking on the grounds at night. He discussed the possibility of putting chains across the driveway entrance, so that entrance to the rear of the building would be prevented. After some discussion, the Board decided to refer this matter to the Superintendent and Mr. Vetter, who will consider the possibility of closing these entrances.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND

[left blank]

REGIONAL HIGH SCHOOL FUND

[left blank]

There being no further business, the Board adjourned to meet again in regular session Wednesday, November 5, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
October 21, 1941

The County School Board met in special session in a joint meeting with the Board of Supervisors on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. A. T. Barnes, of Coles District, was unable to attend.

The chairman stated that the purpose of the meeting was to consider a report made by the Hon. William Hill Brown, Commonwealth's Attorney of Prince William County, to the Circuit Court on October 15, relative to the purchase of the Swavely School property by the County School Board.

The report showed that certain lots that had originally been considered as part of the property to be sold under the deed of trust held by the Fidelity and Deposit Company of Maryland were not a part of this cause, and would therefore not be a part of the land being bought by the School Board.

There was also a question as to whether or not the Town of Manassas would be able to make an appropriation towards the purchase price, due to an opinion which had been handed down by the Town Attorney.

The Commonwealth's Attorney, Mr. Brown, went over his report carefully, pointing out the lots which were included in the cause. He also stated that certain streets had been dedicated, but there was a probability that if the Board bought the whole section, there would be no occasion to open them.

After hearing the report and considering the matter carefully, no objection was raised on the part of the members of either Board to purchasing the property at the original figure, \$36,500.00.

Whereupon, the County School Board confirmed its action of April 11, 1941, in purchasing from the Court in the case stated, the Fidelity and Deposit Company of Maryland, a Corporation, vs Swavely School, Incorporated, et als, all of the land and buildings thereon to be sold in said cause, a description of which with all exceptions, is set forth in the report of the Master Commissioner in Chancery, filed in said cause on October 4, 1941, for the sum of \$36,500.00, and the Board appointed R. C. Haydon, Superintendent of Schools of Prince William County, its agent, with authority to consummate said purchase and to take any and all steps necessary to finance the acquisition of said property by the School Board of prince William County, Virginia.

Recorded vote: ayes—Free, Lynn, McInteer, Piercy, Arrington; noes—none; absent Barnes.

There being no further business, the Board adjourned to meet in regular session  
Wednesday, November 5, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
November 5, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Anita D. Piercy, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk. Mrs. Floy H. McInteer of Dumfries District was absent.

The minutes of the previous meeting were read and approved.

The Superintendent presented a letter from Mrs. Clara Payne in reference to the possibility of purchasing the piano at the Buckhall School. On motion, the Board directed the Superintendent to advise Mrs. Payne that the piano would not be for sale as long as the local organizations continued to use the building for meeting purposes.

A request was presented from the McCrae School PTA asking the Board to assume the monthly electricity bills for that School. The Board denied the request on the grounds that the League had agreed to pay the light bill at the time of the installation of the lights, and also on the grounds that the chief use for electricity was that of public meetings held by the PTA in the evenings.

Two letters were presented from Mrs. Mabel Cox in reference to the Board's regulation requiring tuition for non-resident children. Mrs. Cox stated that Mrs. Dagostine, the mother of the children, was not financially in a position to pay the tuition. Mrs. Marion Lewis was called into conference, and she stated definitely that the children were residents of the District of Columbia, and that at present there had been no definite court decision as to the custody of them. The Board, after considering the matter carefully, decided that according to Mrs. Cox's statement and Mrs. Lewis' information, that it was definitely a welfare case. It decided, therefore, to refer the matter to Mrs. Lewis, requesting that she check on it carefully and make a recommendation to the board at its meeting December 3. In the meantime, the child is to be allowed to attend school, pending the result of Mrs. Lewis' investigation.

The Superintendent reported that school zone signs had been placed on Route 234 on either side of the road leading to the Dumfries School property.

The question of the Virginia Education Association meeting in Richmond Thanksgiving week was brought up and discussed. It was decided that all members of the Board should try to attend this meeting if possible, especially the section devoted to School Trustees Association. On motion, the Board appropriated an amount not to exceed \$15.00 for the expenses of each member of the Board in attendance and the Superintendent. Recorded vote: unanimous.

The Superintendent reported that the well at Dumfries was in good condition, and that there seemed to be a satisfactory supply of water.

The Superintendent reported that he had not so far been able to secure a certified teacher for the fifth grade at Haymarket, but that due to some drop-outs, the crowded condition in Mrs. Foley's room is materially relieved.

The Superintendent discussed with the Board the difficulty in purchasing any kind of mechanical equipment at this time, and suggested that it might be well to place orders for school busses for next year at an early date in order to insure their delivery before schools open September, 1942. On motion, the Board authorized the Superintendent to check up on the bus body situation and to place the order as soon as it can be determined the size of the bus required.

On motion, the Board approved the transfer to the Regional High School Fund of \$1,000.00 due that fund from the County School Fund; also the transfer of \$1,000.00 from the County School Fund to the Regional High School Fund to take care of approximately one-half of Prince William County's share of the per capita cost of the County's pupils in that institution.

The Superintendent explained to the Board that before the literary Fund money can be secured to make final payment on the Swavely School property, it will be necessary to secure the deed for the property and have it recorded. In order to do this, the property must be paid for before the literary Fund money can be obtained. It was decided, therefore, to make a temporary loan from one of the Banks in an amount not to exceed \$30,000.00, in order to complete payment on this property.

The Superintendent was authorized therefore, to present the matter to the Board of Supervisors for ratification at its meeting November 7, and to draw a warrant in the amount of \$32,850.00 as payment in full for the property when the deed is delivered.

Recorded voter: unanimous.

Mr. Ashley, representing the Federated Hardware Mutual Insurance Companies, appeared before the Board in the interest of his company obtaining a portion of the blanket policy on the schools. He stated that his company was still paying forty percent dividend, and that it would be glad to take a portion of or all of the County School insurance, if permitted to do so. The Board left this matter under consideration until its December meeting.

Mr. Stanley A. Owens, representing a group of patrons from the vicinity of Minnieville, presented a petition complaining of the early morning and late afternoon trips of the school bus to this vicinity. The Board made it clear to Mr. Owens that the condition on the Minnieville Route was in no sense any worse than the conditions on other first trips of bus routes, and advised him that the only solution to the elimination of these early and late trips would be a large additional expense for equipment and drivers to increase the number of busses. The Board took no action in the matter, ordered the petition filed, and directed the Superintendent to furnish such information to Mr. Owens and the petitioners as they might desire.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	47,542.74
REGIONAL HIGH SCHOOL FUND	1,965.95
COUNTY DEBT & BUILDING FUND	2,885.00
GAINESVILLE DISTRICT SCHOOL FUND	1,437.42
NATIONAL DEFENSE FUND	2,841.01

There being no further business, the Board adjourned to meet again in regular session on Wednesday, December 3, 1941.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
December 3, 1941

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, F. H. Lynn, Floy H. McInteer, and R. C. Haydon Clerk. Mr. Alvin Barnes of Coles District was absent.

The Superintendent reported that Mr. Peters had returned the seventy-five dollars advanced by the Board towards the metal lathe.

On motion, the Board ordered County School Warrant #5840 in the amount of \$3.00, payable to Mrs. Susie Smith, voided, due to the fact that Mrs. Smith did not work that month.

A letter was presented from Mr. Irving B. Hedrick, president of the Nokesville High School Alumni Association, requesting permission by the Board to have a dance in the Nokesville High School gymnasium during the Christmas Holidays. The Board decided that it had no ban against dancing in school buildings, provided, they were sponsored by the P.T.A. and the school faculty, and with the approval of the principal during the school session. It directed the Superintendent to so advise Mr. Hedrick.

The Superintendent presented a report from the Master Commissioner indicating that in closing the Swavely School deal as of December 5, 1941, there would be additional taxes in the amount of \$56.24 for the Town of Manassas and \$462.18 for the County of Prince William. The Board directed the Superintendent to appear before the Board of Supervisors and request that they make an additional appropriation sufficient to cover these adjustments in taxes, and for part of the amount which will be necessary for the insurance.

In this connection, the Board further directed that the Superintendent get in touch with Mr. Ashley, of the Federated Hardware Mutual Insurance Company, and make arrangements to place the insurance with his company, due to the fact that he had been trying to get insurance for sometime, and that the company paid a good returning dividend.

On motion, the Board authorized the following libraries: Haymarket one; Woodbine and Aden one; Nokesville one; Occoquan three.

On motion, the Board authorized that the teachers and bus drivers be paid prior to the Christmas Holidays as usual.

The Superintendent reported that Mrs. Lynn had resigned her position at Greenwich School, effective after the Christmas Holidays and stated that he was attempting to get someone in her place by the opening of schools January 5. The Board approved this action.

On motion, the Board authorized a check in the amount of \$607.00 be drawn to the Treasurer of Quantico Post School, as one-half due that school from the School Board funds.

A letter was read from B. Oswald Robinson in reference to additional work and demands that were being made on him as janitor of the Brown School, and requesting an increase in salary. On motion, the Board decided to pay him \$20.00 per month for his services, effective December 1.

On motion, the Board authorized the Clerk to pay to the Peoples National Bank the \$20,000.00 borrowed from that Bank in order to make payment on the Swavely School property as soon as the Literary Fund money is received from Richmond.

Recorded vote: unanimous.

A committee from Nokesville composed of Mrs. Bowman, Mrs. Sheppard and Mrs. Hooker appeared before the Board in the interest of having the Nokesville High School screened. The Board referred this matter to the Superintendent and requested him to make as accurate an estimate as possible on the total cost of screening the necessary windows, and to report at the January meeting of the Board.

Miss Margaret Shirley from Waterfall appeared before the Board and requested that she be permitted to ride on the bus from her home to Manassas on bad days. She stated that on good days she could come with Mrs. Melton, who drives to Manassas to work on the same project. The Board, after considering the matter, directed the Clerk to advise Miss Shirley that it deeply regretted its inability to grant her request, but that it had continuously taken the view that it was neither wise nor legal to use school transportation for such purposes unless persons granted the request were directly involved in working in the schools.

Recorded vote: unanimous.

Rev. DeChant, Mrs. Lonas and Mrs. Marshall Haydon appeared before the Board in the interest of securing a moving picture projector and the necessary auxiliary equipment for the Manassas Schools. They stated that they were eager to take this up as a project for the PTA for next year and were desirous of the Board placing an amount in the budget which would take care of approximately one-half of the cost. On motion, the Board delayed the action on this project until the January meeting.

The Superintendent presented a bill for \$19.35 for expenses to the meeting in Richmond. He stated that the reason it exceeded the \$15.00 was due to the fact that he was called to Richmond one day early for a general meeting of Superintendents. The Board decided in view of this fact that the \$15.00 set up for expenses at the previous meeting could be exceeded in this case, and allowed the total amount of \$19.35.

Mr. Lynn stated that the Alumni Association of Occoquan High School was willing to make a donation of \$50.00 towards a concrete walk to extend between the main high school building and the gymnasium. The Board appointed a committee composed of Mr. Lynn, Miss Vaughan and Mr. Haydon to consider this matter, with a view to making a report by the January meeting.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	29,359.90
OCCOQUAN DISTRICT SCHOOL FUND	1,440.00
COUNTY DEBT & BUILDING FUND	3,765.87
REGIONAL HIGH SCHOOL FUND	3,188.86
NATIONAL DEFENSE FUND	1,926.41

There being no further business, the Board adjourned to meet again in regular session Wednesday, January 7, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 7, 1942

The County School Board met as per adjournment on the above date with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The Superintendent reported that the \$30,000.00 loan had been received from the Treasurer of Virginia against the Swavely School, and that the temporary loan of \$20,000.00 to the Peoples National Bank had been paid with \$117.66 interest.

The Superintendent presented a letter from Mr. Michael F. Czapp making a cash offer for the Hayfield School lot of \$15.00. The Board, after considering the matter, decided that the amount was insufficient, and therefore refused Mr. Czapp's offer.

The Superintendent reported that Mrs. Marie Bennett had been placed in the primary position at Greenwich School made vacant by Mrs. Josephine Lynn's resignation, and that Mrs. Percival Lewis had been temporarily placed in charge of the Manassas Home Economics Department to fill the vacancy made by the resignation of Miss Elizabeth Trueheart. He stated that he was considering one or more persons for permanent election to this position, but had not as yet found one satisfactory.

The Superintendent read to the Board the letters which have been sent to the teachers in reference to the air raid precautions, also regulations covering what to do if an air raid occurs. He discussed further certain equipment that would be needed in reference to first aid, fire fighting, etc., in connection with a possible emergency. The Board approved the regulations already passed, and directed the Superintendent to make such provisions as he and the principals felt necessary in meeting further necessary precautions.

The Superintendent presented the deed to the Swavely School property, stated that it had been admitted to record, and that there was an amount of \$40.77 for revenue stamps due Mr. Ledman, the County Clerk. On motion, the Board ordered the deed filed and ordered a warrant drawn in the amount of \$40.77 to cover cost of said stamps.

The Superintendent discussed with the Board more or less at length the question of transportation, especially relating to tires and new equipment. He stated that he had placed an order with the Perley A. Thomas Car Works for three steel bodies similar to the ones purchased last year as of December 20. The price of these bodies was \$1,046.32 each. He also ordered three 60" slip-on extensions at \$205.00 each. He stated that he was now taking up with Hynson and Bradford and Martin Chevrolet Sales the question of obtaining three new trucks for school transportation purposes. He stated that he had placed an order with Hynson and Bradford for one truck, and that he was considering placing an order for two additional ones from the Martin Chevrolet Sales as soon as certain information can be obtained in this connection.

The Board approved the purchase of this equipment at this time, in view of the fact that it may be very difficult to get them in the future. The Superintendent estimated that if these three new equipments could be obtained at this time, it would be possible for the Board to operate the same equipment for the next two years, beginning July 1, 1942.

The Board directed the Superintendent to prepare the annual budget for session 1942-43 during the month of January, and decided to hold a special meeting of the Board Wednesday, January 28, at which time the Board would consider the budget in detail.

Three matters were presented to the Board as recommendations with reference to the new budget: a request from the Occoquan High School PTA that the Board assist to approximately 50% in buying a sound moving picture projector with auxiliary equipment; a request from the Manassas PTA that the Board assist to approximately three-fifths of the cost of a sound moving picture projector; and a request from the Nokesville PTA that the Board assist with approximately 50% of the cost for screening the Nokesville school.

After considering these matters carefully, it was decided that in order to meet these requests, it would be either necessary to make readjustments or to add to the budget an amount approximately equal to \$1,000.00. In view of increased cost of all materials being used for school purposes and demands being made for additional materials due to the present emergency, the Board felt that it was unwise to make these additions to the budget at this time.

It directed the Superintendent, therefore, to advise the PTA's in question that each member was vitally interested in their objectives, and hoped very much to see them realized at some future time, but that the Board felt in view of the uncertain situation immediately ahead that it would be unwise to make these additions to the budget for the next school year.

A letter was presented from Mr. William Hill Brown, Jr., Commonwealth Attorney, requesting that the Board pay him for assistance rendered in the purchase and transfer of the Swavely School property. The Board directed the Superintendent to discuss with Mr. Brown what he felt was a fair fee to cover these services, and directed the Superintendent to pay an amount not to exceed \$50.00 for his services.

Recorded vote: unanimous.

On motion, the Board approved allowing patrons of the Dumfries School assisting with the hot lunch project to ride the busses to and from the school whenever it was necessary to do so.

The Board also decided to allow Hazel Leake, who is living with her aunt near the Dumfries School to attend that school without paying the regular tuition charge.

On motion, the Board decided that unless the Superintendent could obtain eligibility to purchase new tires for his car, that he would be permitted to travel to and from schools in the County Service truck whenever this could be conveniently worked out without in any way interfering with the regular purpose for which the truck was intended to be

used. It is understood in this connection that visits to schools, unless of an emergency nature, could be timed in such a way as to be made when the service truck was making regular visits in that vicinity.

Since the Department of School Administrators meeting is to be held in San Francisco in February this year, the Superintendent stated that he did not expect to make any attempt to attend that meeting, but that he would like to attend the World Federation of Teachers Association, which will be held in Montreal, Canada, during the month of July. The board decided, therefore, to allow him to attend this meeting, and to use the \$50.00 expense money usually used to attend the winter meeting to attend this meeting in July.

On motion, the following libraries were approved: Manassas High School - one; Nokesville High School - one; Margaret Townes, Negro County-wide library - two.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	27,310.04
REGIONAL HIGH SCHOOL FUND	124.79
BRENTSVILLE DISTRICT SCHOOL FUND	78.00
NATIONAL DEFENSE FUND	1,150.37

There being no further business, the Board adjourned to meet in special session Wednesday, January 28, and in regular session Wednesday, February 4, 1942.

[signed] F. M. Lynn  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## SPECIAL COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 28, 1942

The County School Board met on the above date in special session, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, and R. C. Haydon, Clerk.

The Chairman stated that the purpose of the meeting was to consider the tentative school budget for the fiscal year beginning July 1, 1942, and ending June 30, 1943, and such other business as might come before the Board.

The Board discussed the question of day-light saving time, beginning February 9, and decided after some discussion, to adjust the school schedule so that beginning Monday, February 9, schools will open at 9:30 A.M. daylight saving time, thus giving the pupils on the early bus routes the advantage of the additional half hour. The Board decided that beginning Monday, March 16, schools will open at 9 A.M., day-light saving time.

The Superintendent stated that the Selective Service Board had requested that the school teachers conduct the third Selective Service Registration, which will be held Monday, February 16, and that the Board was desirous of using school buildings for that purpose. On motion, the Board decided to close schools all day Monday, February 16, and to allow the use of schools and school teachers for registration purposes as requested by the Selective Service Board,

Mr. Peters sent a notation to the Board indicating that a Belle and Howell sound moving picture projector was available if bought right away, and could be obtainable for \$485.00 cash. He further stated that if this projector was not purchased, he doubted very much whether it would be possible to get one over a period of several years. The Board, after considering the matter, appropriated a sum of \$242.50 to be used towards this project, with the understanding that it could be purchased jointly by the three high schools and the School Board, and used by each of them, or in the event that one of the schools did not wish to participate, two schools could buy the equipment on the same basis.

Recorded vote: unanimous.

The Superintendent presented the tentative school budget to the School Board and it was gone over in detail. The chief increases shown were in instruction and transportation and in housing. The Superintendent stated that the instructional increases would probably be taken care of by increased state funds, but that unless a special bill was passed by the Legislature covering some of the costs of transportation, that increased costs in transportation and housing would have to be borne by the locality.

The total expenditures as set up were \$190,993.00. The Board approved the budget with this total, with the understanding that there were some possible revisions that may decrease this amount slightly, and that there were possible revisions in the estimated revenues, subject to the action of the State Legislature which may assist in taking care of some of the suggested increases.

The Board requested the Superintendent to further revise the budget in light of these contingencies, and at the proper time present it to the Board of Supervisors for its consideration.

Recorded vote: unanimous.

There being no further business, the Board adjourned to meet in regular session Wednesday, February 4, 1942.

[signed] F. M. Lynn  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
February 4, 1942

The County School Board met as per adjournment on the above date, with the following members present: F. M. Lynn, Vice-Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, and R. C. Hayden, Clerk. Mr. D. J. Arrington, Chairman, and Mrs. Floy H. McInteer were absent.

The minutes of the previous regular and special meetings were read and approved.

The Superintendent read to the Board for its information a communication sent to the schools under date of February 3 in reference to War Time and Selective Service Registration.

Record was made of the receipt of \$40.00 from the Peoples National Bank for dividend on preferred stock, and its deposit in the Peoples Notional Bank to the credit of the C. E. Lipscomb Trust Fund.

On motion, the Board authorized the Superintendent to purchase and have installed light fixtures for the Bennett School, with the exception of those in the dining room and kitchen.

Recorded vote: unanimous.

The Superintendent explained to the Board what progress was being made in the purchase of transportation equipment for next year. He stated that the bodies had been ordered as of December 20, also frame extensions, and that orders had been placed for the three trucks with Hynson and Bradford, and Martin Chevrolet Sales, and that efforts were being made at this time to get approval from the local Rationing Board.

On motion, the Board approved allowing Ruth Matthews to use the school bus going to and from her home during the time she is working in the lunch room at the Bennett School.

The Superintendent presented the resignation of Jane Lyons Walker, and advised that Mrs. Alda Knupp had been placed in her position temporarily. Also leaves of absences were granted for Sadie H. Gravely and Nell J. Atkinson, these positions having been filled by Mrs. Ida M. Newman and Mrs. Lynn Glover.

On motion, the Board approved these elections, to be effective for the balance of the session, salaries to be determined by the scale and or the salary of the previous teachers.

On motion, the Board approved an allowance of \$40.00 to be paid to Mrs. Jordan and Mrs. Foley to compensate them for additional work due to the crowded condition in their grades and the inability of the Board to secure a competent teacher to relieve them, this reimbursement to be made at the rate of \$10.00 per month for the four remaining months, beginning February 1, 1942.

Recorded vote: unanimous.

The Superintendent explained to the Board that certain warrants issued in payment of bills for the State Vocational School had been issued in duplicate, and that the discovery was made after the warrants had been written and signed. It was therefore necessary that one set of these warrants be voided. On motion, the Board directed that the following warrants be voided: County School Warrant #6611 in the amount of \$1.63; #6612 - \$1.59; #6613 - \$45.74; #6614 - \$3.58; #6615 - \$57.00; #6616 - \$3.75; #6617 - \$9.20; #6618 - \$6.44.

On motion, the Board directed the transfer of \$1,500 from the Dumfries District School Fund to the Occoquan District School Fund, this being the amount due towards the indebtedness from Dumfries District to Occoquan District for use of high school building, etc., at Occoquan, and the sum of \$546.00 transferred from the Dumfries District School Fund to the County Debt and Building Fund.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	16,966.69
REGIONAL HIGH SCHOOL FUND	2,198.14
BRENTSVILLE DISTRICT SCHOOL FUND	128.00
COUNTY DEBT & BUILDING FUND	1,078.00
NATIONAL DEFENSE FUND	661.67

There being no further business, the Board adjourned to meet again in regular session Wednesday, March 4, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
March 4, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, Floy H. McInteer, and R. C. Hayden, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board decided to continue opening schools at 9:30 A.M. until Friday, April 17. Beginning April 20, schools will be open at 9 A.M. Eastern War Time, and continue on this time until the close of the session.

A letter was presented from Mrs. Cash Keys requesting that the Board authorize an electric extension to be carried from the Brentsville Court House to the School building for the purpose of furnishing adequate light in the School for First Aid classes. The Board, after considering the matter, decided that it would be much better if the First Aid class would arrange to meet in the Court House where adequate light is already provided, since any attempt to furnish an extension would be of a temporary nature and would probably be criticized by the insurance company, etc.

The Superintendent brought to the attention of the Board that there remained an amount of \$1,070.00 due the Regional High School Fund from the County School Fund to take care of the balance of the Board's per capita towards the operation of the Regional High School. On motion, the Board directed that the Treasurer be requested to transfer the sum of \$1,070.00 from the County School Fund to the Regional High School Fund to take care of this balance.

A letter was presented from the Negro Teacher's Association bringing to the attention of the Board the increased cost of living of teachers in the present emergency and requesting if possible the Board make allowance for this by giving a larger increase for session 1942-43. The Board directed that the Teacher's Association be advised that it was thoroughly cognizant of the existing condition, thoroughly sympathetic with the teachers in this emergency and that it would do everything possible within the limits of its budget to meet these trying conditions.

The Superintendent brought to the attention of the Board that a Regional meeting of Superintendents had been called at the University of Virginia March 12 and 13, and that he would be absent from the County those two days attending the meeting.

The Superintendent brought to the attention of the Board that the Sugar Rationing Board, through the Department of Education, has requested that schools and school teachers be used for the issuance of sugar ration cards March 9 and 10 for dealers and March 17, 18, 19 and 20 for individuals. On motion, the Board approved allowing teachers to do this for two hours each afternoon from 3:30 to 5:30 P.M. on the days

designated, and requested the Superintendent to see that the work was so organized that a fair distribution of the work be made so that all teachers would share equally in the burden of issuing these certificates.

The Superintendent brought to the attention of the Board that a possible revision in the salary scale should be considered, with especial attention to the minimum salaries. On motion, the Board authorized the Superintendent to prepare a revised scale, to be submitted to the Board at its next regular meeting April 1, and requested that such scale be in harmony with the amount set up for instruction in 1942-43 budget.

Mr. Irving B. Hedrick appeared before the Board in the interest of the Alumni Association of the Nokesville High School having a dance at their annual Alumni celebration in June. The Board referred Mr. Hedrick to their resolution of December 3 and advised him that the Board had no objection to the Alumni having a dance if they adhered strictly to the conditions laid down in the Board's resolution at its December meeting.

The question of the condition of American flags was brought up and discussed, and the Board authorized the Superintendent to purchase a sufficient number of American flags to have on hand so that they may be replaced at any time a school needed one. It decided that the important thing at the present time was to be sure to keep them flying and in good condition.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	17,935.92
COUNTY DEBT & BUILDING FUND	420.69
REGIONAL HIGH SCHOOL FUND	1,512.54
NATIONAL DEFENSE FUND	1,998.06

There being no further business, the Board adjourned to meet again in regular session Wednesday, April 1, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
April 1, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

On motion, the Board decided to adjust tentatively the teacher's salary scale as follows: minimum salary for Normal Professional certificate - \$90.00 per month; maximum \$115.00; minimum for Collegiate Professional - \$100.00, maximum \$125.00; adjustments in all salaries below maximum to be according to scale; adjustments in salaries above \$125.00 per month to be \$5.00 per month for academic teachers up to \$160.00. Academic teachers receiving \$160.00 per month will receive no increase.

Recorded vote: unanimous.

Upon recommendation of the superintendent, the following teachers in service were elected for session 1942-43:

Helen Newman	Mary E. Glaze	Abbye M. Lutes
Ruth Moffitt	Dorothy Bevard	R. R. Fishpaw
C. O. Bittle	Maude Jordan	Sarah H. Latham
Hazel Ritchie	Mrs. Willis Foley	Pauline Smith
Lois Sloop	Mary E. Buckley	Nancy W. Lyons
Julia B. Hale	Viola F. Latham	Zelda Mae Thomas
Rufus Beamer	Margaret Roy	Emily J. Johnson
Virginia Talley	Gladys L. O'Neill	Herbert Saunders
Ila V. Breeden	Evelyn Primas	Maron Broaddus
Louise McNair	Pauline Lily	Mary B. Nelson
Daniel D. Eutsler	Carrie Lanford	Bessie E. White
Gayle Whetzel	Jane M. Reid	B. Oswald Robinson
W. Y. Ellicott	Frances Johnson	Evelyn Berry
Emma W. Carter	Grace E. Metz	Rosetta Scott
Irene Haupt	Isabelle Patton	Alberta Isley
Evelyn Lynn	Virginia P. Park	Elizabeth Vaughan
Dorothy W. Varner	Laurine Billings	Selma M. Piland
Ida B. Foster	Elizabeth Heartwell	Edward Sierks
Lucille Pully	Alice M. Nelson	Frank G. Sigman
Thelma Mountjoy	Evelyn Hall	Nell J. Atkinson
Anne Myers	Lillian Knight	Nellie Knupp
Margaret Powell	R. Worth Peters	Elizabeth Lloyd
Jessie Alexander	Reamus Bennett	Mae T. Sanford
Emmie Harris	Lulu D. Metz	Julia G. Revis

Sue F. Ayres – Elementary Supervisor, white  
Margaret O. Townes – Jeanes Supervisor, colored

In this connection, the application of Mrs. Myrtle Moore stated that she would be unable to accept a position in any school except Manassas Graded School. The application of Miss Mary Norman indicated that she would be unable to accept a position in any school except Manassas Graded School. The application of Miss Zeus Cornwall indicated that under no condition would she return to Bethel, but that she could accept a position at Woodbine, Dumfries, or Occoquan Schools. The application of Mrs. Mary S. Kline indicated that she would not return to Brentsville, but that she might be interested in a position in another school.

The Board decided that it was not its policy to elect teachers unless they were available to be used in any school situation in the County. It did authorize the Superintendent, however, to consider these teachers in the light of possible vacancies which may occur in other schools, if, in his opinion, the opinion of the Supervisor and the opinion of the Principal of the School, these individuals would adjust satisfactorily in the existing vacancies.

On motion, the following bus drivers and janitors were elected for session 1942-43:

Hawkes Ayres	\$ 95.00	per month	
Rufus Russell	2.75	per day	
Eastman Keys	3.50	per day	
Johnnie Russell	2.25	“ “	
John Sweeney	2.50	“ “	
W. H. Butler, Jr.	3.00	“ “	
B. F. Hedrick	2.50	“ “	
Aristine Barbour	2.00	“ “	
Junis Grayson	2.25	“ “	
Carter Skinner, Jr.	2.25	“ “	
W. T. Merchant	2.75	“ “	Plus 45¢ per hour mechanical work
Montgomery Peters	2.25	“ “	
Woodrow Mann	2.00	“ “	
Frank Harris	3.00	“ “	
Richard Welsh	85.00	per month	\$3.00 per day for day work
N. F. Wells	95.00	“ “	
Harry Todd	150.00	“ “	
Eddie Russell	70.00	“ “	
George Russell	85.00	“ “	
Robert L. Vetter	145.00	“ “	Supt. Transportation, Buildings

The Superintendent discussed the possibility of putting lights in the Bethel School. The Board authorized him to pay one-half of the cost of the fixtures, not to exceed \$25.00 with the understanding that the work may be done by Allen Williams' class at the Manassas Industrial School.

Recorded vote: unanimous.

On motion, Robert L. Vetter was elected attendance officer for session 1942-43 at a salary of \$15.00 per month, for a term of nine months.

A letter was read from Miss Vaughan, principal of Occoquan High School, in which she described in detail a disturbance on the night of March 20 at a Parent Teacher's Association dance given at the School, created by Dukey Maddox, age 19, son of Mrs. Cloe Maddox, Woodbridge, Virginia; Wallace Ward, age 20, son of Mr. and Mrs. W. J. Ward, Woodbridge, Virginia; Vernon Best, age 19, son of Mr. and Mrs. H. L. Best, Dumfries, Virginia; Thomas Arrington, age 17, son of Mr. and Mrs. Bert Arrington, Woodbridge, Virginia; Dennis Garner, age 18, son of Mr. and Mrs. D. S. Garner, Hoadley, Virginia.

The Superintendent was directed to write each one of these individuals prohibiting them to go on any school property for any purpose, and advising them that if they do, they will be liable for trespassing, and also for prosecution under the law which covers disturbing public meetings in school houses.

A letter was presented from Mrs. Ray McCuen, who requested that her son, who will be six years of age after September 1, be permitted to enter school. The Board requested the Superintendent to notify Mrs. McCuen of the State Board regulation in this connection, and its inability to comply with her request.

On motion, the Board set the following days to visit schools: Wednesday, April 29 -0 Woodbine and the schools of Occoquan and Dumfries Districts; May 6 – regular School Board meeting and schools of Gainesville District; May 13 – schools in Manassas and Brentsville District.

The Superintendent brought to the attention of the Board the question of boiler insurance for the boilers at the Manassas Stated Vocational School. The Board decided to take no action at this time, but to keep the matter under consideration to be discussed at a later date, after the plans to rent the building to the NYA School have been completed.

The Superintendent brought to the attention of the Board the possibility of adjusting teachers salaries at the end of the year from an apparent surplus which will remain in the instructional fund. He stated that he did not know exactly what this amount would be, but should be able to determine it prior to the issuance of the payroll May 1. The Board authorized the Superintendent to check up on this matter, and make an adjustment in salary, not to exceed \$27.00 per teacher for teachers holding Normal Professional certificates, and \$45.00 per teacher for teachers holding Collegiate Professional certificates.

Recorded vote: ayes—Barnes, Free, Lynn, Piercy, Arrington; nos—none.

It is understood that when the notice to the teachers of this adjustment is sent out, copies will be sent to the School Board members for their information.

The Board discussed briefly the influences of the new law covering retirement of teachers in the age limit set, and in this connection, discussed certain teachers in the system who were nearing these limits, or who by virtue of ill health, are becoming less effective in their school positions. No definite action was taken in this connection.

The Superintendent reported to the Board that the Regional High School had been placed on the list of schools recognized by the Southern Association of Secondary Schools and Colleges.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	18,230.51
REGIONAL HIGH SCHOOL FUND	1,488.01
COUNTY DEBT & BUILDING FUND	950.00
NATIONAL DEFENSE FUND	207.38

There being no further business, the Board adjourned to meet again in special session Wednesday, April 29, and in regular session Wednesday, May 6, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
May 6, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Fred M. Lynn, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

Note was also made of the attendance of the following members at the special meeting held April 29, at which time the Board visited the schools in the lower end of the County: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn.

The minutes of the previous meeting were read and approved.

Upon the recommendation of the Superintendent, the following teachers were elected for session 1942-43:

Greenwich	Ruby Elizabeth Willoughby
Nokesville	J. K. Scott
	Alda Knupp
	Luella Eutsler
Dumfries	Mary C. Dickinson
	Willie M. Black
	Thelma Mountjoy
Haymarket	Ellen Caldwell
	Mary Norman
	Mary Catherine Gregory
Bennett	Cornelia M. Jeffries
	Helen Newman
	Myrtle Moore
	Jessie Mae Conner
Manassas High	Lucille V. Hamilton – librarian
	Fay M. Barrow – home economics
Occoquan	Pauline Keller
	Elsie Tune Davis
	Winifred M. Glover
	Frances C. Guthrie
	Pauline B. Johnston

The Superintendent was also authorized to place the following teachers if an opening became available: Fay Fletcher, and Mrs. Maybelle Sutton.

On motion, the Board authorized the Superintendent to write a letter to the Peoples National Bank requesting them to hold the Walter Sadd note in the amount of \$961.82 due on Ford truck chassis to a date after July 1<sup>st</sup> for payment, with the understanding that the Board would pay six percent on the note until paid in full.

The Superintendent reported to the Board that due to a legislative act, the minimum salary of the Division Superintendent of Schools had been increased from \$1,600 to \$2,200 per year, which amount was reflected in the salary of the Superintendent. He stated that the Board could either approve the salary as such, or that they had the authority to reduce the Board's supplement to any extent they wished, provided they did not decrease the total salary below the salary now paid. On motion, the Board decided to leave the supplement at the present rate, that is, \$1,990 and to allow the Superintendent the full advantage of the increase made by the State Legislature, that being \$600 per year.

Recorded vote: ayes-Arrington, Piercy, Lynn, McInteer, Free, Barnes; nos—none.

The Superintendent presented to the Board a letter from Mrs. Mary S. Lynn requesting an additional year's leave of absence, and a letter from Mr. Rufus Beamer, agriculture teacher at the Nokesville High School, requesting leave of absence for the duration of the war. On motion, the Board acted favorably on both of these requests.

A letter was received from Wallace M. Ward requesting the Board to remove the ban which was placed against him at the April meeting of the Board. It appeared from Mr. Ward's statement, also the statement of Miss Elizabeth Vaughan, principal of Occoquan High School, and that of Mr. Fred M. Lynn, Trustee from that District, that he was not in any way responsible for the disturbance, and that he did his best to keep the other members of the party from acting unruly. Upon recommendation of Mr. Lynn, the Board removed the ban placed against Wallace Ward, and directed that the Superintendent notify him that he could again have the privilege of attending such school functions as he desired.

The Superintendent reported that Mrs. Willis Foley had been in his office and was attempting to arrange for a pension, and that she would not be an applicant for a teaching position next year.

A letter was presented from Mr. G. R. Finley, representing the Seventh Day Adventists, stating that he wished to hold a series of meetings in the gymnasium at the Nokesville High School, on or about September 1<sup>st</sup> to about October 15<sup>th</sup>, or November 1<sup>st</sup>. Mr. Finley stated that his organization would be glad to pay a fair rental for the use of the building. The Board, after considering the matter, decided that they were not in a position to rent any portion of the plant at that time, due to the fact that it would be very difficult to do this without interfering with the school program, and suggested that Mr. Finley try to get some other place in the community for his meetings, there being possibly two buildings, one the old Methodist Church and the other the Hebron Seminary.

A letter was received from Mrs. Hattie L. Gaskins requesting the use of the school bus for the children to attend a meeting on May 17, which meeting will be conducted by the Rev. W. H. Barnes, of the Manassas Regional High School for the school children of Antioch School. The Board directed the Superintendent to write Mrs. Gaskins that it regretted very much their inability to assist her, but had not authority to operate school busses on Sunday, or any other day excepting for regular school duties, and that further, with the present tire and gas situation as it is, it would be highly inadvisable to use the bus, excepting for its regular duties.

A letter was presented from Mrs. John Barrett in which she stated that she highly favored the opening time for school as 9:30 rather than 9 o'clock during the period that war-time is in effect. The Board delayed action on this matter until a later date in order for the different members of the Board to sense the community feeling on this particular point.

A letter was read from Aristine Barbour, bus driver at the Antioch School, requesting that the Board increase his salary next year by twenty-five cents per day. The Board took no action in the matter, but directed the Superintendent to check over the matter with Mr. Vetter and to make whatever adjustment as seemed necessary and advisable.

On motion, the Board decided to open schools for session 1942-43 on Thursday, September 3, 1942, and to designate the opening teachers meeting on Wednesday, September 2.

On motion, library units were approved for Manassas High School and Occoquan High School.

On motion, the Board authorized the Superintendent to take a portion of his vacation about June 15, at which time he had planned to take in the Federation of World Education Association meeting at Toronto, Canada.

It appearing that additional funds are needed to take care of the expense incurred on the Sewage Disposal Plant at the Regional High School, the Board directed the Treasurer to transfer from the County Debt and Building Fund to the Regional High School Fund the amount of \$200.00 to cover Prince William County's share of this expense.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	19,567.42
REGIONAL HIGH SCHOOL FUND	1,715.51
COUNTY DEBT & BUILDING FUND	362.09
NATIONAL DEFENSE FUND	343.40

There being no further business, the Board adjourned to meet in special session Wednesday, May 13 to visit the schools of Manassas and Brentsville Districts and in regular session Wednesday, June 3, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
June 3, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk. Mrs. McInteer from Dumfries District was absent.

The minutes of the previous meeting were read and approved.

The Board directed the Clerk to make record of a special meeting held May 13 at which time the Board members visited the Schools in Manassas and Brentsville Districts, and to allow attendance and mileage for those members who attended, those being Mrs. Piercy, Mr. Arrington, Mr. Barnes, Mr. Lynn, Mr. Free.

The Superintendent presented a letter from Mr. G. Raymond Ratcliffe, Cashier of the Peoples National Bank, in which he stated that he would be glad to carry the note of W. C. Sadd on Ford Chassis in the amount of \$950.00, until sometime during the next fiscal year, with the understanding that the School Board would pay the interest at 6% for such time as the Bank carried the note.

On motion, the Board directed that the following order be placed for brooms for session 1942-43: for Prince William County Schools – fourteen dozen janitor size, six dozen small size; for Regional High School – four dozen janitor size.

The Superintendent reported to the Board that he had sold the GMC 1931 school bus body and chassis and the Corbitt 1932 school bus body and chassis to Willard W. Wentz of Schoolfield, Virginia, for the sum of \$925.00 cash, and that he recommended that this amount be used for the purchase of an additional chassis for school bus equipment if such a chassis can be obtained.

On motion, the Board confirmed the sale, and authorized that the money be placed in the County School Fund, with the understanding that it may be used for the purchase of an additional chassis for school bus equipment at such time as this chassis may be obtained.

On the recommendation of the Superintendent, the following teachers were elected for session 1942-43:

Brentsville	Mrs. Wilma P. Tomlinson
Bennett	Molly Case
Manassas High School (Commercial)	Virginia Wright
Manassas High School Home Ec.	Margaret George

Haymarket School	Elizabeth F. Frazer
Haymarket School	Juanita Carmack
Bethel	Lillian M. Ledbetter
Bethel	Winifred Glover
Occoquan	Mary Frances Hiehle

The Superintendent discussed with the Board the drop-off of the enrollment at the Greenwich School, and indicated that the records show that in the sixth grades there next year there would be only thirty-six pupils. The Board elected to leave this matter open until the next meeting, and elected only one teacher to the position until it was definite that two teachers would be needed.

On motion, the Board elected Herbert W. Saunders to carry on the Adult Education project in connection with the Manassas playground at a salary of \$100.00 per month for the months of June, July and August.

On motion, the Board granted leave of absence for one year for Mrs. Dorothy Varner, who filed a letter making this request.

On motion, the Board directed the Superintendent to employ Mrs. C. R. C. Johnson for the month of June, and also the month, of July and August for the purpose of repairing and cataloguing the Bennett School library books and such of the Manassas High School library books as needed repairing and cataloguing. It also authorized him to use Mrs. Johnson to assist with library work at Manassas Public Schools for school session beginning September 1, with the understanding that she may also be used to do additional work in connection with the activity program that she has time to do, over and above her regular library work.

On motion, the Board accepted the proposal of Don Wilson of the service department of the Royal Typewriter Agency, Winchester, Virginia, to repair and service all the typewriters at the Manassas High School and Occoquan High School Commercial Departments for the sum of \$115.50, it being understood that he will completely overhaul and repair these machines, also the machines in the School Board office, and that he will service them throughout the nine months of the next school year for the sum stated.

The Superintendent explained to the Board that Mrs. Evelyn I. Lynn, principal of Dumfries School, had received an offer from Fairfax County School Board of \$160.00 per month for a term of ten months as principal of the Lorton School. He recommended that Mrs. Lynn be paid this amount to continue as principal of the Dumfries School. On motion, the Board approved this recommendation, and set Mrs. Lynn's salary at \$160.00 per month for a ten month period, beginning September 1, 1942.

On motion, the Board elected Eastman Keys assistant mechanic and bus driver at a salary of \$85.00 for a twelve month period, beginning July 1, 1942, it being understood that for this salary Mr. Keys works every week day for the School Board, excepting such days as are declared holidays, by the Board, and that in addition to driving his regular bus

route during the next session, beginning September 1<sup>st</sup>, that part of his summer work be the repair of school bus bodies, which work will begin July 1<sup>st</sup>, and will be done at night at the Manassas High School shop in connection with acting as watchman for the school busses for that period.

On motion, the Board authorized the Superintendent to secure Mr. Warren Coleman to audit the School Book Accounts and the Regional High School boarding department and farm accounts.

On motion, the Board authorized the Clerk, or in his absence, the Assistant Clerk to draw such warrants as are necessary to pay freight on coal and to make weekly payments to men unloading coal who are not working on a regular basis.

The Board made reference to a resolution passed June 11, 1941 and July 1, 1941 in reference to children from the area around Brentsville who were allowed to attend Manassas Public Schools for the past session. The Board, after reviewing these resolutions, decided to make this effective for next year in the same manner as for the past session.

A letter from Mrs. Selina T. Wilson, who lives at Haymarket, Virginia, was presented to the School Board. Mrs. Wilson requested permission to use the school bus periodically to go to and from Manassas when she wished to do so. She stated as a basis for her request that she felt that being a retired teacher, she was entitled to this consideration. The Board, after considering the matter carefully, decided that it would not be able to grant this request in view of the fact that several requests of a similar nature had been refused.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND

[left blank]

REGIONAL HIGH SCHOOL FUND

[left blank]

There being no further business, the Board adjourned to meet in regular session Wednesday, July 8, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
July 8, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, F. M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

This being the annual meeting, the Board next took up the business of organization. On motion, duly seconded, D. J. Arrington was elected Chairman, F. M. Lynn, Vice-chairman, R. C. Haydon, Clerk and Marion N. Dickins Assistant Clerk, for the fiscal year beginning July 1, 1942.

The Board voted that the compensation of the secretary and assistant clerk be \$125.00 per month.

The first Wednesday in each month was selected as the regular meeting day for the County School Board.

On recommendation of the Superintendent, the following teachers were elected:

Dumfries – 5 <sup>th</sup> grade	Norma H. Dektor
Haymarket, Principal	Josephine M. Lynn
Haymarket – 6 <sup>th</sup> grade	Mary B. Lightner
Haymarket – 1 <sup>st</sup> grade	Mary H. Bartenstein
Bennett – 4 <sup>th</sup> grade	Janet Largent
Occoquan	Elizabeth Nusbaum
Bethel	Mrs. Lillian Ledbetter
Bethel	Mrs. Lynn Glover

Upon recommendation of the Superintendent the following bus drivers were elected: Ray Ebhardt, to take the place of Hawkes Ayres, as bus driver and assistant mechanic - \$80.00 per month, beginning July 1st; Willie Mayhugh, bus driver and day-time janitor at Manassas High School at \$2.50 per day.

A letter was read from the Prince William County Teacher's Association recommending to the Board that all teachers be required to pass the Physical examination, also that the payroll allotment plan for the purchase of Bonds be entered into next session. On motion, the Board approved both of these plans, but decided to put the physical examination into effect gradually during the next session. The Board authorized the Superintendent to put the payroll allotment plan into effect for all persons signing certificates indicating their wish for the deductions.

At the request of Mr. Gnadt, the Superintendent brought before the Board the question as to whether it would be willing to sell a strip from the Quantico School lot wide enough for Mr. Gnadt to have a drive-way entrance between the school grounds and his property. The Board referred this matter to Mrs. McInteer as a Committee to report on this matter at a later meeting of the Board.

The question of the gas situation and its possible effect on school transportation next year was discussed. It was pointed out that unless the gas situation improves, there may be days when the gas stations may not be able to accommodate school busses, and in those cases, the busses may not be able to operate. The question as to whether or not the School Board should put in tanks during the emergency was brought up and discussed. The Board directed the Superintendent to write each dealer who has been furnishing gas and determine whether or not the dealer is willing to continue furnishing it, and if so, if he feels reasonable certain that he can supply the needs of the school busses at all times. As soon as the replies are received to these letters, the Superintendent is directed to take steps as seem necessary for the best interests of the transportation.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	[left blank]
REGIONAL HIGH SCHOOL FUND	[left blank]
NATIONAL DEFENSE FUND	[left blank]
REGIONAL HIGH SCHOOL FUND	[left blank]

There being no further business, the Board adjourned to meet in regular session Wednesday, August 5, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
August 5, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. F. M. Lynn, from Occoquan District, was absent.

The minutes of the previous meeting were read and approved.

On motion, the Board decided to continue purchasing tires from the Richmond Rubber Company, of Richmond, Virginia, it being understood that they would furnish their first line tire at State prices, less 5%, and would continue to give the same good service as in the past.

On motion, the Board awarded the liability insurance for school busses and automotive equipment to the Harleysville Mutual Company, represented by Mr. B. Jackson Ratcliffe, agent.

The Superintendent brought up the question of the well which was drilled at the Brentsville Court House, and stated that it had been necessary to go considerably deeper than at first estimated in order to get a sufficient supply of water, the depth being 197 feet at \$1.50 per foot, with 21 feet of casing at \$1.00 per foot. The Board approved the drilling of this well, and ordered the sum of \$316.50 paid out of the Brentsville District Court House Fund for this improvement, with the understanding that the installation of the pump and maintenance would be carried by the School Board as long as a school is maintained at this point.

A letter was received from Mrs. John Seymour requesting water and sewage installation for the Brentsville Court House. The board decided that in view of the present demand for such equipment, and in view of the already large cost of drilling the well and making the pump installation, it would not be able to make further improvements along this line until after the duration. It directed the Superintendent to write Mrs. Seymour stating its position in the matter.

The Superintendent reported that he had received a check in the amount of \$40.00 payable to the County School Board as dividend due the C. E. Lipscomb Trust Fund, and that the money had been deposited to the credit of that fund.

Letters of resignation were presented from the following teachers: Mrs. Helen Newman and Miss Isabelle Patton, Bennett School, and Mary Glaze, Cabin Branch.

On recommendation of the Superintendent, Miss Roberta Fox Payne was elected to teach third grade in the Bennett School, and Miss Helen Lee Morris first grade at Haymarket School.

The superintendent reported to the Board that he had sent letters to all gasoline stations furnishing gas during the past session, requesting them to indicate whether they wished to keep the business for next year, and whether they felt reasonably certain that they could furnish the needs of the busses at all times. He stated that he had received replies from about one-half of the stations indicating that they thought they could furnish the gas. Some, however, qualified their statements to the effect that they would furnish it as long as they could get it, or as long as they were in the business. About one-half of the stations made no reply.

The Board decided that, in view of this apparent uncertainty on the part of the gas stations that it would take steps to put in four storage tanks, one at Occoquan High School, one at Nokesville High School, one at Gainesville Graded School, and one at the County School Garage at Manassas, and that gas to all of the busses with the exception of two would be furnished from these tanks. The keys to the tanks would be in the possession of the principals of the schools and to the tank at the County Garage in the possession of R. L. Vetter, Superintendent of Transportation.

Recorded vote: unanimous.

The superintendent brought before the Board a request made by Mr. Pugh on the Sharrett Farm, that the school bus run in on his road approximately one mile from Route 28 in order to pick up children from the farm. Mr. Vetter, superintendent of transportation, stated that he had measured the distance from Route 28 to the pumping station, and found it to be  $\frac{8}{10}$  of a mile, and that the Sharrett residence was approximately  $\frac{2}{10}$  of a mile further.

The Board decided, after considering the matter, that in view of the shortness of the distance, the general condition of the road, and the fact that the bus on Route 28 was not scheduled to arrive at the intersection of these roads until about 20 minutes to nine, that it would not prove a hardship on the children to walk that distance, but that it would be bad on the equipment to travel this road heavily loaded, and that it would also adjust the schedule too early at its beginning point. It directed the Superintendent to notify Mr. Pugh that for these reasons it was not possible to grant his request.

The Board discussed more or less in detail the condition of several of the County roads - one: in reference to the roughness, and two: poor vision due to growth of bushes, etc., along the right of way. It requested that the Superintendent take the matter up with the road engineer and see if he could in any way improve these conditions during the present month so that there would be a minimum wear and danger to the school transportation equipment.

The Superintendent reported that the Manley School teacher had resigned, and that with a little work done on the road in the settlement, that he felt that the school bus from Gainesville neighborhood could bring these children into Manassas. On motion, the Board decided to close the Manley School and transport the children to the Brown School, and directed the Superintendent to ask the road engineer if he would cooperate in making such improvements to the road through the settlement as to make year-around transportation possible.

On motion, the Board decided to open schools Thursday, September 5, and to begin the school day for the session at 9:30 A.M., war-time.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	4,891.91
REGIONAL HIGH SCHOOL FUND	662.15
MANASSAS DISTRICT SCHOOL FUND	375.94
NATIONAL DEFENSE FUND	3,064.74

There being no further business, the Board adjourned to meet in regular session Wednesday, September 9, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
September 10, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. F. M. Lynn, from Occoquan District, was absent.

The minutes of the previous meeting were read and approved.

Note is herewith made of the special meeting held September 2, when the School Board attended the School Bus Inspection and County Teachers' Meeting. Those present were: D. J. Arrington, Chairman, Anita D. Piercy, and N. N. Free. Allowance for attendance and mileage for this meeting is herewith granted, to be paid as part of the bills for meeting.

On recommendation of the Superintendent, the following teachers were elected for session 1942-43:

Cabin Branch	Ida Lorine Harris
Haymarket	Bessie Tune
Bethel	Princess M. Jones
Occoquan	Ida M. Newman
	Aileen Murphy
	Anna M. Lewis

A letter was read from Mr. R. Worth Peters stating his difficulty in securing adequate office assistance. He stated that he had employed two different people, and both had left him for other opportunities. In the emergency, he recommended Mrs. R. Worth Peters to act as his secretary until such time as he could get satisfactory office help. On motion, the Board expressed appreciation to Mrs. Peters for her willingness to help out in this emergency, and directed the Superintendent to relieve her at such time as satisfactory help can be obtained for Mr. Peters' office.

A letter was received from Mrs. Elinor Johnson requesting that the Board pay her \$55.00 per month in lieu of \$50.00, which had been the amount paid during the summer months. On motion, the Board approved paying Mrs. Johnson \$55.00 per month for the nine months beginning September 1<sup>st</sup>.

A quotation for boiler insurance was presented by Mrs. Viola Proffitt, representing the Traveler's Company. The Board, after considering the matter briefly, appointed N. N. Free, R. L. Vetter and R. C. Haydon a committee to consider this more in detail, and to report to the Board sometime before preparation of the 1943-44 budget.

A letter from Mrs. Donovan of Bristow, requesting that a child staying with her be allowed to attend Brentsville School without paying tuition was presented to the Board. Mrs. Donovan claimed that child was a relative of her son-in-law. The Board left the matter open for further investigation before reaching a decision on this point, and requested the Superintendent to be prepared to give more information at the next regular meeting of the Board.

A request that the Lynch child and Ritter child, who live just outside of the corporation of Manassas be permitted to use the Brentsville bus was presented to the Board. The Board, after considering the matter, decided that for the immediate present, it could not extend its bus limits, but requested the Superintendent to investigate and determine whether or not there were small children in the group who it may be able to accommodate.

The Superintendent reported to the Board that a notice had been received from the State Department of Education that the general appropriation for schools would be \$73,260.00 this year, which amount was \$2,240 less than the budget estimate. The Superintendent stated that this difference was caused by a drop of seventy-one and a fraction in average daily attendance during the last session.

On motion, the Board designated the County School Garage as inspection station for all school busses and directed that Mr. R. L. Vetter, Supervisor of Transportation, furnish the Board a copy of an inspection for each of the school busses operated at the next regular meeting of the School Board on Wednesday, October 7.

A petition was presented from some of the patrons of McCrae School, requesting that the Board send the school bus to transport high school children to Manassas up Lee Highway as far as the negro Church. The Board decided after considering the matter, that due to the closeness of the schedule and to the fact that it would be impractical to start the bus any earlier than it is now starting, that it would not be able to grant this request.

In this connection, the Board felt that no children in this vicinity considering they are of high school age, are handicapped by the necessity of meeting this bus at the intersection of Route 55 and 211.

A letter was received from Mr. Stanley A. Owens in reference to a strip of land between the Swavely School property proper and the section of the property now occupied by the shops. This strip of land now is being used by the school students to go forward and back between the shops and dormitories. Mr. Owens stated that there was a deed of trust against this strip and that his client was disposed to foreclose unless some interested party purchased the interest. The Board left the matter open and requested the Superintendent to discuss the matter further with Mr. Owens in order to get the complete status of this strip of land before a decision is reached.

A committee composed of Mr. VanDoren, Mrs. Hill, Mr. Hill, Mrs. Dagenhart and Mrs. Suthard appeared before the Board to register a complaint against Mr. W. Y. Ellicott, principal of the Woodbine School. Mr. VanDoren stated that he considered Mr. Ellicott mistreated the children, that he was not consistent in his punishment, and that a bad moral condition existed in the school. Mrs. Hill stated that in her opinion, Mr. Ellicott was too old to do satisfactory work, and that his physical condition was such that he was incapable of carrying on the work in a satisfactory manner. Mr. Hill stated that he had been to Mr. Ellicott last spring and asked him to resign because he felt that the general moral condition of the school was not such as it should be, and that Mr. Ellicott was incapable of conducting the school as it should be. Mrs. Dagenhart brought up the point that he did things that he reprimanded the children for doing, and in this way lost their confidence. Mr. Hill reviewed briefly some financial transactions that Mr. Ellicott had taken part in as principal of the School, and as Secretary-Treasurer of the P.T.A. He stated that he did not wish to reflect on Mr. Ellicott's honesty, but that he felt that he had been very lax in his conduct of both the school and P.T.A. finances, and that this laxness had caused quite a lot of dissatisfaction and some loss of confidence in Mr. Ellicott.

After hearing the committee, the Board considered the matter more or less in detail, but felt that there was no action that it could take at this time, since Mr. Ellicott has a contract for the present session, and in the opinion of the Board, no charge shown against Mr. Ellicott was serious enough to cause the cancelling of his contract.

The Superintendent was directed to write to the Chairman of the Committee and tell him this, also to tell him that the Board would do its utmost to see that the school was conducted in a satisfactory manner for the present session. The Board further requested that the Superintendent have a personal conference with Mr. Ellicott and bring to his attention the complaints that were made.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	7,140.06
REGIONAL HIGH SCHOOL FUND	629.97
NATIONAL DEFENSE FUND	4,420.83

There being no further business, the Board adjourned to meet in regular session Wednesday, October 7, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
October 7, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, N. N. Free, A. T. Barnes, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Upon recommendation of the Superintendent, the Board tentatively elected Miss Marjorie Payne Neel as teacher at the Bethel School at a salary of \$90.00 per month, this election to be made permanent if Miss Neel proves to be able to handle the situation and adjust to is satisfactorily.

On motion, the Board authorized a transfer of \$1,500 from the County School Fund to the Regional High School Fund, this being a portion of its appropriation towards the operation of this School on a per capita basis.

On motion, the Board approved an appropriation for library additions at the Manassas High School and Bennett amounting to \$250.00; Physical Education at Manassas High and Bennett \$75.00; Home Economics \$150.00; and mimeographing by the high school Commercial Department for the School Board Office at \$25.00, making a total appropriation of \$500.00; this appropriation to be made available at the November meeting of the Board, less such expenditures as are incurred or set aside for library units order through the State Department.

On motion, the Board approved an expenditure of an additional \$79.95 for special equipment bought for the pre-flight training course class at the Manassas High School.

On motion, the Board approved allowing Miss Pauline Smith and Mrs. Myrtle Moore to ride the school bus from their homes to school, on such days as they wish to use this convenience.

A letter was presented from the Surplus Commodities Division indicating that the Alexandria office would be kept open for the convenience of the Northern Virginia counties if the counties participated in the over-head expense for operating this office. The letter stated that the assessment against the Prince William County School Board would be \$8.00 if the office at Alexandria were to be kept open. On motion, the Board approved the arrangement whereby it would pay \$8.00 per month towards the operation of such office as long as sufficient surplus commodities are available to justify the expense.

The Superintendent explained to the Board the Emergency Farm Aid Program which had been put into operation from October 1 to 15 in order to assist farmers in saving their crops. He stated that pupils whose work was well up and could afford to lose some time would be permitted to leave school and work on farms for a maximum of five full days

between October 1 and 15, it being understood that the County Agent's office be responsible for where the pupils work and the transportation to and from work, and that the school secure the permission of the parents for those pupils who offered their services. A uniform wage for the pupils was agreed upon at 30¢ per hour. The Superintendent stated that he had on file a full set of regulations on the plan.

On motion, the Board approved the plan as set up and ordered the regulations filed.

A petition was received from Brown School PTA requesting certain improvements at the Brown Elementary School at Manassas. On motion, the Board appointed D. J. Arrington and R. C. Haydon a committee to confer with the Brown School committee and to report back to the Board at a later date.

The Superintendent presented audits prepared by Warren E. Coleman of the Text Book Fund, also the Regional High School Boarding Department and Farm Account. The superintendent stated to the Board that there was a surplus of \$526.17 in the Text Book Fund on July 1, 1942, which was \$55.80 less than the balance shown July 1, 1941. He explained that the Board may expect a gradual reduction in this balance, due to the fact that the maximum purchase allowance on text books was 5% on the cost price, and that in most instances this did not even take care of the freight and the transportation charges.

The Board discussed at some length the possibility of placing the entire county on the text book rental plan and there seemed to be more or less general opinion that if possible, this plan should be studied out and entered into for another year.

In commenting on the Regional High School audit, the Superintendent stated that this audit showed a deficit of somewhere in the neighborhood of \$1800, but that this deficit was largely overhead; that the principal of the school had purchased a great many of his winter supplies early, and that that had tended to pull down the cash account, and also increased the bills payable.

On motion, the Board approved two \$60.00 libraries for the Manassas High School, and two for the Nokesville High School.

A request from Mrs. Evelyn I. Lynn, principal of the Dumfries Graded School, was presented to the Board, asking that the Board make an appropriation towards a radio-victrola which they had recently purchased. Mrs. Lynn stated that the total cost of this radio was \$150, and that \$90.00 remained to be paid, the SCA of the school having paid \$60 on account. On motion, the Board approved an appropriation in the amount of \$20 for this purpose, and directed that a check be drawn payable to Mrs. Evelyn I. Lynn and recorded as part of the expenses of this meeting.

Recorded vote: unanimous.

The Superintendent presented inspection blanks for each of the County busses, which had been made by R. L. Vetter, Supervisor of Transportation. He stated that these inspections showed that most of the busses were in excellent condition, and that wherever they indicated the need of any adjustment, that this work would be done immediately.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	15,993.45
REGIONAL HIGH SCHOOL FUND	1,435.00
NATIONAL DEFENSE FUND	3,595.96

There being no further business, the Board adjourned to meet in regular session  
Wednesday, November 4, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
November 4, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Fred M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

The Superintendent brought to the attention of the Board the fact that Ray Ebhardt, regular monthly employee of the Board, and Rufus Russell, school bus driver, both felt that their salaries were inadequate to justify their continuance as drivers. The Board, after discussing the matter more or less in detail, authorized the Superintendent to place Rufus Russell on the payroll by the month at a salary of \$85.00 per month straight time, and to discuss the matter with Ray Ebhardt and make such adjustments as seemed advisable, after considering the matter from all angles.

A letter was presented from Hynson Electric and Supply Company, requesting the Board to permit the removal of the tank equipment from the old Haymarket School, since the gas stove there was used so infrequently. The letter stated that this equipment was difficult to purchase and there were many places where it was needed. In discussing the matter, Mrs. Piercy stated that she felt that there was a greater need for the equipment at the school this year, and that she would like to discuss the matter with the teachers before permitting any change, since it was her understanding that the stove would be used for the purpose of preparing hot lunches, etc., this year. The Board decided, therefore, to make no change in the plan for the immediate present until Mrs. Piercy had had further opportunity to investigate the matter,

The Superintendent presented a letter from Stanley A. Owens in further reference to the pass between the old Swavely School property and the field across South Main Street. The Board decided to take no action in the matter but directed the Superintendent to check up further and obtain more details in reference to this piece of land.

Mr. Nickols, from the Federal Farm Loan, appeared before the Board and requested that Doris Russell, who works in his office, be permitted to ride the school bus from her home at Canova forward and back each day to work. The Board, after discussing the matter, decided that since similar requests of this kind had been refused in other instances, that it would be inconsistent to allow Doris this privilege. It directed the Superintendent to advise Mr. Nickols that it was entirely sympathetic in his desire to help Doris, but that it felt that there were many complications which prevented such an arrangement at this time.

Recorded vote: unanimous.

Mr. R. L. Vetter, Superintendent of Transportation, appeared before the Board and presented the school bus inspection report. The Board checked these carefully and was pleased to note that there were very few conditions that needed correction. Mr. Vetter explained that in so far as materials were available, all corrections had been made, but that in a few instances, he had not been able to get the necessary parts, but that these corrections would be made just as soon as parts were available.

The Superintendent presented the idea of workmen’s compensation to the Board, and stated that he had been approached by a representative of the Federated Hardware Mutual, who had made a proposal covering the Board’s entire personnel. All the members of the Board seemed interested in this coverage, and requested the Superintendent to secure more details on the plan and report back at the next meeting of the Board, December 2.

The question of the attendance of Board members at the meeting of the Department of Trustees during the Thanksgiving Holidays was brought up and discussed. Several of the members seemed doubtful as to whether they could attend; however, Mrs. McInteer and Mrs. Piercy indicated their desire and willingness to attend. On motion, the Board appropriated an amount not to exceed \$15.00 towards the expenses of any member who found it possible to attend the meeting. It also approved an appropriation to help defray the expenses of the Superintendent at this meeting. He stated that due to a change in the program, it appeared that he would have to stay in Richmond at least four days.

On motion, the Board approved an additional library for Nokesville High School, one for Manassas High School, two for Occoquan High School, and two for the Regional High School.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	[left blank]
REGIONAL HIGH SCHOOL FUND	[left blank]
NATIONAL DEFENSE FUND	[left blank]

There being no further business, the Board adjourned to meet in regular session Wednesday, December 2, 1942.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
December 2, 1942

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Fred M. Lynn, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. A. T. Barnes of Coles District was absent.

The minutes of the previous meeting were read and approved.

On motion, the Board authorized that the fire insurance policy on the Swavely School property be taken out with the Federated Hardware Mutual Insurance Company on a three-year basis, with the understanding that approximately one-third would be payable each year.

The Board also directed that compensation insurance on all persons working for the School Board be taken out with the Federated Hardware Mutual Insurance Company, and that the Superintendent work out with the Agent the proper payroll amounts, rates, etc.

A letter was presented to the Board from Mrs. Mae T. Sanford requesting that the Board appropriate the sum of \$15.00 towards the expense of teacher delegates to the Virginia Education Association meeting in Richmond. The Board granted Mrs. Sanford's request, and directed that a check be made out to the Prince William County Teacher's Association and forwarded to Mrs. Sanford for this purpose.

Recorded vote: unanimous.

The Superintendent presented to the Board a letter from State Superintendent Lancaster, accompanied by a request from the United States Government, that approximately one-fifth of the typewriters used in school commercial departments be made available to the Government at trade-in prices. The Board, after considering the matter carefully, decided that with some adjustments, it would be possible to allow the Government to have three from the Manassas High School department. It decided, however, that of the twelve in the Occoquan High School Department, it was not possible to make adjustments to release any of these machines at this time. The Superintendent was therefore authorized to sell to the Government at the price offered, the following machines: Woodstock #N571053; Woodstock #N571054; Royal #KHM-1925867.

A letter was presented from Mrs. Princess Jones, requesting that her son who has been attending school at Bethel by a special arrangement in order that Mrs. Jones could teach, be permitted to attend the first grade in Manassas. The Board denied this request on the grounds that it would be discriminating to allow Mrs. Jones' child to go to school when the regulation denied other persons the same privilege, and directed the Superintendent to advise Mrs. Jones that if she continued to teach at Bethel, the arrangement would stand whereby she could continue her child at Bethel, which arrangement was a convenience to make it possible for her to teach. If, however, Mrs.

Jones stopped teaching school, it would not be possible to permit her child to go to school until next session.

On motion, the Board approved the schedule for closing schools at Christmas on December 18 and reopening Monday, January 4, with the understanding that this lengthened holiday would be given in lieu of holiday at Easter.

In this connection, the Board authorized that the December payroll be made as of and dated December 18 so that the teachers would receive their pay before leaving for the holidays.

The Board also approved the winter schedule for schools opening at 10 A.M. and closing at 3:40 P.M. each day from November 30 to March 12 inclusive, with the understanding that the regular schedule will be resumed Monday, March 15.

The Superintendent reported that Mr. Sierks at Occoquan had been called to the Armed Forces and that he had placed Mrs. Newman in the high school department and made such readjustments as were necessary to continue the program, and that Mrs. Anna Mae Lewis had been placed in the fifth grade at Occoquan.

He also stated that Mrs. Sanford, teacher of commercial subjects, was asking to be relieved after the holidays, also Mrs. Princess Jones, who teaches at Bethel.

The Board approved the adjustments and directed the Superintendent to make such arrangements in the case of these further resignation as he could.

On motion, the Board approved the issuance of a warrant in the amount of \$607.00 payable to the Treasurer of Quantico Post School Board for one-half of the tuition paid to that school for the present session.

On motion, the Board directed the Superintendent to transfer from the County School Fund the sum of \$1706.50 to the Regional High School Fund, it being the balance due from the Prince William County School Board towards the per capita operation of the Regional High School for session 1942-43.

Recorded vote: unanimous.

The Superintendent brought to the attention of the Board the fact that W. T. Merchant, the school bus mechanic wished to be relieved of the job of driving the school bus and to spend his entire time working as mechanic on school busses and school building repairs. After considering the matter carefully, the Board directed that Mr. Merchant be continued as a mechanic only at \$5.00 per day for the days worked, and that the Superintendent make other arrangements for the driving of the bus now being operated by Mr. Merchant.

Recorded vote: unanimous.

Mrs. Piercy turned in the sum of \$8.75 paid by the Gainesville Methodist Church for the use of the school auditorium at Haymarket. The Board directed that this amount be deposited to the credit of the County School Fund.

Mrs. Floy H. McInteer, the Board's representative to the Trustees Association of Virginia, made a very complete and interesting report of the Trustees meeting at Richmond during Thanksgiving holidays. R. C. Haydon, delegate to the Superintendents Association, made a report of the meeting of the Superintendents, which meeting emphasized chiefly administrative adjustments necessary in reference to the war program.

The Board approved the following libraries: Regional High School 2; Manassas High School 1; Dumfries 2; Manassas High School one World Book Encyclopedia; Negro Circulating Library 1.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	[left blank]
REGIONAL HIGH SCHOOL FUND	[left blank]
GAINESVILLE DISTRICT SCHOOL FUND	[left blank]
COUNTY DEBT & BUILDING FUND	[left blank]
NATIONAL DEFENSE FUND	[left blank]

There being no further business, the Board adjourned to meet again in regular session Wednesday, January 6, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
January 6, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. F. M. Lynn, from Occoquan District was absent.

The minutes of the previous meeting were read and approved.

The Superintendent stated to the Board that the United Daughters of Confederacy were willing to loan a portrait of Robert E. Lee to the High School, partly because they wished the high school to have the use of it and partly because they wished to have a good storage place for it. The Board decided to accept the loan with thanks, with the understanding that it was not held responsible for more than ordinary safety.

On motion, the following teachers were elected: Mrs. Mae Davis on emergency basis to fill in at Occoquan; Miss Virginia Johnson under contract for \$125.00 per month as commercial teacher at Occoquan.

The Board designated the following teachers as emergency teachers, working on the per diem basis; Mrs. Elinor C. Johnson, Bennett School Librarian, Mrs. Ernestine Royer, Miss Marjorie P. Neel, Mrs. Henrietta Lyons, and Mrs. Mae Davis.

On motion, the Board approved allowing Miss Ruby Willoughby to live at Nokesville and use the school bus in travelling to and from her school at Aden.

On motion, the Board authorized reimbursing Miss Frances Owen to the extent of \$2.50 per day for the days she missed while attending the Liberty Ship launching at Wilmington, N. C.

On motion, the Board approved purchasing from the J. P. Bell Company, of Lynchburg 500 payroll forms at a price of \$17.50.

On motion, the Board elected Louise Wallace as office assistant and set her salary at \$60.00 per month, \$35.00 of which is to be paid from Country School Funds and \$25.00 from the Defense Funds.

The Superintendent explained to the Board the consolidation in bus routes around Occoquan and Quantico, stating that one colored bus had been eliminated, and that the two colored routes were now being taken care of by the Junis Grayson bus, and that one white bus had been eliminated and consolidated in such a way that it is being absorbed by the routes operated by Rufus Russell and Eastman Keys. He stated that by these consolidations, \$85.00 per month was being saved in the salary from the drivers and suggested that a portion of this saving be used to increase the salaries of the regular men

so that they would be more secure in their positions and compensated for the additional work being required of them, it being understood that these consolidations are effective for the present month. If these consolidations remain as now and are satisfactory and effective, the salaries will be as follows: Junta Grayson \$70.00 per month, full-time employee; Rufus Russell \$100.00 per month; Eastman Keys \$100.00, full-time employees; and Frank Harris \$85.00 per month, also full-time employee.

Recorded vote: unanimous.

The Superintendent presented to the Board the payroll for the Vocational School due for the month of December and dated January 4, totalling \$2,690.00, against which a Victory Tax is chargeable in the amount of \$91.70. The Board directed that a certified copy of this payroll be presented to the Treasurer, Mr. C. A. Sinclair, and that he be directed to transfer the sum of \$91.70 from the National Defense Fund to the Victory Tax Fund.

Recorded vote: unanimous.

A letter was presented from the President and Secretary of the Negro Teacher's Association, requesting the Board to make an adjustment in salaries or pay a bonus for the balance of the remaining school year in order to meet increased living conditions, as expressed by their Group. The Board decided that it was very doubtful whether there would be any funds during the present session to grant increases over and above those contracted for, but directed the Superintendent to advise the negro teachers that if any such adjustment was made possible, that they would receive their proportionate share, along with other teachers of the system.

The question of the preparation of the annual budget was brought up and discussed. The Board directed the Superintendent to proceed in its preparation, and to bring it to the Board in tentative form either at the February 3rd meeting of the Board, or at a special meeting subsequently called if the Board decided to hold a special meeting for the purpose.

A request from the Chamber of Commerce that the Board permit the location of an Airplane Spotting Station in the center building of the Swavely School property was presented to the Board. The Board approved the location of this tower, with the understanding that any construction necessary would not change the architectural appearance of the building from the exterior, and that nothing be done that would cause the building to leak; also that necessary regulations as to smoking, etc., by spotters be carried out so that there would be no additional fire hazard.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	16,136.15
REGIONAL HIGH SCHOOL FUND	1,715.90
NATIONAL DEFENSE FUND	3,044.81
GAINESVILLE DISTRICT SCHOOL FUND	35.31
OCOQUAN DISTRICT SCHOOL FUND	1,357.51
BRENTSVILLE DISTRICT SCHOOL FUND	73.97
COUNTY DEBT & BUILDING FUND	2,550.00

There being no further business, the Board adjourned to meet again in regular session Wednesday, February 3, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
February 3, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. F. M. Lynn, from Occoquan District, and Mr. A. T. Barnes of Coles District were absent.

The minutes of the previous meeting were read and approved.

The Superintendent brought to the attention of the Board the Memorandum received from the State Superintendent of Public Instruction in which he stated that the State would appropriate the amount of \$15.00 per teaching unit in addition to the regular appropriation for the current year if this money were matched by the locality, and paid to the teachers during the current session as a salary adjustment.

On motion, the Board approved an increase in the salary of each teacher in the amount of \$30.00 for the current session, said amount to be added to the four remaining months checks, beginning with the payroll due March 1st and extending through payroll due June 1st, this increase conditional upon the Board of Supervisors appropriating as a special appropriation a sum sufficient to match the State appropriation.

Recorded vote: unanimous.

On motion, the Board directed the following resolution to the Board of Supervisors; WHEREAS: the State Board of Education, with the permission of Governor Darden, has made available a special appropriation of \$15.00 per teaching unit for the purpose of making adjustments in teacher's salaries for the current session, and; WHEREAS: this amount can only be obtained provided a like amount is appropriated locally to make the total adjustment per teaching unit \$30.00; THEREFORE, BE IT RESOLVED: that the Prince William County School Board request the County Board of Supervisors to make a special appropriation in the amount of \$2500 from the General County Fund to the County School Fund for the purpose of matching this special state appropriation, and making possible this much needed salary adjustment.

Recorded vote: unanimous.

The Superintendent presented to the Board a revised salary scale which he stated would go a long way in his opinion towards holding good teachers for next session if it could be adopted and carried through. He stated that in order to make this scale effective, it would be necessary to receive quite a large increase in local appropriations from the Board of Supervisors. The Board checked over the salary scale carefully, and on motion, approved it unanimously, whereupon, the Superintendent presented the tentative budget for 1943, which budget contained the increases in instruction, secretarial help, truck operation, and repair, janitor's salaries and fuel, compensation insurance, and redemption of Literary loan bonds. The Board, after checking the budget carefully, tentatively approved it unanimously, suggesting that if possible, additions be made for sanitary

supplies, truck repair and maintenance, and text books, and directed that after such revisions have been made that it be presented to the Board of Supervisors at the proper time for its approval.

Upon the recommendation of the Superintendent, the following teachers were elected on the emergency basis to teach for the balance of the year: Mrs. Minona Ratcliffe, at Bethel, to take the place of Marjorie Neel, resigned; Louise Allen, at Antioch, to take the place of Gladys L. O'Neill, who has been transferred to Brown School; Mrs. Lois Hastings, at Dumfries, to take the place of Thelma Mountjoy, on leave of absence.

The Superintendent reported that \$40.00 dividend had been received on Peoples National Bank preferred stock held by the C. E. Lipscomb Trust Fund, and that the \$40.00 had been deposited to the credit of the C. E. Lipscomb Trust Fund in the Peoples National Bank.

The superintendent presented the budget recently prepared for the Regional Negro High School at Manassas. He stated that this budget had been prepared by Supt. W. T. Woodson of Fairfax, Supt. C. M. Bradley of Fauquier, and himself. The total budget amounted to \$20,460.00, of which \$12,100 was provided by a per capita to be paid by the participating counties, this \$12,000 representing a per capita charge of \$30.25 for each pupil enrolled in the school from the various participating counties. The Board, after checking this budget carefully, approved it, it being understood that such part of it as affected Prince William County is included in the total of the County School budget for 1943-44.

The Superintendent discussed somewhat at length the various adjustments made in school transportation and some of the effects. He stated that blanks were now in his hands requiring a further application for a Certificate of Necessity for operating the busses, and that these blanks contained many questions as to revisions and reductions in mileage of school transportation.

The Superintendent presented payrolls for the month of January, payable February 1<sup>st</sup>, chargeable to the County School Fund, the Regional High School Fund, and the National Defense Fund, respectively, which indicated the amount of Victory Tax that had been withheld in each of these funds for that payroll period. On motion, the Board directed that the Treasurer be requested to transfer from these funds to the Victory Tax Fund the amounts indicated as follows: from the County School Fund the amount of \$334.30; from the Regional High School Fund the amount of \$34.00; from the national Defense Fund the amount of \$108.55, and from the National Defense Fund the amount of \$91.76 for December salaries, paid January 4, 1943.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND

[left blank]

REGIONAL HIGH SCHOOL FUND

[left blank]

BRENTSVILLE DISTRICT SCHOOL FUND

[left blank]

There being no further business, the Board adjourned to meet again in regular session  
Wednesday, March 3, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
March 3, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, F. M. Lynn, and R. C. Haydon, Clerk. Mrs. Floy H. McInteer of Dumfries District was absent.

The minutes of the previous meeting were read and approved.

Upon recommendation of the Superintendent, the following principals and teachers were elected for session 1943-44, and the Superintendent was directed to adjust their salaries according to the new scale as nearly as possible; the exact salaries on teachers and principals will be determined by the contract, which will be signed at a later date.

Frances Owen	Elizabeth Frazer	Frank G. Sigman
Wilma P. Tomlinson	Bessie G. Tune	Elizabeth Lloyd
C. O. Bittle	Helen Lee Morris	Pauline B. Johnston
Hazel Ritchie	R. Worth Peters	Frances C. Guthrie
Lois Sloop	Reams Bennett	Fay Fletcher
Julia B. Hale	Lulu D. Metz	Nell J. Atkinson
Virginia Talley	R. R. Fishpaw	Ida M. Newman
Ila Breeden	Mary B. Nelson	Nellie Knupp
Louise McNair	Pauline Smith	Selma Piland
Daniel D. Eutsler	Nancy N. Lyons	Virginia Johnson
Luella Eutsler	Emily J. Johnson	Sue F. Ayres
Gayle Whetzel	Herbert Saunders	Margaret O. Townes
Alda Knupp	Sarah Latham	Margaret S. Roy
W. Y. Ellicott	Maron Broaddus	Gladys L. O'Neill
Emma N. Carter	Lucille V. Hamilton	Evelyn P. Toler
Irene Haupt	Carrie B. Lanford	Pauline Lily
Evelyn I. Lynn	Elinor C Johnson	Ida L. Harris
Ida B. Foster	Mary B. Faulkner	Bessie E. White
Lucille Pulley	Jane N. Carter	B. Oswald Robinson
Norma Helen Dektor	Virginia P. Park	Evelyn Berry
Margaret Black	Elizabeth Heartwell	Julia Revis
Thelma Mountjoy	Mary C. Gregory	
Mary C. Dickenson	Myrtle H. Moore	
Margaret Powell	Frances Johnson	
Josephine M. Lynn	Grace E. Metz	
Maude Jordan	Roberta Payne	
Mary L. Norman	Elizabeth M. Vaughan	

The Superintendent presented the resignation of Rosetta Scott, teacher at the Brown School, and recommended Viola A. Johnson as an emergency teacher to complete the session. On motion, the Board accepted Rosetta Scott's resignation, and elected Viola A. Johnson on an emergency basis for the balance of the present session.

The Superintendent reported that he had been before the Board of Supervisors, and that the Board had made a special appropriation of \$2,500.00 to assist in making the salary adjustment for teachers for the balance of this session, and also to help carry other excessive expenses due to the general conditions. In view of this information, the Board ratified its action of the previous meeting, ordering the salary of all teachers and the secretaries, increased by the amount of \$30.00 each, payable \$8.00 March 1<sup>st</sup>, \$8.00 on April 1<sup>st</sup>, \$8.00 on May 1<sup>st</sup>, and \$6.00 on June 1<sup>st</sup>.

Recorded vote: unanimous.

The Superintendent also stated that he had presented the problem to the Board of Supervisors of the necessity of contracting with the teachers at an early date this year, due to the fact that it was highly important to determine vacancies, and to fill them before the now existing supply of teachers is exhausted. He stated that he had presented the revised salary scale to the Board, and had stated to them that it would mean an increase of local funds over the last year's budget of \$8,000 in order to make this possible. He stated that the Board had not formally voted on the matter, but had given him to understand that it felt that the increase was necessary in order to take care of the present emergency, and that it had, in effect, given him verbal permission to go ahead with the employment of teachers for next session on the basis of the new scale.

With this in mind, the School Board directed the Superintendent to prepare the contracts for teachers elected, and if possible, have them signed up by April 1<sup>st</sup>.

The Superintendent brought to the attention of the Board the fact that it was becoming increasingly difficult for teachers in the lower end of the county to get adequate boarding places at anything like a fair rate. He also stated that it was becoming increasingly difficult to get principals and teachers together in small groups for the purpose of necessary meetings. He stated that if a small transportation equipment such as a station wagon could be made available in an emergency to transport teachers to and from work, to collect teachers and principals for necessary meetings, and to take care of conditions in transportation where light equipment was the only kind that could be used, that it would meet a very definite need in the present emergency. He further stated that he did not think it would be possible to buy any heavy truck equipment, and that this equipment could be purchased with money ordinarily appropriated for heavy school transportation equipment.

The Board, after considering the matter, authorized the Superintendent to proceed to find, and if possible, purchase either a new or second-hand station wagon that could be used for the purposes indicated, and any other purpose necessary, with the understanding that if necessary, this equipment could be financed for the balance of this year, and paid out of next year's funds.

Recorded vote; unanimous.

The following resolution in reference to the transfer of Victory Tax was passed by the Board:

The Superintendent presented payrolls for the month of February, payable March 1st, chargeable to the County School Fund, the Regional High School Fund, and the National Defense Fund, respectively, which indicated the amount of Victory Tax that had been withheld in each of these funds for that payroll period. On motion, the Board directed that the Treasurer be requested to transfer from these funds to the Victory Tax Fund the amounts indicated as follows: from the County School Fund the amount of \$371.10; from the Regional High School Fund the amount of \$46.00; from the National Defense Fund the amount of \$116.60.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	15,551.58
REGIONAL HIGH SCHOOL FUND	1,722.73
COUNTY DEBT & BUILDING FUND	562.00
NATIONAL DEFENSE FUND	3,206.75

On motion, the Board directed that Mr. C. A Sinclair, Treasurer, transfer the following amounts from the Dumfries District School Fund: (1) the sum of \$1650.00 to the Occoquan District School Fund, this being Dumfries District's share of the obligation of carrying the debt service against Occoquan High School, and (2) the sum of \$540.00 to the County Debt and Building Fund.

Recorded vote; unanimous.

There being no further business, the Board adjourned to meet again in regular session Wednesday, April 7, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
April 7, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, Floy H. McInteer, F. M. Lynn, N. N. Free, and R. C. Haydon, Clerk. Mr. A. T. Barnes, from Coles District, was absent.

The minutes of the previous meeting were read and approved.

Upon the recommendation of the Superintendent, the following teachers were elected for session 1943-44:

Manassas High School	Fay Carpenter
“ “ “	Alice E. Miller
Brown School	Viola A. Johnson

Upon recommendation of the Superintendent, the following janitors and bus drivers were elected for session 1943-44, at the salaries opposite their names:

Robert L. Vetter	\$ 185.00	per month
Eastman Keys	100.00	“ “
Rufus Russell	100.00	“ “
Frank Harris	100.00	“ “
Ray Ebhardt	100.00	“ “
Nathan F. Wells	90.00	“ “
W. R. Welsh	100.00	“ “
Harry Todd	115.00	“ “
George Russell	100.00	“ “
Lester Mauck	100.00	“ “
Francis Wilson	2.50	per day
Harry Leddon	.75	“ “
Willie Mayhugh	4.00	“ “
B. F. Hedrick	3.00	“ “
John R. Sweeney	3.00	“ “
W. T. Merchant	5.50	“ “
Aristine Barbour	3.00	“ “
Carter Skinner, Jr.	3.00	“ “
James Peters	3.00	“ “

The Superintendent discussed the vacancies with the School Board, and the Board decided to give him authority to secured teachers between the meetings, and sign them up if, in his opinion, they would satisfactorily fill the vacancies, it being understood that he would discuss such elections with the Chairman of the Board.

On notion, the Board decided because of the drop in enrollment and the difficulty of securing teachers, to make the following adjustments in schools:

- (1) Close the Greenwich School and transport the children to Nokesville.
- (2) Add the fourth grade back to Aden, if by doing so, the pupil load would not be too great for one teacher.
- (3) Operate Woodbine School with two teachers, transporting the seventh grade to Manassas.
- (4) Operate Bethel School with one teacher, transporting the three upper grades to Occoquan to reduce the pupil load so that it can be satisfactorily handled by one teacher.
- (5) Transfer one teacher from Antioch to McCrae, making a two teacher school in each case, which will facilitate the change in bus transportation. This change will take the Thoroughfare children to McCrae rather than to Antioch.

The Superintendent brought to the attention of the Board the fact that the adjustment made in salaries of the teachers at Regional High School required an additional \$135.00 to be transferred to the Regional High School Fund as Prince William County's share of this adjustment. On motion, the Board directed that the Treasurer, Mr. C. A. Sinclair, transfer from the County school Fund to the Regional High School Fund the sum of \$135.00 to take care of this salary adjustment.

Recorded vote: unanimous,

The Superintendent reported that since the improvement in roads, the school bus for negro children was being sent as far in as the Neabsco Church, and that the children at Neabsco were now attending the Cabin Branch School as formerly.

The Superintendent reported that in compliance with resolution of the Board at the March meeting, he had secured a station wagon from the Martin Chevrolet Sales at \$900.00. The Board, after examining the wagon and the equipment carefully, approved the purchase and directed that plans be made by the May meeting of the Board to reimburse the Martin Chevrolet Sales for the equipment.

On motion, the Board decided to open schools on Wednesday, September 1 and set the schedule so that schools would close not later than June 3, and directed the Superintendent to draw up his calendar accordingly and present it at a later meeting of the Board for approval.

The question of Farm Aid was discussed, and the Board decided that such aid as was needed would be worked in with the school schedule rather than a readjustment in the school term.

The Superintendent reported that the Navy Department had offered \$50.00 for the Hayfield School and \$130.00 for the Belle Haven School lot, both being included in the land recently being taken in by the Navy Department. The Board approved this sale, and directed the Superintendent to sign such agreements as were necessary.

Mrs. Piercy stated that certain organizations in the vicinity of Haymarket were willing to put up \$30.00 towards purchasing shrubbery for the Haymarket School and requested that the Board make an appropriation of \$10.00 which would bring the amount up to \$40.00. On motion, the Board approved the appropriation of \$10.00 for this purpose and directed that a check be drawn payable to Mrs. J. N. Kerr in the amount of \$10.00 and forwarded to her.

Recorded vote: unanimous.

On motion, the Board passed the following resolution transferring the Victory Tax from the various school funds to the Victory Tax Fund:

The Superintendent presented payrolls for the month of March, payable April 1<sup>st</sup>, chargeable to the County School Fund, the Regional High School Fund, and the National Defense Fund, respectively, which indicated the amount of Victory Tax that had been withheld in each of these funds for that payroll period. On motion, the Board directed that the Treasurer be requested to transfer from these funds to the Victory Tax Fund the amounts indicated as follows: from the County School Fund the amount of \$386.30; from the Regional High School Fund the amount of \$46.00; from the National Defense Fund the amount of \$116.20.

Recorded vote: unanimous.

On motion, the Board passed the following resolution in reference to transfer of Victory Tax from the Victory Tax Fund to the Collector of Internal Revenue:

In compliance with regulations forwarded from the Treasury Department, Mr. C. A. Sinclair, Treasurer of Prince William County, is hereby directed to forward from the Victory Tax Fund to the Collector of Internal Revenue, Richmond, Virginia, the sum of \$1,102.25, being the total amount deducted from various funds in the hands of the County School Board for Victory Tax against salaries of employees for the payrolls dated prior to March 31, 1943.

Recorded vote: unanimous.

On motion, the Board passed the following resolution in reference to payment of indebtedness:

RESOLVED: that C. A. Sinclair, Treasurer, be directed to transfer from the County School Fund to the County Debt and Building Fund the amount of \$30,000.00, it being the same money recently transferred from the General County Fund by the Board of Supervisors for the purpose of anticipated indebtedness.

Recorded vote: unanimous.

On motion, the Clerk was directed to draw warrants on the County Debt and Building Fund as follows: for payment of remaining bonds and interest to April 15 on the Manassas State Vocational School - \$28,751.24; for payment of Bonds #5 to #9 on Manassas High School Home Economics Cottage and interest to April 15, 1943 - \$1,275.00.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

RECAPITULATION

COUNTY SCHOOL FUND	16,012.72
REGIONAL HIGH SCHOOL FUND	1,716.48
COUNTY DEBT & BUILDING FUND	31,012.34
NATIONAL DEFENSE FUND	3,115.44

There being no further business, the Board adjourned to meet in regular session  
Wednesday, May 5, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
May 5, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, F. M. Lynn, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk.

The minutes of the previous meeting were read and approved.

Upon the recommendation of the Superintendent, the following teachers were elected for session 1943-44:

Aden	Mrs. Florence Marshall
Bennett	Margaret M. Hall
Occoquan	Mrs. Fuller
“	Mrs. Estelle Schultz

The Superintendent brought up the question of the Child Development and Nutrition Work Shop which is being sponsored cooperatively by the College of William and Mary, Medical College of Virginia, State Department of Education and the General Education Board. He presented the budget which carried the cost and obligation of the County School Board if it cooperated in the project. The budget shows that the General Education Board would furnish a total of \$2,895.00 in professional and non-professional services and in instructional supplies, for which the School Board was to put up in the use of its present paid personnel, its equipment and plant and operational supplies, the sum of \$2,635.00. After considering the matter carefully, the Board approved cooperating in this project, and elected the following persons in connection with same:

## Professional Personnel:

R. Worth Peters, Director	\$ 62.50	per week
Sue F. Ayres, Supervisor	62.50	per week
Mary Lewis, Specialist Consultant	100.00	per week
Mrs. R. Worth Peters, Secretary	25.00	per week

## Non-Professional Personnel:

Mrs. Lily Keys, Cook	12.50	per week
Assistant Cook	12.50	per week
Janitor	15.00	per week
Gardner	10.00	per week

The Superintendent presented the calendar for next session, which opened schools on September 1, operates thirty-one days for each six weeks period, or a total of 186 operating days, allowing two days holiday for Thanksgiving, eleven for Christmas, and two days at Easter, and closing Thursday, June 1<sup>st</sup>.

The board decided that if and when adjustments become necessary, with reference to farm labor shortage, that these adjustments would be made within the program, rather than making such adjustments in the school program to meet this emergency.

A letter was received from Mr. R. Worth Peters, Principal of Manassas High School, recommending that the following young men who have been inducted into the armed services be awarded diplomas for high school graduation at the end of the present session, these young men having made satisfactory progress in their work up to the time of induction, and he having on file letters from the Commanding Officers in the service indicating satisfactory progress since their induction into the armed services: Robert Robinson, Calmer Bolding, William Curtis and Eddie Lyon. This arrangement is in conformity with State Superintendent's Memo #1449, issued on this subject December 16, 1942.

A letter was received from Mrs. Marion Lewis, Superintendent of Public Welfare, recommending that Landy Pearson, whom she had placed with Mr. Fred Carter, be permitted to remain out of school for the balance of the session, and work on Mr. Carter's farm. The Board, after considering the matter, decided to allow him to remain out of school for the balance of the session upon the recommendation of Mrs. Lewis.

The Superintendent presented to the Board a plan drawn up by Mrs. McBryde, architect from Virginia Polytechnic Institute, Division of Extension, for remodeling the front of the Bennett School. The Board directed that the Superintendent present this idea to the State School Architect's office, and get him to draw the necessary plans and specifications covering this improvement.

On motion, the Board authorized the Superintendent to buy, if possible, such fire extinguishers as he considers necessary to place adequate fire protection in the various schools, as far as this type of extinguisher can do that.

Mrs. Elinor Johnson presented to the Board a copy of a letter that she had received from the late George C. Round in reference to the Manassas Carnegie Library. The Board read the letter with some interest, and ordered that this copy be filed for future reference.

The Superintendent brought up the question of the heating plant at the Quantico School, and suggested that it might be much cheaper to buy a gas stove to heat the one room which is now being used, instead of trying to heat the building with the central heating plant. The Board directed that the Superintendent check up on this matter, find out if satisfactory heat can be furnished by the stove method, and the probable cost of the conversion, also the cost of operation after the conversion is made. If, upon investigations, it appears that satisfactory heat can be obtained at a much less cost, he is authorized to go ahead with the installation of same.

A letter was received from Miss Selma Piland stating that she was obliged to work near home for next year, due to family conditions over which she had no control. She stated that she did not wish to leave Prince William, and at the first opportunity, planned

to return. She requested a year's leave of absence, with the hope that conditions may be such that she could return at the beginning of session 1944-45. On motion, the Board approved Miss Piland's leave of absence for one year from September 1, 1943.

On motion, the Board passed the following resolution transferring the Victory Tax from the various school funds to the Victory Tax Fund:

The Superintendent presented payrolls for the month of April, payable May 1st, chargeable to the County School Fund, the Regional High School Fund, and the National Defense Fund, respectively, which indicated the amount of Victory Tax that had been withheld in each of these funds for that payroll period. On motion, the Board directed that the Treasurer be requested to transfer from these funds to the Victory Tax Fund the amounts indicated as follows: from the County School Fund the amount of \$380.50; from the Regional High School Fund the amount of 46.00; from the National Defense Fund the amount of \$116.20.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	15,832.82
REGIONAL HIGH SCHOOL FUND	1,995.32
COUNTY DEBT & BUILDING FUND	900.00
NATIONAL DEFENSE FUND	4,371.05

There being no further business, the Board adjourned to meet in regular session Wednesday, June 9, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK

## COUNTY SCHOOL BOARD MEETING

Manassas, Virginia  
June 9, 1943

The County School Board met as per adjournment on the above date, with the following members present: D. J. Arrington, Chairman, Anita D. Piercy, N. N. Free, A. T. Barnes, Floy H. McInteer, and R. C. Haydon, Clerk. Mr. F. M. Lynn, of Occoquan District, was absent.

The minutes of the previous meeting were read and approved.

A committee representing the Manassas Service Organization composed of Dr. George B. Cocke, Miss Walser Conner, and Mrs. Viola Proffitt, appeared before the Board in the interest of obtaining the Manassas High School Gymnasium for dances to entertain service men, in connection with the service organization. The matter was discussed more or less in detail by the members of the committee, Mr. Peters, the Principal of the High School, and the various members of the Board.

It developed that the service organization felt it necessary to have complete control of the building while the dances were going on, since they not only restricted who attended these dances, but also had definite regulations which they enforced in connection with the dances. It appeared that if the persons attending were to be restricted to a particular group, and if definite regulations were to be enforced whereby a person may be excluded, that it was much better for the Service Organization to have complete control of the building.

It was decided, therefore, that in order to do this, the regular rental charge of \$6.50 would be necessary. In this way, the School Board could transfer to the organization renting full authority to admit only those persons they wished to attend, and to enforce such regulations as they saw fit.

The question as to how often the gymnasium would be made available to the Manassas Service Organization was left to R. Worth Peters, Principal of the High School, with the understanding that the Service Organization would adjust its dates with him. It was understood, however, that since the service Organization is doing its utmost to entertain service men, and since it wishes to use the gymnasium once each week, that as far as possible they be given preference over organizations not definitely connected with the schools.

The question of certain bus drivers and janitors who had not signed up because they felt that they should have more money was brought up and discussed. The Board, after considering the matter carefully decided as follows: to pay James Peters and Aristine Barbour \$3.00 per day for driving their busses. If either of these men are used in addition to that, to pay them an amount per hour for these additional services. The salaries of the following men were set as follows: Eastman Keys, \$105.00 per month for twelve months; Ray Ebhardt, 105.00 per month for twelve months; Rufus Russell \$105.00 per month for twelve months; Frank Harris \$105.00 per month for twelve months; George Russell \$105.00 per month for nine months.

Recorded vote: unanimous.

Upon recommendation of the Superintendent, the following teachers were elected for session 1943-44:

Nokesville, Home Economics	Florence Tiller
Manassas - Fifth Grade	Grace Herrmann
Manassas - Librarian	Lucille Horn
Occoquan - Fifth Grade	Jane Midian
Haymarket - First Grade	Helen B. Clark (Tentative)
Sixth Grade	Mrs. L. L. Lynn (Tentative)

The Superintendent presented a report from Miss Hazel Saunders of the Week-Day Religious Education classes offered in the County schools for the present session. This report showed that a large number of eligible pupils were benefitting from this course. The Board expressed gratification at the good work being accomplished and ordered the report filed.

The Superintendent presented a request from the District Fire Warden stating that he would like to train high school pupils during the next session in fighting forest fires in order to use these pupils as auxiliary to the fire fighting service should they be needed in an emergency. It was understood that this course would only be offered to such pupils whose parents had approved in writing that they take the course and make themselves available for this service. It was also understood that no pupils under sixteen years of age would be eligible to belong to the fire fighting service.

On motion, the Board approved offering such courses in the high schools of the County, with the cooperation of the principals, teachers, and pupils.

On motion, the Board made the following charges in Text Books for session 1943-44, subject to the new adoptions recently made by the State Board of Education:

1. Happy Hour Reading Series published by Johnson Company is eliminated.
2. The Quinlan Reading Series, published by Allyn and Bacon for grades 1, 2, 3, was adopted.
3. The Zaner-Bloser Writing Series in place of the Locker Writing Method.
4. My Spelling Series, by Ginn and Company, throughout the elementary grades, in either the two or three book series.
5. The Story of Virginia, by Willis and Saunders, revised, was adopted.

With these exceptions, the elementary texts remain as of the past session.

The following charges were made in high school texts:

1. [space left blank]

On motion, the Board authorized the employment of Mr. Warren Coleman to audit the School Text Book Account, and the Regional High School Account for the fiscal year ending June 30, 1943.

On motion, the Board decided to renew the regulation covering children from the Brentsville community attending Manassas Schools, which was passed at its regular meeting June 11, 1941, and interpreted further July 1, 1941, making these regulations effective for session 1943-44.

On motion, the Board authorized that such checks as were necessary for payment of freight on coal be drawn between this and the next regular meeting of the Board.

On motion, the Board authorized the use of the station wagon for visiting homes, etc., during the Nutrition Work Shop, it being understood that the cost of operation, driving, etc., would be entirely borne by the Work Shop expense account.

On motion, the Board passed the following resolution transferring the Victory Tax from the various school funds to the Victory Tax Fund:

The Superintendent presented payrolls for the month of May, payable June 1<sup>st</sup>, chargeable to the County School Fund, the Regional High School Fund, and the National Defense Fund, respectively, which indicated the amount of Victory Tax that had been withheld in each of these funds for that payroll period. On motion, the Board directed that the Treasurer be requested to transfer from these funds to the Victory tax Fund the amounts indicated as follows: from the County School Fund the amount of \$379.40; from the Regional High School Fund the amount of \$45.00; from the national Defense Fund the amount of \$115.00.

Recorded vote: unanimous.

The following bills were presented, read and ordered paid:

[Detailed information temporarily omitted.]

#### RECAPITULATION

COUNTY SCHOOL FUND	16,617.64
REGIONAL HIGH SCHOOL FUND	1,633.91
NATIONAL DEFENSE FUND	3,410.36

There being no further business, the Board adjourned to meet in regular session Wednesday, July 7, 1943.

[signed] D. J. Arrington  
CHAIRMAN

[signed] R. C. Haydon  
CLERK